

MINUTES
SPECIAL COUNCIL MEETING
BOARDROOM, SERVICE AND RESOURCE,
411 DUNSMUIR STREET, NANAIMO, BC
MONDAY, 2018-APR-30, AT 9:00 A.M.

Present: Mayor W. B. McKay, Chair
Councillor S. D. Armstrong
Councillor W. L. Bestwick
Councillor M. D. Brennan
Councillor G. W. Fuller
Councillor J. Hong
Councillor J. A. Kipp
Councillor I. W. Thorpe
Councillor W. M. Yoachim (arrived 9:01 a.m.)

Staff: L. Mercer, Manager Accounting Services (vacated 10:52 a.m.)
B. Sims, Director of Public Works and Engineering (vacated 10:52 a.m.)
J. Van Horne, Director of Human Resources
K. Fry, Fire Chief and Director of Public Safety (vacated 10:52 a.m.)
B. Anderson, Manager, Community & Cultural Planning (arrived 10:37 a.m., vacated 10:39 a.m.)
A. Groot, Manager, Facility Planning & Operations (vacated 10:52 a.m.)
A. Coronica, Senior Financial Analyst (vacated 10:52 a.m.)
D. Blackwood, Client Support Specialist (vacated 10:52 a.m.)
S. Gurrie, City Clerk (vacated 10:52 a.m.)
S. Snelgrove, Deputy Corporate Officer (arrived 1:00 p.m.)
J. Vanderhoef, Recording Secretary (vacated 10:52 a.m.)
K. Gerrard, Recording Secretary (arrived 1:00 p.m.)

1. CALL THE SPECIAL COUNCIL MEETING TO ORDER:

The Special Council Meeting was called to order at 9:00 a.m.

2. ADOPTION OF AGENDA:

It was moved and seconded that the Agenda be adopted. The motion carried unanimously.

Councillor Yoachim entered the Boardroom at 9:01 a.m.

3. CORPORATE SERVICES:

(a) 2018 – 2022 Financial Plan Amendment Bylaw

Introduced by Laura Mercer, Manager of Accounting Services.

It was moved and seconded that the report titled “2018 - 2022 Financial Plan”, dated 2018-APR-30, be received for information. The motion carried unanimously.

It was moved and seconded that Council provide direction on how Staff should allocate \$966,000 out of the 2018 operating budget in order to reduce the 2018 property tax increase from 3.01% to 2.0% based on the report titled “2018 - 2022 Financial Plan”, dated 2018-APR-30. The motion carried unanimously.

It was moved and seconded that Council direct Staff to remove the Treasury and Risk Manager position from the 2018 Operational Budget. The motion carried unanimously.

It was moved and seconded that Council direct Staff to remove the Director of Communications and Community Engagement Position from the 2018 Operational Budget. The motion carried.

Opposed: *Mayor McKay, Councillors Armstrong and Brennan*

It was moved and seconded that Council direct Staff to remove the Chief Operations Officer position from the 2018 Operational Budget. The motion carried.

Opposed: *Councillors Armstrong, Brennan and Thorpe*

It was moved and seconded that Council direct Staff to allocate \$100,000 from the 2017 General Capital Reserve Surplus to fund Project Management. The motion carried.

Opposed: *Mayor McKay, Councillors Armstrong, Brennan and Thorpe*

It was moved and seconded that Council direct Staff to allocate \$170,000 from the 2017 Surplus to offset the cost of snow removal. The motion carried.

Opposed: *Councillors Armstrong, Brennan and Thorpe*

Councillor Yoachim vacated the Boardroom at 10:20 a.m.

It was moved and seconded that Council direct Staff to allocate \$110,000 from the 2017 Surplus to fund the 2018 Election. The motion was defeated.

Opposed: *Mayor McKay, Councillors Armstrong, Brennan and Thorpe*

Councillor Yoachim returned to the Boardroom at 10:23 a.m.

It was moved and seconded that Council direct Staff to allocate \$20,000 from the 2017 Surplus to fund the Community Engagement Program. The motion carried.

Opposed: *Mayor McKay, Councillors Armstrong, Brennan and Thorpe*

Mayor McKay requested that the following motion be reconsidered:

“It was moved and seconded that Council direct Staff to allocate \$110,000 from the 2017 Surplus to fund the 2018 Election.”

The vote was taken on the original motion as follows:

It was moved and seconded that Council direct Staff to allocate \$110,000 from the 2017 Surplus to fund the 2018 Election. The motion carried.

Opposed: *Mayor McKay, Councillors Armstrong, Brennan and Thorpe*

B. Anderson entered the Boardroom at 10:37 a.m. and vacated at 10:39 a.m.

It was moved and seconded that Council direct Staff to allocate \$50,000 from the 2017 Surplus toward reducing the 2018 – 2022 tax increase. The motion carried.

Opposed: Mayor McKay and Councillors Armstrong, Brennan and Thorpe

(b) 2017 Surplus Allocation Report

Introduced by Laura Mercer, Manager of Accounting Services.

It was moved and seconded that Council approve the allocation of the 2017 operating surplus as amended:

1. General Fund	
a. Property Purchase Reserve	\$ 1,100,000
b. General Financial Stability Reserve	950,000
c. General Capital Reserve	302,919
d. RCMP Contract Adjustment Reserve	247,081
e. Unallocated Water Surplus	112,000

	\$ 2,712,000
	=====
2. Sewer Fund	
a. Sewer Reserve	\$ 400,000
b. Unallocated Sewer Surplus	69,000

	\$ 469,000
	=====
3. Water Fund	
a. Water Supply Reserve	\$ 180,000
b. Water Distribution Reserve	720,000
c. Unallocated Water Surplus	112,000

	\$ 1,012,000
	=====

The motion carried.

Opposed: Mayor McKay, Councillors Armstrong, Brennan and Thorpe

4. PROCEDURAL MOTION TO PROCEED IN CAMERA:

It was moved and seconded that the meeting be closed to the public in order to deal with agenda items under the *Community Charter*:

Section 90(1) A part of a Council meeting may be closed to the public if the subject matter being considered relates to or is one or more of the following:

- (c) labour relations or other employee relations;
- (i) the receipt of advice that is subject to solicitor-client privilege, including communications necessary for that purpose; and,
- (n) the consideration of whether a Council meeting should be closed under a provision of this subsection or subsection (2).

The motion carried unanimously.

Council moved “In Camera” at 10:52 a.m.
Council moved out of “In Camera” at 3:38 p.m.

5. ADJOURNMENT:

It was moved and seconded at 3:38 p.m. that the meeting terminate. The motion carried unanimously.

CHAIR

CERTIFIED CORRECT:

CORPORATE OFFICER