ATTACHMENT D: Nanaimo Equestrian Association



OTHER GRANT APPLICATION

Revenue Services | pte@nanaimo.ca

1

CITY OF NANAIMO FINANCE DEPARTMENT

Other Grants are available to recognize the significant value that volunteers, volunteer groups and Non-Profit Organizations contribute to the spiritual, educational, social, cultural, and physical well-being of the community. Up to two intakes are offered annually. Completing an application does not guarantee approval.

APPLICANT INFORMATION			
Name(s): Jaqueline Pieters	Р	osition: President	
Mailing Address:	City:	ostal Code:	
Email:	Р	hone:	
PROPERTY INFORMATION			
Civic Address: 2300 Bowen Road	F	olio:	
Legal Description: PID:000-289-078:Lot	1, Sections 18,19 and 20, Rr	nge 7, Mountain District,Pl	an 🛺
Registered Owner (if different from applied	cant): City of Nanaimo		
ORGANIZATION INFORMATION			
Organization Name: Nanaimo Equestria	n Association(NEA)		
Representative Name: Jacqueline Pieter	s Email:		
Is the Organization a registered Society?	☑ Yes - Registration No.: 5	S-34507 E	∃No
Is the Organization a Registered Charity?	☐ Yes - Registration No.:	G	No No
Number of full-time staff: 0	Number of part	-time staff: 0	
Number of community volunteers: 69	Number of volu	nteer hours/Year: 1500	
Please provide a brief description of the	organization's mandate;		
See attached			
How is the organization funded?			
see attached			
What other organizations provide similar	programs and services?		
see attached			
		REGETY/E	5
		MAY U 8 2025 PM	

City of Nanaimo | 455 Wallace Street, Nanaimo, BC, V9R 5J6 | www.nanaimo.ca

OTHER GRANT APPLICATION

Revenue Services | pte@nanaimo.ca

	orovide details c	of the fee(s):		
Fee Type (anni	ual, monthly, etc.)	Fee Amount	Description	
see attached		\$		
I		\$		
		\$		
Detail current	and/or planned	d revenue-genero	ating activities by the organiz	cation.
see attached				
Permissive Tax	nization received Exemption, In-k complete the t	ind)?	the City of Nanaimo in previ I No	ous years (Other Grant,
Year An	nount Pui	roose for Which A	ssistance Was Used	
2023 \$[missive Tax Exer		
\$[ti(\$0,000)	
\$L		missive Tax Exer	Πριιοπ(ψο,σσσ)	
GRANT REQ	UEST			
Amount of gr	ant requested: \$	20000		
□ Capital gra	ant 🗆 Commu	inity event fundin	g 🗆 Educational funding	☐ Emergency funding
☐ In-kind fund	ding for facility re	ental		
	Idress:			
Facility ac				
	tes & times:			
	tes & times:			
Rental da				
Rental da				
Rental da Other: Proposed use see attached	of funding:	g benefit a large	portion of the community?	

What would be the consequences to not be	peing awarded this funding?	manus
see attached		
List other agencies/organizations whose fin project.	nancial or in-kind support has been re	equested for this
Organization Name	Amount Requested	Status of Request
Horse Council BC	\$20000	approved
Community Gaming grant	\$ 80000	pending
Mid-Island Co-Op	\$ 5000	pending
SUPPORTING DOCUMENTATION Certificate of Good Standing from BC R	egistry Services	
Certificate of Good startaing from BC K	egisiry services	management and provided the
☐ Confirmation of Charity status per Cana	ada Revenue Agency (if applicable)	
☐ Financial Statement for most recent fisc	al year	

SIGNATURE

Current year budget

□ Invoice/quote for capital purchase

I am an authorized signing officer of the organization and I certify that the information given in this application is accurate and complete. Should an Other Grant be granted for the above listed project/event, I agree to the following terms:

- Any unused funds from the Other Grant are to be returned to the City of Nanaimo;
- The property use will be in compliance with all applicable municipal policies and bylaws; and by will publicly acknowledge the Other Grant awarded by the City.

Signature

Date

NOTES

First Intake - May 15th

Second Intake - September 15th (if funding available)

Submit to:

Email: pte@nanaimo.ca

Mail: 455 Wallace Street, Nanaimo, BC V9R 5J6

TC CONTRACTING

#10 4376 Boban drive Nanaimo BC V9T 6A7 +12508169744

tccontracting99@gmail.com

GST/HST Registration No.: 769854159 Business Number GST 769854159

Estimate

ADDRESS

Jacqueline Pieters Nanaimo Equestrians 2300 Bowen Road Nanaimo BC V9T3K7 ESTIMATE DATE 1009

16/12/2024

DATE	ACTIVITY	DESCRIPTION	QTY RATE	AMOUNT
16/12/2024	Services	Refit of horse stalls not including new doors on the one building. We will reuse any and all wood possible.		
16/12/2024	Services	Excavation of building as discussed. 2 People, Excavator and bins/Disposal		
16/12/2024	Services	Build 32 new entry doors for horse stalls		

This quote does not include any materials needed after using what is available to us at site, this quote is good for 30 days. I did not quote hardware like hinges and locks.

SUBTOTAL

GST @ 5%

TOTAL.

TAX

NET

GST @ 5%

RATE

Accepted By

TAX SUMMARY

Accepted Date

TC CONTRACTING
EST. 2021

Job #:Nanaimo E	questrians Date:	Z1-Mar	WOIK OIGE
Contact Name:	Jacqueline	Telephone #:	
Address:	Beban Park	Team TC	1-2

Where	Description	Supplies	Team	Materials	Method	Rate	Т	otal
Stable	Stable 1 Remove any products that can	April 10-11 2025					\$	-
	Be used to aid in the refit of the other						\$	-
	Stables						\$	-
							\$	-
	Demo and Clean up Stable 1	April 12-17 2025					\$	-
	Safley leaving grounds prepared for						\$	-
	gravel bedding						\$	-
							\$	-
	refit existing stables using salvaged and	April 21- June 15					\$	-
	New hardware and Materials	2025					\$	-
							\$	-
	thorough site clean removing all	June 16-18					\$	-
	Construction Debris						\$	-
							\$	-
	Gravel delivered and spread	June 20-29					\$	-
	Job Complete	30-Jun					\$	-
Notes:								

File Copy



21-Mar

Work Order

Contact Name:	Jacqueline	Telephone #:		
Address	Dahar Dark	~	T04.0	
Address:	Beban Park	Team	TC1-2	

Date:

Room	Product (Design & Colour)	Date		Team	Materials	Install Method		Total
Stable	Stable 1 Remove any products that can	April 10-11 2025	\$ -				\$ -	
	Be used to aid in the refit of the other		\$ -				\$ -	
	Stables		\$ -				\$ -	
			\$ -				\$ _	
	Demo and Clean up Stable 1	April 12-17 2025	\$ -				\$ -	
	Safley leaving grounds prepared for		\$ -				\$ -	
	gravel bedding		\$ -				\$ -	
			\$ -				\$ -	
	refit existing stables using salvaged and	April 21- June 15	\$ -				\$ -	
	New hardware and Materials	2025	\$ -				\$ -	
			\$ -				\$ -	
	thorough site clean removing all	June 16-18	\$ -				\$ -	
	Construction Debris		\$ -				\$ -	
			\$ -				\$ -	
	Gravel delivered and spread	June 20-29	\$ -				\$ -	
	Job Complete	45838	\$ _					
Notes:								

Accounting Copy



Job #:Nanaimo E	questrians Date:	21-Mar	Work Order
Contact Name:	Jacqueline	Telephone #:	
Address:	Rahan Park	Team TC	1_2

Room	Product (Design & Colour)	Supplier/Stock#	Size	SQ Unit	Install Method	Installe	r Rate	7	Total
Stable	Stable 1 Remove any products that can	April 10-11 2025				\$	-	\$	-
	Be used to aid in the refit of the other					\$	-	\$	-
	Stables					\$	_	\$	-
						\$	-	\$	-
	Demo and Clean up Stable 1	April 12-17 2025				\$	-	\$	-
	Safley leaving grounds prepared for					\$	-	\$	-
	gravel bedding					\$	-	\$	-
						\$	-	\$	-
	refit existing stables using salvaged and	April 21- June 15				\$	_	\$	_
	New hardware and Materials	2025				\$	_	\$	
						\$	-	\$	-
	thorough site clean removing all	June 16-18				\$	-	\$	-
	Construction Debris					\$	-	\$	-
						\$	-	\$	-
	Gravel delivered and spread	June 20-29				\$	-	\$	-
	Job Complete	45838						\$	-
Notes:									

Installer Copy



Nanaimo Construction Group Inc.

205-2520 Bowen Road Nanaimo, BC V9T 3L3

Phone: 7789889600

Job Address:

2300 bowen rd Nanaimo, Bc

Print Date: 2025-03-05

Proposal for Equestrian Center

Attention

We are pleased to submit this proposal for the following scope of work:

- Demolition -
 - Dismantle as much lumber from the large barn to reuse into the reparations of the other three barns
 - Demolish remaining structure separating metal from the rest of the building
 - Dig up and remove all remaining concrete
- Reparations -
 - Straighten out and secure all existing stall doors
 - Install client supplied doors in barn near ring
 - Adjust all lumber in all stalls to be stacked tight, and extend all barrier walls all the way to the trusses
 - Tihten up the gap from the bottom of the walls to the floor
 - Repair walls surrounding tack rooms
 - Supply new lumber as needed to supplement short falls in reclaimed material
 - Address any obvious rot and replace materials as needed

Demo Labour 4202 - Labour - Demolition	General Labour to assist demolition of large barn	16	
Rough Framing 4211 - Labour - Rough Carpentry and Framing	Labour for Rough Framing - Repair all stalls including doors, walls, and attached tack/storage areas	608	
General Materials 4302 - Materials - General	Budget line for anticipated new materials	1	
General Hardware 4307 - Materials - General Hardware	- Fasteners - Hinges - anchors etc.	1	
Plumbing parts and labour 4406 - Plumbing	Plumber to be on call and deal with old plumbing from long barn being removed	1	
Painting 4414 - Painting	Fresh coat of paint on all surfaces of the refurbished barns	21,024	
Excavation 4501 - Excavation	Labour and Machine time for: - Final demolition of Barn - Cleanup of debris and deposit in bins - Dig up concrete foundation and pillars	16	
Waste Removal 4603 - Waste Removal	Bins for waste removal	3	
Dismantling Labour 4202 - Labour -	Labour to dismantle large barn and salvage materials	96	

Total	Price:	

GST Extra

Demolition

DBL Disposal Services Ltd

Nanaimo Equestrians

Attention: Jacqueline, Email: nanaimoequestrians@gmail.com

Demo Proposal: demolition and foundation removal of Stable #1 & #2 at Bowen

Demolition services:

Stable #2

Stable #1

Services provided;

Mobilization of equipment for demolition

Demolition of #2 and #1 stable

Hauling, disposal, and recycling of demolition debris

Removal of foundation

<u>Please note:</u> Permits are to be supplied by owner, or general contractor in regards for demolition, unless otherwise specified. Hazmat report and clearance letter is to be provided prior to any demolition services being performed. Any archeological permits and archeologist required to be onsite will be at owners' cost. Any delay regarding Archeological site works, which requires machine to surpass allotted hours, will be billed at an hourly rate.

DBL Disposal Services Ltd appreciates the opportunity to provide you with this quote. If you have any questions or comments, please don't hesitate to contact me. Quote is valid for 30 days. DBL Disposal does require a half down deposit of before mobilization.

All prices are subject to applicable taxes!!

NO FUEL SURCHARGES OR ADMINISTRATION FEES

Regards,

Troy Gladesdahl

Market and Business Development Manager

D.B.L. Disposal Services Ltd

Office: (250) 751-8923

Cell: (250) 713-9406

Email: Sales@dbldisposalservices.com

- 1. Please provide a brief description of the organization's mandate: NEA's mandate is to promote lifelong involvement in equestrian sports, offering opportunities for individuals of all ages to participate in equestrian activities. The NEA is a vital part of Nanaimo's culture and economy, ensuring equestrian traditions thrive while benefiting residents and businesses. Supporting the NEA means investing in the community's future.
- 2. <u>How is the organization funded:</u> We receive the following: Horse Council grants, dog group rentals, VIEX grounds rental. Equestrian event entry fees, memberships, individual use of facilities fees and sponsorships.
- 3. What other organizations provide similar programs and services: NEA is the only non-profit organization providing a variety of services and activities aimed at promoting equestrian sports, education and community engagement.
- 4. Is there a fee to any of the activities/services:

a.	Full show grounds	\$400.00	per event
b.	Individual ring	\$200.00	per day
c.	Club House	\$50.00	per day
d.	Stalls	\$25.00	per day per stall
e.	Camping	\$35.00	per night
f.	Jumps	\$50.00	per day
g.	Dressage	\$50.00	per day
h.	Surrounds	\$50.00	per day
i.	Shows/Clinics	\$50.00	non-refundable event deposit-Minor show
j.	Show/Clinics	\$200.00	non-refundable event deposit-Major show

- 5. <u>Detail current and planned revenue-generating activities:</u> Mid-Island Pony Club meetings and shows; Poultry Swaps; Schooling Show entry fees; Horse Clinics; Dog Agility Club rentals; tack sales; Easter Egg Hunt; Vancouver Island Exhibition grounds rental; Horse Driving Club show and Mid-Island Velo Association race.
- 6. **Proposed use of Funding:** Extensive repairs are needed to the horse stalls and removal of one of the horse barns to make it possible for the BC 55+ Summer Games Equestrian participants to safely stable their horses. (Please see attached Nanaimo Equestrian Community Events-BC 55+Summer Games).
- 7. How will the use of this funding benefit the Community: The Nanaimo Equestrian Association plays a crucial role in the community by providing access to equestrian sports and activities that might otherwise be inaccessible to many individuals, particularly those in rural and less urbanized areas. Horseback riding and equestrian training are often seen as exclusive, costly pursuits but NEA's programs help to democratize the sport, making it accessible to individuals of all backgrounds and income levels. By offering affordable lessons, camps and events, the NEA fosters a love for horses, physical activists and outdoor recreation, all of which are essential for personal development and well-being.
- 8. What would be the consequences to not being awarded this funding; We would not be able to repair the horse stalls therefore we would not be able to host the equestrian 55+ BC Games event.

Nanaimo Equestrian Community Events – BC 55+ Summer Games

The Nanaimo Equestrian Association (NEA) is a non-profit society that manages the Beban Park Equestrian Centre, promoting and fostering equestrian activities and sports in the Mid Vancouver Island area.

The 55+ BC Games, scheduled to take place in Nanaimo from September 9 to 13,2025 are the largest annual multi-sport event for the 55+ population of British Columbia.

The mission of the BC Games Society is to guide the BC Winter and BC Summer Games, preparing Team BC for national multi-sport Games and to create development opportunities for athletes, coaches, officials, volunteers and communities.

The NEA's mission aligns with the BC Games Society's mission by promoting lifelong involvement in equestrian sports, offering opportunities for individuals of all ages to participate in equestrian activities.

This commitment to inclusivity and community engagement complements the values of the 55+ BC Games, which emphasize integrity, trust, respect, dedication, accountability, collaboration, evolution and excellence.

By hosting equestrian events during the 55+ BC Games, NEA contributes to the Games' objectives of fostering community engagement, promoting healthy lifestyles and providing development opportunities for participants.

This collaboration highlights the shared commitment to enhancing the quality of life for individuals through sport and community involvement.

In the 42 years the club has been on this property, it has built a clubhouse, 3 riding rings, an indoor riding ring and 4 barns.

Minor repairs are needed to the horse stalls to make it possible for the Summer Games equestrian participants to safely stable their horse. Also, with the repairs complete, we can have more horses stabled overnight on this site.

The equestrian events will consist of driving, dressage, equitation, jumping and flat classes and 75 stalls will be needed for this event.

Nanaimo Equestrian Association 2025 City of Nanaimo - Other Grant Application

REVENUE	2023 Actuals	2024 Actuals	2025 City of Nanaimo Grant	2025 Budget
Sales Revenue				
Sales - Merchandise Sales	79.20	60.00		30.00
Sales - Tack Sales	956.20	50.00		50.00
Membership Fees	1,725.00	580.00		750.00
Donations	350.00	-		150.00
Fundraising	373.40	-		125.00
Events/Clinics	13,850.67	8,298.38		8,300.00
Ring Rentals (Hourly)	34,938.00	9,968.00		10,000.00
Returns	(750.00)	(50.00)		
Net Sales	51,522.47	18,906.38		19,405.00
Other Revenue				
Interest Revenue	0.60	0.83		0.90
Horse Council Grant	7,500.00	-		5,000.00
Total Other Reveue	7,500.60	0.83		5,000.90
TOTAL REVENUE	59,023.07	18,907.21		24,405.90
EXPENSE				
General & Administrative Expenses				
Accounting & Legal	1,191.94	503.87		1,200.00
Advertising & Website	0.00	138.60		4,000.00
Courier & Postage	35.20	-		-
Insurance	5,449.00	6,621.40		7,000.00
Interest & Bank Charges	72.63	11.18		45.00
PAYPAL FEES	518.24	285.85		300.00
Office Supplies	465.28	368.31		400.00
Horse Show Costs	295.80	1,143.70		1,200.00
Clinic Costs	9,035.73	871.57		1,000.00
Repair & Maintenance	10,820.76	1,681.59		45,000.00
Grounds Maintenance	19,098.03	5,125.37	20,000.00	20,000.00
Security & Alarm System	817.87	1,299.78		2,000.00
Toilet	1,987.05	1,837.50		2,300.00
Utilities	788.60	2,275.00	A	3,600.00
Total General & Admin Expenses	50,576.13	22,163.72	20,000.00	88,045.00
NET INCOME	8,446.94	-3,256.51	20,000.00	-63,639.10

Generated On: 02/03/2025

NANAIMO EQUESTRIAN ASSOCIATION Financial Statements Year Ended December 31, 2024



Index to Financial Statements Year Ended December 31, 2024

	Page
FINANCIAL STATEMENTS	
Statement of Financial Position	1
Statement of Changes in Net Assets	2
Statement of Revenues and Expenditures	3
Notes to Financial Statements	4

Statement of Financial Position December 31, 2024

	2024	 2023
ASSETS		
CURRENT		
Cash	\$ 20,484	\$ 27,254
Prepaid expenses	 3,281	
	23,765	27,254
PROPERTY, PLANT AND EQUIPMENT (Net of accumulated amortization)	27,482	 27,482
	\$ 51,247	\$ 54,736
LIABILITIES AND NET ASSETS		
CURRENT		
Accounts payable	\$ 823	\$ 1,055
NET ASSETS	 50,424	 53,681
LIABILITIES AND NET ASSETS	\$ 51,247	\$ 54,736

ON BEHALF OF THE BOARD	
	Director
Additional and the second seco	Director



Statement of Changes in Net Assets Year Ended December 31, 2024

	2024		2023
NET ASSETS - BEGINNING OF YEAR DEFICIENCY OF REVENUE OVER EXPENSES	\$ 53,6 (3,2	•	45,234 8,447
NET ASSETS - END OF YEAR	\$ 50,4	24 \$	53,681

Statement of Revenues and Expenditures Year Ended December 31, 2024

	 2024	 2023
REVENUE		
Donations	\$ -	\$ 350
Events/clinics	8,298	13,851
Fundraising	-	373
Grants	-	7,500
Interest revenue	1	1
Membership fees	580	1,725
Merchandise sales	60	79
Returns	-	(750
Ring rentals	9,968	34,938
Tack sales	 50	 956
	 18,957	 59,023
EXPENSES		
Advertising and promotion	139	-
Business taxes, licenses and memberships	169	208
Clinic costs	872	9,036
Grounds maintenance	5,125	19,098
Horse show costs	1,144	296
Insurance	6,621	5,449
Interest and bank charges	297	590
Office	249	292
Professional fees	504	1,192
Repairs and maintenance	3,519	12,808
Security	1,300	818
Utilities	 2,275	789
	 22,214	50,576
EXCESS (DEFICIENCY) OF REVENUE OVER EXPENSES	\$ (3,257)	\$ 8,447

Notes to Financial Statements Year Ended December 31, 2024

1. PURPOSE OF THE ASSOCIATION

Nanaimo Equestrian Association (the "association") is a not-for-profit organization of British Columbia.

The association operates to generally promote and foster equestrian activities and sports. To undertake and encourage the establishment, equipment, operation and maintenance of accessible equestrian facilities for the use and enjoyment of horses including sport, competition, therapy and pleasure.





CERTIFIED COPY

Of a document filed with the Province of British Columbia Registrar of Companies

Sparks

STATEMENT OF DIRECTORS AND REGISTERED OFFICE

BC Society • Societies Act

NAME OF SOCIETY: NANAIMO EQUESTRIAN ASSOCIATION

Incorporation Number:

S0034507

Business Number:

82241 6095 BC0001

Filed Date and Time:

February 21, 2025 07:40 AM Pacific Time

DECIGHEDED C	FFICE ADDRESS	INFORMATION
REGISTERED C	JEFFICE ADDRESS	INFURMATION

Delivery Address:	Mailing Address:
DIRECTOR INFORMATION	
Last Name, First Name Middle Name:	
Harman Address	
Delivery Address:	
Last Name, First Name Middle Name:	
Delivery Address:	

Last Name, First Name Middle Name:

Delivery Address:

Last Name, First Name Middle Name:

Delivery Address:



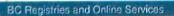
STATEMENT OF DIRECTORS AND REGISTERED OFFICE

BC Society • Societies Act

Last Name, First Name Middle Name:



Delivery Address:

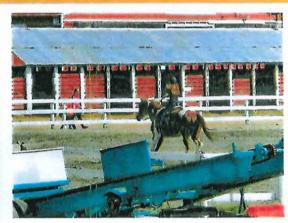


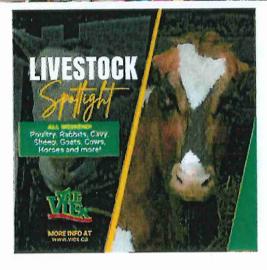
VIEX held at Nanaimo Equestrian Association













Cycle Cross Event at Nanaimo Equestrian Association



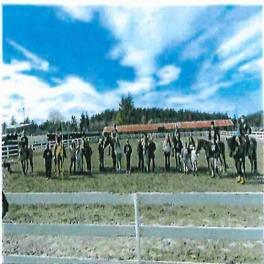






Central Island Equestrian Easter Fundraiser supported by Nanaimo Equestrian Association















It's MEA Fundraising Time

If you have any of the below items, we'd be happy to take them off your hands







ELEVATE Your Horsemanship!

presid to Branguan Greendyk Eurok for 2 daest July 15 & 16th AND August 12th &13

rma kinan a musiau uudi artuktu (Panision), hokki yo filosoki moments SISSO provided make provided make to diseaj a GAA Mowa, iij ma days tob make to diseaj a GAA Mowa, iij ma days tob make to disea sevaje who myster for to "mowe or makes ahays walke wa





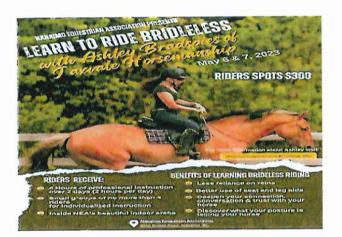
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Nanaimo Equestrian Association

Challenge Obstacle Course!

Where: Nanaimo Equestrian Association (Beban) When: Sunday, March 20 Cost: \$10.00 for the day (\$5.00 for members) Time: 10:00 -2:00

Come out and practice your Obstacle skills!
Challenge your inner cowboy!
Practice, Practice!
Come mounted or in hand, bring your friends
and the kids!
This a relaxed fun filled day



All Pony Show

Hosted by the July 23, 2023

Nanaimo Equestrian Association

Fun Show for all ponies ridden/driven by children or adults.

Prize List and Entry Forms available on NEA website:

www.nanaimoequestrians.ca

or Facebook: Nanaimo Equestrian Association Contact by email: nanamoequestrians@gmail.com

Classes will include:

Halter Agility Trail English Lead Line Western Ridden Games and Driving Judges will be:

Tina knott - Halter and Driving Fonda Munro - Trail and Agility Barb Parker - Performance













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Promotiving basts 2013
Caradiant Pasts Modes 4 Groupschile Sames
Lender Alles PARA basts (2013 and 2021)
2021 Canadiant Changers Barrel Assemptives as well as
arranged Mis.
Comparied at the Calpany Standards (2021-1002)



COME RIBE WITH A WINNER!





