

**ATTACHMENT 'A'**  
**POLICY COU-014 CIVIC SPORT AND ARTS AND**  
**CULTURE MERIT AWARDS**



<b>RCRS Secondary:</b>	GOV-02	<b>Effective Date:</b>	1981-JAN-15 COW
<b>Policy Number:</b>	COU-014	<b>Amendment Date/s:</b>	2010-MAY-03/2011-MAY-09
<b>Title:</b>	Civic Sport Merit Awards and Arts and Culture Merit Awards	<b>Repeal Date:</b>	
<b>Department:</b>	Recreation & Culture	<b>Approval Date:</b>	1981-JAN-15

**PURPOSE:**

The purpose of these awards is to recognize individuals or groups for outstanding achievements in the area of sports or arts and culture. Awards are given to individuals or groups who receive International, National, Western Canadian or Provincial honours.

**DEFINITIONS:**

N/A

**SCOPE:**

Retained by the Parks & Recreation Commission on behalf of Council.

**POLICY:**

Awards are given for the following:

1. Winners (gold medal or 1<sup>st</sup> place) of a Provincial or Western Canadian, National or International Championships in sport; or,
2. Outstanding achievement (winner or “Gold” / “Highest” standing) in visual or performing art in Provincial, Western Canadian, National or International festival / competition;
3. All individual recipients must reside in the City of Nanaimo;
4. All individual recipients of teams or groups must reside in the City of Nanaimo – regardless of the location of where the team is based;
5. Achievements must be in an amateur activity unrelated to his or her livelihood (must not have been paid for their achievement). Special consideration may be given at the discretion of the Parks, Recreation and Culture Commission or City Council.

**PROCESS:**

Presentation:

Recipients will be recognized at a Regular Meeting of Council (National or International achievement) or a special meeting of the Parks, Recreation and Culture Commission (Provincial or Western Canadian achievement). All recipients will receive a certificate of recognition and a medallion.

### Medallion Design:

The design of medallions for winners of International, National, Western Canadian and Provincial Championships shall be as follows:

1. Pewter finish 2" round medallions with neck ribbons, boxed, one side to include a world globe and space for engraving, and the other side the words "City of Nanaimo", the City crest, and the words "International Award".
2. Gold-plated 2" square medallions with neck ribbons, one side to include a maple leaf (engraving area), a place for engraving the year, the words "Canadian Championship", and the other side the words "City of Nanaimo", the City crest, and the words "National Award".
3. Silver-plated 2" round medallions with neck ribbons, boxed, one side to include a maple leaf (engraving area), the words "Western Canadian Championship", and the other side the words "City of Nanaimo", the City crest, and the words "Award".
4. Gold-plated 1 1/2" round medallions with neck ribbons, one side to include the words "Provincial Championship", the City of Nanaimo Logo, an area for engraving, the word "Award", and the other side the words "City of Nanaimo" and the City crest.

### Nominations:

Nominations must be made in writing using the appropriate form, providing the details of the event and the recipients.

### **RELATED DOCUMENTS:**

N/A

### **REPEAL/AMENDS:**

N/A