



OTHER GRANT APPLICATION

Revenue Services | pte@nanaimo.ca

Other Grants are available to recognize the significant value that volunteers, volunteer groups and *Non-Profit Organizations* contribute to the spiritual, educational, social, cultural, and physical well-being of the community. Up to two intakes are offered annually. Completing an application does not guarantee approval.

APPLICANT INFORMATION

Name(s): Angela Nguyen	Position: Director of Operations
Mailing Address: 502-495 Dunsmuir St	City: Nanaimo
	Postal Code: V9R 6B9
Email: angela@tapsbc.ca	Phone: 250-824-0997

PROPERTY INFORMATION

Civic Address: 502 - 495 DUNSMUIR STREET	Folio:
Legal Description: 000-290-793	
Registered Owner (if different from applicant):	

ORGANIZATION INFORMATION

Organization Name: Together Against Poverty Society	
Representative Name: Angela Nguyen	Email: angela@tapsbc.ca
Is the Organization a registered Society?	<input checked="" type="checkbox"/> Yes - Registration No.: S-002533 <input type="checkbox"/> No
Is the Organization a Registered Charity?	<input checked="" type="checkbox"/> Yes - Registration No.: 140709858 RR 0001 <input type="checkbox"/> No
Number of full-time staff: 3	Number of part-time staff: 1
Number of community volunteers:	Number of volunteer hours/Year:
Please provide a brief description of the organization's mandate:	
TAPS' mission is to enhance social justice in the lives of people living in poverty, through legal advocacy, law reform, and public legal education in the areas of income assistance, disability, and tenancy. We believe everyone should have sufficient income and security to live with dignity and meet their needs.	
How is the organization funded?	
TAPS Nanaimo receives funding from the Law Foundation of BC.	
What other organizations provide similar programs and services?	
Nanaimo Disability Resource Centre offers similar services to their specific clients, but TAPS is the only organization that focuses on poverty law advocacy services. There are other organizations that offer remote support provincially (TRAC & DABC), and poverty law advocates in other communities.	

Is there a fee to any of the activities/services provided by the organization? ☐ Yes ☒ No

If yes, please provide details of the fee(s):

Fee Type (annual, monthly, etc.)	Fee Amount	Description
	\$	
	\$	
	\$	

Detail current and/or planned revenue-generating activities by the organization.

Grants, fundraising events, and donations

Has the organization received assistance from the City of Nanaimo in previous years (Other Grant, Permissive Tax Exemption, In-kind...)?

☐ Yes (please complete the table below) ☒ No

Year	Amount	Purpose for Which Assistance Was Used
	\$	
	\$	
	\$	

GRANT REQUEST

Amount of grant requested: \$ 5000

☐ Capital grant ☐ Community event funding ☒ Educational funding ☐ Emergency funding

☐ In-kind funding for facility rental

Facility address:

Rental dates & times:

☐ Other:

Proposed use of funding:

Our advocates will provide training and informational materials accessible to other organizations and any member of the public. Legal information sessions and seminars for topics on tenancy, income assistance, and disability.

How will the use of this funding benefit a large portion of the community?

TAPS works to preserve existing tenancies and prevent evictions that contribute to homelessness in Nanaimo. By using this funding to provide education and advocacy services to low-income tenants, we will directly support housing stability for some of the community's most vulnerable residents. Empowering individuals to understand and assert their rights helps prevent displacement, reduces pressure on emergency housing systems, and contributes to healthier, more resilient neighborhoods. In turn, this benefits the broader community by promoting social stability, reducing public costs related to homelessness, and fostering a more equitable housing landscape in Nanaimo.

What would be the consequences to not being awarded this funding?

While we attempt to provide as much support to clients as possible, our resources are severely limited, and each day we have to set a limit on how many new cases we can take. This funding would allow us to focus our resources towards public legal education towards areas we are already experienced in, and would allow us to increase our capacity in Nanaimo.

List other agencies/organizations whose financial or in-kind support has been requested for this project.

Organization Name	Amount Requested	Status of Request
	\$	
	\$	
	\$	

SUPPORTING DOCUMENTATION

☐ Certificate of Good Standing from BC Registry Services

☒ Confirmation of Charity status per Canada Revenue Agency (if applicable)

☒ Financial Statement for most recent fiscal year

☒ Current year budget

☐ Invoice/quote for capital purchase

SIGNATURE

I am an authorized signing officer of the organization and I certify that the information given in this application is accurate and complete. Should an Other Grant be granted for the above listed project/event, I agree to the following terms:

- Any unused funds from the Other Grant are to be returned to the City of Nanaimo;
- The property use will be in compliance with all applicable municipal policies and bylaws; and
- The organization will publicly acknowledge the Other Grant awarded by the City.


 Sign

 May 14th, 2025

Date

NOTES

First Intake - May 15th

Second Intake - September 15th (if funding available)

Submit to:

Email: pte@nanaimo.ca

Mail: 455 Wallace Street, Nanaimo, BC V9R 5J6

RECEIVED STAMP

TOGETHER AGAINST POVERTY SOCIETY

Financial Statements

For the Period Ended March 31, 2024



Baker Tilly Victoria Ltd
Chartered Professional
Accountants
T: 250.386.0500
www.btvic.com

Uptown:
3551 Uptown Blvd
Unit 219
Victoria, BC
V8Z 0B9

Westshore:
967 Langford Pkwy
Suite 218
Victoria, BC
V9B 0A5

Sidney:
9764 Fifth St
Unit 7
Sidney, BC
V8L 2X2

INDEPENDENT AUDITORS' REPORT

To the Members of Together Against Poverty Society

Report on the Financial Statements

Qualified Opinion

We have audited the financial statements of Together Against Poverty Society (the "Society") that comprise the statement of financial position as at March 31, 2024, and the statements of changes in net assets, operations, and cash flows for the year then ended, and a summary of significant accounting policies and other explanatory information.

In our opinion, except for the possible effects of the matter described in the Basis for Qualified Opinion section of our report, the accompanying financial statements present fairly in all material respects, the financial position of the Society as at March 31, 2024, and results of its operations and its cash flows for the year then ended in accordance with Canadian Accounting Standards for Not-For-Profit Organizations.

Basis for Qualified Opinion

In common with many non-profit organizations, the Society derives revenue from donations and fundraising, the completeness of which is not susceptible to satisfactory audit verification. Accordingly, our verification of these revenues was limited to the amounts recorded in the records of the Society. Therefore, we were not able to determine whether any adjustments might be necessary to donation and fundraising revenue, excess of revenues over expenses, cash flows from operations, assets, and the net assets for the period ended March 31, 2024.

We conducted our audit in accordance with Canadian generally accepted auditing standards. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are independent of the Society in accordance with the ethical requirements that are relevant to our audit of the financial statements in Canada, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our qualified opinion.



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INDEPENDENT AUDITORS' REPORT (continued)

Emphasis of Matter

We draw attention to note 1 of the financial statements, which indicates amounts presented for the period ended March 31, 2024 are for a 7-month period. Comparative figures presented for the year ended August 31, 2023 are for a 12-month period. Consequently, the comparative amounts for the statement of financial position, statement of operations, statement of changes in net assets, statement of cash flows and related schedules and notes are not entirely comparable.

Responsibilities of Management and Those Charged with Governance for the Financial Statements

Management is responsible for the preparation and fair presentation of the financial statements in accordance with Canadian Accounting Standards for Not-For-Profit Organizations, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is responsible for assessing the Society's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless management either intends to liquidate the Society or to cease operations, or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the Society's financial reporting process.

INDEPENDENT AUDITORS' REPORT (continued)*Auditors' Responsibilities for the Audit of the Financial Statements*

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with Canadian generally accepted auditing standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

As part of an audit in accordance with Canadian generally accepted auditing standards, we exercise professional judgment and maintain professional skepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Society's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.



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INDEPENDENT AUDITORS' REPORT (continued)

- Conclude on the appropriateness of management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Society's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditors' report. However, future events or conditions may cause the Society to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

Report on Other Legal and Regulatory Requirements

As required by the British Columbia Societies Act, we report that, in our opinion, the Accounting Standards for Not-For-Profit Organizations have been applied on a consistent basis.

Baker Tilly Victoria Ltd.

CHARTERED PROFESSIONAL ACCOUNTANTS

Victoria, BC

November 28, 2024

Together Against Poverty Society

Statement of Financial Position

As at March 31, 2024

(With Comparative Figures for the Year Ended August 31, 2023)

	March 31, 2024	August 31, 2023
	\$	\$
Assets		
Current Assets -		
Cash	172,279	161,391
Restricted cash related to deferred contributions	631,245	841,922
Restricted cash related to gaming contributions	115,000	6,550
Accounts receivable	10,280	13,028
Goods and services tax recoverable	2,297	2,565
Grant receivable - Victoria Foundation Memorial Fund (note 2)	-	2,124
Prepaid expenses	9,702	12,846
	940,803	1,040,426
Tangible Capital Assets (note 3)	-	7,788
	940,803	1,048,214
Liabilities		
Current Liabilities -		
Accounts payable and accrued liabilities	122,046	69,659
Employee deductions payable	21,309	25,714
Wages payable	29,502	25,593
Deferred contributions related to operations (note 4)	746,245	841,922
	919,102	962,888
Deferred Contributions Related to Tangible Capital Assets (note 5)	-	552
	919,102	963,440
Net Assets		
Unrestricted fund	21,701	77,538
Invested in tangible capital assets	-	7,236
	21,701	84,774
	940,803	1,048,214

SIGNED ON BEHALF OF THE BOARD:

Director

Together Against Poverty Society

Statement of Changes in Net Assets

For the Period from September 1, 2023 to March 31, 2024

(With Comparative Figures for the Year Ended August 31, 2023)

	Unrestricted Fund	Invested in Capital Assets	March 31, 2024 \$	August 31, 2023 \$
Net Assets - Beginning of Period	77,538	7,236	84,774	49,797
Excess (deficiency) of revenues over expense	(63,073)	-	(63,073)	34,977
Amortization of deferred contributions	(551)	551	-	-
Amortization of tangible capital assets	7,787	(7,787)	-	-
Net Assets - End of Period	21,701	-	21,701	84,774

Together Against Poverty Society

Statement of Operations

For the Period from September 1, 2023 to March 31, 2024

(With Comparative Figures for the Year Ended August 31, 2023)

	March 31, 2024	August 31, 2023
	\$	\$
Revenue		
Law Foundation Grant (schedule 1)	504,154	725,603
Tenancy grants	154,668	110,043
Fundraising, memberships and donations	42,744	98,978
Tax grants	31,878	159,949
Other grants and miscellaneous income	1,366	16,862
Amortization of deferred contributions	551	1,727
Community Gaming Grant	-	86,850
	735,361	1,200,012
Expenses		
Law Foundation disbursements (schedule 1)	522,408	733,096
Salaries and benefits	207,830	318,771
Rent	27,398	33,735
Bookkeeping	13,858	19,393
Amortization of tangible assets	7,787	16,202
Office	3,194	28,750
Advertising and promotion	2,952	208
Employee professional dues	2,455	1,201
Interest and bank charges	2,416	230
Projects	2,396	4,420
Fundraising	1,648	2,693
Insurance	1,613	2,413
Business taxes, licences and memberships	1,018	-
Board and meetings	849	952
Professional development	578	646
Travel	18	16
Volunteer	16	2,183
Bad debts	-	126
	798,434	1,165,035
Excess (Deficiency) of Revenues Over Expenses	(63,073)	34,977

Together Against Poverty Society

Statement of Cash Flows

For the Period from September 1, 2023 to March 31, 2024

(With Comparative Figures for the Year Ended August 31, 2023)

	March 31, 2024	August 31, 2023
	\$	\$
Cash Provided from (Used for):		
Operating Activities		
Excess (deficiency) of revenues over expenses	(63,073)	34,977
Items not affecting cash -		
Amortization of tangible capital assets	7,787	16,202
Amortization of deferred contributions	(551)	(1,727)
Changes in non-cash working capital -		
Accounts receivable	2,748	(314)
Goods and services tax recoverable	268	(1,822)
Grant receivable - Victoria Foundation	2,124	(192)
Prepaid expenses	3,144	(1,267)
Accounts payable and accrued liabilities	52,387	(15,555)
Employee deductions payable	(4,405)	10,099
Wages payable	3,909	25,593
Deferred contributions related to operations	(95,677)	710,663
	(91,339)	776,657
Net Increase (Decrease) in Cash	(91,339)	776,657
Cash - Beginning of Period	1,009,863	233,206
Cash - End of Period	918,524	1,009,863
Cash Consists of -		
Cash	172,279	161,391
Restricted cash related to deferred contributions	631,245	841,922
Restricted cash related to gaming contributions	115,000	6,550
	918,524	1,009,863

Together Against Poverty Society

Schedule 1

Law Foundation Contract

For the Period from September 1, 2023 to March 31, 2024

(With Comparative Figures for the Year Ended August 31, 2023)

	March 31, 2024	August 31, 2023
	\$	\$
Revenue		
Nanaimo legal advocacy grant	191,710	203,394
Poverty Law grant	128,333	220,017
Law Foundation grant	128,333	220,017
Vacancy Control grant	44,089	73,175
Student grant	10,076	5,000
IBPOC grant	1,613	4,000
	504,154	725,603
Disbursements		
Salaries and benefits	402,068	586,185
Rent	47,795	51,830
Office	45,720	45,018
Audit	21,000	21,013
Projects	3,699	8,063
Telephone and telecommunications	824	-
Volunteer	792	247
Advertising	495	2,310
Insurance	15	26
Legal supervision	-	11,248
Professional services	-	7,156
	522,408	733,096
Excess of Revenue over Expenses	(18,254)	(7,493)

Together Against Poverty Society

Notes to Financial Statements

For the Period from September 1, 2023 to March 31, 2024

(With Comparative Figures for the Year Ended August 31, 2023)

Purpose of Society

Together Against Poverty (the "Society") is incorporated under the Societies Act of British Columbia as a not-for-profit organization and is a registered charity under the Income Tax Act. The Society's principal purpose is to provide legal advocacy services for poverty related matters.

1 Significant Accounting Policies

These financial statements have been prepared in accordance with the Canadian Accounting Standards for Not-For-Profit Organizations ("ASNFP").

The fiscal year end of the Society was changed from August 31st to March 31st. As a result, the figures presented for the period ended March 31, 2024 are for a 7-month period and the comparative figures presented are for the year ended August 31, 2023 are for a 12-month period. Consequently, the comparative figures for the statement of financial position, statement of operations, statement of changes in net assets, statement of cash flows and related schedules and notes to the financial statements are not entirely comparable.

The financial statements have been applied within the framework of the significant accounting policies summarized below:

Revenue Recognition

The Society follows the deferral method of accounting for contributions.

Restricted contributions are recognized as revenue in the year in which the related expenses are incurred. Unrestricted contributions are recognized as revenue when received or receivable if the amount to be received can be reasonably estimated and collection is reasonably assured. Endowment contributions are recognized as direct increases in net assets.

Restricted investment income is recognized as revenue in the year in which the related expenses are incurred. Unrestricted investment income is recognized as revenue when earned.

Donations in Kind

The Society occasionally receives donated goods and services. These donations in kind are recognized when all the following conditions are met:

Together Against Poverty Society

Notes to Financial Statements

For the Period from September 1, 2023 to March 31, 2024

(With Comparative Figures for the Year Ended August 31, 2023)

1 Significant Accounting Policies (continued)

- the Society controls the way the goods and services are used.
- the goods and services are essential to operations and would normally have been purchased and paid for had the donation not occurred.
- the amounts are fixed or fair value can be easily determined.

Contributed Services

Volunteers contribute a significant amount of their time each year. Because of the difficulty in determining their fair value, contributed services from volunteers are not recognized in the financial statements.

Financial Instruments

Financial instruments are recorded at fair value when acquired or issued. In subsequent periods, financial assets with actively traded markets are reported at fair value, with any unrealized gains and losses reported in income. All other financial instruments are reported at amortized cost, and tested for impairment at each reporting date. Transaction costs on the acquisition, sale, or issue of financial instruments are expensed when incurred.

Use of Estimates and Measurement Uncertainty

The preparation of financial statements in conformity with Canadian Accounting Standards for Not-For-Profit Organizations requires management to make estimates and assumptions that affect the reported amount of assets and liabilities, disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the period. Such estimates are periodically reviewed and any adjustments necessary are reported in earnings in the period in which they become known. Actual results could differ from these estimates. Significant areas that require estimates include amortization of tangible capital assets, accrued liabilities, and amortization of deferred contributions.

Tangible Capital Assets

Tangible capital assets are stated at cost or deemed cost less accumulated amortization. Tangible capital assets are amortized over their estimated useful lives on a straight-line basis at the following rates:

Computer equipment	3 years
Leasehold improvements	5 years
Office equipment	5 years

Together Against Poverty Society

Notes to Financial Statements

For the Period from September 1, 2023 to March 31, 2024

(With Comparative Figures for the Year Ended August 31, 2023)

2 Victoria Foundation Memorial Fund

	2024 \$	2023 \$
Opening balance, market value	45,847	42,761
Contributions to fund	-	-
Net return on investment	3,744	5,238
	49,591	47,999
Grants paid	(2,124)	(1,932)
Administration fees	(132)	(220)
	47,335	45,847

The Society established a fund in memory of Bill Burrill, a past president, which is held by the Victoria Foundation. Under the agreement of the fund, the Society is the beneficiary of the fund and is entitled to receive grants from the fund. The amount of the grant is at the discretion of the Victoria Foundation and any unpaid amounts carry forward until paid. The current available to grant balance is \$nil (2023 - \$2,124).

3 Tangible Capital Assets

	Cost \$	Accumulated amortization \$	2024 Net \$	2023 Net \$
Computer equipment	14,037	14,037	-	237
Leasehold improvements	70,000	70,000	-	7,000
Office equipment	20,811	20,811	-	551
	104,848	104,848	-	7,788

Together Against Poverty Society

Notes to Financial Statements

For the Period from September 1, 2023 to March 31, 2024

(With Comparative Figures for the Year Ended August 31, 2023)

4 Deferred Contributions Related to Operations

	Opening Balance \$	Grant Received \$	Expenditure \$	Ending Balance \$
Law Foundation - Advocacy	18,333	110,000	(128,333)	-
Law Foundation - Nanaimo	41,710	150,000	(191,710)	-
Law Foundation - Poverty Law	18,333	110,000	(128,333)	-
Victoria Foundation	30,000	-	(30,000)	-
Employment and Social Development Canada	14,585	-	(14,585)	-
BC General Employees' Union	6,666	20,000	(26,666)	-
BC Ministry of Housing	700,000	-	(87,500)	612,500
BC Gaming	-	115,000	-	115,000
Canadian Red Cross	12,295	-	-	12,295
Law Foundation - Anti-Racism	-	5,200	(1,612)	3,588
University of Victoria - Co-op	-	12,938	(10,076)	2,862
	841,922	523,138	(618,815)	746,245

5 Deferred Contributions Related to Tangible Capital Assets

	Opening Balance \$	Additions \$	Amortized to Revenue \$	Ending Balance \$
Law Foundation Capital Grant	552	-	(552)	-

Deferred contributions consist of contributions from the Law Foundation for tangible capital purchases.

Together Against Poverty Society

Notes to Financial Statements

For the Period from September 1, 2023 to March 31, 2024

(With Comparative Figures for the Year Ended August 31, 2023)

6 Financial Instruments

The Society is exposed to various risks through its financial instruments and has a comprehensive risk management framework to monitor, evaluate and manage these risks. The following analysis provides information about the Society's risk exposure and concentration as of March 31, 2024.

Fair Value

The carrying value of cash, accounts receivable, accounts payable and accrued liabilities, and wages payable approximate their fair values due to the immediate or short term nature of these instruments.

Liquidity Risk

Liquidity risk is the risk that an entity will encounter difficulty in meeting obligations associated with financial liabilities. The Company is exposed to this risk in respect of its current liabilities.

Interest Rate Risk

Interest rate risk is the risk that the value of a financial instrument might be adversely affected by a change in the interest rates. In seeking to minimize the risks from interest rate fluctuations, the Society manages exposure through its normal operating and financing activities. The Society is not exposed to significant interest rate risk.

7 Lease Commitments

The Society has a lease with respect to its premises. The lease provides for payment of utilities, property taxes, and maintenance costs. Future minimum lease payments as at March 31, 2024 are as follows:

Year ending March 31, 2025	100,623
2026	100,623

8 Society Act Remuneration

For the fiscal period ended March 31, 2024, the Society paid total remuneration greater than \$75,000 to no employees (for the year ended August 31, 2023 - two employees). The total paid to these employees was \$nil (For the year ended August 31, 2023 - \$108,106).



Canada Revenue Agency
Agence du revenu
du Canada

Protected B when completed

Registered Charity Information Return

Section A: Identification

- To help you fill out this form, refer to Guide T4033, Completing the Registered Charity Information Return. It can be found at canada.ca/cra-forms.

Note: Even if a charity is inactive, an information return must be filed to maintain its registered status.

Complete the following:

1. Charity name:

TOGETHER AGAINST POVERTY SOCIETY

2. Return for fiscal period ending:

Year Month Day
2024-03-31

3. BN/registration number:

140709858RR0001

4. Web address (if applicable):

www.tapsbc.ca

A1 Was the charity in a subordinate position to a head body? **1510** ☐ Yes ☒ No

If yes, give the name and BN/registration number of the organization.

Name

BN (9 digits, 2 letters, 4 digits.
Example: 123456789RR0001)

A2 Has the charity wound-up, dissolved, or terminated operations? **1570** ☐ Yes ☒ No

A3 Is the charity designated as a public foundation or private foundation? **1600** ☐ Yes ☒ No

If yes, you **must** complete Schedule 1, Foundations. To confirm the charity's designation, go to canada.ca/charities-list and refer to the charity's detail page.

Section B: Directors/trustees and like officials

B1 All charities must complete Form T1235, Directors/Trustees and Like Officials Worksheet. Only the **public** information section of the worksheet is available to the public.

For charities subject to the Ontario Corporations Act.

As of May 15, 2021, the Canada Revenue Agency no longer collects this information on behalf of the Ontario Ministry of Government and Consumer Services. For more information on filing an Ontario annual information return, visit ontario.ca/businessregistry.

Note: If you would like these individuals to have the authority to communicate with the CRA on behalf of your charity, their name must also appear as an owner for your Business Number (BN). For more information, go to canada.ca/charities-giving, select "Operating a registered charity," then "Making a change to your organization" and see "Change director."

Protected B when completed

BN/registration number 140709858RR0001 Fiscal period end 2024-03-31

Section C: Programs and general information

C1 Was the charity active during the fiscal period? 1800 X Yes No
If no, explain why in the "Ongoing programs" space below at C2.

C2 Describe all ongoing and new charitable programs during this fiscal period that furthered the charity's purpose(s) (as defined in its governing documents).
"Programs" includes:
(1) charitable activities that the charity carries out on its own through employees, volunteers, or intermediaries, and
(2) qualifying disbursements that the charity makes through gifts to qualified donees or grants to non-qualified donees (grantees).
Charities making qualifying disbursements should describe the types of organizations they support. The charity may also use this space to describe the contributions of its volunteers in carrying out its activities, for example, number of volunteers and/or hours.
Do not include the names of employees or volunteers.
Do not describe fundraising activities in this space.
Do not attach additional sheets of paper or annual reports.

Ongoing programs
The Society provides two major programs on an ongoing basis. The Tenancy Advocacy Program assists low income individuals with problems or questions about tenancy, including contacting landlords and arbitrators. TAPS provides legal advocacy services and public legal education in the areas of income assistance, provincial persons with disabilities benefits and tenancy for persons of no, low or fixed incomes.
New programs
None

Protected B when completed

BN/registration number 140709858RR0001 Fiscal period end 2024-03-31

Registered charities may make gifts to qualified donees. Qualified donees are other registered Canadian charities, as well as certain other organizations described in the Income Tax Act.

C3 Did the charity make gifts or transfer funds to qualified donees or other organizations, excluding grants to non-qualified donees? **2000** ☐ Yes ☒ No
Important: If yes, you must complete Form T1236, Qualified donees worksheet/Amounts provided to other organizations.

C4 Did the charity carry on, fund, or provide any resources through employees, volunteers, agents, joint ventures, contractors, or any other individuals, intermediaries, entities, or means (excluding qualifying disbursements) for any activity/program/project outside Canada? **2100** ☐ Yes ☒ No
Important: If yes, you must complete Schedule 2, Activities outside Canada.

C5 Public policy dialogue and development activities
This question has been removed.

C6 If the charity carried on fundraising activities or engaged third parties to carry on fundraising activities on its behalf, select all fundraising methods that it used during the fiscal period:

2500 ☐ Advertisements/print/radio/TV commercials

2570 ☐ Sales

2620 ☐ Telephone/TV solicitations

2510 ☐ Auctions

2575 ☐ Internet

2630 ☐ Tournament/sporting events

2530 ☒ Collection plate/boxes

2580 ☒ Mail campaigns

2640 ☐ Cause-related marketing

2540 ☐ Door-to-door solicitation

2590 ☐ Planned-giving programs

2650 ☐ Other

2550 ☒ Draws/lotteries

2600 ☐ Targeted corporate donations/sponsorships

2660 Specify: _____

2560 ☒ Fundraising dinners/galas/concerts

2610 ☐ Targeted contacts

C7 Did the charity pay external fundraisers? **2700** ☐ Yes ☒ No
If yes, you must complete the following lines, and complete Schedule 4, Confidential data, Table 1.

(a) Enter the gross revenue collected by the fundraisers on behalf of the charity. **5450** \$

(b) Enter the amounts paid to and/or retained by the fundraisers. **5460** \$

(c) Select the method of payment to the fundraiser:

2730 ☐ Commissions

2750 ☐ Finder's fee

2770 ☐ Honoraria

2740 ☐ Bonuses

2760 ☐ Set fee for services

2780 ☐ Other

2790 Specify: _____

(d) Did the fundraiser issue tax receipts on behalf of the charity? **2800** ☐ Yes ☐ No

C8 Did the charity compensate any of its directors/trustees or like officials or persons not at arm's length from the charity for services provided during the fiscal period (other than reimbursement for expenses)? **3200** ☐ Yes ☒ No

C9 Did the charity incur any expenses for compensation of employees during the fiscal period? **3400** ☒ Yes ☐ No
Important: If yes, you must complete Schedule 3, Compensation.

C10 Did the charity receive any donations or gifts of any kind valued at \$10,000 or more from any donor that was not resident in Canada and was not any of the following: **3900** ☐ Yes ☒ No

- a Canadian citizen, nor
- employed in Canada, nor
- carrying on a business in Canada, nor
- a person having disposed of taxable Canadian property?

Important: If yes, you must complete Schedule 4, Confidential data, Table 2, for each donation of \$10,000 or more.

C11 Did the charity receive any non-cash gifts for which it issued tax receipts? **4000** ☐ Yes ☒ No
Important: If yes, you must complete Schedule 5, Non-cash gifts.

C12 Did the charity acquire a non-qualifying security? **5800** ☐ Yes ☒ No

C13 Did the charity allow any of its donors to use any of its property? (except for permissible uses) **5810** ☐ Yes ☒ No

C14 Did the charity issue any of its tax receipts for donations on behalf of another organization? **5820** ☐ Yes ☒ No

C15 Did the charity have direct partnership holdings at any time during the fiscal period? **5830** ☐ Yes ☒ No

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Registered charities may make grants to non-qualified donees (grantees) as described in the Income Tax Act.

C16 Did the charity make qualifying disbursements by way of grants to non-qualified donees (grantees) in the fiscal period? **5840** ☐ Yes ☒ No
If **yes**, you **must** complete lines 5841, 5842 and 5843.

Did the charity make grants to any grantees totalling more than \$5,000 in the fiscal period? **5841** ☐ Yes ☐ No
If **yes**, you **must** complete Form T1441, Qualifying Disbursements: Grants to Non-Qualified Donees (Grantees).

Enter the number of grantees that received grants totalling \$5,000 or less in the fiscal period **5842** _____

Enter the total amount paid to grantees that received grants totalling \$5,000 or less in the fiscal period **5843** \$ _____

C17 In the 24 months before the beginning of the fiscal period, did the average value of your charity's property (cash, investments, capital property or other assets) not used directly in its charitable activities or administration:

- (a) exceed \$100,000, if the charity is designated as a charitable organization; or
(b) exceed \$25,000, if the charity is designated as a public or private foundation? **5850** ☐ Yes ☒ No

If **yes**, you **must** complete Schedule 8 – Disbursement quota

C18 Did the charity hold any donor advised funds (DAF) during the fiscal period? **5860** ☐ Yes ☐ No

If **yes**, provide the following:

(a) Total number of accounts held at the end of the fiscal period **5861** _____

(b) Total value of all accounts held at the end of the fiscal period **5862** \$ _____

(c) Total value of donations to DAF accounts received during the fiscal period **5863** \$ _____

(d) Total value of qualifying disbursements from DAFs during the fiscal period **5864** \$ _____

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Section D: Financial information

Fill out either Section D or Schedule 6, Detailed financial information.

If any of the following applies to the charity, complete Schedule 6 instead of Section D:

- (a) The charity's revenue exceeds \$100,000.
- (b) The amount of all property (for example, investments, rental properties) not used in charitable activities was more than \$25,000.
- (c) The charity had permission to accumulate funds during this fiscal period.

Show all amounts to the nearest single Canadian dollar. Do not enter "See attached financial statements." All relevant fields must be filled out.

D1	Was the financial information reported below prepared on an accrual or cash basis?	4020	<input type="checkbox"/> Accrual	<input type="checkbox"/> Cash
D2	Summary of financial position:			
	Using the charity's own financial statements, enter the following:			
	Did the charity own land and/or buildings?	4050	<input type="checkbox"/> Yes	<input type="checkbox"/> No
	Total assets (including land and buildings)	4200	\$	
	Total liabilities	4350	\$	
	Did the charity borrow from, loan to, or invest assets with any non-arm's length persons?	4400	<input type="checkbox"/> Yes	<input type="checkbox"/> No
D3	Revenue:			
	Did the charity issue tax receipts for gifts?	4490	<input type="checkbox"/> Yes	<input type="checkbox"/> No
	If yes, enter the total eligible amount of all gifts for which the charity has issued or will issue tax receipts	4500	\$	
	Total amount received from other registered charities	4510	\$	
	Total other gifts received for which a tax receipt was not issued by the charity (excluding amounts at lines 4575 and 4630)	4530	\$	
	Did the charity receive any revenue from any level of government in Canada?	4565	<input type="checkbox"/> Yes	<input type="checkbox"/> No
	If yes, total amount received	4570	\$	
	Total tax-receipted revenue from all sources outside of Canada (government and non-government)	4571	\$	
	Total non tax-receipted revenue from all sources outside of Canada (government and non-government)	4575	\$	
	Total non tax-receipted revenue from fundraising	4630	\$	
	Total revenue from sale of goods and services (except to any level of government in Canada)	4640	\$	
	Other revenue not already included in the amounts above	4650	\$	
	Total revenue (add lines 4500, 4510 to 4570, and 4575 to 4650)	4700	\$	
D4	Expenditures:			
	Professional and consulting fees	4860	\$	
	Travel and vehicle expenses	4810	\$	
	All other expenditures not already included in the amounts above (excluding qualifying disbursements)	4920	\$	
	Total expenditures (excluding qualifying disbursements) (add lines 4860, 4810, and 4920)	4950	\$	
	Of the amount at line 4950:			
	(a) Total expenditures on charitable activities	5000	\$	
	(b) Total expenditures on management and administration	5010	\$	
	Total amount of grants made to all non-qualified donees (grantees)	5045	\$	
	Total amount of gifts made to all qualified donees	5050	\$	
	Total expenditures (add lines 4950, 5045, and 5050)	5100	\$	

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Section E: Certification

This return **must** be signed by a person who has authority to sign on behalf of the charity. It is a serious offence under the Income Tax Act to provide false or deceptive information.

I certify that the information given on this annual return and any attachment is, to the best of my knowledge, correct, complete, and current.

Name (print) King, Douglas	Signature
Position in charity Executive Director	Date 2024-09-27
	Phone number (250) 361-3521

Section F: Confidential data

F1 Enter the physical address of the charity and the address in Canada for the charity's books and records. Post office box numbers and rural routes are not sufficient.

	Physical address of the charity	Address for the charity's books and records
Complete street address	828 View Street	828 View Street
City	Victoria	Victoria
Province or territory and postal code	BC V8W 1K2	BC V8W 1K2

F2 Name and address of individual who completed this return.

Name Clark K.W. Lawrence	
Company name (if applicable) Baker Tilly Victoria Ltd.	
Complete street address 219-3551 Uptown Blvd	
City, province or territory, and postal code Victoria, BC, V8Z 0B9	
Phone number (250) 386-0500	Is this the same individual who certified in Section E above? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No

Privacy statement

Personal information is collected under the authority of the Income Tax Act and is used to establish and validate the identity and contact information of directors, trustees, officers, like officials, and authorized representatives of the organization. This information will also be used as a basis for the indirect collection of additional personal information from other internal and external sources, which includes personal tax information, and relevant financial and biographical information. Personal information will be used to assess the risk of registration with respect to the obligations and requirements as outlined in the Act and the common law. The social insurance number (SIN) is collected under subsection 237 of the Act and is used for identification purposes.

The Canada Revenue Agency (CRA) will make the information on this annual information return available to the public on the Charities Directorate website, except for information identified as confidential. Personal information may also be disclosed under information-sharing agreements and in accordance with section 241 of the Act. Incomplete or inaccurate information may result in compliance measures including revocation of registered status.

Personal information is described in personal information bank CRA PPU 200 and is protected under the Privacy Act. Individuals have a right of protection, access to and correction or notation of their personal information. You are entitled to complain to the Privacy Commissioner of Canada regarding our handling of your information.

Notification to directors and like officials: The CRA strongly encourages the organization to voluntarily inform its directors and like officials that it has collected and disclosed their personal information to the CRA.

☒ I confirm that I have read the Privacy statement above.

Checklist

A charity's complete annual information return includes:

- Form T3010, Registered Charity Information Return, and all applicable schedules
- a copy of the charity's financial statements
- Form T1235, Directors/Trustees and Like Officials Worksheet
- Form T1236, Qualified donees worksheet/Amounts provided to other organizations (if applicable)
- Form T2081, Excess Corporate Holdings Worksheet for Private Foundations (if applicable)
- Form T1441, Qualifying Disbursements: Grants to Non-Qualified Donees (Grantees) (if applicable)

If financial statements are not included, the charity's registration may be revoked.

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Foundations		Schedule 1
1	Did the foundation acquire control of a corporation?	100 <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
2	Did the foundation incur any debts other than for current operating expenses, purchasing or selling investments, or in administering charitable activities?	110 <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
3	(a) What was the total value of all restricted funds held at the end of the fiscal period?	111 \$
	(b) Of that amount, what amount was the foundation not permitted to spend due to a funder's written trust or direction?	112 \$
For private foundations only:		
4	Did the foundation hold any shares, rights to acquire shares, or debts owing to it that meet the definition of a non-qualified investment?	120 <input type="checkbox"/> Yes <input type="checkbox"/> No
5	Did the foundation own more than 2% of any class of shares of a corporation at any time during the fiscal period?	130 <input type="checkbox"/> Yes <input type="checkbox"/> No
If yes, you must complete and attach Form T2081, Excess Corporate Holdings Worksheet for Private Foundations.		

Activities outside Canada		Schedule 2												
Important: If you complete this section, you must answer yes to question C4.														
For more information, go to canada.ca/charities-giving and see Guidance CG-002, Canadian registered charities carrying on activities outside Canada.														
1	Total expenditures on activities/programs/projects carried on outside Canada, excluding qualifying disbursements	200 \$												
2	Were any of the charity's financial resources spent on programs outside of Canada under any kind of an arrangement including a contract, agency agreement, or joint venture to any other individual or organization (excluding qualifying disbursements)?	210 <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No												
If yes, provide details of the amount reported in question 1 on line 200, that the charity transferred to these individuals or organizations in the following table:														
<table><thead><tr><th>Name of individual/organization</th><th>Country code where the activities were carried out (see list at the end of Schedule 2)</th><th>Amount (\$) Show amounts to the nearest Canadian dollar</th></tr></thead><tbody><tr><td></td><td></td><td></td></tr><tr><td></td><td></td><td></td></tr><tr><td></td><td></td><td></td></tr></tbody></table>			Name of individual/organization	Country code where the activities were carried out (see list at the end of Schedule 2)	Amount (\$) Show amounts to the nearest Canadian dollar									
Name of individual/organization	Country code where the activities were carried out (see list at the end of Schedule 2)	Amount (\$) Show amounts to the nearest Canadian dollar												

Important: If you entered information in the table above, you must answer yes in line 210.

3	Using the table below, enter the countries outside Canada where the charity itself carried on programs or devoted any of its resources.																							
4	Were any projects undertaken outside Canada funded by Global Affairs Canada?	220 <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No																						
	If yes, what was the total amount the charity spent under this arrangement?	230 \$																						
5	Were any of the charity's activities outside of Canada carried out by employees of the charity?	240 <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No																						
6	Were any of the charity's activities outside of Canada carried out by volunteers of the charity?	250 <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No																						
7	Did the charity export goods as part of its charitable activities?	260 <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No																						
If yes, list the items exported, their destination, the country code, and their value.																								
<table><thead><tr><th>Item exported</th><th>Destination (city/region)</th><th>Country code</th><th>Value (CAN \$)</th></tr></thead><tbody><tr><td></td><td></td><td></td><td></td></tr><tr><td></td><td></td><td></td><td></td></tr><tr><td></td><td></td><td></td><td></td></tr><tr><td></td><td></td><td></td><td></td></tr></tbody></table>					Item exported	Destination (city/region)	Country code	Value (CAN \$)																
Item exported	Destination (city/region)	Country code	Value (CAN \$)																					

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Fiscal period end2024-03-31

Country codes

AF-Afghanistan	CU-Cuba	KP-North Korea	RO-Romania
AL-Albania	CY-Cyprus	KR-South Korea	RU-Russia
DZ-Algeria	DK-Denmark	KW-Kuwait	RW-Rwanda
AO-Angola	DO-Dominican Republic	KG-Kyrgyzstan	SA-Saudi Arabia
AR-Argentina	EC-Ecuador	LA-Laos	RS-Serbia
AM-Armenia	EG-Egypt	LB-Lebanon	SL-Sierra Leone
AZ-Azerbaijan	SV-El Salvador	LR-Liberia	SG-Singapore
BD-Bangladesh	ET-Ethiopia	MK-Macedonia	SO-Somalia
BY-Belarus	FR-France	MG-Madagascar	ES-Spain
BT-Bhutan	GA-Gabon	MY-Malaysia	LK-Sri Lanka
BO-Bolivia	GM-Gambia	ML-Mali	SD-Sudan
BA-Bosnia and Herzegovina	GE-Georgia	MU-Mauritius	SY-Syrian Arab Republic
BW-Botswana	DE-Germany	MX-Mexico	TJ-Tajikistan
BR-Brazil	GH-Ghana	MN-Mongolia	TZ-United Republic of Tanzania
BN-Brunei Darussalam	GT-Guatemala	ME-Montenegro	TH-Thailand
BG-Bulgaria	GY-Guyana	MZ-Mozambique	TL-Timor-Leste
BI-Burundi	HT-Haiti	MM-Myanmar (Burma)	TR-Turkey
KH-Cambodia	HN-Honduras	NA-Namibia	UG-Uganda
CM-Cameroon	IN-India	NL-Netherlands	UA-Ukraine
CF-Central African Republic	ID-Indonesia	NI-Nicaragua	GB-United Kingdom
TD-Chad	IR-Iran	NE-Niger	US-United States of America
CL-Chile	IQ-Iraq	NG-Nigeria	UY-Uruguay
CN-China	IL-Israel	OM-Oman	UZ-Uzbekistan
CO-Colombia	PS-Israeli Occupied Territories	PK-Pakistan	VE-Venezuela
KM-Comoros	IT-Italy	PA-Panama	VN-Vietnam
CD-Democratic Republic of Congo	JM-Jamaica	PE-Peru	YE-Yemen
CG-Republic of Congo	JP-Japan	PH-Philippines	ZM-Zambia
CR-Costa Rica	JO-Jordan	PL-Poland	ZW-Zimbabwe
CI-Côte d'Ivoire	KZ-Kazakhstan	QA-Qatar	
HR-Croatia	KE-Kenya	RE-Réunion	

Use the following codes for countries not listed above:

- QS-Other countries in Africa
- QR-Other countries in Asia and Oceania
- QM-Other countries in Central and South America
- QP-Other countries in Europe
- QO-Other countries in the Middle East
- QN-Other countries in North America

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Compensation

Schedule 3

Important: If you complete this section, you must answer yes to question C9.

1

(a) Enter the number of permanent, full-time, compensated positions in the fiscal period. This number should represent the number of positions the charity had including both managerial positions and others, and should not include independent contractors. Do not enter a dollar amount.

30012

(b) For the ten (10) highest compensated, permanent, full-time positions enter the number of positions that are within each of the following annual compensation categories. Do not tick the boxes; use numbers.

3058\$1 – \$39,999

3102\$40,000 – \$79,999

315\$80,000 – \$119,999

320\$120,000 – \$159,999

325\$160,000 – \$199,999

330\$200,000 – \$249,999

335\$250,000 – \$299,999

340\$300,000 – \$349,999

345\$350,000 and over

2

(a) Enter the number of part-time or part-year (for example, seasonal) employees the charity employed during the fiscal period.

3707

(b) Total expenditure on compensation for part-time or part-year employees in the fiscal period.

380\$109,315

3

Total expenditure on all compensation in the fiscal period.

390\$609,898

Confidential data

Schedule 4

Important: If you complete this section, you must answer yes to question C10.

The information in this schedule is for the CRA's use and may be shared as permitted by law (for example, with certain other government departments and agencies).

1. Information about external fundraisers

Enter the name(s) and arm's length status of each external fundraiser.

Name (confidential)	At arm's length? Yes/No (confidential)

2. Information about donors not resident in Canada

Complete this schedule to report any gift of any kind valued at \$10,000 or more received from any donor that was not resident in Canada and was not any of the following:

• a Canadian citizen, nor

• employed in Canada, nor

• carrying on business in Canada, nor

• a person having disposed of taxable Canadian property.

Enter the name of each donor and the value of the gift in the table below. Select whether the donor was an organization (for example a business, corporate entity, charity, non-profit organization), a government or an individual.

Name (confidential)	Type of donor (confidential)			Value (CAN \$)
	Organization	Government	Individual	
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	

Non-cash gifts

Schedule 5

Important: If you complete this section, you must answer yes to question C11.

1

Select all types of non-cash gifts received for which a tax receipt was issued:

500☐ Artwork/wine/jewellery

505☐ Building materials

510☐ Clothing/furniture/food

515☐ Vehicles

520☐ Cultural properties

525☐ Ecological properties

530☐ Life insurance policies

535☐ Medical equipment/supplies

540☐ Privately-held securities

545☐ Machinery/equipment/ computers/software

550☐ Publicly traded securities/ commodities/mutual funds

555☐ Books

560☐ Other

565Specify:

2

Enter the total amount of tax-receipted non-cash gifts

580\$

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Detailed financial information

Schedule 6

Fill out this schedule if **any** of the following applies to the charity:

- (a) The charity's revenue exceeded \$100,000.
(b) The amount of all property (for example, investments, rental properties) not used in charitable activities was more than \$25,000.
(c) The charity had permission to accumulate funds during this fiscal period.

Was the financial information reported below prepared on an accrual or cash basis? **4020** ☒ Accrual ☐ Cash

Statement of financial position

Show all amounts to the nearest single Canadian dollar. Do not enter "see attached financial statements." All relevant fields must be filled out.

Assets:

Cash, bank accounts, and short-term investments	4100	\$	918,524
Cash and bank accounts	4101	\$	918,524
Short-term investments	4102	\$	
Amounts receivable from non-arm's length persons	4110	\$	
Amounts receivable from all others	4120	\$	10,280
Investments in non-arm's length persons	4130	\$	
Long-term investments	4140	\$	
Inventories	4150	\$	
Land and buildings in Canada	4155	\$	
Used for charitable programs or administration	4157	\$	
Used for other purposes	4158	\$	
Other capital assets in Canada	4160	\$	104,848
Capital assets outside Canada	4165	\$	
Accumulated amortization of capital assets	4166	\$	-104,848
Other assets	4170	\$	11,999
Impact investments	4190	\$	
Total assets (add lines 4100, 4110 to 4155, and 4160 to 4170)	4200	\$	940,803

Liabilities:

Accounts payable and accrued liabilities	4300	\$	172,857
Deferred revenue	4310	\$	746,245
Amounts owing to non-arm's length persons	4320	\$	
Other liabilities	4330	\$	
Total liabilities (add lines 4300 to 4330)	4350	\$	919,102
Amount included in lines 4150, 4155, 4160, 4165 and 4170 not used in charitable activities	4250	\$	

Statement of operations

Revenue:

Total eligible amount of all gifts for which the charity has issued or will issue tax receipts	4500	\$	21,079
Total eligible amount of tax-receipted tuition fees	5610	\$	
Total amount received from other registered charities	4510	\$	19,896
Total other gifts received for which a tax receipt was not issued by the charity (excluding amounts at lines 4575 and 4630)	4530	\$	1,769
Total revenue received from federal government	4540	\$	14,588
Total revenue received from provincial/territorial governments	4550	\$	114,168
Total revenue received from municipal/regional governments	4560	\$	
Total tax-receipted revenue from all sources outside of Canada (government and non-government)	4571	\$	
Total non tax-receipted revenue from all sources outside Canada (government and non-government)	4575	\$	
Total interest and investment income from impact investments	4576	\$	
Total interest and investment income from persons not at arm's length	4577	\$	
Total interest and investment income received or earned	4580	\$	
Gross proceeds from disposition of assets	4590	\$	
Net proceeds from disposition of assets (show a negative amount with brackets)	4600	\$	
Gross income received from rental of land and/or buildings	4610	\$	
Total non tax-receipted revenues received for memberships, dues and association fees	4620	\$	
Total non tax-receipted revenue from fundraising	4630	\$	
Total revenue from sale of goods and services (except to any level of government in Canada)	4640	\$	
Other revenue not already included in the amounts above	4650	\$	563,861
Specify type(s) of revenue included in the amount reported at 4650	4655	Grants, misc income	
Total revenue (add lines 4500, 4510 to 4560, 4575, 4580, and 4600 to 4650)	4700	\$	735,361

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Expenditures:

Advertising and promotion	4800	\$	3,447
Travel and vehicle expenses	4810	\$	3,075
Interest and bank charges	4820	\$	2,707
Licences, memberships, and dues	4830	\$	6,439
Office supplies and expenses	4840	\$	48,914
Occupancy costs	4850	\$	75,193
Professional and consulting fees	4860	\$	34,858
Education and training for staff and volunteers	4870	\$	1,871
Total expenditure on all compensation (enter the amount reported at line 390 in Schedule 3, if applicable)	4880	\$	609,898
Fair market value of all donated goods used in charity's own activities	4890	\$	
Purchased supplies and assets	4891	\$	
Amortization of capitalized assets	4900	\$	7,789
Research grants and scholarships as part of charity's own activities	4910	\$	
All other expenditures not included in the amounts above (excluding qualifying disbursements)	4920	\$	4,243
Specify type(s) of expenditures included in the amount reported at 4920	4930	Fundraising, insurance, board	
Total expenditures before qualifying disbursements (add lines 4800 to 4920)	4950	\$	798,434

Of the amounts at lines 4950:

(a) Total expenditures on charitable activities	5000	\$	751,434
(b) Total expenditures on management and administration	5010	\$	45,353
(c) Total expenditures on fundraising	5020	\$	1,647
(d) Total other expenditures included in line 4950	5040	\$	
Total amount of grants made to all non-qualified donees (grantees)	5045	\$	
Total amount of gifts made to all qualified donees	5050	\$	
Total expenditures (add lines 4950, 5045 and 5050)	5100	\$	798,434

Other financial information

Permission to accumulate property:

Only registered charities that have written permission to accumulate should complete this section.

• Enter the amount accumulated for the fiscal period, including income earned on accumulated funds	5500	\$	
• Enter the amount disbursed for the fiscal period for the specified purpose	5510	\$	

Permission to reduce disbursement quota:

If the charity has received approval to make a reduction to its disbursement quota, enter the amount for the fiscal period	5750	\$	
--	------	----	--

Property not used in charitable activities:

Enter the average value of property not used for charitable activities or administration during:

• The 24 months before the beginning of the fiscal period	5900	\$	
• The 24 months before the end of the fiscal period	5910	\$	

Protected B when completed

NE/numéro d'enregistrement 140709858RR0001 Fin de l'exercice fiscal 2024-03-31

Disbursement quota

Schedule 8

Important: If you complete this section, you **must** answer yes to question C17.

For more information, go to Canada.ca/charities-disbursement-quota.

Step 1. Calculating the disbursement quota requirement for the current fiscal period

Average value of property not used in charitable activities or administration (line 5900 from your return) **805** \$

If permission to accumulate property has been granted, enter the total amount accumulated less all disbursements made for the specified purpose (add all amounts from lines 5500 minus all amounts at lines 5510 from **all returns** to date covered by the permission to accumulate property period) **810** \$

Line 805 minus line 810 (if negative, enter 0) **815** \$

If line 815 is \$1,000,000 or less

Multiply line 815 by 3.5% **820** \$

If line 815 is over \$1,000,000

Line 815 minus \$1,000,000 **825** \$

Line 825 multiplied by 5% **830** \$

Line 830 plus \$35,000 **835** \$

Enter the amount from line 820 or line 835. This is your charity's disbursement quota requirement for the current fiscal period **840** \$

Total expenditures on charitable activities (line 5000 of your return) **845** \$

Total amount of grants made to non-qualified donees (line 5045 of your return) **850** \$

Total amount of gifts made to qualified donees (line 5050 of your return) **855** \$

Add lines 845 to line 855 **860** \$

Line 860 minus line 840. This is your charity's disbursement quota excess or shortfall for the current fiscal period **865** \$

If a shortfall exists (line 865 is negative), your charity can draw on disbursement excesses from the five previous fiscal periods to help it meet its shortfall. If no excesses are available to draw on, your charity can try to spend enough the following year to create an excess that it can carry back to cover the shortfall.

Step 2. Estimating the disbursement quota requirement for the next fiscal period

Average value of property not used in charitable activities or administration prior to the next fiscal period (line 5910 from your return) **870** \$

If line 870 is \$1,000,000 or less

Multiply line 870 by 3.5% **875** \$

If line 870 is over \$1,000,000

Line 870 minus \$1,000,000 **880** \$

Line 880 multiplied by 5% **885** \$

Line 885 plus \$35,000 **890** \$

The amount shown at line 875 or line 890 is your charity's estimated disbursement quota requirement for the next fiscal period.

TOGETHER AGAINST POVERTY SOCIETY
ANNUAL BUDGET
YEAR ENDING MARCH 31, 2025 (Sep 1, 2024 - Mar 31, 2025)

	2023-2024	2024-2025
<u>INCOME:</u>	Estimated	Proposed
Donations ¹	\$42,898	\$73,500
Advocacy - Law Foundation	\$504,154	\$440,000
Poverty Law - Law Foundation		\$0
Articling - Law Foundation		\$69,500
Co-Op Student - Law Foundation		\$15,000
Vacancy Control - Law Foundation		\$10,000
Nanaimo - Law Foundation		\$300,000
Tax Grant - DABC	\$31,878	\$77,500
United Way Advocacy	\$0	\$25,000
Gaming/Casino	\$144,168	\$115,000
Victoria Foundation		\$30,000
Ministry of Housing		\$150,000
Ministry of Social Development		\$30,000
Project Grants	See Below	See Below
New Horizons	\$0	\$0
Community Services Recovery Fund	\$10,500	\$0
CVITP Tax Grant	\$0	\$17,000
Grants General	\$0	\$8,000
Grants b/f		
CSRF		\$15,000
Miscellaneous Income, Interest, and Reimbursen	\$1,366	\$3,500
TOTAL INCOME:	\$734,964	\$1,379,000

EXPENSES:

Advertising (Branding and Marketing)	\$3,447	\$3,000
Bank Charges & Interest ²	\$2,707	\$1,000
Dues & Licences (Organizational)	\$1,068	\$1,100
Professional Dues & Licences	\$5,371	\$9,000
Fund Raising Expenses	\$1,648	\$3,192
Insurance (Organizational)	\$560	\$1,000
Information Technology (IT)	\$370	\$2,000
Legal & Accounting	\$34,858	\$60,000
Legal Supervision	\$0	\$10,000
Volunteer Expense	\$808	\$1,500
Board Expense	\$1,220	\$1,500
Office Expense (Supplies) ³	\$19,009	\$32,500
Professional Development	\$975	\$4,000
Property Taxes	\$14,025	\$23,000
Project Expenses	\$6,095	\$10,000
Rent ⁴	\$74,941	\$129,669
Staff Expenses	\$2,299	\$2,500
Office Communications	\$12,108	\$12,000
Travel Expense	\$2,713	\$2,500
Wages	\$489,239	\$69,469
Wage Benefits	\$35,367	\$77,927
Health Benefits ⁵	\$45,109	\$62,760
Worksafe BC Expense	\$5,129	\$6,000
TOTAL EXPENSES:	\$759,066	\$1,425,617
CHANGE IN SURPLUS	-\$24,102	-\$46,617

Note 1 Fundraising and Union Contributions (including BCGEU contribution) have now been merged into donations

Note 2 Bank charges and Interest were higher in YE 2023 due to change in AFT limits and CRA payment error

Note 3 Office supplies is greater due to consolidation of accounts and also due to change in asset definition

Note 4 \$70,968 for Victoria office and 58,700 for Nanaimo

Note 5 Health benefits now includes Extended Health Benefits as well as Health Spending Account. Wage benefits is EI, CPP, and RRSP contributions