

DATE OF MEETING JUNE 16, 2025

AUTHORED BY TRACY LOEWEN, COMMUNICATIONS & MARKETING SPECIALIST

SUBJECT 2024 ANNUAL MUNICIPAL REPORT

OVERVIEW

Purpose of Report

To seek Council's approval of the 2024 Annual Municipal Report, as required by the *Community Charter*.

Recommendation

That Council approve the 2024 Annual Municipal Report as attached to the report titled "2024 Annual Municipal Report" dated 2025-JUN-16.

BACKGROUND

Section 98 of the *Community Charter* requires municipalities in British Columbia to publish an annual report before June 30 of each year and make the report available for public review.

The City was awarded a Canadian Award for Financial Reporting from the Government Finance Officers Association of the United States and Canada (GFOA) for its 2023 Annual Municipal Report. This award is given to municipal governments that publish a report that is easily readable, efficiently organized and clearly communicates the municipal government's financial picture. This is the fourth year the City has received this award.

DISCUSSION

This year marks the 21st annual report published by the City of Nanaimo. This year's report, themed, "Nanaimo 150" commemorates 150 years since the City of Nanaimo was incorporated and contains the following components for the year ending 2024-DEC-31:

- Messages from the Mayor and CAO
- Overview of Nanaimo City Council
- Profile of Nanaimo
- City Services and Operations
- Corporate Strategic Plan Progress Report
- Audited Annual Financial Statements
- Financial Statistics

The objectives of a municipality are diverse and complex and there are many ways to present the material contained in this report. The 2024 Annual Municipal Report meets the requirements of the Community Charter and provides information to the citizens of Nanaimo. The municipal objectives and performance measures contained in this report are reviewed and revised annually. A draft of the 2024 Annual Municipal Report has been advertised and made available to the public on the City's website since 2025-MAY-28. The *Community Charter* requires that the annual report be considered by Council no later than 2025-JUN-30. As a result, the Annual Municipal Report is now complete and ready to be approved by Council.

OPTIONS

1. That Council approve the 2024 Annual Municipal Report as attached to the report titled "2024 Annual Municipal Report" dated 2025-JUN-16.
 - *Community Charter* Requirements: Two of the three requirements set out by the *Community Charter* pertaining to the creation, and advertising/web posting of a draft annual municipal report have now been met. Council's approval of the report will satisfy the third requirement.
2. That Council request further information pertaining to the 2024 Annual Municipal Report.

SUMMARY POINTS

- In accordance with Section 98 of the *Community Charter*, the City must prepare an annual report each year.
- The annual municipal report must be approved by Council.
- A draft copy of the 2024 Annual Municipal Report has been advertised and made available on the City of Nanaimo's website since 2025-MAY-28.

ATTACHMENTS:

Attachment A: 2024 Draft Annual Municipal Report |

Submitted by:

Dale Burgos,
Manager, Corporate Communications and
Community Relations |

Concurrence by:

Dan Bailey,
Acting Director, Finance

Sheila Gurrie,
Director, Legislative Services

Dale Lindsay,
Chief Administrative Officer |