



**MINUTES**  
**REGULAR COUNCIL MEETING**

Monday, March 17, 2025, 5:00 p.m.  
Shaw Auditorium, Vancouver Island Conference Centre  
80 Commercial Street, Nanaimo, BC

Members: Mayor L. Krog, Chair (entered at 5:02 p.m.)  
Councillor E. Hemmens, Acting Chair  
Councillor S. Armstrong  
Councillor T. Brown\* (joined at 5:02 p.m., disconnected at 7:28 p.m.)  
Councillor H. Eastmure  
Councillor B. Geselbracht  
Councillor P. Manly  
Councillor J. Perrino\* (disconnected at 5:54 p.m., reconnected at 7:26 p.m.)

Absent: Councillor I. Thorpe

Staff: D. Lindsay, Chief Administrative Officer  
B. Sims, General Manager, Engineering and Public Works  
S. Gurrie, Director, Legislative Services  
L. Brinkman, A/Director, Planning and Development  
T. Pan, Manager, Sustainability\*  
N. Sponaule, Communications Advisor  
J. Vanderhoef, Recording Secretary

**1. CALL THE MEETING TO ORDER:**

The Regular Council Meeting was called to order at 5:00 p.m.

**2. PROCEDURAL MOTION:**

It was moved and seconded that the meeting be closed to the public in order to deal with agenda items under the *Community Charter*:

\* Denotes electronic meeting participation as authorized by "Council Procedure Bylaw 2018 No. 7272"

Section 90(1) A part of a Council meeting may be closed to the public if the subject matter being considered relates to or is one or more of the following:

- (c) labour relations or other employee relations;
- (e) the acquisition, disposition or expropriation of land or improvements, if the Council considers that disclosure could reasonably be expected to harm the interests of the municipality;
- (k) negotiations and related discussions respecting the proposed provision of a municipal service that are at their preliminary stages and that, in the view of the Council, could reasonably be expected to harm the interests of the municipality if they were held in public; and,
- (n) the consideration of whether a Council meeting should be closed under a provision of this subsection or subsection (2).

The motion carried unanimously.

Council moved In Camera at 5:01 p.m.

Council moved out of In Camera at 5:54 p.m.

Council recessed the Open Meeting at 5:54 p.m.

Council reconvened the Open Meeting at 7:00 p.m.

### **3. INTRODUCTION OF LATE ITEMS:**

- (a) Agenda Item 12(c) Proposed Telecommunications Facility – 6675 Mary Ellen Drive – Add the following delegations:
  - Brian Gregg, President, SitePath Consulting Ltd.
  - Edward Hulshof, Associate, Bennet Jones, on behalf of Skyline Private Investment Capital Inc.
- (b) Add Agenda Item 15(a) Councillor Manly Notice of Motion re: City of Nanaimo and Regional District of Nanaimo Synergism re: Public Works Yard Upgrades.
- (c) Add Agenda Item 15(b) Councillor Manly Notice of Motion re: Media Usage of Electronic Devices.

### **4. APPROVAL OF THE AGENDA:**

It was moved and seconded that the agenda, as amended, be adopted. The motion carried unanimously.

**5. ADOPTION OF THE MINUTES:**

It was moved and seconded that the following minutes be adopted as circulated:

- Minutes of the Regular Council Meeting held in the Shaw Auditorium, Vancouver Island Conference Centre, 80 Commercial Street, Nanaimo, BC, on Monday, 2025-FEB-24, at 4:00 p.m.
- Minutes of the Regular Council Meeting held in the Shaw Auditorium, Vancouver Island Conference Centre, 80 Commercial Street, Nanaimo, BC on Monday, 2025-MAR-03, at 7:00 p.m.

The motion carried unanimously.

**6. MAYOR'S REPORT:**

Councillor Hemmens provided an updated regarding her participation on a panel named "Effective Engagement for Inclusive and Transparent Governance" during the 2025 Local Government Leadership Academy's annual forum held 2025-MAR-12 to 14, 2025. They noted highlights such as: Nanaimo's efforts to engage with the community during ReImagine Nanaimo, a presentation regarding the role of First Nations in emergency management, the City of Castlegar is working on a municipal price index as opposed to a consumer price index.

Mayor Krog noted that 22 Canadian flags were installed at Maffeo Sutton Park as a display of pride in support of ongoing tariffs issues with the United States and threats to Canadian sovereignty.

**7. COMMITTEE MINUTES:**

The following Committee Minutes were received:

- Minutes of the Design Advisory Panel meeting held in the Boardroom, Service and Resource Centre, 411 Dunsmuir Street, Nanaimo, BC, on Thursday, 2025-JAN-23, at 5:02 p.m.

**8. REPORTS:**

- a. Development Variance Permit Application No. DVP474 - 5515 Godfrey Road

Lisa Brinkman, A/Director, Planning and Development, provided an overview of the report in the agenda package.

Mayor Krog asked if anyone in attendance wished to speak with respect to Development Variance Permit No. DVP474 - 5515 Godfrey Road.

No one in attendance wished to speak with respect to DVP474 - 5515 Godfrey Road.

It was moved and seconded that Council issue Development Variance Permit No. DVP474 which would permit a 2.02m variance to the required lot depth for proposed Lot 1, and a 2.03m variance to the required lot depth for proposed Lot 2 in order to facilitate a proposed two-lot subdivision (SUB01518) at 5515 Godfrey Road. The motion carried unanimously.

b. Home Energy Retrofit Financing Program Bylaw

Lisa Brinkman, A/Director, Planning and Development, provided an overview of the report in the agenda package.

Ting Pan, Manager, Sustainability, participated via Zoom and advised that the City was approved for a \$458,000 grant from the Federation of Canadian Municipalities (FCM) to support a home energy retrofit program and noted that details regarding the launch of the program were included in the agenda package.

It was moved and seconded that “Home Energy Retrofit Financing Program Bylaw 2025 No. 7393” (to initiate the City of Nanaimo’s retrofit financing program), pass first reading. The motion carried unanimously.

It was moved and seconded that “Home Energy Retrofit Financing Program Bylaw 2025 No. 7393”, pass second reading. The motion carried unanimously.

It was moved and seconded that “Home Energy Retrofit Financing Program Bylaw 2025 No. 7393”, pass third reading. The motion carried unanimously.

c. Proposed Telecommunications Facility - 6675 Mary Ellen Drive

Lisa Brinkman, A/Director, Planning and Development, provided an overview of the report in the agenda package.

Delegations:

1. Brian Gregg, President, SitePath Consulting Ltd., participated via Zoom and outlined the steps taken to engage with the community regarding site selection for the proposed tower and noted the need for increased cell service coverage in the area.
2. Edward Hulshof, Associate, Bennet Jones, on behalf of Skyline Private Investment Capital Inc., advised of his client’s opposition to the project due to a lack of consultation and communication, the

proximity of the proposed tower next to a residential property, the height of the tower, and a lack of consideration for alternative sites.

It was moved and seconded that Council direct Staff to provide a letter of concurrence to Innovation, Science, and Economic Development Canada in response to a proposed 31m telecommunications facility at 6675 Mary Ellen Drive. The motion carried.

Opposed: *Councillor Geselbracht*

d. Housing Agreement No. HA12 - 11 Dancer Road

Lisa Brinkman, A/Director, Planning and Development, provided an overview of the report in the agenda package.

It was moved and seconded that “Housing Agreement Bylaw 2025 No. 7394” (to secure the terms and conditions of occupancy for a residential shelter at 11 Dancer Road), pass first reading. The motion carried unanimously.

It was moved and seconded that “Housing Agreement Bylaw 2025 No. 7394”, pass second reading. The motion carried unanimously.

It was moved and seconded that “Housing Agreement Bylaw 2025 No. 7394”, pass third reading, and that Council direct Staff to register a covenant to reinforce the terms of the Housing Agreement prior to bylaw adoption. The motion carried unanimously.

Councillor Perrino joined the meeting electronically at 7:27 p.m.

Councillor Brown disconnected from the meeting at 7:28 p.m.

**9. BYLAWS:**

a. “Council Procedure Bylaw Amendment Bylaw 2025 No. 7272.05”

It was moved and seconded that Council defer the adoption of “Council Procedure Bylaw Amendment Bylaw 2025 No. 7272.05” to the 2025-APR-07 Regular Council Meeting. The motion carried.

Opposed: *Mayor Krog*

b. “Respectful Spaces Amendment Bylaw 2025 No. 7381.01”

It was moved and seconded that Council defer the adoption of “Respectful Spaces Amendment Bylaw 2025 No. 7381.01” to the 2025-APR-07 Regular Council Meeting. The motion carried.

Opposed: *Mayor Krog*

**10. CORRESPONDENCE:**

- a. British Columbia Conservation Foundation Request for Letter of Support re: Grant Application to EcoAction Stream 1: Community-led Freshwater Action Across Canada

It was moved and seconded that the Mayor, on behalf of Council, provide a letter of support to British Columbia Conservation Foundation, for their grant application to EcoAction Stream 1: Community-led Freshwater Action Across Canada. The motion carried unanimously.

- b. Art Action Earwig Request for Letter of Support re: Grant Application to Canada Council for the Arts in Support of Pulling To Gather 2025-2026

It was moved and seconded that the Mayor, on behalf of Council, provide a letter of support to Art Action Earwig, for their grant application to Canada Council for the Arts in Support of Pulling To Gather 2025-2026. The motion carried unanimously.

**11. NOTICE OF MOTION:**

- a. Councillor Manly Notice of Motion re: City of Nanaimo and Regional District of Nanaimo Synergism re: Public Works Yard Upgrades

Councillor Manly advised that he would be bringing forward the following notice of motion for consideration at a future Council Meeting:

“That Council direct Staff to explore, as part of the City of Nanaimo’s process to update the facilities at the Public Works Yard located at 2020 Labieux Road, synergies between the needs of the Regional District of Nanaimo (RDN) and the City of Nanaimo, and report back to Council on how the Public Works Yard upgrades could assist the RDN with their transit related infrastructure and vehicle maintenance needs while reducing costs for both levels of government.”

- b. Councillor Manly Notice of Motion re: Media’s Usage of Electronic Devices During Meetings

Councillor Manly advised that he would be bringing forward the following notice of motion for consideration at a future Council Meeting:

“That Council direct Staff to prepare a report outlining options for an amendment to “Council Procedure Bylaw 2018 No. 7272” to include a certification process to provide accreditation to media representatives and independent journalists to permit the usage of electronic devices at the City of Nanaimo Council and Committee meetings for journalistic purposes.”

**12. QUESTION PERIOD:**

Council received no questions from the public regarding agenda items.

**13. ADJOURNMENT:**

It was moved and seconded at 7:30 p.m. that the meeting adjourn. The motion carried unanimously.

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MAYOR

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ACTING MAYOR

CERTIFIED CORRECT:

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CORPORATE OFFICER