

DATE OF MEETING | FEBRUARY 19, 2025 |

AUTHORED BY | DEANNA WALKER, SENIOR ACCOUNTANT
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SUBJECT | **UBCM Emergency Operations Centres Equipment and Training Stream Grant Application**

OVERVIEW

Purpose of Report

To obtain a Council resolution supporting a grant application to the UBCM Emergency Operations Centres Equipment and Training Stream. |

Recommendation

That the Finance and Audit Committee recommend that Council approve a grant application to the UBCM Emergency Operations Centres Equipment and Training Program for funding for the Nanaimo EOC Equipment Upgrade project and supports the City of Nanaimo providing overall grant management.

BACKGROUND

UBCM's Emergency Operation Centres Equipment and Training Funding Stream (EOCET) is part of the Community Emergency Preparedness Fund (CEPF) suite of programs intended to support First Nations and Local Governments to better prepare for disasters and reduce risks from natural hazards.

The intent of the EOCET funding stream is to support eligible applicants to build local capacity through the purchase of equipment and supplies required to maintain or improve an Emergency Operations Centre (EOC) and to enhance EOC capacity through training and exercises. For CEPF funding EOC's must be in a First Nation owned building, or publicly owned building or an asset owned by the primary applicant or the sub-applicant.

The program provides 100% funding to a maximum of \$40,000 per applicant. Eligible applicants can submit one application per funding stream intake.

Eligible costs are direct costs that are approved for funding, properly and reasonably incurred, and paid by the applicant to carry out eligible activities such as the purchase of supplies, purchase and installation of equipment, and costs of training and exercises.

The grant application deadline is **2025-Feb-28**. Applicants will be advised of the status of their application within 90 days of the application deadline.

DISCUSSION

The City of Nanaimo EOC would benefit from moderate equipment updating to fill some important gaps in the existing equipment stock. The Nanaimo EOC Equipment Upgrade project would result in the purchase of the following equipment to help the EOC operate as efficiently as possible:

- a new set of EOC Position vests, which are integral for identifying staff and their roles in the EOC;
- hard copies of permanent display boards such as EOC Org Chart, Incident Status Board, EOC Response Guide and Position Checklists and other important pieces;
- improvements to the EOC conferencing system; and
- IT equipment such as wireless computer mice.

FINANCIAL CONSIDERATIONS

The costs of the Nanaimo EOC Equipment Upgrade project are not yet final but will not exceed \$40,000. This project is not part of the 2025-2029 Financial Plan and is contingent on the grant funding being approved. If the grant application is successful, the 2025-2029 Financial Plan will be amended.

OPTIONS

1. That the Finance and Audit Committee recommend that Council approve the grant application to the UBCM Emergency Operations Centres Equipment and Training Program for funding of the Nanaimo EOC Equipment Upgrade project and supports the City of Nanaimo providing overall grant management.
 - The EOC will benefit from moderate updates to equipment.
 - Financial Implications: This project is contingent on a successful grant application. The 2025-2029 Financial Plan would be amended to include the grant funding if the application is successful.
2. That the Finance and Audit Committee provide alternative direction to staff.

SUMMARY POINTS

- The City intends to apply for funding for the Nanaimo EOC Equipment Upgrade project under the UBCM Emergency Operations Centres Equipment and Training Program.
- The program provides 100% funding up to a maximum of \$40,000 per applicant.
- The grant application deadline is 2025-Feb-28.

Submitted by:

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Concurrence by:

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Name	Position
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