

DATE OF MEETING JULY 28, 2025

AUTHORED BY SHEILA GURRIE, DIRECTOR, LEGISLATIVE SERVICES

**SUBJECT Council Resolutions Update**

## **OVERVIEW**

### **Purpose of Report:**

To provide Council with a status update on resolutions made by Council from 2024-JAN-15 to 2025-MAY-05.

## **BACKGROUND**

At regular or special meetings of Council, Council makes resolutions to forward the business of the City of Nanaimo. These motions are noted and tracked by staff and help to inform department work plans. Resolutions are reviewed and updated by staff on a regular basis to reflect whether they are in progress, complete or not started.

The last Council resolutions update was presented at the 2024-APR-08 Council meeting. |

## **DISCUSSION**

Today's update provides Council with the following information:

- 231 resolutions from 2024-JAN-15 up to 2025-MAY-05 that were completed at the time of compilation (Attachment A)
- 18 resolutions from 2024-JAN-15 up to 2025-MAY-05 that were in progress at the time of compilation (Attachment B)
- 9 resolutions from 2024-JAN-15 up to 2025-MAY-05 that were noted as not started at the time of compilation (Attachment C)
- Resolutions from the last report to you on 2024-APR-08 that were marked as in progress with an update as to where they stand today (Attachment D)

To reduce the volume of information provided, some "regular business" items have been removed from the attachments such as rezoning and development approval applications.

## **CONCLUSION**

Staff will continue to monitor the status of outstanding resolutions and endeavour to provide an update to Council annually. Initially we were planning to report to you twice a year; however, the time required to action these reports is extensive and we just do not have the capacity to do so.

We will continue to look for ways to streamline the process to ensure Council is updated on the progress of their resolutions.

### **SUMMARY POINTS**

- At regular or special meetings of Council, Council makes resolutions to forward the business of the City of Nanaimo
- Resolutions are reviewed and updated by staff on a regular basis to reflect whether they are in progress, complete or not started
- The last update to Council was presented at the 2024-APR-08 Council meeting
- Staff will continue to monitor the status of outstanding resolutions and endeavor to provide an update to Council annually

### **ATTACHMENTS**

ATTACHMENT A: Completed resolutions from 2024-JAN-15 up to 2025-MAY-05

ATTACHMENT B: In Progress resolutions from 2024-JAN-15 up to 2025-MAY-05

ATTACHMENT C: Not Started resolutions from 2024-JAN-15 up to 2025-MAY-05

ATTACHMENT D: Updated status of resolutions from the last report to you on 2024-APR-08

#### **Submitted by:**

Sheila Gurrie,  
Director, Legislative Services

#### **Concurrence by:**

Dale Lindsay,  
Chief Administrative Officer