

Rec'd May 15/18  
w**COMMUNITY PROGRAM DEVELOPMENT GRANT APPLICATION FORM****DEADLINE FOR APPLICATIONS**

November 1st for spring and/or summer programs

May 1st for fall and/or winter programs

**Legal Name of Organization:** Haven Society: Promoting the Safety of Women, Children, Youth and Families

**Mailing Address:** PO Box 37086, 38-3200 Island Hwy, Nanaimo, BC

**Postal Code:** V9T 6N4

**Telephone #1:** 250-756-2452

**Telephone #2:**

**Email:** brenda@havensociety.com

**Contact Person:** Brenda Piquette

**Position:** Grant Writer

**Society Registration Number:** S0014357

**Is your society in good standing with the Registrar:** Yes

**Fiscal year for grant:** April 1, 2018 – March 31, 2019

**Total grant requested for fiscal year:** \$656.

**Total budget for fiscal year:** \$1,216 (for this project, Recreational Activities with Outreach Clients)

Has your organization applied for other City of Nanaimo funding? If so, please list the type and amount of funds requested for next year.

Name of Grant	Amount Requested	Amount Approved
No		

In your application, please answer all questions and include the information requested:

1. **Name of Project or Program:** Recreational Activities for Outreach Clients
2. **Times and Dates:** To be determined – sometime in July or August
3. **Location:** Activity 1) Newcastle Island. Activity 2) Westwood Lake.
4. **Target Market and Age of Participants:** Adult women who have experienced violence and are homeless or at risk of homelessness
5. **From where will participants come? (Last year's actual numbers if project or program was held previously: New projects or programs please estimate.)**

Program Highlights	Age Groups	Attendance
Visit to Newcastle Island	Adult Women	10 clients
Kayaking and Canoeing on Westwood Lake	Adult Women	10 clients
<b>Expected Attendance</b>	Adult Women	20 clients

6. **Is any other organization providing a similar service?** No
7. **Is this a new program?** The Recreational Activities for Outreach Clients is a new offering but the Outreach Program has been in existence for many years.
8. **How long has your organization existed in Nanaimo?** 40 years
9. **Briefly outline the purpose or mission of your organization:**

Haven Society's mission is to promote the integrity and safety of women, children, youth and families and the development of a respectful and healthy community. As a leading anti-violence organization operating from feminist principles, Haven Society will achieve this mission by providing a range of services, public education, and advocacy.

Our purpose is...

- To provide and maintain shelter for women of all ages, who have been physically, sexually, and/or emotionally abused and for their children.
- To provide a range of programs and services including information, counselling, crisis support, and advocacy services for women, children, youth, and families who are experiencing physical, sexual, and/or psychological violence in their lives.
- To develop and provide innovative programs and services that reflect feminist principles.
- To provide other related services to individuals affected by violence in accordance with a commitment to diversity.
- To initiate violence prevention activities and promote public awareness of violence against women and children.
- To cooperate with other social agencies in the community.
- To promote changes in social policy and legislation to support the Mission.

## 10. What programs in the past has your organization produced/sponsored?

	Year	Program and Location	# Attending
1.	2017	Homeless Prevention Program	188 women
2.	2017	Boundary Crescent Affordable Housing	16 women
3.	2017	Outreach Program	573 women and their children
4.	2017	Women's Group Counselling	102 women

**Please also include the following information:**

11. One to two typed pages outlining a summary of your idea.
12. For what purpose do you plan to use this City fund? (Please be specific and note that capital expenditures are not permitted.)
13. How will your idea benefit Nanaimo?
14. How will your program be marketed?
15. How will you evaluate the success of the program?
16. Include a detailed budget of the proposed idea, outlining all revenues including sources and expenditures.
17. Include a financial statement for your organization for the previous calendar year. (Sample statement attached.)
18. Include a list of the organizers identifying the roles and names of the people in those roles/functions.

**PLEASE NOTE: A final report and financial statement (1 – 3 pages maximum) must be submitted within 60 days of the conclusion of the project or program. Failure to do so may result in rejection of any new application.**

## 11. **Summary of Idea:**

### **Recreational Activities for Outreach Program Clients**

We would like to offer the clients in our Outreach Program—women who have experienced violence and are homeless or at risk of homelessness—some recreational activities in the city during the summer. Currently, we do whatever free activities we can, which often entail going for walks and watching other people enjoying all types of fun activities. We would like to offer clients the opportunity to also try some of these activities.

Participants for the recreational activities would come from three of our programs:

- **Outreach Services** are provided to women who have experienced or are at risk of abuse, threats, or violence, and their dependent children. Services include Rent Subsidy support and community based support for women and their families that addresses systematic barriers to securing safe affordable housing, and reduces harms associated with violence and issues associated with homelessness.

In 2017, 573 women and their children were served.

- **Homeless Prevention Program (HPP)** provides housing assistance and case management to women and their families who are homeless or at risk of homelessness and have experienced violence or are at risk of violence.

In 2017, 188 referrals were received.

- **The Boundary Social Housing Project** provides long-term affordable housing and support services for women who have experienced violence and are homeless or at risk of homelessness.

In 2017 and currently, our floor at Boundary has been fully occupied with 16 women.

We would like to offer each of the following activities for 10 clients:

- 1) A Visit to Newcastle Island
- 2) Kayaking and Canoeing on Westwood Lake

Recreational activities offer physical, mental, and emotional health benefits, and they promote social bonds. For vulnerable people such as our clients, participation in recreational activities builds confidence and self-esteem, increases self-reliance, and enhances life management.

## 12. **For what purpose do you plan to use this City fund? (Please be specific and note that capital expenditures are not permitted.)**

We will use the \$656 from the City to pay for the following activity expenses: ferry, boat rentals, staff wages, and mileage.

## 13. **How will your idea benefit Nanaimo?**

Our clients' ability to participate in activities enjoyed by the people around them promotes social inclusion and strengthens social bonds because they can identify with the experience of others. Interacting with other people in the course of activities builds

social cohesion which is integral to the building of social capital in neighbourhoods and in our city.

**14. How will your program be marketed?**

This program will only be available to the clients of our Outreach Programs and its availability will be shared with clients during their meetings and interactions with our Outreach Workers.

**15. How will you evaluate the success of the program?**

We will evaluate the program's success by the number of participants for both activities and their immediate feedback for each activity.

**16. Include a detailed budget of the proposed idea, outlining all revenues including sources and expenditures.**

All revenue and expenses are for 2017.

The budget for both activities is for 10 participants and 2 Outreach Workers.

	EXPENSES	REVENUE	
		City of Nanaimo	Haven
Visit to Newcastle Island			
Ferry	\$60	\$60	
Staff wages	\$200	\$200	
Mileage	\$39	\$39	
Snacks and sunscreen for 12 people	\$80		\$80 In-kind
Office expenses and coordination	\$200		\$200 In-kind
TOTAL for Newcastle Island	\$579	\$299	\$280 In-kind
Kayaking and Canoeing on Westwood Lake			
Boat rental	\$118	\$118	
Staff wages	\$200	\$200	
Mileage	\$39	\$39	
Snacks and sunscreen for 12 people	\$80		\$80 In-kind
Office expenses and coordination	\$200		\$200 In-kind
TOTAL for Westwood Lake	\$637	\$357	\$280 In-kind
TOTAL BOTH ACTIVITIES	\$1,216	\$656	\$560

**17. Include a financial statement for your organization for the previous calendar year.**  
See attached.

- 18. Include a list of the organizers identifying the roles and names of the people in those roles/functions.**

Shelly Maunula	Outreach Coordinator
Sukyoung Bae	Outreach Worker
Jackie Fleming	Outreach Worker – Boundary Crescent

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# ATTACHMENT B

City of Nanaimo  
Department of Parks, Recreation & Environment

## Community Program Development Grant Evaluation

APPLICANT: Haven Society DATE: May 23, 2018

CRITERIA	Meets Criteria (✓)	Does not meet Criteria (✓)	NOTES
A. Provides experiential or educational opportunities	✓		2 summer recreational opportunities for outreach clients: Trip to Newcastle Isl. & Canoe/Kayak at Weswood Lake
B. Definable community benefit	✓		Helps provide a sense of normalcy for women in transition
C. Potential for sustainability / long term benefit	✓		Long term benefit for those who participate
D. Potential to offer short term (youth) employment (	✓		
E. Does not receive other funds from CON	✓		
F. New applicant	✓		
G. Program operates within the CON	✓		
H. New program OR expanded program	✓		New outreach opportunities for clients accessing Haven Society services
I. Sound organizational structure	✓		Haven Society has been operating for 40 years
J. Applicant is a non-profit organization	✓		
K. Budget & financial statements provided	✓		

RECOMMENDED FOR FUNDING (✓) : ✓ AMOUNT: \$656.00

OR

NO GRANT RECOMMENDED (✓) : N/A DOES NOT MEET CRITERIA:

EVALUATOR: Mary Smith POSITION: Manager, Recreation Services

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