



REQUEST FOR SUPPORT APPLICATION FORM

Date of Request	January 21, 2026
Organization/Group making the request	Chase River Community Association
Contact Person	Mike Parker
Address	[REDACTED]
Telephone	[REDACTED]
Email Address:	chaseriver@hotmail.com
Type of Support Requested (Select one)	<input checked="" type="checkbox"/> Letter of Support in Principle <input type="checkbox"/> In-Kind Contribution <input type="checkbox"/> Partnership <p><i>Note: This policy is not applicable to requests for grant funding by the City, including Permissive Tax Exemption requests, or in-kind funding for facility rentals (see Grants Policy and Guidelines for further details)</i></p>

IF APPLICABLE:

Name of grant or program for which you are applying:

Canadian Heritage - Building Communities Through Arts and Heritage "Local Festivals"

Amount of Funding Requested: \$ 8000 Grant Due Date: August 1, 2026

Grant Organization: Government of Canada - Canadian Heritage

Address: 300 West Georgia Street, 10th Floor, Suite 1020

City: Vancouver BC Postal Code: V6B 6B4

Telephone: 1-866-811-0055

Please provide an executive summary or short narrative that addresses each of the points outlined in the "Council Support policy". Include any supporting documents or materials and a detailed list of other funding partners (if applicable).

Please submit this form, with accompanying materials, to the attention of the Corporate Officer, Legislative Services, City of Nanaimo, 455 Wallace St. Nanaimo, BC V9R 5J6, or by email to: legislative_servicesoffice@nanaimo.ca.

Respecting Your Privacy

Freedom of Information and Protection of Privacy Act (FOIPPA) – Information collected on this form is done so under the general authority of the *Community Charter* and FOIPPA, and is protected in accordance with FOIPPA. Personal information will only be used by authorized staff to fulfill the purpose for which it was originally collected, or for a use consistent with that purpose. For more information, please visit the Legislative Services Department at 455 Wallace Street, call 250-755-4405, or email foi@nanaimo.ca.

Background Information:

On September 20, 2025, the Chase River Community Association hosted the inaugural 'Chase River Heritage Day' at the Chase River Elementary Sports Field. The event was attended by over 500 Nanaimo residents mainly from the Chase River, Cinnabar Valley, Southside and Harewood neighbourhoods and appreciated by all.

This free-entry community event was filled with live entertainment, free activities for all ages, and a variety of informational displays.

After the opening-blessing by Elder Deborah Good and welcome by Mike Parker, the live entertainment on centre stage was provided by:

- Duo Woodstick
- Presley Harris (solo)
- Ukrainian Vesna Dancers and Choir
- Comox Valley Combat Guild

There were informative displays by:

- Cinnabar Valley Farms: free flower planting for the children
- Superior Farms: miniature goats and contribution of flowers
- Heritage display about the history of Chase River including old tools, apple press, and equipment for butter making.
- Nanaimo Historical Society
- Mid-Island Hot Rods Association
- Nanaimo and Area Land Trust: Harewood Plains
- Community Policing
- Nanaimo Search & Rescue
- Nanaimo Fire Rescue: fire preventions and emergency preparedness

Aside from a variety of 15 toss time games, we offered the following activities:

- 3-legged races, sack hopping, egg races
- a bouncy castle
- climbing wall
- dunk tank
- axe throwing
- nerf gun shooting gallery
- high striker
- mechanical bull
- juggling lessons with a former acrobat
- mingle magic
- mechanical bull rides
- apple peeling contest
- apple pie contest
- silent auction

- 50/50 draw
- meat draw
- 6 food trucks

Aside from the silent auction and draws, all these activities were free of charge to all who wanted to participate thanks to the generosity of the following sponsors:

- Cinnabar Valley Farms
- Seacliff Properties
- Rotary of Nanaimo
- Royal Canadian Legion #10
- Loyal Order of the Moose
- Mosaic
- Newcastle Engineering
- Country Grocer
- Thrifty Foods
- private anonymous sponsors
- Mid-Island co-op
- and numerous Southgate, downtown and out-of-town businesses who supported the silent auction and meat draw with gift certificates and in-kind donations.

Funding Sources and Services to be Offered:

The proceeds generated by the silent auction and draws will assist in financing the 2026 event which is planned to take place on September 12, 2026, at the Chase River Elementary School Field.

For our second annual Heritage Day, we are planning to follow last year's format and will host again a free-entry event. Funding permitting, we would like to extend the event for a second day and add a heritage walk through the Chase River neighbourhood followed by a community dinner and presentation. Starting February 1st, we will be seeking sponsorships and grants from various government levels, organizations, and businesses.

Who would benefit from the service:

The Chase River Heritage Days will benefit all residents of Nanaimo and the surrounding areas. It is a free, fun-filled, and memorable event with the goal of bringing our community together and welcome new residents while embracing our heritage and the history of our neighbourhood.

Timeframe and Dates:

Our application for a grant from the Canadian Heritage Fund will be filed before January 31 and it would assist the progress if we could forward a letter of support from the City of Nanaimo during the month of February. The letter itself is a requirement of the application process.

Anticipated Outcomes:

We hope to see the Heritage Days become an annual community event to which residents of all ages are looking forward to and that will help strengthen our community.

Similar Programs:

Although there is currently no event like it, the Lantzville Minetown Day and SECA's Miner's Picnic share a similar focus of fostering community spirit.

Coordination with Other Entities:

The Chase River Community Associations will apply for funding from Heritage BC and Islands Trust and will supply letters of support from last year's event participants as needed.

2025 Chase River Cinnabar Valley Heritage Day
September 20, 2025

Income Statement

Revenues

Private Sponsorships	\$ 2,100.00	
Corporate Sponsorships	\$ 10,350.00	
Government Grants	\$ -	
Total Sponsorships		\$ 12,450.00
Gift Cards		\$ 600.00
Silent Auction Proceeds		\$ 2,442.74
Raffle Proceeds:		
50/50	\$ 478.00	
Meat Draw	\$ 382.00	
Total Raffle Proceeds		\$ 860.00
<u>Total Income</u>		<u>\$ 16,352.74</u>

(received in-kind donations for the silent auction not included above: \$4,537.00 at retail value)

Expenses

Event Insurance	\$ 370.00	
Event Permit	\$ 41.25	
Island Health Permit	\$ -	
Gaming Licences	\$ 20.00	
Total Permits & Insurance		\$ 431.25
Event Rentals		
Venue Rental	\$ 261.74	
Portable Toilets	\$ 1,666.18	
Tents, Stage, Tables, Chairs	\$ 3,528.05	
Total Event Rentals		\$ 5,455.97
Advertising		
Signage	\$ 466.36	
CHECK News	\$ 49.00	
Posters	\$ 328.61	
Volunteer Vests	\$ 940.80	
Total Advertising		\$ 1,784.77

2025 Chase River Cinnabar Valley Heritage Day
September 20, 2025

Entertainment

Live Entertainment / Honorariums	\$ 995.00	
Activity Rentals	\$ 2,514.05	
Activity & Display Materials	\$ 1,138.83	
Prizes (Kids Activities)	\$ 196.32	
Total Entertainment		\$ 4,844.20

Supplies

Raffle Tickets	\$ 40.30	
Signage & Posters & Décor	\$ 328.61	
Square Reader	\$ 77.28	
Total Supplies		\$ 446.19

Total Expenses \$ 12,962.38

Income

Allocated funds for next year's event \$ 3,390.36

Government of Canada – Canadian Heritage
15 Eddy Street
Gatineau, QC
J8X 4B3

Regional office:
300 West Georgia Street
10th Floor, Suite 1020
Vancouver, BC
V6B 6B4

Letter of Support
Building Communities Through Arts and Heritage ‘Local Festivals’

To Whom It May Concern,

I am writing on behalf of the City of Nanaimo to express our support for the grant application submitted by the Chase River Community Association for their annual Heritage Days.

The City of Nanaimo recognizes the need for strong and resilient communities and believes that the ‘Chase River Heritage Days’ are a wonderful occasion for our community to come together, honour our rich heritage, and celebrate the spirit of unity and cooperation that defines our neighbourhoods.

To support this initiative, the City of Nanaimo is committed to contribute a grant through the ‘Community Program Development Fund’ which will be determined through the review process by the respective committee.

We believe the Chase River Heritage Days will provide significant, lasting benefits to our residents.

We strongly urge you to fund this worthwhile project.

Sincerely,