

ATTACHMENT A

Meeting Type	Meeting Date	Item	Direction	Assigned To	Status
Council	2025-05-05	7 Potatoes Project Update and Funding Request (Part 1)	That Council increase the budget for the Japanese-Canadian Memorial Garden project by \$341,000 funded from the Strategic Infrastructure Reserve Fund.	Darcie Osborne; Laura Mercer	Complete
Council	2025-05-05	7 Potatoes Project Update and Funding Request (Part 2)	That Council increase the budget for the Beban Park Outdoor Performance and Gathering Space project \$400,000 funded from the Strategic Infrastructure Reserve Fund.	Darcie Osborne; Laura Mercer	Complete
Council	2025-05-05	2024 Annual Financial Statements	That Council accept the 2025 Annual Financial Statements for the City of Nanaimo.	Laura Mercer	Complete
Council	2025-05-05	2025 - 2029 Financial Plan Recap and Decision Points (Part 1)	That for the 2025 - 2029 Financial Plan Council increase funding for contracted services for public space cleanliness by \$30,000 in 2025 and \$75,000 in 2026.	Laura Mercer	Complete
Council	2025-05-05	2025 - 2029 Financial Plan Recap and Decision Points (Part 2)	That for the 2025 - 2029 Financial Plan Council add a full-time Superintendent, Sanitation, Recycling and Cemeteries and related costs effective September 1, 2025.	Laura Mercer	Complete
Council	2025-05-05	Motion to Consider re: The Snowbirds Visit to Nanaimo	That Council approve the expenditure of up to \$15,000 in costs related to the August 15-16, 2025 Snowbirds event with funding from the 2025 General Operating Surplus. If the Surplus is insufficient, funding for the event will come from the Strategic Infrastructure Reserve Fund.	Laura Mercer; Darcie Osborne	Complete
Council	2025-05-05	2025 Nanaimo 55+ BC Games Society Request for a Letter of Support re: Grant Application to the Destination Events Program	That the Mayor, on behalf of Council, provide a letter of support to the 2025 Nanaimo 55+ BC Games Society, for their grant application to the Destination Events Program.	Sheila Gurrie	Complete
Council	2025-05-05	2025 Nanaimo 55+ BC Games Society Request for a Letter of Support re: Hosting BC Grant Application	That the Mayor, on behalf of Council, provide a letter of support to the 2025 Nanaimo 55+ BC Games Society, for their grant application to the Hosting BC Program.	Sheila Gurrie	Complete
Council	2025-05-05	Sport Tourism Grant Funding Application Approval	That Council approve granting the Vancouver Island Slopestyle 2025 event at the Steve Smith Bike Park \$4,500 from the Sport Tournament Grant Fund.	Darcie Osborne; Laura Mercer	Complete

ATTACHMENT A

Meeting Type	Meeting Date	Item	Direction	Assigned To	Status
Council	2025-05-05	Request for Reconsideration of Loudon Park Decision	The following motions were deferred to the next Regular Council meeting (2025-MAY-26) for consideration at that time:	Sheila Gurrie	Complete
			“That Council direct Staff to increase the budget by \$1,876,373 funded from the Special Initiatives Reserve to proceed with the Boat Storage and Club Building from the alternate design for the Loudon Park improvements as outlined in the report titled "Loudon Park Improvements" dated 2025-MAR-19; and		
			That Council direct Staff prepare a concept plan for a washroom, multi-purpose and fitness building on the general area of the existing washroom building.”		
Council	2025-04-07	Loudon Park Improvements	That Council direct Staff to increase the budget by \$6,169,373 funded by \$4,000,000 from the Special Initiatives Reserve and \$2,169,373 from the Strategic Infrastructure Reserve Fund to proceed with the current design for the Loudon Park improvements.	Darcie Osborne; Laura Mercer	Complete
Council	2025-04-07	2024 Surplus Allocation	That Council approve the allocation of the 2024 operating surplus as follows:	Laura Mercer	Complete
			1. General Fund		
			a. RCMP Contract Reserve \$1,411,438 b. General Financial Stability Reserve \$1,094,545 c. Special Initiatives Reserve \$5,290,000 Total \$7,795,983		
Council	2025-04-07	Arts and Heritage	That the Mayor, on behalf of Council, provide a letter of support to the Italian Society Felice Cavallotti Lodge for their grant application to Legacy Fund - Building Communities through Arts and Heritage.	Sheila Gurrie	Complete
			That the Mayor, on behalf of Council, provide a letter of support to the Italian Society Felice Cavallotti Lodge Request for a Letter of Support re: Grant Application to Legacy Fund - Building Communities through		
			Italian Society Felice Cavallotti Lodge Request for a Letter of Support re: Grant Application to the Destination Events Program Grant		
Council	2025-04-07	Destination Events Program Grant	That the Mayor, on behalf of Council, provide a letter of support to the Vancouver Island Exhibition for their grant application to the Destination Events Program Grant.	Sheila Gurrie	Complete
Council	2025-04-07	Destination Events Program Grant	That the Mayor, on behalf of Council, provide a letter of support to the Nanaimo Equestrian Association for their grant application to the Destination Events Program Grant.	Sheila Gurrie	Complete
			Nanaimo Equestrian Association Request for a Letter of Support re: Grant Application for the		
			Destination Events Program Grant		

ATTACHMENT A

Meeting Type	Meeting Date	Item	Direction	Assigned To	Status
Council	2025-04-07	Petroglyph Development Group Request for a Letter of Support re: the Proposed Cabin Project on Saysutchun Island	That the Mayor, on behalf of Council, provide a letter of support to Petroglyph Development Group for their proposed cabin project on Saysutshun Island.	Sheila Gurrie	Complete
Council	2025-04-07	Wildcoast Ecological Society Request for a Letter of Support re: Grant Application for the Environment and Climate Change Canada EcoAction	That the Mayor, on behalf of Council, provide a letter of support to the Wildcoast Ecological Society for their grant application to Environment and Climate Change Canada EcoAction.	Sheila Gurrie	Complete
Council	2025-04-07	Loyal Nanaimo Bathtub Society Request for a Letter of Support re: Grant Application to the Destination Events Program Grant	That the Mayor, on behalf of Council, provide a letter of support to the Loyal Nanaimo Bathtub Society Request for their grant application to the Destination Events Program Grant.	Sheila Gurrie	Complete
Council	2025-04-07	Request from Mayor Krog to send Correspondence to Ravi Parmar, MLA, Minister of Forests re: Future of Our Local Forest Industry	That the Mayor, on behalf of Council, send a letter to Ravi Parmar, MLA, Minister of Forests re: The Future of Our Local Forest Industry.	Sheila Gurrie	Complete
Council	2025-03-17	Proposed Telecommunications Facility - 6675 Mary Ellen Drive	It was moved and seconded that Council direct Staff to provide a letter of concurrence to Innovation, Science, and Economic Development Canada in response to a proposed 31m telecommunications facility at 6675 Mary Ellen Drive.	Jeremy Holm	Complete
Council	2025-03-17	British Columbia Conservation Foundation Request for Letter of Support re: Grant Application to EcoAction Stream 1: Community-led Freshwater Action Across Canada	It was moved and seconded that the Mayor, on behalf of Council, provide a letter of support to British Columbia Conservation Foundation, for their grant application to EcoAction Stream 1: Community-led Freshwater Action Across Canada.	Sheila Gurrie	Complete
Council	2025-03-17	Art Action Earwig Request for Letter of Support re: Grant Application to Canada Council for the Arts in Support of Pulling To Gather 2025-2026	It was moved and seconded that the Mayor, on behalf of Council, provide a letter of support to Art Action Earwig, for their grant application to Canada Council for the Arts in Support of Pulling To Gather 2025-2026.	Sheila Gurrie	Complete
Council	2025-03-03	BC Association of Farmers' Markets re: Request for a Letter of Support for the BC Farmers' Market Nutrition Coupon Program	That the Mayor, on behalf of Council, provide a letter of support to BC Association of Farmers' Markets, for the BC Farmers' Market Nutrition Coupon Program.	Sheila Gurrie	Complete
Council	2025-03-03	Request from BC Festival and Events Organizers re: Request for a Letter of Support for the BC Fairs, Festivals and Events Fund	That the Mayor, on behalf of Council, provide a letter of support to festival and event organizers for the BC Fairs, Festivals and Events Fund.	Sheila Gurrie	Complete
Council	2025-02-24	Nanaimo Restorative Justice Program Funding	That Council: 1. Approve a 5- year annual operating grant to the Restorative Justice Program for the term covering January 1, 2025 to December 31, 2029 based on \$150,000 for 2025; and, 2. Add a 2% annual increase for 2026 to 2029.	Art Groot; Laura Mercer	Complete

ATTACHMENT A

Meeting Type	Meeting Date	Item	Direction	Assigned To	Status
Council	2025-02-24	Proposed Telecommunications Facility - 4600 Hammond Bay Road	It was moved and seconded that Council direct Staff to provide a letter of concurrence to Innovation, Science, and Economic Development Canada in response to a proposed 63m telecommunications facility at 4600 Hammond Bay Road.	Jeremy Holm	Complete
Council	2025-02-24	Housing Target Progress Report July to December 2024	It was moved and seconded that Council receive the Housing Target Progress Report for the reporting period of 2024-JUL-01 to 2024-DEC-31 in accordance with Ministerial Order M203 2024.	Jeremy Holm	Complete
Council	2025-02-24	Security Checks and Other Grants Policy Update	That Council approve the revised Security Checks and Other Grants Policy as outlined in the Staff report dated 2025-FEB-19.	Laura Mercer	Complete
Council	2025-02-24	Canada Housing Infrastructure Fund	That Council approve submission of an application to the Canada Housing Infrastructure Fund for funding for the Millstone Trunk North Sewer System Project.	Laura Mercer	Complete
Council	2025-02-24	UBCM Emergency Support Services Equipment and Training Program Grant Application	That Council approve the grant application to the UBCM Emergency Support Services Equipment and Training Program for funding for the Nanaimo ESS Group Lodging Supplies regional project and support the City of Nanaimo providing overall grant management as the primary applicant.	Laura Mercer	Complete
Council	2025-02-24	UBCM Emergency Operations Centres Equipment and Training Stream Grant Application	That Council approve a grant application to the UBCM Emergency Operations Centres Equipment and Training Program for funding for the Nanaimo EOC Equipment Upgrade project and supports the City of Nanaimo providing overall grant management.	Laura Mercer	Complete
Council	2025-02-24	Active Transportation Fund - Capital Project Stream 2025 Grant Application	That Council: a. Direct Staff to apply to the Active Transportation Fund – Capital Projects Stream 2025 for funding for the Bowen Road Bike Lane Expansion Project; and, b. With the project being contingent on a successful grant application, approve adding the Bowen Road Bike Lane Expansion project to the 2025 – 2029 Financial Plan at a total cost of \$1,900,000, funded by \$1,140,000 from the Active Transportation Fund – Capital Project Stream and \$760,000 from the Growing Communities Reserve Fund.	Laura Mercer	Complete
Council	2025-02-24	2025 Culture Project Grant Additional Allocation	That Council approve the addition of Crimson Coast Dance Society to the list of 2025 Culture & Event Grant standby organizations, and Project Grant reallocation as follows: -Applicant Name: Crimson Coast Dance Society -Recommended: \$3,476 -Applicant Name: Vancouver Island Symphony -Recommended: \$965	Richard Harding	Complete
Council	2025-02-24	Councillor Hemmens Expenses	It was moved and seconded that Council authorize Councillor Hemmen’s expenses to attend the 2025 Local Government Leadership Academy Forum being held in Richmond from 2025-MAR-12 to 2025-MAR-14. The motion carried unanimously.	Sheila Gurrie	Complete

ATTACHMENT A

Meeting Type	Meeting Date	Item	Direction	Assigned To	Status
Council	2025-02-24	Nanaimo Equestrian Association Request for Letter of Support	It was moved and seconded that Council direct Staff to provide a letter of support under the Mayor’s signature on behalf of City Council to support Nanaimo Equestrian Association’s grant application to the Horse Council of BC.	Sheila Gurrie	Complete
Council	2025-02-24	Nanaimo Family Life Association Request for Letter of Support re: BC Housing Funding for Permanent Shelter at 55 Victoria Road (The Hub)	It was moved and seconded that that the Mayor, on behalf of Council, provide a letter of support to Nanaimo Family Life Association, for their application to BC Housing.	Sheila Gurrie	Complete
Council	2025-02-24	Community Resiliency Investment Program (FireSmart Community Funding and Supports Program)	That Council support the City of Nanaimo’s application to the Union of BC Municipalities for the Community Resiliency Investment Program (FireSmart Community Funding and Supports Program) and if successful the 2025-2029 Financial Plan be amended to include this grant.	Tim Doyle; Laura Mercer	Complete
Council	2025-01-20	933 Park Avenue Concept Plan	That Council endorse the Concept Plan for 933 Park Avenue as a long-term site vision, as outlined in Attachment A of the report titled 933 Park Avenue Concept Plan, dated 2025-JAN-20.	Jeremy Holm	Complete
Council	2025-01-20	Newcastle Community Association	That Council defer consideration of the following Consent Item to a future Council Meeting, until after a discussion at a future Governance and Priorities Committee Meeting regarding possible amendments to Council Procedure Bylaw 2018 No. 7272: That Council invite representatives of the Newcastle Community Association to attend the next Public Safety Committee Meeting to share their concerns regarding the impact of homelessness on residents and local businesses.	Sheila Gurrie	Complete
Council	2025-01-20	Amyotrophic Lateral Sclerosis Society of British Columbia Request for Letter of Support re: PROJECT HOPE	That the Mayor, on behalf of Council, provide a letter of support to the Amyotrophic Lateral Sclerosis Society of British Columbia, for the PROJECT HOPE initiative.	Sheila Gurrie	Complete
Council	2025-01-20	World Leisure Centre of Excellence at Vancouver Island University Request for Letter of Support re: World Leisure Congress 2028	That the Mayor, on behalf of Council, provide a letter of support to the World Leisure Centre of Excellence at Vancouver Island University, for their application to the World Leisure Organization to host the 2028 World Leisure Congress.	Sheila Gurrie	Complete
Council	2024-12-16	2024 Annual Report for the Advisory Committee on Accessibility and Inclusiveness	That Council review and accept the Advisory Committee on Accessibility and Inclusiveness 2024 Annual Report.	Darcie Osborne	Complete
Council	2024-12-16	RCMP Contract	That Council budget the RCMP contract at 92% for 2025 and 95% for 2026 to 2029 for the 2025 – 2029 Financial Plan.	Laura Mercer	Complete
Council	2024-12-16	Negative Wage Contingency	That Council budget a \$750,000 negative wage contingency in the General Fund for 2025 for the 2025 – 2029 Financial Plan.	Laura Mercer	Complete
Council	2024-12-16	Commercial Street Implementation Phase Two	That Council reduce the 2025 base project funding by \$795,456 and remove Commercial Street Implementation Phase 2 from the 2025 – 2029 Financial Plan.	Laura Mercer	Complete

ATTACHMENT A

Meeting Type	Meeting Date	Item	Direction	Assigned To	Status
Council	2024-12-16	Community Safety Officers (CSO's)	That for the 2025 – 2029 Financial Plan Council:  1. Add nine full-time Community Safety Officers (CSOs), one full-time Senior Community Safety Officer and convert the part-time Bylaw Steno position to full-time, including related costs, utilizing a phased approach as follows;  a.Hire five CSOs, 1 Senior CSO and convert the part-time Bylaw Steno position to a full-time position effective April 1, 2025; b. Add four CSOs effective April 1, 2026; and  2. Fund the two CSO fleet units and the EV charging station from the General Capital Reserve.	Laura Mercer	Complete
Council	2024-12-16	Public Space Cleanliness	That the decision point regarding public space cleanliness be deferred to the 2025 – 2029 Financial Plan Update in the Spring 2025.	Laura Mercer	Complete
Council	2024-12-16	Assistant Manager, Financial Planning	That for the 2025 – 2029 Financial Plan, Council add an Assistant Manager, Financial Planning and related costs effective April 1, 2025.	Laura Mercer	Complete
Council	2024-12-16	Assistant Manager, Current Planning	That for the 2025 – 2029 Financial Plan, Council add an Assistant Manager, Current Planning and related costs effective April 1, 2025.	Laura Mercer	Complete
Council	2024-12-16	Additional RCMP Members	That Council add 12 new RCMP members to the 2025 – 2029 Financial Plan; four on April 1, 2025, four on April 1, 2026, and four on April 1, 2027.	Laura Mercer	Complete
Council	2024-12-16	Increase to Road Maintenance Budget	That the decision point regarding an increase to the road maintenance budget be deferred to the 2025 – 2029 Financial Plan Update in the Spring 2025.	Laura Mercer	Complete
Council	2024-12-16	Culture Grants - Project Grant Funding	That Council add a 10% annual increase for Culture Project Grant funding for five years, starting in 2025 (2025 – 2029), increasing the budget from \$44,407 to \$71,519 by 2029, for the 2025 – 2029 Financial Plan.	Laura Mercer	Complete
Council	2024-12-16	Culture Grants - Operating Grant Funding	That Council increase Culture Operating Grant funding annually by \$0.25 per capita for three years, starting in 2025 (2025 – 2027), for a rate of \$3.75 per capita by 2027, for the 2025 – 2029 Financial Plan.	Laura Mercer	Complete
Council	2024-12-16	Restorative Justice Program	That Council increase the annual operating grant for the Restorative Justice Program to \$150,000 effective 2025 for the 2025 – 2029 Financial Plan.	Laura Mercer	Complete

ATTACHMENT A

Meeting Type	Meeting Date	Item	Direction	Assigned To	Status
Council	2024-12-16	Neighbourhood Association Grant Program	That Council increase the budget for the Neighbourhood Association Grant Program to \$20,000 effective 2025 for the 2025 – 2029 Financial Plan.	Laura Mercer	Complete
Council	2024-12-16	Security Check Grant Request from Nanaimo Science and Sustainability Society	That Council award a ‘Security Check Grant’ for \$50 to the Nanaimo Science and Sustainability Society to cover the cost of the security checks for new hires.	Laura Mercer	Complete
Council	2024-12-16	Nanaimo Prosperity Corporation Decision Slide	That Council increase the base budget for the Nanaimo Prosperity Corporation from \$515,850 to \$665,000 effective 2025 for the 2025 – 2029 Financial Plan.	Laura Mercer	Complete
Council	2024-12-16	Park Amenity Improvement Requests Under the Partners in Parks Program	<p>That Council approve the allocation of the 2024 Partners In Parks Program funding to amenity improvements at these proposed park locations:</p> <p>i \$45,000 for a hard surface sport court at Everest Drive Park;;</p> <p>ii \$15,000 for storage and seating at Beaufort Food Forest; and</p> <p>iii \$40,000 for shade structure and platform at Stevie Smith Bike Park.</p>	Laura Mercer; Darcie Osborne	Complete
Council	2024-12-16	Culture and Event Grants 2025 - Funding Recommendations	That Council approve 2025 Cultural Grant funding (Operating, Project, Downtown Event Revitalization Fund) recommendations of \$631,256 as outlined in Attachment ‘D’ of the report titled “Culture and Event Grants 2025 – Funding Recommendations” dated 2024-DEC-11.	Laura Mercer; Darcie Osborne	Complete

ATTACHMENT A

Meeting Type	Meeting Date	Item	Direction	Assigned To	Status
Council	2024-12-16	Social Planning Grants 2025	That Council approve the 2025 Social Planning Grants recommendations of \$85,000, and that the grant allocations be as follows:	Laura Mercer; David LaBerge	Complete
			Applicant Name: Take a Hike Foundation Recommend: \$10,000 Project: Take a Hike Nanaimo Program		
			Applicant Name: Volunteer Nanaimo Recommend: \$13,500 Project: Youth Network		
			Applicant Name: Island Crisis Care Society Recommend: \$25,000 Project: Rising Hope Community Kitchen		
			Applicant Name: Nanaimo Alliance Church Recommend: \$8,000 Project: Food Bank Client Café – Kitchen Upgrades		
			Applicant Name: Haven Society Recommend: \$15,000 Project: Safe Futures for Youth – Violence is Preventable		
			Applicant Name: Nanaimo Community Kitchens Society Recommend: \$7,000 Project: Cultivate and Cook		
Council	2024-12-16	BC Hydro Sustainable Communities Fund - Phase Two of Manufactured Home Park Energy Conservation and Emissions Reduction Strategy 	That Council add the second phase of the Manufactured Home Park Energy Conservation and Emissions Reduction Strategy, as outlined in the Staff report dated 2024-DEC-11, to the 2025 – 2029 Financial Plan.	Laura Mercer; Jeremy Holm	Complete
Council	2024-12-16	Sea Level Rise Management Plan Grant Applications (Part 1)	That the Finance and Audit Committee recommend that Council direct Staff to apply for a funding opportunity from the Ministry of Emergency Management and Climate Readiness for a Disaster Relief and Innovation Fund grant to support a Sea Level Rise Management Plan.	Laura Mercer; Jeremy Holm	Complete
Council	2024-12-16	Sea Level Rise Management Plan Grant Applications (Part 2)	That Council direct Staff to apply for a funding opportunity from the Federation of Canadian Municipalities' Local Leadership for Climate Adaptation initiative- Climate Ready Plans and Processes for a Sea Level Rise Management Plan.	Laura Mercer; Jeremy Holm	Complete



ATTACHMENT A

Meeting Type	Meeting Date	Item	Direction	Assigned To	Status
Council	2024-12-16	Provincial Capacity Funds - Allocation Update	That Council endorse the allocation of \$619,936 in capacity funding provided by the Province, as outlined in the Staff report dated 2024-DEC-11, to support the City of Nanaimo in meeting the legislative requirements and opportunities in Provincial Housing Bills.	Laura Mercer; Jeremy Holm	Complete
Council	2024-12-16	Mayor's Report	That Council authorize Mayor Krog's travel expenses to attend the "Save our Streets" forum being held in Vancouver on January 23, 2025.	Sheila Gurrie	Complete
Council	2024-12-16	2025 Association of Vancouver Island and Coastal Communities Resolutions	<p>That Council direct staff to submit the following resolutions to the Association of Vancouver Island and Coastal Communities (AVICC) for consideration at their 2025 Annual General Meeting and Convention:</p> <p>1. WHEREAS Section 506 and Section 506.03 of the Local Government Act enable a local government to regulate and require the provision of works and services in respect to the development of land;;</p> <p>AND WHEREAS there is no mechanism currently in the Local Government Act to allow for local governments to accept payment of money in lieu of the provision of works and services, unlike in other circumstances in the Local Government Act;;</p> <p>THEREFORE BE IT RESOLVED that AVICC advocate for the provincial government to amend the Local Government Act to allow for the payment of money in lieu of works and services in respect to the development of land being established through subdivisions and building permits, enabling local governments to pool funding for more impactful projects which could benefit a broader area and better assist in achieving community goals for safety, connectivity or transportation management.</p> <p>2. WHEREAS the current funding model in Canada is outdated and unsustainable, as outlined in the Federation of Canadian Municipalities' report Making Canada's Growth a Success: The case for a municipal growth framework, leaving municipalities with limited options to pay for growth-related infrastructure which is critical for municipalities to meet their housing needs;</p>	Sheila Gurrie	Complete
Council	2024-12-16	Loaves and Fishes Community Food Bank Letter of Support re: Funding for a New Food Recovery and Distribution Facility	That the Mayor, on behalf of Council, provide a letter of support to Loaves and Fishes Food Bank, to support their request for funding, from the Federal Government, for their new Food Recovery and Distribution Facility.	Sheila Gurrie	Complete

ATTACHMENT A

Meeting Type	Meeting Date	Item	Direction	Assigned To	Status
Council	2024-12-16	Next Generation 911 (NG911) Local Government Service Agreement with TELUS Communications Inc.	<p>That Council:</p> <p>1. Authorize the City of Nanaimo to enter into a revised NG911 Local Government Service Agreement (LGA) with TELUS Communications Inc. (the agreement is attached as Appendix A) for a five-year term, with automatic renewals for successive five-year terms; and</p> <p>2. Authorize the execution of the NG911 Local Government Service Agreement with TELUS Communications Inc., including all subsidiary agreements required, for the provision of NG911 emergency calling services to the residents of the City of Nanaimo.</p>	Tim Doyle	Complete
Council	2024-12-16	Mutual Aid Agreement	That Council authorize the execution of a new Mutual Aid Agreement with the Cranberry Improvement District, Mountain Improvement District, District of Lantzville, North Cedar Improvement District, and Extension and District Volunteer Fire Department Society, for a five year term.	Tim Doyle	Complete
Council	2024-12-02	Recycle BC Agreements 2025 Through 2029 (Part One)	That Council execute the Recycle BC Amending Agreement and submit to Recycle BC before December 16, 2024, to extend the term of the current Master Services Agreement from December 31, 2024 to May 1, 2025.	Bill Sims	Complete
Council	2024-12-02	Recycle BC Agreements 2025 Through 2029 (Part Two)	That Council direct Staff to present forecast financial projections for the program term at a subsequent meeting.	Bill Sims	Complete
Council	2024-12-02	Recycle BC Agreements 2025 Through 2029 (Part Three)	That Council execute the Recycle BC Master Services Agreement and Statement of Work and submit to Recycle BC before May 1, 2025 for new term ending December 31, 2029.	Bill Sims	Complete
Council	2024-12-02	Alternative Approval Process Results – “Public Works Yard Updates Borrowing Bylaw 2024 No. 7386”	That Council abandon “Public Works Yard Updates Borrowing Bylaw 2024 No. 7386” and direct staff to report back on options for alternative ways to complete the public works project.	Bill Sims; Laura Mercer; Sheila Gurrie	Complete
Council	2024-12-02	City of Nanaimo Liquor Licence Review Policy - COU-245	That Council approve the City of Nanaimo Liquor Licence Review Policy COU-245.	Jeremy Holm	Complete
Council	2024-12-02	Province of BC Local Government Infrastructure Planning Grant Program	That Council approve submission of an application to the Local Government Infrastructure Planning Grant program for \$10,000 for the Thirteenth Street Drainage Study	Laura Mercer	Complete
Council	2024-12-02	Online Accomodation Platform Funds	<p>That Council allocate the Online Accommodation Platform revenue in 2025 as follows:</p> <p>1. \$830,000 to acquisition of land and/or infrastructure/land improvements for affordable housing developments related to BC Housing and City of Nanaimo partnerships;</p> <p>2. \$150,000 for continued support to the rent supplement programs; and,</p> <p>3. \$150,000 for continued support to the Nanaimo Region Rent Bank program, administered by Connective Support Society Nanaimo.</p>	Jeremy Holm	Complete

ATTACHMENT A

Meeting Type	Meeting Date	Item	Direction	Assigned To	Status
Council	2024-11-18	Commercial Street Construction Project - Parking Management - Parkades	That Council direct Staff to allocate two levels (approximately 60 stalls) of the Bastion Street Parkade as time limit parking to match the surrounding on-street parking regulations for the duration of construction of the Commercial Street Phase One project.	Bill Sims	Complete
Council	2024-11-18	Local Community Accessibility Grant	That Council provide a letter in support of the City's application for a Local Community Accessibility Grant to SPARC BC in the amount of \$24,052 for the purchase and installation of seven (7) assistive hearing devices for the wickets at the front counters at all five (5) recreation centres; Beban Pool, Nanaimo Ice Centre, Nanaimo Aquatic Centre, Oliver Woods Community Centre and Bowen Complex.	Sheila Gurrie	Complete
Council	2024-11-04	Parking Management Strategy	That Council direct Staff to incorporate the topic of Parking Management Strategy into the 2024-DEC-09 Governance and Priorities Committee Meeting.	Bill Sims	Complete
Council	2024-11-04	2025 Acting Mayor Schedule	That Council approve the following 2025 Acting Mayor Schedule: -Councillor Perrino, 2025-JAN-01 to 2025-FEB-16; -Councillor Hemmens, 2025-FEB-17 to 2025-MAR-30; -Councillor Thorpe, 2025-MAR-31 to 2025-MAY-11; -Councillor Geselbracht, 2025-MAY-12 to 2025-JUN-29; -Councillor Armstrong, 2025-JUN-30 to 2025-AUG-10; -Councillor Eastmure, 2025-AUG-11 to 2025-SEP-28; -Councillor Manly, 2025-SEP-29 to 2025-NOV-09; -Councillor Perrino, 2025-NOV-10 to 2025-DEC-31.	Sheila Gurrie	Complete
Council	2024-11-04	2025 Council and Committee Key Date Calendars	That Council approve the 2025 Council and Committees Key Date Calendars as presented in Attachments 'A' through 'G' of the Staff Report titled "2025 Council and Committees Key Date Calendars", dated 2024-NOV-04.	Sheila Gurrie	Complete
Council	2024-11-04	Salvation Army New Hope Centre Request for Letter of Support re: Additional Emergency Shelter Beds at 19 Nicol Street	That the Mayor, on behalf of Council, provide a letter affirming Council's support for the Salvation Army's plan to add 28 additional shelter beds as part of the building project at 19 Nicol Street.	Sheila Gurrie	Complete
Council	2024-11-04	Councillor Armstrong Motion re: City of Nanaimo Liquor Control Strategy	That Council refer the City of Nanaimo Liquor Control Strategy to the December 18, 2024 Public Safety Committee Meeting for input.	Sheila Gurrie	Complete
Council	2024-10-21	Temporary Free Parking within City-Owned Parkades	That Staff be directed to prepare a report on options to provide two-hour free parking within City owned parkades during the Commercial Street redesign project.	Bill Sims	Complete

ATTACHMENT A

Meeting Type	Meeting Date	Item	Direction	Assigned To	Status
Council	2024-10-21	Neighbourhood Association Grant Program	That Council:	Jeremy Holm; Laura Mercer	Complete
			1. Add a decision point for Council consideration to the 2025 budget deliberations to increase the annual Neighbourhood Association Grant Program budget from \$10,000 to \$20,000 starting in 2025; 2. Allow annual grant totals to exceed \$1,000 per neighbourhood association; and, 3. Delegate annual grant approvals to the Director of Planning and Development for recognized neighbourhood associations when grant criteria is respected.		
Council	2024-10-21	Tourism Nanaimo Funding Request	That Council provide Tourism Nanaimo with an additional \$29,000 in grant funding for 2024 only to fund a new Sport Tourism Coordinator position.	Laura Mercer	Complete
Council	2024-10-21	Consideration of Other Grants - September 2024 Intake	That Council:	Laura Mercer	Complete
			1. Award an Other Grant under the Capital Projects category for \$4,000 to the Nanaimo Lodge No. 1052 – Loyal Order of Moose for the replacement of the HVAC system at 1359 Cranberry Avenue. 2. Deny an Other Grant to Vancouver Island University to support the upcoming Vancouver Island Leadership Conference, but direct Staff to provide information to Vancouver Island University with regard to other potential event funding sources.		
Council	2024-10-21	Permissive Tax Exemption Cash Grant Request	That Council award the Connective Support Society Nanaimo with a permissive tax exemption cash grant in the amount of \$1,400 for the 2024 property taxation year.	Laura Mercer	Complete
Council	2024-10-21	2025 Project Contingency	That Council direct Staff to add a \$890,000 general fund project contingency budget for 2025 to the 2025 – 2029 Provisional Financial Plan funded from 2024 surplus.	Laura Mercer	Complete
Council	2024-10-21	Nanaimo Restorative Justice Program Overview	That Council:	Richard Harding; Laura Mercer	Complete
			1. Add increasing the annual operating grant from \$50,000 to \$150,000 in 2025, for the Nanaimo Restorative Justice Program, as a decision point to the 2025 budget deliberations for Council’s consideration; and, 2. Refer the report to a future Public Safety Committee Meeting.		
Council	2024-10-21	Mid Vancouver Island Elder College Society Request for Letter of Support re: Community Gaming Grant	That the Mayor, on behalf of Council, provide a letter of support to Mid Vancouver Island Elder College Society, for their application for the Community Gaming Grant.	Sheila Gurrie	Complete
Council	2024-10-21	Updated Draft Public Safety Committee Work Plan	That Council approve the draft Public Safety Committee Term Work Plan.	Richard Harding; Darcie Osborne	Complete

ATTACHMENT A

Meeting Type	Meeting Date	Item	Direction	Assigned To	Status
Council	2024-10-07	Active Transportation Infrastructure Grant 2024 Intake (Part 1)	<p>That Council direct Staff to submit two applications under the 2024 intake of the Active Transportation Infrastructure Grant Program as follows:</p> <p>1. Submit an application for ‘Crosswalk Upgrades that Improve Active Transportation’, with confirmation that the municipal share of funding of \$487,289 is available and supported, confirmation that the project is a municipal priority, and that the project is “shovel ready” and intended to be complete within the required timeline.</p>	Bill Sims; Laura Mercer	Complete
Council	2024-10-07	Active Transportation Infrastructure Grant 2024 Intake (Part 2)	<p>That Council direct Staff to submit two applications under the 2024 intake of the Active Transportation Infrastructure Grant Program as follows:</p> <p>2. Submit an application for “Third Street Active Transportation Improvements’, with confirmation that the municipal share of funding of \$459,000 is available and supported, confirmation that the project is a municipal priority, and that the project is “shovel ready” and intended to be complete within the required timeline.</p>	Bill Sims; Laura Mercer	Complete
Council	2024-10-07	Term Position - Sustainability Section	<p>That Council direct Staff to fund a temporary, full-time position for approximately 12 months in the Sustainability Section with up to \$145,000 in funding as follows:</p> <p>- Reallocate \$70,000 from the 2024 budget for the Building Retrofit Roadmap project;</p> <p>- Reallocate \$40,000 from the 2024 budget for the E-Mobility Strategy project; and,</p> <p>- Allocate \$35,000 from the Climate Action Reserve Fund.</p>	Jeremy Holm; Laura Mercer	Complete
Council	2024-10-07	Culture and Event Grants - Processes Review and Recommendations	<p>That Council add a decision point for Council consideration to the 2025 budget deliberations for:</p> <p>a) 10% annual increase for five years (2025 – 2029) in Project Grant funding; and,</p> <p>b) \$0.25 per capita annual increase for three years (2025 – 2027) in Operating Grant funding.</p>	Laura Mercer	Complete
Council	2024-10-07	Allocation of Remainder of Funds from 2024 Community Watershed Restoration Grant	<p>That Council approve the following 2024 Community Watershed Restoration Grant:</p> <p>Applicant Name: John Barsby School</p> <p>Project: Chase River Stewardship and Riparian Area Restoration</p> <p>Amount: \$2,634</p>	Richard Harding; Laura Mercer	Complete

ATTACHMENT A

Meeting Type	Meeting Date	Item	Direction	Assigned To	Status
Council	2024-10-07	Vancouver Island Military Museum Operating Model Alignment (Part 1)	That Council approve realigning the Vancouver Island Military Museum operating model by ending the requirement to pay annual rent for 100 Cameron Road beginning in 2025.	Richard Harding; Laura Mercer; Darcie Osborne	Complete
Council	2024-10-07	Vancouver Island Military Museum Operating Model Alignment (Part 2)	That Council approve realigning the Vancouver Island Military Museum operating model by directing Staff to assist the Vancouver Island Military Museum Board of Directors with establishing a general manager position.	Richard Harding; Laura Mercer; Darcie Osborne	Complete
Council	2024-10-07	Vancouver Island Military Museum Operating Model Alignment (Part 3)	That Council approve realigning the Vancouver Island Military Museum operating model by directing Staff to begin working to establish a Co-Management Agreement with the Vancouver Island Military Museum.	Richard Harding; Laura Mercer; Darcie Osborne	Complete
Council	2024-09-23	Sustainable Building Policy	That Council adopt Policy Number COU-229 – Sustainable Building Policy.	Sheila Gurrie	Complete
Council	2024-09-09	Commercial Street Construction Project - Parking Management	That Council direct Staff to suspend pay street parking in the downtown for the duration of Commercial Street Phase One project and replace it with a 2 hour time limit.	Bill Sims	Complete
Council	2024-09-09	Other Business (re: delegation from Strong Towns Nanaimo)	That staff include in the report for the upcoming Governance and Priorities Committee on parking minimums a review of the recommendations put forward by Strong Towns and options for Council to consider.	Bill Sims	Complete
Council	2024-09-09	Housing Accelerator Fund 2 (Part 1)	That Council direct Staff to submit an application to the round two Canada Mortgage and Housing Corporation – Housing Accelerator Fund (HAF2).	Jeremy Holm	Complete
Council	2024-09-09	Housing Accelerator Fund 2 (Part 2)	That Council commit to Staff providing overall grant management.	Jeremy Holm	Complete
Council	2024-09-09	Housing Accelerator Fund 2 (Part 3)	That Council direct Staff to include an Action Plan and funding allocation in the HAF2 application as outlined in the report dated 2024-SEP-09.	Jeremy Holm	Complete
Council	2024-09-09	Update Lease Disposition to BC Housing - Portion of 1030 Old Victoria Road	That Council direct Staff to amend the 2024-JUL-08 Regular Council Meeting motion relative to the report, titled “Update Lease Disposition to BC Housing – Portion of 1030 Old Victoria Road”, by replacing “a good neighbour agreement and a Community Advisory Committee” as a condition of the lease with “Neighbourhood Integration Plan”, approving the disposition of a 3-year lease, with the option for two 2-year renewals, for a portion of City-owned land located at 1030 Old Victoria Road to the Provincial Rental Housing Corporation.	Laura Mercer	Complete
Council	2024-09-09	Consideration of New Permissive Tax Exemptions (Part 1)	That Council award or deny the permissive tax exemptions for the 2025 taxation year in accordance with the table in “Attachment A” of the report titled “Consideration of New Permissive Tax Exemption Applications” dated 2024-SEP-09, with the exception of applications number 1, 17 and 20.	Laura Mercer	Complete

ATTACHMENT A

Meeting Type	Meeting Date	Item	Direction	Assigned To	Status
Council	2024-09-09	Consideration of New Permissive Tax Exemptions (Part 2)	That Council award the permissive tax exemption for application number 1 for the 2025 taxation year in accordance with the table in “Attachment A” of the report titled “Consideration of New Permissive Tax Exemption Applications” dated 2024-SEP-09.	Laura Mercer	Complete
Council	2024-09-09	Consideration of New Permissive Tax Exemptions (Part 3)	That Council award the permissive tax exemption for application number 20 for the 2025 taxation year in accordance with the table in “Attachment A” of the report titled “Consideration of New Permissive Tax Exemption Applications” dated 2024-SEP-09.	Laura Mercer	Complete
Council	2024-09-09	Consideration of New Permissive Tax Exemptions (Part 4)	That Council award or deny the permissive tax exemptions for the 2025 taxation year in accordance with the table in “Attachment A” of the report titled “Consideration of New Permissive Tax Exemption Applications” dated 2024-SEP-09, with the exception of applications number 1, 17 and 20.	Laura Mercer	Complete
Council	2024-09-09	Mid Vancouver Island Elder College Society Request for Letter of Support re: Grant Application for New Horizons for Seniors Program	That the Mayor, on behalf of Council, provide a letter of support to Mid Vancouver Island Elder College Society, for their application to New Horizons for Seniors Program.	Sheila Gurrie	Complete
Council	2024-09-09	Royal Canadian Legion Mount Benson Branch Request for Letter of Support re: Grant Application for New Horizons for Seniors Program	That the Mayor, on behalf of Council, provide a letter of support to Royal Canadian Legion Mount Benson Branch, for their application to New Horizons for Seniors Program.	Sheila Gurrie	Complete
Council	2024-09-09	E-Mobility Technical Study (Part 1)	That Council adopt a “Lead in the Gaps” approach on e-mobility as recommended in the E-Mobility Landscape and Options for Nanaimo Technical Report (Attachment A).	Jeremy Holm	Complete
Special Council	2024-07-29	End of Trip Facilities	<p>That Council:</p> <p>1. Direct Staff to amend the 2024- 2028 Financial Plan to add \$17,000 in 2024 to finalize the end of trip facilities toolkit funded from Special Initiatives Reserve.</p> <p>2. Direct Staff to amend the 2024-2028 Financial Plan to add \$75,000 per year for 2024, 2025 and 2026 for secure bike parking funded from the Climate Action Reserve Fund.</p>	Bill Sims	Complete
Special Council	2024-07-29	Councillor Thorpe Motion re: Systems Planning Organization and the Nanaimo Prosperity Corporation	That, beginning in September, 2024, the Systems Planning Organization, the Nanaimo Prosperity Corporation, and Tourism Nanaimo provide quarterly reports to City Council on their activities.	Dale Lindsay	Complete
Special Council	2024-07-29	2024 – 2034 Community Works Fund Agreement	That Council authorize the Mayor and Corporate Officer to sign the 2024 - 2034 Community Works Fund Agreement.	Laura Mercer	Complete

ATTACHMENT A

Meeting Type	Meeting Date	Item	Direction	Assigned To	Status
Special Council	2024-07-29	Options for Additional Accessible Washrooms at Westwood Lake Park	That Council direct Staff to proceed with Option 3 – Convert One Non-Accessible Washroom into One Accessible Washroom and increase the 2024 project budget by \$100,000 funded by \$35,000 from the City Wide Parks DCC Reserve Fund and \$65,000 from the Special Initiatives Reserve.	Richard Harding; Laura Mercer	Complete
Special Council	2024-07-29	Alternative Approval Process - Public Works Yard Updates Borrowing Bylaw 2024 No. 7386	That Council:  1. direct the Corporate Officer to proceed with an Alternative Approval Process for the borrowing of up to \$90,000,000 for Public Works Yard updates; 2. determine the total number of electors of the area to which the approval process applies (the whole of the City of Nanaimo) to be 79,736; 3. establish a deadline of 4:30 p.m. on Thursday, 2024-OCT-31 for receiving elector responses for the Alternative Approval Process in relation to the “Public Works Yard Updates Borrowing Bylaw 2024 No. 7386”; and, 4. approve the draft Elector Response Form as attached to the Staff report dated 2024-JUL-29.	Sheila Gurrie	Complete
Special Council	2024-07-29	Public Works Yard AAP Communication and Engagement Strategy	That Council endorse the draft Public Works Yard AAP Communication and Engagement Strategy as outlined in Attachment B of the report titled “Public Works Yard AAP Communication and Engagement Strategy” dated 2024-JUL-29.	Sheila Gurrie	Complete
Council	2024-07-22	Westwood Lake Beach Accessibility Upgrades and Washroom Upgrades	That Council direct Staff to draft a report that includes options for adding an additional accessible washroom at Westwood Lake beyond what is already included in the design.	Bill Sims	Complete
Council	2024-07-22	Regional District of Nanaimo Wellington Pump Station Cost Share Project	That Council enter into a cost share agreement with the Regional District of Nanaimo to complete a sewer main replacement in conjunction with the Wellington Pump Station Upgrades project and add a project to 2024 for \$400,000 for the work, funded from the Sewer Operating Reserve.	Bill Sims	Complete
Council	2024-07-22	Nanaimo Operations Centre (Public Works Yard) Funding Options	It was moved and seconded that Council direct Staff to proceed with the Nanaimo Operations Centre (Public Works Yard) project with funding of \$90.0 million from external borrowing with debt servicing funded by property taxation.	Laura Mercer	Complete
Council	2024-07-22	Nanaimo Operations Centre / Public Works Yard Project Update	It was moved and seconded that Council direct Staff to proceed with the ‘Highest Needs in Single Phase’ option and prepare a borrowing bylaw in support of the project.	Laura Mercer	Complete
Council	2024-07-22	Nanaimo Curling Club Chiller Failure	That Council provide a grant of \$67,950 to the Nanaimo Curling Club towards the purchase of a refurbished plate and frame chiller funded from the Strategic Infrastructure Reserve Fund.	Laura Mercer; Richard Harding	Complete



ATTACHMENT A

Meeting Type	Meeting Date	Item	Direction	Assigned To	Status
Council	2024-07-22	2025 55+ BC Games Advance of Funds	That Council direct Staff to amend the 2024 – 2028 Financial Plan to accelerate \$16,000 of the \$60,000 budgeted for the 55+ BC Summer Games from 2025 to 2024.	Laura Mercer; Richard Harding	Complete
Council	2024-07-22	2024 Cultural and Special Events Grant Funding Reallocation	That Council approve reallocation of declined 2024 Culture & Event Downtown Event Revitalization Funds as follows: Applicant Name: Downtown Nanaimo Business Association Event: Winterfest Recommended: \$1,100 Applicant Name: Nanaimo International Jazz Festival Association Event: Jazz Festival 2024 Recommended: \$1,100	Laura Mercer; Richard Harding	Complete
Council	2024-07-22	Alternative Approval Process Policy	That Council endorse the draft Alternative Approval Process Policy as outlined in Attachment A of the report titled "Alternative Approval Process Policy" dated 2024-JUL-15.	Sheila Gurrie	Complete
Council	2024-07-22	Councillor Hemmens re: Amendment to Union of BC Municipalities Resolution Regarding Public Libraries	It was moved and seconded that Council endorse an amendment to the Union of BC Municipalities resolution regarding public libraries by replacing the enactment clause with the following: “THEREFORE BE IT RESOLVED that UBCM call on the provincial government to recognize the evolving and challenging situation for public libraries as well as their unique role as community spaces by establishing an Advisory Body per section 52(1) of the Library Act, the objectives of which will be to: 1. undertake a review of core annual provincial funding of public libraries in the Canadian context, and 2. make recommendations to the Minister with respect to core, sustainable funding approaches for BC’s public library sector.”	Sheila Gurrie	Complete
Council	2024-07-08	Nanaimo Operations Centre / Public Works Yard Project Update (Part One)	That Council defer the following motion to allow a broader discussion at the 2024-JUL-15 Governance and Priorities Committee meeting: “That Council direct Staff to proceed with the ‘Highest Needs in Single Phase’ option and prepare a borrowing bylaw in support of the project.”	Bill Sims	Complete
Council	2024-07-08	Nanaimo Acquatic Centre Roof Renewal Funding	That Council approve an increase to the 2024 project budget for the Nanaimo Aquatic Centre: Rear Mechanical Parapet Wall project from \$83,600 to \$393,600 funded by the Facility Development Reserve Fund.	Bill Sims; Laura Mercer	Complete
Council	2024-07-08	Integrated Action Plan - 2024 Neighbourhood Association Priority Requests	That Council endorse the updated 2024 neighbourhood association priority requests as outlined in Attachment B of the 2024-JUL-08 Staff report, titled Integrated Action Plan - 2024 Neighbourhood Association Priority Requests, and direct Staff to replace the Appendix of the Integrated Action Plan (IAP) with the updated 2024 priority requests.	Jeremy Holm	Complete

ATTACHMENT A

Meeting Type	Meeting Date	Item	Direction	Assigned To	Status
Council	2024-07-08	Cannabis Retail Store Policy - Council Policy COU-241	That Council endorse Council Policy COU-241 - Cannabis Retail Store Licence Application Process	Jeremy Holm	Complete
Council	2024-07-08	Home Energy Retrofit Financing Program	That Council direct Staff to: 1. apply to the Federation of Canadian Municipalities (FCM) Community Energy Efficiency Financing (CEF) program for pilot funding to support a Property Assessed Clean Energy (PACE) style home energy financing program and if successful, launch a PACE style home energy financing program for Nanaimo residents; and, 2. allocate up to \$200,000 from the Climate Action Reserve Fund to support a home energy retrofit financing program.	Jeremy Holm; Laura Mercer	Complete
Council	2024-07-08	Permissive Tax Exemption Policy and Security Checks and Other Grants Policy Updates	That Council: 1. Approve the Permissive Tax Exemption Administrative Policy as outlined in the Staff report titled Permissive Tax Exemption Policy and Security Checks and Other Grants Policy Updates dated 2024-JUN-19; 2. Approve the Security Checks and Other Grants Administrative Policy as outlined in the Staff report titled Permissive Tax Exemption Policy and Security Checks and Other Grants Policy Updates dated 2024-JUN-19; and 3. Repeal the Council Grants Policy and Guidelines Policy COU-185.	Laura Mercer	Complete
Council	2024-07-08	Nanaimo Operations Centre / Public Works Yard Project Update (Part Two)	That the Governance and Priorities recommend that Council direct Staff to look at other funding options with respect to debt servicing.	Laura Mercer	Complete
Council	2024-07-08	Lease Disposition to BC Housing - Portion of 1030 Old Victoria Road	That Council approve, subject to BC Housing agreeing to a good neighbour agreement and the establishment of a Community Advisory Committee, the disposition of a 3-year lease, with the option for two 2-year renewals, for a portion of City-owned land located at 1030 Old Victoria Road to the Provincial Rental Housing Corporation.	Laura Mercer	Complete

ATTACHMENT A

Meeting Type	Meeting Date	Item	Direction	Assigned To	Status
Council	2024-07-08	Warming Centre Services and Supports Update	<p>That Council:</p> <p>1. allocate \$400,000 from the Special Initiative Reserve and reallocate the remaining 2023/2024 winter season funding to match funds provided by the Reaching Home Community Advisory Board to support up to two year-round drop-in hubs that can also serve as warming and cooling centre services for the City of Nanaimo’s extreme weather response starting in the 2024 winter season; and,</p> <p>2. direct Staff to provide Council with an evaluation of the drop-in hub service as part of the City’s extreme weather response for future funding consideration in summer 2025.</p>	Richard Harding; David LaBerge; Laura Mercer	Complete
Council	2024-07-08	Criminal Record Checks & Fingerprinting Fees	<p>That Council select Option 4 as outlined in the 2024-JUL-08 report by the Deputy Corporate Officer and direct Staff to bring forward a bylaw amendment to the Fees and Charges Bylaw 2021 No. 7336 to replace the existing criminal record check fee for employment purposes and replace it with the following:</p> <p>- Criminal Record Checks (includes fingerprinting fee, if required) - \$55.00</p> <p>- Fingerprinting Fee for private industry, records suspension, travel waiver or legal name change - \$50.00</p> <p>- Criminal Record Check for Volunteer or Non-Profit (includes fingerprinting fee, if required) - \$10.00</p>	Sheila Gurrie	Complete
Council	2024-07-08	Funding for the Nanaimo Curling Club	<p>That Staff bring forward a Staff report on the conditions of the Nanaimo Curling Club and options for assisting the Club with securing an operational chiller.</p>	Richard Harding; Darcie Osborne	Complete
Council	2024-06-17	30 Km/h Speed Limits Near Elementary Schools	<p>It was moved and seconded that Council direct Staff to continue work on elementary school speed limits, applying 30 km/h school zones where the Motor Vehicle Act requirements can be achieved, and applying 30 km/h regulatory speed limits where Motor Vehicle Act requirements cannot be achieved.</p>	Bill Sims	Complete
Council	2024-06-17	Mayor’s Leaders’ Table Meeting Recommendations 2024-JUN-14	<p>It was moved and seconded that Council:</p> <p>1. Recognize that homelessness in Nanaimo is an existential crisis that must be addressed with a fulsome response</p> <p>2. Formally endorse the concept that homelessness violates the principle of human dignity</p> <p>3. Adopt Housing First Plus as the foundational element of a homelessness strategy</p> <p>4. Create a purpose driven Housing First Plus position</p> <p>5. Develop a robust plan to minimize the number of people at risk of homelessness</p>	Dale Lindsay	Complete

ATTACHMENT A

Meeting Type	Meeting Date	Item	Direction	Assigned To	Status
Council	2024-06-17	Amendment of Project under the Revitalization Tax Exemption Bylaw 2018 No. 7261 - 220 Haliburton Street	It was moved and seconded that Council approve the amended Revitalization Tax Exemption Agreement for a proposed four-unit multi family development at 220 Haliburton Street.	Laura Mercer	Complete
Council	2024-06-17	Vacant Properties	It was moved and seconded that Council direct Staff to provide a report regarding options to regulate vacant properties.	Richard Harding; David LaBerge; Darcie Osborne	Complete
Council	2024-06-17	Alternative Approval Process Policy Options (Part One)	It was moved and seconded that Council direct Staff to prepare a draft policy for the Governance and Priorities Committee that includes: a. That the method of communication/engagement be considered on a case-by-case basis based on the scale and the borrowing amount of the project; b. That the number of response forms be limited to 10 forms per person for the duration of the AAP period; and c. Options for the inclusion of mail-out options for response forms and electronic submission of response forms.	Sheila Gurrie	Complete
Council	2024-06-17	Alternative Approval Process Policy Options (Part Two)	It was moved and seconded that Council direct Staff to prepare a resolution for submission to the Union of British Columbia Municipalities annual convention outlining issues around the clarity and process of the legislation that governs the Alternative Approval Process.	Sheila Gurrie	Complete
Council	2024-06-17	Alternative Approval Process Policy Options (Part Three)	It was moved and seconded that Council send a letter to the Province requesting that amendments be made to the legislation pertaining to the Alternative Approval Process as outlined on page 47 of the report titled “Alternative Approval Process Review” by Lisa Zwarn.	Sheila Gurrie	Complete
Council	2024-06-17	2023 Annual Municipal Report	It was moved and seconded that Council approve the 2023 Annual Municipal Report.	Sheila Gurrie	Complete

ATTACHMENT A

Meeting Type	Meeting Date	Item	Direction	Assigned To	Status
Council	2024-06-17	Union of BC Municipalities Annual Convention Resolution - Strengthening the Legislation for Alternative Approval Processes	<p>It was moved and seconded that Council direct Staff to submit the following resolution to the Union of British Columbia Municipalities for consideration at their 2024 Annual General Meeting:</p> <p>WHEREAS the Alternative Approval Process as a means to obtain approval of the electors as outlined in Section 86 of the Community Charter is lacking clarity as it relates to public notice requirements stated in Section 94.2; AND WHEREAS the document “Alternative Approval Process: A Guide for Local Governments in British Columbia” states that “local governments may choose to allow electors to submit response forms by e-mail or by fax” but provides no clear process or guidelines though noting that these electronic response forms are not covered by provincial legislation; THEREFORE BE IT RESOLVED that the Province of British Columbia amend the legislation in the Community Charter pertaining to Alternative Approval Processes to clarify:</p> <p>1. how Section 94.2 interacts with Section 86 in terms of publication of the first and second notice;</p> <p>2. the timing as to whether a local government can receive a completed elector response form before the second publication; and</p> <p>3. clear requirements for accepting elector response forms electronically including:</p> <p>a. acceptable methods of receipt;</p> <p>b. whether electronic elector response forms require an original copy to be submitted with the original signature; and,</p> <p>c. if electronic elector response forms are received and an original copy is required if the original copy must also be received before the deadline.</p>	Sheila Gurrie	Complete
Council	2024-06-17	RCMP Annual Performance Plan	<p>It was moved and seconded that Council supports the Nanaimo RCMP 2024 Community priority issues as presented on 2024-MAY-06 and as listed below:</p> <p>1. Crime Reduction</p> <p>2. Employee Wellness</p> <p>3. Inclusion and Reconciliation</p> <p>4. Community Public Safety</p> <p>5. Recruiting</p>	Dale Lindsay	Complete

ATTACHMENT A

Meeting Type	Meeting Date	Item	Direction	Assigned To	Status
Council	2024-06-03	Consent - RDN Sewage Borrowing Bylaws No. 1905, 1906 and 1907	It was moved and seconded that Council consent on behalf of the electors to the adoption of		
			1. “Southern Community Sewer Local Service Basement Motor Control Centres Replacement Loan Authorization Bylaw No. 1905, 2024”;		
			2. “Southern Community Sewer Local Service Wellington Pump Station Upgrade Loan Authorization Bylaw No. 1906, 2024”;		
			3. Southern Community Sewer Local Service Grit and Sedimentation Tank Relining Loan Authorization Bylaw No. 1907, 2024”		
			and further, that the Regional District of Nanaimo be notified accordingly.		
Council	2024-06-03	Other Business	It was moved and seconded that Council direct Staff to follow up with Happipad to investigate potential options for Nanaimo to participate.		
			Jeremy Holm		
Council	2024-06-03	Downtown and Hotel and Motel Revitalization Tax Exemption Programs	It was moved and seconded that Council direct Staff to bring forward Revitalization Tax Exemption Bylaws for a five-year period including Hotel and Motel Revitalization Tax Exemption program open Citywide for new builds and renovations.		
			Laura Mercer		
Council	2024-05-27	Allocation of Unallocated Pedestrian Funds	It was moved and seconded that Council allocate \$300,000 of the 2024 Pedestrian Unallocated Funds and reallocate \$182,500 of the 2023 Pedestrian Unallocated Funds for a combined total of \$482,500 toward Albert Street Crossing Improvements from Milton Street to Dunsmuir Street.		
				Bill Sims; Laura Mercer	Complete

ATTACHMENT A

Meeting Type	Meeting Date	Item	Direction	Assigned To	Status
Council	2024-05-27	Community Environmental Sustainability Grant	It was moved and seconded that Council approve the following Community Environmental Sustainability Project Grants:	Jeremy Holm	Complete
			Light House Sustainability Society - \$2,500 Project: Building Material Exchange (BMEx) Departure Bay Neighbourhood Association - \$800 Project: DBNA Environmental Engagement Altrusa Club of Nanaimo - \$5,000 Project: Nurture Nature Nanaimo Foodshare - \$2,800 Project: Compost Revitalization Project Nanaimo Old City Association with the Harewood Neighbourhood Association and Dover Community Association - \$1,600 Project: Thermal Imaging and Home Energy Reduction Neighbourhood Project Rock City Neighbourhood Association - \$4,800 Project: Seed to Table Workshop South End Eco Development Cooperative - \$2,500 Project: The Toolshare Project		
Council	2024-05-27	2024 UBCM Community Excellence Awards	It was moved and seconded that Council endorse the City of Nanaimo’s application for City Plan: Nanaimo ReImagined, the Integrated Action Plan, and the Monitoring Strategy to be collectively considered for a 2024 UBCM Community Excellence Award – Excellence in Sustainability.	Jeremy Holm	Complete
Council	2024-05-27	Geotechnical Guidelines Review	It was moved and seconded that Council endorse the following guidelines, as attached to the Staff Report dated 2024-MAY-13, associated with the preparation of geotechnical reports and the assessment of mine-related geotechnical hazards in support of development applications within the City of Nanaimo:  1. Guidelines for the Preparation of Geotechnical Reports; and, 2. Guidelines for Geotechnical Assessments Above Abandoned Mine Workings	Jeremy Holm	Complete
Council	2024-05-27	2023 Statement of Financial Information	It was moved and seconded that Council accept the 2023 Statement of Financial Information for filing with the Ministry of Municipal Affairs and Housing.	Laura Mercer	Complete
Council	2024-05-27	Potential Road Closure and Land Exchange - 2300 Northfield Road	It was moved and seconded that Council authorize the road closure and disposition of a portion Northfield Road, and direct Staff to enter into a Road Closure and Land Exchange Agreement; and, Council direct Staff to proceed with public notice for the closure and disposition of a portion of Northfield Road.	Laura Mercer	Complete

ATTACHMENT A

Meeting Type	Meeting Date	Item	Direction	Assigned To	Status
Council	2024-05-27	Community Program Development Grants Social Prescribing Pilot	It was moved and seconded that Council approve the request from the Nanaimo Division of Family Practice for a Community Program Development Grant in the amount of \$6,120 to assist in funding their Social Prescribing pilot program.	Richard Harding; Darcie Osborne	Complete
			It was moved and seconded that Council approve the following 2024 Community Watershed Restoration Grants:		
			Applicant Name: Antler Swamp Restoration Group - Project: Restoration of Antler Swamp in Smuggler’s Park - Recommended: \$3,500		
			Applicant Name: Nanaimo Area Land Trust - Project: Cottle Creek Stream Flow - Recommended: \$2,960		
			Applicant Name: Nanaimo Area Land Trust - Project: Joseph Creek Riparian Restoration - Recommended: \$1,700		
			Applicant Name: Dover Bay Outdoor Education Program - Project: Rutherford Ravine Park Native Plant Restoration - Recommended: \$1,400		
			Applicant Name: Pacific Garden Cohousing - Project: Watershed/Wildlife Habitat Restoration - Recommended: \$4,006		
			Applicant Name: Wellington Action Committee - Project: Diver Lake Park Watershed Protection - Recommended: \$3,800		
Council	2024-05-27	Community Watershed Restoration Grant 2024	Applicant Name: Wildcoast Ecological Society	Richard Harding; Darcie Osborne	Complete
Council	2024-05-27	Council Perrino Motion re: Pickle Ball Courts	It was moved and seconded that Council direct Staff to provide an update with respect to the new pickle ball courts at Beban Park and options to reduce impact of the Beaufort Park courts in advance of the new courts opening.”	Richard Harding; Darcie Osborne	Complete
Council	2024-05-06	Increasing Housing Options and Small-Scale Multi-Unit Housing	That Council direct Staff to bring forward the draft Zoning Amendment Bylaw and draft Building Amendment Bylaw to implement the Increasing Housing Options initiatives and Provincial Small-Scale Multi-Unit Housing legislation.	Jeremy Holm	Complete



ATTACHMENT A

Meeting Type	Meeting Date	Item	Direction	Assigned To	Status
Council	2024-05-06	Transit-Oriented Area Designation Bylaw and Off-Street Parking Bylaw Amendments	That Council direct Staff to proceed to a public hearing for Bylaw 7266.03 prior to consideration of third reading and final adoption, as required by Section 2.3 of the “Off-Street Parking Regulations Bylaw 2018, No. 7266”.	Jeremy Holm	Complete
Council	2024-05-06	Municipal and Regional District Tax Renewal Bylaw	That Council direct Staff to submit an application to Destination BC for a renewal of the Municipal Regional District Tax effective 2025-JAN-01 to 2029-DEC-31 following adoption of the bylaw.	Laura Mercer	Complete
Council	2024-05-06	Downtown Nanaimo Community Safety Action Plan Evaluation and Strategy Alignment	That Council direct Staff to proceed with a cost analysis of the preferred scenarios found in the Downtown Nanaimo Community Safety Action Plan Evaluation and Strategy Alignment Report, dated 2024-APR-29, for the expansion of the Community Safety Officer and Clean Team programs and to prepare a business case for 2025 budget deliberations.	Laura Mercer; David LaBerge	Complete
Council	2024-05-06	Draft Monitoring Strategy	That Council endorse in principle the draft Monitoring Strategy and engagement framework and direct Staff to proceed with next steps as outlined in the 2024-APR-29 Staff Report by the Manager, Sustainability.	Jeremy Holm	Complete
Council	2024-05-06	Keeping of Poultry in Residential Areas	That Council direct Staff to prepare amendments to the City of Nanaimo “Zoning Bylaw 2011 No. 4500”, as outlined in the Staff Report titled "Keeping of Poultry in Residential Areas" dated 2024-APR-29.	Jeremy Holm	Complete
Council	2024-04-22	Improving Pedestrian Safety in the South End of Nanaimo	That Council defer further discussion for pedestrian safety upgrades near Bayview School to the upcoming meeting scheduled to review pedestrian unallocated funding and have Staff provide options for consideration for pedestrian safety improvements near Bayview School at that time.	Bill Sims	Complete
Council	2024-04-22	Home Energy Retrofit Financing Feasibility Study	That Council direct Staff to design a home energy retrofit financing program and bring a report to Council for consideration of implementing the program.	Jeremy Holm	Complete
Council	2024-04-22	2023 Annual Financial Statements	That Council accept the 2023 Annual Financial Statements for the City of Nanaimo.	Laura Mercer	Complete
Council	2024-04-22	British Columbia Social Procurement Initiative (BCSPI) 2024 Annual Review	That Council direct Staff to not renew the City's membership with the British Columbia Social Procurement Initiative.	Laura Mercer	Complete
Council	2024-04-22	Update of Reserve Policy	That Council amend Reserve Policy COU-231 to include the new Online Accommodation Platform Reserve Fund and reflect the changes to the Housing Legacy Reserve Fund.	Laura Mercer	Complete
Council	2024-04-22	Non-Market Housing Permissive Exemption Policy Options	That Council direct Staff to bring forward a new ‘Permissive Tax Exemption’ policy that includes criteria for non-market housing as outlined in the Staff report dated 2024-APR-17, and a separate ‘Other Grants Policy’ for the City’s other grant programs.	Laura Mercer	Complete

ATTACHMENT A

Meeting Type	Meeting Date	Item	Direction	Assigned To	Status
Council	2024-04-22	RCMP Contract	That Council budget the RCMP contract at 92% for 2024 and 95% for 2025 to 2028 for the 2024 - 2028 Financial Plan.	Laura Mercer	Complete
Council	2024-04-22	Marie Davidson BMX Park Redevelopment	That Council increase the 2024 project budget for the Marie Davidson BMX Park by \$330,000 from \$1,507,827 to \$1,837,827 and fund the increase from the Growing Communities Fund Reserve.	Richard Harding; Laura Mercer	Complete
Council	2024-04-22	Amendments to Council Procedure Bylaw	That Council direct Staff to remove the proposed amendment to add section 19.17(c) to the "Council Procedure Bylaw 2018 No. 7272".	Sheila Gurrie	Complete
Council	2024-04-22	Community Resiliency Investment Program (FireSmart Community Funding and Supports Program)	That Council endorse an application to the Community Resiliency Investment Program and if successful the 2024-2028 Financial Plan be amended to include this grant.	Tim Doyle; Laura Mercer	Complete
Council	2024-04-08	Lease to BC Housing - 1435 Cranberry Avenue	It was moved and seconded that Council approve the disposition of a 60 year lease of City-owned land located at 1435 Cranberry Avenue to the Provincial Rental Housing Corporation.	Bill Corsan	Complete
Council	2024-04-08	2024 Local Government Development Approvals Program	It was moved and seconded that Council support Staff's submission of the grant application to the Local Government Development Approvals Program for the Development Approvals Business Analysis and Process Improvements project, and direct Staff to provide overall grant management.	Jeremy Holm	Complete
Council	2024-04-08	Transit-Oriented Areas	It was moved and seconded that Council direct Staff to prepare a Transit-Oriented Areas designation bylaw and amendments to the "Off-Street Parking Regulations Bylaw 2018 No. 7266" as outlined in the Staff report titled "Transit-Oriented Areas", dated 2024-MAR-25.	Jeremy Holm	Complete
Council	2024-04-08	580 Fitzwilliam: Renovation Project	It was moved and seconded that Council direct Staff to increase the 2024 budget for the 580 Fitzwilliam Renovation Project by \$150,000 funded from the RCMP Contract Reserve.	Laura Mercer	Complete
Council	2024-04-08	2024 Property Tax and Penalty Due Dates	It was moved and seconded that Council: 1. Keep the property tax due date as the first business day in July each year. 2. Set the first property tax penalty rate at 2%; applied after the property tax due date each year. 3. Set the second property tax penalty rate at 8%; applied after the last business day of August each year.	Laura Mercer	Complete
Council	2024-04-08	2024 Cultural Grant Funding Reallocation Recommendation	It was moved and seconded that Council approve the reallocation of available 2024 Culture & Event Project Grant funds as follows: - Applicant Name: 8758999 Canada Society dba Artists' Collective Theatre (ACT Theatre) - Recommended: \$6,000	Laura Mercer	Complete

ATTACHMENT A

Meeting Type	Meeting Date	Item	Direction	Assigned To	Status
Council	2024-04-08	Hosting the 2025 AVICC Conference	<p>It was moved and seconded that Council:</p> <ol style="list-style-type: none"><li>1. Accept the invitation to host the AVICC conference at the Vancouver Island Conference Centre (VICC) in 2025 (April 11-13).</li><li>2. Approve adding a project to 2025 for \$48,000 for hosting the event, to be funded within existing project funding.</li><li>3. Extend an invite to co-host and cost share 50% of the AVICC Conference to the Regional District of Nanaimo (RDN) reducing the overall cost to the City to \$24,000.</li><li>4. Consider hosting the AVICC conference bi-yearly at the VICC and budget accordingly.</li></ol>	Sheila Gurrie	Complete
Council	2024-04-08	Council Procedure Bylaw Amendments (Part One)	<p>It was moved and seconded that Council direct Staff to add the following provisions to Council's Procedure Bylaw:</p> <ol style="list-style-type: none"><li>1. Section 9.1 – Order of Proceedings and Business To add a "Correspondence" section to Section 9.1 - Order of Proceedings and Business.</li><li>2. Section 19.4(c) - Delegations Pertaining to Council Agenda Items To add the words "been acted upon by Council or" in section 19.4(c).</li><li>3. Section 19.9 (b) – Delegations Pertaining to Council Agenda Items To retain the status quo of five minutes for delegations in Section 19.9 of Council's Procedure Bylaw.</li><li>4. Section 19.14 - Delegations Unrelated to Agenda Items To retain the status quo of five minutes for delegations in Section 19.9 and that Section 19.10 removed.</li><li>5. Section 19.15(k) – Delegations Unrelated to Agenda Items To add a Section 19.15(k) which states: "if the Delegation has already spoken to Council on the same matter and no new significant information is provided.</li><li>6. Section 19.17 (c)- Delegations Unrelated to Agenda Items To add a Section 19.17(c) which states: not act on a request from a delegation following the presentation unless consent by a two-thirds vote of Council present is given.</li><li>7. Section 23.1 – Question Period To retain question period in 23.1 at five minutes.</li><li>8. Section 50.4 and 50.5 To make the necessary housekeeping amendments to Section 50.4 and 50.5 of Council's Procedure Bylaw as outlined in Attachment 2 to the 2024-MAR-18 staff report by the Deputy Corporate Officer.</li></ol>	Sheila Gurrie	Complete

ATTACHMENT A

Meeting Type	Meeting Date	Item	Direction	Assigned To	Status
Council	2024-04-08	Council Procedure Bylaw Amendments (Part One) continued	9. Section 51.9, 51.10, and 51.11 To add the following Sections 51.9, 51.10, and 51.11: Motion to Amend Minutes 51.9 A Council member may make a motion requesting that the minutes be amended to correct an inaccuracy or omission, however, the Corporate Officer should be advised of the challenge to the minutes at least one hour before the Council meeting at which the minutes are to be officially confirmed, to allow the Corporate Officer to review the recording of that meeting. Meeting Recording to Determine Accuracy of Minutes 51.10 If a Council member questions the accuracy of a portion of the minutes of a Council meeting, Committee meeting, Court of Revision or Special Council meeting, the recording of that meeting, if available, shall be used to decide the question. Adoption of Minutes 51.11 If there are no errors or omissions, Council must adopt the minutes as circulated.	Sheila Gurrie	Complete
Council	2024-04-08	Council Procedure Bylaw Amendments (Part Two)	10. Section 19.4(d) – Delegations Pertaining to Council Agenda Items That Council select the following provision as Section 19.4(d) to Council's Procedure Bylaw: “Refuse to place a Delegation on the agenda if the matter relates to a bylaw in respect of which a public or statutory hearing has already been held or where third reading has been given”.	Sheila Gurrie	Complete
Council	2024-04-08	Council Procedure Bylaw Amendments (Part Three)	11. Section 19.15 (a) – Delegations unrelated to Agenda Items That Council direct staff to add the following provision as Section 19.15(a) to Council's Procedure Bylaw: “If the matter relates to a bylaw in respect of which a public or statutory hearing has already been held or where third reading has been given.”	Sheila Gurrie	Complete
Council	2024-04-08	Council Procedure Bylaw Amendments (Part Four)	12. Section 55.5 – Public Hearings That Council direct Staff to delete sections 55.3, 55.4, and 55.5 of Council's Procedure Bylaw.	Sheila Gurrie	Complete
Council	2024-04-08	Council Procedure Bylaw Amendments (Part Five)	13. Section 23.2– Question Period That Council direct Staff to make the necessary amendments to Section 23.2 to clarify that questions during Question Period must pertain to business that is being considered by Council at that particular meeting.	Sheila Gurrie	Complete
Council	2024-04-08	Consent - RDN Separate Waste Container Requirement Service Establishment Bylaw No. 1908	It was moved and seconded that Council consent on behalf of the electors to the adoption of "Regional District of Nanaimo Separate Waste Container Requirement Service Establishment Bylaw No. 1908, 2024" and further, that the Regional District of Nanaimo be notified accordingly	Sheila Gurrie	Complete

ATTACHMENT A

Meeting Type	Meeting Date	Item	Direction	Assigned To	Status
Council	2024-04-08	Council Resolutions Update (Part One)	<p>It was moved and seconded that Council rescind the following motions:</p> <p>1. “That Council direct Staff to develop a permitted use for shipping containers also known as Sea Cans. To include requirements of zoning use and fee structure on a temporary and permanent basis for the now non-conforming shipping containers on industrial and commercial properties in the City of Nanaimo and further to look to update the residential permitted use.”</p> <p>2. “That Council direct Staff to prepare a report regarding implications of correspondence from the Office of the Mayor, City of Burnaby, dated 2019-MAY-02, regarding “Expanding Investment Opportunities.”</p> <p>3. “That Council direct Staff to report back to Council on options for Nanaimo to participate in a potential Ministry of Transportation and Infrastructure pilot project limiting residential speed limits.”</p> <p>4. “That Council direct Staff to develop the 100,000 Voices Campaign concept and report back to Council with the marketing and communications plan, including a budget.”</p> <p>5. “That Council refer the decision to direct Staff to include an annual 0.50% property tax increase to support new positions effective 2025 to a future Governance and Priorities meeting in early 2024.”</p>	Sheila Gurrie	Complete
Council	2024-04-08	Nanaimo Francophone Association Request for Letter of Support re: Application for Welcoming Francophone Community Status	It was moved and seconded that the Mayor, on behalf of Council, provide a letter of support to Nanaimo Francophone Association, for their application to Immigration Refugees and Citizenship Canada.	Sheila Gurrie	Complete
Council	2024-04-08	Parks and Open Spaces Fees and Charges Amendments	<p>It was moved and seconded that Council:</p> <p>1. Support the changes to the user rates for Parks and Open Spaces, fee implementation dates, and the field classification changes as outlined; and</p> <p>2. Direct staff to bring forward an amendment to the "Fees and Charges Bylaw 2021 No. 7336" to incorporate the new Parks and Open Spaces fees, fee implementation dates, and field classification changes.</p>	Richard Harding; Darcie Osborne	Complete
Council	2024-04-08	Other Grant Request from Nanaimo Science & Sustainability Society	It was moved and seconded that Council direct Staff to award an ‘In-Kind’ facility rental ‘Other Grant’ to the Nanaimo Science & Sustainability Society to cover the costs of up to 105 hours for the use of outdoor City Park spaces.	Richard Harding; Darcie Osborne	Complete

ATTACHMENT A

Meeting Type	Meeting Date	Item	Direction	Assigned To	Status
Council	2024-03-18	Short-Term Rental Review	That Council direct Staff to review the “Business Licence Bylaw 2021 No. 7318”; the “Bylaw Notice Enforcement Bylaw 2012 No. 7159”; and, the “Zoning Bylaw 2022 No. 4500”; and present amendments to these bylaws to improve short-term rental compliance and enforcement tools, including increasing the fines from \$250 to \$500 per infraction, per day.	Jeremy Holm	Complete
Council	2024-03-18	Pickle Ball Courts at Beaufort Park	That the pickleball courts at Beaufort Park be closed Easter Sunday, March 31, 2024, and Easter Monday, April 1, 2024.	Richard Harding	Complete
Council	2024-03-18	Healthcare Ecosystem Advocacy Group	That Council invite Donna Hais to present to Council regarding the Healthcare Ecosystem Advocacy Group.	Sheila Gurrie	Complete
Council	2024-03-18	Correspondence dated 2024-MAR-05 from the Nanaimo Brain Injury Society re: The National Strategy on Brain Injuries Act	That the Mayor, on behalf of Council, write to MP Alistair MacGregor, Prime Minister Justin Trudeau, federal Minister of Health Mark Holland, and Nanaimo MP Lisa Marie Baron, noting the City of Nanaimo’s support for a national strategy on brain injuries.	Sheila Gurrie	Complete
Council	2024-03-18	Surfrider Foundation Canada Request for Letter of Support re: Clean Coast Clean Waters Initiative 	That the Mayor, on behalf of Council, provide a letter of support to Surfrider Foundation Canada, for their application to the Clean Coast Clean Waters Initiative.	Sheila Gurrie	Complete
Council	2024-03-04	Regional Growth Strategy: Shaping Our Future 2040	It was moved and seconded that Council: 1. Accept the proposed “Regional Growth Strategy Bylaw No. 1874, 2023” as presented pursuant to Section 436 of the Local Government Act; and, 2. Direct Staff to forward a copy of the Council Resolution to the Regional District of Nanaimo.	Jeremy Holm	Complete
Council	2024-03-04	Councillor Manly Motion re: Harewood Plains	It was moved and seconded that the City of Nanaimo request that the Province of British Columbia work with the City of Nanaimo, the Regional District of Nanaimo, Snuneymuxw First Nation, Nanaimo and Area Land Trust and the Federal Government to protect the ecologically and culturally sensitive areas within the area known as the Harewood Plains including the protection of identified species at risk.	Sheila Gurrie	Complete
Council	2024-03-04	Councillor Manly Motion re: Harewood Plains	It was moved and seconded that the City of Nanaimo request that the Federal Government work with the City of Nanaimo, the Regional District of Nanaimo, Snuneymuxw First Nation, Nanaimo and Area Land Trust and the Province of British Columbia to protect the ecologically and culturally sensitive areas within the area known as the Harewood Plains including the protection of identified species at risk.	Sheila Gurrie	Complete

ATTACHMENT A

Meeting Type	Meeting Date	Item	Direction	Assigned To	Status
Council	2024-02-26	Property Disposition - District Lot 9 Lands	That Council 1. approve the disposition of District Lot 9 to the Province of British Columbia as represented by the Ministry of Indigenous Relations and Reconciliation for \$1,455,000; and 2. direct the Mayor and Corporate Officer to execute the necessary documents to affect the transaction.	Bill Corsan	Complete
Council	2024-02-26	421 Prideaux Street - Acceptance of Project Under Revitalization Tax Exemption Bylaw 2018 No. 7261	That Council approve the Revitalization Tax Exemption Agreement for a proposed 16-unit, multi-family development at 421 Prideaux Street.	Bill Corsan	Complete
Council	2024-02-26	School Zone Policy Update Part 1	That Council direct Staff to present options at a Governance and Priorities Committee Meeting to make enforceable 30km/h speed limit signs in high-risk pedestrian areas such as near schools.	Bill Sims	Complete
Council	2024-02-26	School Zone Policy Update Part 2	That the topic related to enforceable 30km/h speed limit signs in high-risk pedestrian areas be referred to the Public Safety Committee for input	Bill Sims	Complete
Council	2024-02-26	Micromobility Update	That Council direct Staff to bring for Council's consideration an amendment to the "Traffic and Highways Regulation Bylaw 1993 No. 5000" to regulate micromobility devices.	Bill Sims	Complete
Council	2024-02-26	Seventh Street Pump Station	That Council increase the budget for the Seventh Street Pump Station project in 2024 by \$450,000 from \$573,887 to \$1,023,887 funded by \$288,000 from the Sewer DCC Reserve Fund and \$162,000 from the Sewer Asset Management Reserve Fund.	Bill Sims	Complete
Council	2024-02-26	Permissive Tax Exemption Application and Other Grant Request	That Council  1. Award a Permissive Tax Exemption commencing with the 2025 taxation year to the Nanaimo Men’s Centre for the property that it leases at 418D Fitzwilliam Street; and 2. Award a 2024 Cash Grant to the Nanaimo Men’s Centre to a maximum amount of \$3,600 for the 2024 property taxation year for the portion of the property that it leases at 418D Fitzwilliam Street.	Laura Mercer	Complete

ATTACHMENT A

Meeting Type	Meeting Date	Item	Direction	Assigned To	Status
Council	2024-02-26	2023 Surplus Allocation	1. Approve the allocation of the 2023 operating surplus as follows:		
			General Fund		
			a. RCMP Contract Reserve 1,700,000		
			b. General Financial Stability Reserve 1,200,000		
			c. Special Initiatives Reserve 2,870,000		
Council	2024-02-26	Future Meeting Items	d. Property Acquisition Reserve 500,000		
			e. General Capital Reserve 2,443,706		
			Total: \$ 8,713,706		
			Sewer Fund		
			a. Sewer Reserve 419,078		
Council	2024-02-26	Radio Malaspina Society/CHLY 101.7FM Request for Letter of Support	b. Sewer Financial Stability Reserve 100,000		
			Total: \$ 519,078		
			Water Fund		
			a. Water Reserve 345,639		
			b. Water Financial Stability Reserve 48,945		
Council	2024-02-26	Grants Social Centre - Room 6	Total: \$ 394,584		
			2. Amend the 2024-2028 Financial Plan for final to increase the 2024 budget for the South End Community Centre Land project by \$1,500,000.	Laura Mercer	Complete
			That Council refer the following consent item back to Staff to ensure the item fits within City policy or to provide other options:		
			That Council add the Nanaimo Neighbourhood Network as a standing presentation item on Public Safety Committee Agendas for up to ten minutes at each Public Safety Committee Meeting.	Sheila Gurrie	Complete
			That the Mayor provide a letter of support to Radio Malaspina Society/CHLY 101.7 regarding a grant application to the Community Radio Fund of Canada's Radiometres Program	Sheila Gurrie	Complete
Council	2024-02-26	Central Vancouver Island Japanese Canadian Legacies Society, Heritage and Reconciliation Grants Social Centre - Room 6	That Council approve a five-year Licence of Use Agreement (with option for three subsequent renewals) with 7 Potatoes for use of Room 6 in the Beban Social Centre, conditional upon approval of the Japanese Canadian Legacies Society grant application and subsequent renovation.	Darcie Osborne; Richard Harding	Complete



ATTACHMENT A

Meeting Type	Meeting Date	Item	Direction	Assigned To	Status
Council	2024-02-26	Japanese Canadian Heritage Site Proposal for the Nanaimo Waterfront	That Council support a joint grant application between the City of Nanaimo and the Central Vancouver Island Japanese Canadian Heritage Society for funding up to \$400,000 from the Japanese Canadian Legacies Society to create a Japanese Canadian Heritage Site along the Nanaimo waterfront.	Darcie Osborne; Richard Harding	Complete
Council	2024-02-26	Funding for Assistive Hearing Devices	That Council approve the Assistive Hearing Devices pilot project to be funded up to \$10,000 from the Parks/Facility Accessibility and Inclusivity project budget.	Kerry Ing	Complete
Council	2024-02-12	Alternative Approval Process Update and Next Steps	<p>That Council:</p> <p>a. Cancel the current AAP process;</p> <p>b. Abandon “Nanaimo Operations Centre Phase One Borrowing Bylaw 2023 No. 7362”; and,</p> <p>a. Direct staff to return to Council with options to fund Phase One of the Nanaimo Operations Centre project.</p>	Sheila Gurrie	Complete
Council	2024-02-05	220 Haliburton Street - Acceptance of Project Under Revitalization Tax Exemption Bylaw 2018 No. 7261	It was moved and seconded that Council approve the Revitalization Tax Exemption Agreement for a proposed four-unit multi-family development at 220 Haliburton Street as presented in Attachment 'A' of the report titled "220 Haliburton Street - Acceptance of Project Under Revitalization Tax Exemption Bylaw 2018 No. 7261", dated 2024-FEB-05.	Bill Corsan	Complete
Council	2024-02-05	Roadway Asphalt Asset Management and Maintenance Plan	It was moved and seconded that Council consider increasing the annual road maintenance budget by \$1.5 million per year as part of the 2025 – 2029 Draft Financial Plan and adjusting the maintenance plan as proposed in the 2024-JAN-22 report titled "Roadway Asphalt Asset Management and Maintenance Plan", "Attachment D - 2022 Pavement Condition Assessment Report", Table D-5.	Bill Sims	Complete

ATTACHMENT A

Meeting Type	Meeting Date	Item	Direction	Assigned To	Status
Council	2024-02-05	AVICC Resolutions	It was moved and seconded that Council direct Staff to submit the following resolutions to the Association of Vancouver Island and Coastal Communities for consideration at their 2024 Annual General Meeting: 1. Investment in Complex Care Beds "WHEREAS in 2022, the BC Emergency Health Services reported a 75% total increase in annual overdose/poisoning events since the toxic drug crisis was declared a public health emergency in 2016 and the BC Provincial Overdose Cohort reports that brain injury is 15 times more likely among people who had experienced drug poisoning than those who had not; AND WHEREAS the number of supports available for individuals requiring complex care due to health challenges related to substance use disorder has proven grossly inadequate for the ever-increasing demand in communities all across British Columbia; THEREFORE BE IT RESOLVED that UBCM lobby the Province to increase investment in complex care beds to address the growing demand from those who have suffered serious health impacts from substance use disorder." 2. Mental Health Liaison Officers "WHEREAS RCMP members continue to respond to a significant number of calls for service for individuals dealing with mental health challenges and Mental Health Liaison Officers have proven to be an effective resource for assisting vulnerable citizens requiring support; AND WHEREAS local governments are not provided funding to pay for healthcare and social services and there has been no increase in the Provincial funding model to support these officers responding to chronic/crisis mental health calls;	Sheila Gurrie	Complete
			THEREFORE BE IT RESOLVED that UBCM advocate for the Province to fund		
Council	2024-02-05	Sierra Club BC Request for Letter of Support re: Advocacy for Provincial Action for Biodiversity	It was moved and seconded that Council provide a letter of support to Sierra Club BC regarding advocacy for Provincial action for biodiversity.	Sheila Gurrie	Complete
Council	2024-01-15	420 Albert Street - Acceptance of Project Under "Revitalization Tax Exemption Bylaw 2018 No. 7261"	It was moved and seconded that Council approve the Revitalization Tax Exemption Agreement for a proposed multi-family development with 23 units at 420 Albert Street.	Bill Corsan	Complete
Council	2024-01-15	Reaching Home Funding Request	That Council direct Staff to write a letter to the Federal Government requesting more reaching home funding for the community.	David LaBerge	Complete

ATTACHMENT A

Meeting Type	Meeting Date	Item	Direction	Assigned To	Status
Council	2024-01-15	Nanaimo Acute Response Table	It was moved and seconded that Council authorize the Mayor to enter into an Integrated Program Agreement with the Province of British Columbia, as represented by the Minister of Public Safety and Solicitor General, Minister of Social Development and Poverty Reduction, and the Minister of Children and Family Development to support the activities of the Nanaimo Acute Response Table, also known as the Situation Table.	David LaBerge; Richard Harding	Complete
Council	2024-01-15	General Amendments to City of Nanaimo Zoning Bylaw	It was moved and seconded that Council direct Staff to not hold a Public Hearing for “Zoning Amendment Bylaw 2023 No. 4500.219” and to provide notice in advance of first reading.	Jeremy Holm	Complete
Council	2024-01-15	Downtown Event Revitalization Fund Grants	It was moved and seconded that Council approve 2024 Downtown Event Revitalization Fund allocations of \$250,000 as follows: 2024 Downtown Event Revitalization Grants - Applicant Name: Crimson Coast Dance Society - Event Name: REBO(U)ND - Recommended: \$8,472 - Applicant Name: Downtown Nanaimo Business Association - Event Name: Picnic in the Plaza - Recommended: \$16,162 - Applicant Name: Downtown Nanaimo Business Association - Event Name: WinterFest - Recommended: \$24,000 - Applicant Name: Friends of Nanaimo Jazz Society - Event Name: 2024 Concert Series - Recommended: \$11,000 - Applicant Name: Greater Nanaimo Chamber of Commerce - Event Name: 2024 Commercial Street Night Market - Recommended: \$40,000 - Applicant Name: Island Consort Society - Event Name: A Choral Cornucopia (Spring Program) - Recommended: \$1,560 - Applicant Name: Island Consort Society - Event Name: Joy of Christmas (Fall Program) - Recommended: \$2,500 - Applicant Name: L’Association des francophones de Nanaimo - Event Name: Voices in my body - Recommended: \$5,000	Richard Harding	Complete
Council	2024-01-15	2024 - Funding Options	- Applicant Name: Loyal Nanaimo Bathtub Society		
Council	2024-01-15	Jeff Krafta, Habitat for Humanity Mid-Vancouver Island, re: letter of support	It was moveed and seconded that the Mayor, on behalf of Council, provide a letter of support to Habitat for Humanity, Mid-Vancouver Island, for their application to Co-Investment Housing Program Financing.	Sheila Gurrie	Complete

ATTACHMENT A

Meeting Type	Meeting Date	Item	Direction	Assigned To	Status
Council	2024-01-15	Central Vancouver Island Multicultural Society Request for Letter of Support re: Local Immigration Partnerships (LIPs)	It was moved and seconded that Council: - Direct Staff to amend the sample letter of support from Central Vancouver Island Multicultural Society regarding Local Immigration Partnerships; and, - Direct the Mayor, on behalf of Council, provide a letter of support (as amended) to remove the City’s commitment to participate as a member of the steering committee, stay informed, and support local partners in the community to establish community strategic research and planning; to Central Vancouver Island Multicultural Society, for their application to Local Immigration Partnerships (LIPS).	Sheila Gurrie	Complete
Council	2024-01-15	Central Vancouver Island Multicultural Society Request for Letter of Support re: Settlement and Resettlement Assistance Programs	It was moved and seconded that the Mayor, on behalf of Council, provide a letter of support to Central Vancouver Island Multicultural Society, for their application to Settlement and Resettlement Assistance Programs.	Sheila Gurrie	Complete
Council	2024-01-15	BGC Central Vancouver Island Request for Letter of Support re: Community Needs Grant	It was moved and seconded that the Mayor, on behalf of Council, provide a letter of support to BGC Central Vancouver Island, for their application to the Community Needs Grant.	Sheila Gurrie	Complete