



MINUTES

DESIGN ADVISORY PANEL MEETING

Thursday, November 28, 2024, 5:02 P.M.
Boardroom, Service and Resource Centre,
411 Dunsmuir Street, Nanaimo, BC

Present: Marie Leduc, Chair
Councillor Eastmure
Hector Alcalá, AIBC
Johnathan Behnke, BCSLA/CSLA
Harry Law, At Large*

Absent: Angie Boileau, At Large
Kevin Krastel, At Large

Staff: J. Holm, Director, Planning and Development
L. Brinkman, Manager, Community Planning
L. Rowett, Manager, Current Planning
A. Bullen, Recording Secretary

1. CALL THE MEETING TO ORDER:

The Design Advisory Panel Meeting was called to order at 5:02 p.m.

2. ADOPTION OF AGENDA:

It was moved and seconded that the Agenda be adopted. The motion carried unanimously.

3. ADOPTION OF MINUTES:

It was moved and seconded that the Minutes of the Design Advisory Panel meeting held in the Boardroom of the Service and Resource Centre, 411 Dunsmuir Street, Nanaimo, BC, on Thursday, 2024-NOV-14 at 5:13 p.m. be adopted. The motion carried unanimously.

* Denotes electronic meeting participation as authorized by "Council Procedure Bylaw 2018 No. 7272"

4. PRESENTATION:

a. Form and Character Design Guidelines Update

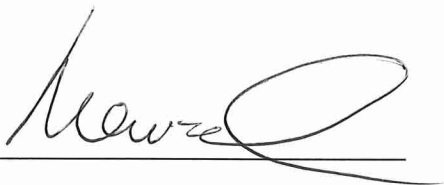
Lainya Rowett, Manager, Current Planning, introduced the proposed draft DPA8 Form and Character Development Permit guidelines and introduced Lisa Brinkman, Manager, Community Planning, and Jeremy Holm, Director, Planning and Development, to the panel.

Marie Leduc, Chair, facilitated the discussion questions from the Information Report. Highlights included:

- Feedback regarding the readability and usability of the document
- Suggestion to include photos for local context and illustration
- Review of the Design Goals to clarify how an Empowered Nanaimo can be achieved in the built form
- Discussion regarding how to enhance the General Design Guidelines, with a focus on clarifying the language
- Clarification of the term "public art"
- Consideration of food-bearing plants in the guidelines
- Recommendation to clarify the distinction between coniferous and evergreen trees
- Clarification regarding the two points of contact for bike racks
- Recommendation to avoid using pressure-treated wood in natural areas
- Suggestions for improving the Primary and Secondary Urban Centre guidelines, as well as the Neighbourhood Centre guidelines
- Revising the language to include electric outlets for community events, not just farmer's markets
- Discussion regarding how to improve the Corridor guidelines and the Neighbourhood and Suburban Neighbourhood guidelines
- Clarification regarding raised porches and the amount of usable private open space
- Recommendation to discourage painting concrete in the Old City Neighbourhood guidelines
- Recommendation for choosing plant materials that are both wind and salt-resistant within the Waterfront guidelines
- Consideration of balconies and providing adequate private and common amenity space
- Recommendation to encourage a more varied colour palette in the Downtown Primary Urban Centre

5. ADJOURNMENT:

It was moved and seconded at 6:46 p.m. that the meeting adjourn. The motion carried unanimously.

A handwritten signature in black ink, appearing to read "Newell", written over a horizontal line.

CHAIR

CERTIFIED CORRECT:

A handwritten signature in blue ink, appearing to read "A. P.", written over a horizontal line.

RECORDING SECRETARY