



**MINUTES**  
**REGULAR COUNCIL MEETING**

Monday, December 16, 2024, 4:30 P.M.  
SHAW AUDITORIUM, VANCOUVER ISLAND CONFERENCE CENTRE  
80 COMMERCIAL STREET, NANAIMO, BC

- Members:**
- Mayor L. Krog, Chair (vacated at 9:21 p.m.; returned at 9:23 p.m.)
  - Councillor S. Armstrong (arrived at 4:34 p.m.)
  - Councillor T. Brown\* (joined at 4:31 p.m.)
  - Councillor H. Eastmure
  - Councillor B. Geselbracht (arrived at 4:34 p.m.)
  - Councillor E. Hemmens, Acting Chair (vacated at 9:23 p.m.; returned at 9:24 p.m.)
  - Councillor P. Manly\* (joined at 4:48 p.m.; vacated at 7:50 p.m.; returned at 7:51 p.m.)
  - Councillor J. Perrino (vacated at 9:21 p.m.; returned at 9:23 p.m.)
  - Councillor I. Thorpe (vacated at 9:19 p.m.; returned at 9:20 p.m.)
- Staff:**
- D. Lindsay, Chief Administrative Officer
  - L. Mercer, General Manager, Corporate Services
  - B. Sims, General Manager, Engineering and Public Works
  - Supt. A. Burton, Nanaimo Detachment RCMP
  - T. Doyle, Fire Chief
  - S. Gurrie, Director, Legislative Services
  - J. Holm, Director, Planning and Development
  - K. Ing, Director, IT/Chief Information Officer
  - D. Osborne, Director, Parks, Recreation and Culture
  - C. Davis, Deputy Director, Parks and Natural Areas
  - L. Brinkman, Manager, Community Planning
  - T. Pan, Manager, Sustainability\*
  - M. Willoughby, Supervisor, Geographic Info Systems
  - R. Campbell, GIS Technologist
  - N. Sponaule, Communications Advisor
  - K. Lundgren, Recording Secretary

\* Denotes electronic meeting participation as authorized by "Council Procedure Bylaw 2018 No. 7272"

**1. CALL THE MEETING TO ORDER:**

The Regular Council Meeting was called to order at 4:30 p.m.

**2. PROCEDURAL MOTION:**

It was moved and seconded that the meeting be closed to the public in order to deal with agenda items under the *Community Charter*:

Section 90(1) A part of a Council meeting may be closed to the public if the subject matter being considered relates to or is one or more of the following:

- (a) personal information about an identifiable individual who holds or is being considered for a position as an officer, employee or agent of the municipality or another position appointed by the municipality; and,
- (c) labour relations or other employee relations.

The motion carried unanimously.

Council moved In Camera at 4:30 p.m.

Council moved out of In Camera at 5:40 p.m.

Council recessed the Open Meeting at 5:40 p.m.

Council reconvened the Open Meeting at 7:00 p.m.

**3. INTRODUCTION OF LATE ITEMS:**

- (a) Remove Agenda Item 11(b) – Delegation from Alan Clarke.
- (b) Agenda Item 12(d) - Add report titled “RDN Mandatory Source Separation Bylaw Implementation Compliance - Parks and Facilities”.
- (c) Agenda Item 12(j) Development Permit Application No. DP1350 – 77 Chapel Street:
  - Add delegation from Greg Mitchell, Primex Investments Ltd.
  - Reorder to follow Agenda Item 12(a) Interim Housing Needs Report 2024, and reorder the remaining Agenda Items accordingly
- (d) Agenda Item 13(g) Bylaws – Add “Business Licence Bylaw Amendment Bylaw 2024, No. 7318.02”.
- (e) Agenda Item 14(a) Correspondence – Add Loaves and Fishes Community Food Bank Request for a Letter of Support re: Funding for a New Food Recovery and Distribution Facility.

**4. APPROVAL OF THE AGENDA:**

It was moved and seconded that the Agenda, as amended, be adopted. The motion carried unanimously.

**5. ADOPTION OF THE MINUTES:**

It was moved and seconded that the Minutes of the Regular Council Meeting held in the Shaw Auditorium, Vancouver Island Conference Centre, 80 Commercial Street on 2024-DEC-02 at 5:00 p.m. be adopted as circulated. The motion carried unanimously.

**6. MAYOR'S REPORT:**

Mayor Krog advised of the following:

- The Commonwealth Association of Planners has declared Nanaimo's City Plan an "outstanding planning achievement in the Commonwealth", further to the numerous awards that have recognized the City Plan.
- The City's 2025 Curbside Collection Schedules are available. Their delivery has been delayed due to the Canada Post strike; however, residents can stay up to date through the Nanaimo Recycles mobile application, and a printout of schedules are available at a number of City facilities
- Temporary free parking is available in the Bastion Street Parkade on levels 2 and 3 for up to two hours at a time, Monday to Friday during the day. Parking on all levels is free during evenings and weekends without time limits. This initiative is meant to encourage shoppers to continue to support downtown businesses
- The Mayor has been invited to participate on a panel at the "Save our Streets" forum on 2025-JAN-23 in Vancouver

It was moved and seconded that Council authorize Mayor Krog's travel expenses to attend the "Save Our Streets" forum being held in Vancouver on 2025-JAN-23. The motion carried unanimously.

Mayor Krog continued the Mayor's Report:

- "Luminous Paths: Nanaimo's 150 & Beyond" winter art festival will commence 2025-JAN-22 with the central event to be held at Maffeo Sutton Park. The festival will run until Family Day, 2025-FEB-17

**8. PRESENTATIONS:**

(a) Monitoring Indicators and Data Overview

Introduced by Jeremy Holm, Director, Planning and Development.

Ting Pan, Manager, Sustainability, via Zoom, demonstrated how to access the City Plan performance indicators and data from the City's website.

Presentation:

1. Ting Pan, Manager, Sustainability, provided a PowerPoint presentation and an overview of monitoring indicators and data. Highlights included:

- Review of community Green House Gas (GHG) emissions and targets by sector and per capita, as well as corporate GHG emissions and targets
- An overview of tree canopy monitoring areas and the target coverage
- An overview of water supply, confirming the City has met the target for water supply every year
- Overview and targets of the following monitoring indicators:
  - Environmental flow
  - Municipal waste diversion from landfill
  - Mode of commute, vehicle ownership, and traffic-related fatalities
  - Community safety
  - Housing affordability

(b) Tree Canopy Coverage

Introduced by Kerry Ing, Director, IT/Chief Information Officer

Presentation:

1. Ross Campbell, GIS Technologist, provided a PowerPoint presentation regarding the use of computer vision to measure tree canopy coverage. Highlights included:

- The project was initiated due to the monitoring strategy
- The City has invested in technology to perform tree canopy analysis
- An overview of the process for creating and refining the model
- An overview of the results of the model, and the ability to better understand how the canopy has changed since 2016
- An interactive monitoring dashboard is available on the City of Nanaimo's website

**9. COMMITTEE MINUTES:**

The following Committee Minutes were received:

- Minutes of the Special District 68 Sports Field and Recreation Committee Meeting held electronically on Wednesday, 2021-DEC-15 at 5:00 p.m.
- Minutes of the Special District 68 Sports Field and Recreation Committee Meeting held in the Boardroom, Service and Resource Centre, 411 Dunsmuir Street, Nanaimo, BC, on Friday, 2024-FEB-16 at 1:00 p.m.
- Minutes of the Design Advisory Panel Meeting held in the Boardroom, Service and Resource Centre, 411 Dunsmuir Street, Nanaimo, BC, on Thursday, 2024-OCT-24 at 5:00 p.m.
- Minutes of the Design Advisory Panel Meeting held in the Boardroom, Service and Resource Centre, 411 Dunsmuir Street, Nanaimo, BC, on Thursday, 2024-NOV-14 at 5:13 p.m.

## 10. **CONSENT ITEMS:**

It was moved and seconded that the following items be adopted by consent:

Prior to the vote, Councillor Manly requested that Agenda Item 10(a)(10) Culture Grants - Project Grant Funding and 10(a)(11) Culture Grants - Operating Grant Funding be removed to be voted on separately.

### (a) Special Finance and Audit Committee Meeting 2024-DEC-06

#### 1. RCMP Contract

That Council budget the RCMP contract at 92% for 2025 and 95% for 2026 to 2029 for the 2025 – 2029 Financial Plan.

#### 2. Negative Wage Contingency

That Council budget a \$750,000 negative wage contingency in the General Fund for 2025 for the 2025 – 2029 Financial Plan.

#### 3. Commercial Street Implementation Phase Two

That Council reduce the 2025 base project funding by \$795,456 and remove Commercial Street Implementation Phase 2 from the 2025 – 2029 Financial Plan.

#### 4. Community Safety Officers (CSO's)

1. Add nine full-time Community Safety Officers (CSOs), one full-time Senior Community Safety Officer and convert the part-time Bylaw Steno position to full-time, including related costs, utilizing a phased approach as follows;

- a. Hire five CSOs, 1 Senior CSO and convert the part-time Bylaw Steno position to a full-time position effective April 1, 2025;
  - b. Add four CSOs effective April 1, 2026; and
2. Fund the two CSO fleet units and the EV charging station from the General Capital Reserve.
5. Public Space Cleanliness  
That the decision point regarding public space cleanliness be deferred to the 2025 – 2029 Financial Plan Update in the Spring 2025.
6. Assistant Manager, Financial Planning  
That for the 2025 – 2029 Financial Plan, Council add an Assistant Manager, Financial Planning and related costs effective April 1, 2025.
7. Assistant Manager, Current Planning  
That for the 2025 – 2029 Financial Plan, Council add an Assistant Manager, Current Planning and related costs effective April 1, 2025.
8. Additional RCMP Members  
That Council add 12 new RCMP members to the 2025 – 2029 Financial Plan; four on April 1, 2025, four on April 1, 2026, and four on April 1, 2027.
9. Increase to Road Maintenance Budget  
That the decision point regarding an increase to the road maintenance budget be deferred to the 2025 – 2029 Financial Plan Update in the Spring 2025.
10. Restorative Justice Program  
That Council increase the annual operating grant for the Restorative Justice Program to \$150,000 effective 2025 for the 2025 – 2029 Financial Plan.

11. Neighbourhood Association Grant Program

That Council increase the budget for the Neighbourhood Association Grant Program to \$20,000 effective 2025 for the 2025 – 2029 Financial Plan.

(b) Governance and Priorities Committee Meeting 2024-DEC-09

1. Upcoming Topics and Initiatives - Design Commercial

That Council direct Staff to include a topic to consider the phasing and timing of Design Commercial, including the work fronting Diana Krall Plaza, at a future Governance and Priorities Committee meeting in the first quarter of 2025.

2. Upcoming Topics and Initiatives - Demolition and Deconstruction Bylaw

That Council direct Staff, in accordance with Integrated Action Plan item C.1.6.12, to:

- Add the topic of “Demolition and Deconstruction Bylaw” (to increase the diversion of recyclable and re-usable material from landfill) to an upcoming Governance and Priorities Committee agenda before the end of the second quarter of 2025; and,
- Prepare a report regarding existing deconstruction bylaws, key elements of a draft demolition and deconstruction bylaw, challenges and opportunities for regulating deconstruction in Nanaimo, and options for Council to consider prior to proceeding with drafting a "Demolition and Deconstruction Bylaw".

3. Updating Off-Street Parking Requirements Downtown

That Council direct Staff to amend the “Off-Street Parking Regulations Bylaw 2018 No. 7266” to eliminate all minimum parking requirements for all uses within the Downtown Urban Centre.

(c) Finance and Audit Committee Meeting 2024-DEC-11

1. Social Planning Grants 2025

That Council approve the 2025 Social Planning Grants recommendations of \$85,000, and that the grant allocations be as follows:

**Applicant Name:** Take a Hike Foundation **Recommend:** \$10,000  
**Project:** Take a Hike Nanaimo Program

**Applicant Name:** Volunteer Nanaimo **Recommend:** \$13,500  
**Project:** Youth Network

**Applicant Name:** Island Crisis Care Society **Recommend:** \$25,000  
**Project:** Rising Hope Community Kitchen

**Applicant Name:** Nanaimo Alliance Church **Recommend:** \$8,000  
**Project:** Food Bank Client Café – Kitchen Upgrades

**Applicant Name:** Haven Society **Recommend:** \$15,000  
**Project:** Safe Futures for Youth – Violence is Preventable

**Applicant Name:** Nanaimo Community Kitchens Society  
**Recommend:** \$7,000  
**Project:** Cultivate and Cook

**Applicant Name:** Nanaimo Family Life Association **Recommend:**  
\$6,500  
**Project:** Kitchen Socials

2. Park Amenity Improvement Requests under the Partners in Parks Program

That Council approve the allocation of the 2024 Partners In Parks Program funding to amenity improvements at these proposed park locations:

- I. \$45,000 for a hard surface sport court at Everest Drive Park;
- II. \$15,000 for storage and seating at Beaufort Food Forest; and
- III. \$40,000 for shade structure and platform at Stevie Smith Bike Park.



3. BC Hydro Sustainable Communities Fund - Phase Two of Manufactured Home Park Energy Conservation and Emissions Reduction Strategy

That Council add the second phase of the Manufactured Home Park Energy Conservation and Emissions Reduction Strategy, as outlined in the Staff report dated 2024-DEC-11, to the 2025 – 2029 Financial Plan.

4. Sea Level Rise Management Plan Grant Applications (Part 1)

That the Finance and Audit Committee recommend that Council direct Staff to apply for a funding opportunity from the Ministry of Emergency Management and Climate Readiness for a Disaster Relief and Innovation Fund grant to support a Sea Level Rise Management Plan.

5. Sea Level Rise Management Plan Grant Applications (Part 2)

That Council direct Staff to apply for a funding opportunity from the Federation of Canadian Municipalities' Local Leadership for Climate Adaptation initiative - Climate Ready Plans and Processes for a Sea Level Rise Management Plan.

6. Provincial Capacity Funds - Allocation Update

That Council endorse the allocation of \$619,936 in capacity funding provided by the Province, as outlined in the Staff report dated 2024-DEC-11, to support the City of Nanaimo in meeting the legislative requirements and opportunities in Provincial Housing Bills.

7. Security Check Grant Request from Nanaimo Science and Sustainability Society

That Council award a 'Security Check Grant' for \$50 to the Nanaimo Science and Sustainability Society to cover the cost of the security checks for new hires.

8. Nanaimo Prosperity Corporation Decision Slide

That Council increase the base budget for the Nanaimo Prosperity Corporation from \$515,850 to \$665,000 effective 2025 for the 2025 – 2029 Financial Plan.

The motion carried unanimously.

(d) Separately Addressed Consent Items

Councillor Manly vacated the Shaw Auditorium at 7:50 p.m. declaring a conflict of interest as he sits on the board of the LEAF Festival Society.

1. Culture Grants - Project Grant Funding

That Council add a 10% annual increase for Culture Project Grant funding for five years, starting in 2025 (2025 – 2029), increasing the budget from \$44,407 to \$71,519 by 2029, for the 2025 – 2029 Financial Plan.

2. Culture Grants - Operating Grant Funding

That Council increase Culture Operating Grant funding annually by \$0.25 per capita for three years, starting in 2025 (2025 – 2027), for a rate of \$3.75 per capita by 2027, for the 2025 – 2029 Financial Plan. .

3. Culture and Event Grants 2025 - Funding Recommendations

That Council approve 2025 Cultural Grant funding (Operating, Project, Downtown Event Revitalization Fund) recommendations of \$631,256 as outlined in Attachment 'D' of the report titled "Culture and Event Grants 2025 – Funding Recommendations" dated 2024-DEC-11.

The motion carried unanimously.

Councillor Manly returned to the Shaw Auditorium at 7:51 p.m.

**11. DELEGATIONS:**

(a) Barbara Macleod re: Traffic Concerns at Oakridge Drive

Barbara Macleod spoke regarding traffic concerns at Oakridge Drive, and requested that Council consider opening an adjacent road to relieve the flow of traffic from Oakridge Drive. They noted concerns with speeds, blind spots and a lack of sidewalks. The speaker suggested the addition of speed limit signs to slow traffic.

## 12. REPORTS:

### (a) Interim Housing Needs Report 2024

Introduced by Jeremy Holm, Director, Planning and Development.

#### Presentation:

1. Kevin Green, City Space Consulting Ltd., via Zoom, provided a PowerPoint presentation. Highlights included:
  - The Housing Needs Report legislation was established in 2019 requiring local governments to complete an Interim Housing Needs Report (IHNR) every 5 years
  - An overview of the Housing Needs Report (HNR) method calculation
  - An overview of the HNR method results and housing type analysis for 5, 10 and 20 years
  - The housing target being a strategic decision based on a number of considerations
  - The Housing Target Order representing approximately 75% of the estimated need
  - An overview of the differences between the HNR Method and the Housing Target Order

### (b) Development Permit Application No. DP1350 - 77 Chapel Street

Introduced by Jeremy Holm, Director, Planning and Development.

#### Delegation:

1. Greg Mitchell, Senior Development Manager, Primex Investments Ltd., noted that the proposed project includes 162 units of rental housing with two levels of underground parking. They highlighted the changes made to the proposed project to address the comments received from the Design Advisory Panel.

It was moved and seconded that Council issue Development Permit No. DP1350 for a multi-family residential development at 77 Chapel Street. The motion carried unanimously.

(c) Next Generation 911 (NG911) Local Government Service Agreement with TELUS Communications Inc.

Introduced by Tim Doyle, Fire Chief.

It was moved and seconded that Council:

1. Authorize the City of Nanaimo to enter into a revised NG911 Local Government Service Agreement (LGA) with TELUS Communications Inc. (the agreement is attached as Appendix A) for a five-year term, with automatic renewals for successive five-year terms; and,
2. Authorize the execution of the NG911 Local Government Service Agreement with TELUS Communications Inc., including all subsidiary agreements required, for the provision of NG911 emergency calling services to the residents of the City of Nanaimo.

The motion carried unanimously.

(d) Mutual Aid Agreement

Introduced by Tim Doyle, Fire Chief.

It was moved and seconded that Council authorize the execution of a new Mutual Aid Agreement with the Cranberry Improvement District, Mountain Improvement District, District of Lantzville, North Cedar Improvement District, and Extension and District Volunteer Fire Department Society, for a five year term. The motion carried unanimously.

(e) RDN Mandatory Source Separation Bylaw Implementation Compliance - Parks and Facilities

Bill Sims, General Manager, Engineering and Public Works, advised Council that City facilities fall within the “Regional District of Nanaimo Solid Waste Mandatory Waste Source Separation Regulatory Bylaw No. 1812, 2024”. The bylaw is effective 2024-JAN-01, and Staff have been working with the Regional District of Nanaimo on a phased implementation program for City facilities.

- (f) 2024 Annual Report for the Advisory Committee on Accessibility and Inclusiveness

Introduced by Darcie Osborne, Director, Parks, Recreation and Culture.

It was moved and seconded that Council review and accept the Advisory Committee on Accessibility and Inclusiveness 2024 Annual Report. The motion carried unanimously.

- (g) 2025-2029 Financial Plan Bylaw 2024, No. 7389

Introduced by Laura Mercer, General Manager, Corporate Services.

It was moved and seconded that “Financial Plan Bylaw 2024 No. 7389” (To confirm and adopt the 2025 – 2029 Financial Plan), pass first reading. The motion carried.

Opposed: *Councillor Brown*

It was moved and seconded that “Financial Plan Bylaw 2024 No. 7389”, pass second reading. The motion carried.

Opposed: *Councillor Brown*

It was moved and seconded that “Financial Plan Bylaw 2024 No. 7389”, pass third reading. The motion carried.

Opposed: *Councillor Brown*

- (h) Fees and Charges Amendment Bylaw 2024, No. 7336.13

Introduced by Laura Mercer, General Manager, Corporate Services.

It was moved and seconded that “Fees and Charges Amendment Bylaw 2024, No. 7336.13” (a bylaw to add fees and charges for the Finance Department), pass first reading. The motion carried unanimously.

It was moved and seconded that “Fees and Charges Amendment Bylaw 2024, No. 7336.13”, pass second reading. The motion carried unanimously.

It was moved and seconded that “Fees and Charges Amendment Bylaw 2024, No. 7336.13”, pass third reading. The motion carried unanimously.

Council recessed the meeting at 8:57 p.m.

Council reconvened the meeting at 9:10 p.m.

- (i) Development Permit Application No. DP1334 - 1740 Dufferin Crescent

Introduced by Jeremy Holm, Director, Planning and Development.

It was moved and seconded that Council issue Development Permit No. DP1334 for a multi-family residential development at 1740 Dufferin Crescent with variances as outlined in the “Proposed Variances” section of the Staff Report dated 2024-DEC-16. The motion carried unanimously.

(j) Development Permit Application No. DP1349 - 1935 Island Diesel Way

Introduced by Jeremy Holm, Director, Planning and Development.

It was moved and seconded that Council issue Development Permit No. DP1349 for a light industrial development at 1935 Island Diesel Way with variances as outlined in the “Proposed Variances” section of the Staff Report dated 2024-DEC-16. The motion carried unanimously.

(k) 2025 Association of Vancouver Island and Coastal Communities Resolutions

Introduced by Sheila Gurrie, Director, Legislative Services.

It was moved and seconded that Council direct Staff to submit the following resolutions to the Association of Vancouver Island and Coastal Communities (AVICC) for consideration at their 2025 Annual General Meeting and Convention:

1. WHEREAS Section 506 and Section 506.03 of the *Local Government Act* enable a local government to regulate and require the provision of works and services in respect to the development of land;

AND WHEREAS there is no mechanism currently in the *Local Government Act* to allow for local governments to accept payment of money in lieu of the provision of works and services, unlike in other circumstances in the *Local Government Act*;

THEREFORE BE IT RESOLVED that AVICC advocate for the provincial government to amend the *Local Government Act* to allow for the payment of money in lieu of works and services in respect to the development of land being established through subdivisions and building permits, enabling local governments to pool funding for more impactful projects which could benefit a broader area and better assist in achieving community goals for safety, connectivity or transportation management.

2. WHEREAS the current funding model in Canada is outdated and unsustainable, as outlined in the Federation of Canadian

Municipalities' report *Making Canada's Growth a Success: The case for a municipal growth framework*, leaving municipalities with limited options to pay for growth-related infrastructure which is critical for municipalities to meet their housing needs;

3. AND WHEREAS British Columbia is the only province in Canada requiring elector approval to allow local governments to borrow money for necessary infrastructure-related projects;

THEREFORE BE IT RESOLVED that AVICC call on the provincial government to amend the *Community Charter* to expand the criteria for the type of infrastructure and capital projects that utilize borrowing without the requirement of electoral approval, to better assist local governments in securing adequate funding for projects that are necessary for the delivery of municipal services.

The motion carried unanimously.

### 13. BYLAWS:

- (a) "Waterworks Rate and Regulation Amendment Bylaw 2024, No. 7004.22"

It was moved and seconded that "Waterworks Rate and Regulation Amendment Bylaw 2024, No. 7004.22" (a bylaw to set the water rates for 2025) be adopted. The motion carried unanimously.

- (b) "South West Bulk Water Rate Amendment Bylaw 2024, No. 7099.13"

It was moved and seconded that "South West Bulk Water Rate Amendment Bylaw 2024, No. 7099.13" (a bylaw to set the 2025 bulk water rate for South West Extension) be adopted. The motion carried unanimously.

- (c) "Sewer Regulation and Charge Amendment Bylaw 2024, No. 2496.38"

It was moved and seconded that "Sewer Regulation and Charge Amendment Bylaw 2024, No. 2496.38" (a bylaw to set the 2025 rates for sanitary sewer) be adopted. The motion carried unanimously.

- (d) "User Fee Subsidy Amendment Bylaw 2024, No. 7095.06"

It was moved and seconded that "User Fee Subsidy Amendment Bylaw 2024, No. 7095.06" (a bylaw to set the 2025 thresholds for User Fee Subsidies) be adopted. The motion carried unanimously.

(e) "Municipal Solid Waste Collection Amendment Bylaw 2024, No. 7128.16"

It was moved and seconded that "Municipal Solid Waste Collection Amendment Bylaw 2024, No. 7128.16" (a bylaw to set the solid waste collection rates for 2025) be adopted. The motion carried unanimously.

Councillor Thorpe vacated the Shaw Auditorium at 9:19 p.m. declaring a conflict of interest as their family member is involved in the 5300 Tanya Drive Project.

(f) "Zoning Amendment Bylaw 2024 No. 4500.230"

It was moved and seconded that "Zoning Amendment Bylaw 2024 No. 4500.230" (to rezone 5300 Tanya Drive from Urban Reserve [AR2] to Steep Slope Residential [R10] with site-specific density) be adopted. The motion carried unanimously.

Councillor Thorpe returned to the Shaw Auditorium at 9:20 p.m.

Mayor Krog vacated the Shaw Auditorium at 9:21 p.m. declaring a conflict of interest as a family member operates a short-term rental.

Councillor Perrino vacated the Shaw Auditorium at 9:21 p.m. declaring conflict of interest as she owns a short-term rental property.

Councillor Hemmens assumed the Chair at 9:21 p.m.

(g) "Business Licence Bylaw Amendment Bylaw 2024, No. 7318.02"

It was moved and seconded that "Business Licence Bylaw Amendment Bylaw 2024, No. 7318.02" (a bylaw to clarify the licence terms of short-term rentals) be adopted. The motion carried unanimously.

Mayor Krog and Councillor Perrino returned to the Shaw Auditorium at 9:23 p.m.

Mayor Krog resumed the Chair at 9:23 p.m.

Councillor Hemmens vacated the Shaw Auditorium at 9:23 p.m. declaring a conflict of interest as she is a volunteer Director on Loaves and Fishes Community Food Bank Board.

**14. CORRESPONDENCE:**

(a) Loaves and Fishes Community Food Bank Request for a Letter of Support re: Funding for a New Food Recovery and Distribution Facility

It was moved and seconded that the Mayor, on behalf of Council, provide a letter of support to Loaves and Fishes Community Food Bank, to support their request for funding, from the Federal Government, for their new Food Recovery and Distribution Facility. The motion carried unanimously.



Councillor Hemmens returned to the Shaw Auditorium at 9:24 p.m.

**17. QUESTION PERIOD:**

Council received one question from the public regarding agenda items.

**18. ADJOURNMENT:**

It was moved and seconded at 9:25 p.m. that the meeting adjourn. The motion carried unanimously.

---

MAYOR

---

ACTING CHAIR

CERTIFIED CORRECT:

---

CORPORATE OFFICER