

Approval Process

Friendship City Approval Process



Online Application Submission

Proposal submitted by local non-profit to the Economic Development Officer



Review Process

Economic Development Officer reviews application, presents recommendation to Council



Council Approval & MOU Signing

If recommendation approved by Council, MOU signed by Mayors of both cities



Annual Reporting

The non-profit partner must submit an annual progress report to the Economic Development Officer for review and presentation to Council



Next Steps

Friendship City MOUs end after their term, with staff reviewing whether to renew for one additional 5-year term or conclude the relationship