



SECURITY CHECK GRANT APPLICATION

Revenue Services | pte@nanaimo.ca

Security Check grants are awarded to organizations that must have security checks performed by the RCMP on their employees and/or volunteers and must meet the criteria specified in the Policy.

APPLICANT INFORMATION

Name(s):	Position:
Mailing Address:	City: Postal Code:
Email:	Phone:

ORGANIZATION INFORMATION

Organization Name:
Representative Name: Email:
Is the Organization a registered Society? <input type="checkbox"/> Yes - Registration No.: <input type="checkbox"/> No
Is the Organization a Registered Charity? <input type="checkbox"/> Yes - Registration No.: <input type="checkbox"/> No
Number of full-time staff: Number of part-time staff:
Number of community volunteers: Number of volunteer hours/Year:
Please provide a brief description of the organization's mandate:

SUPPORTING DOCUMENTATION

<input type="checkbox"/> Receipts for Security Checks carried out in the year	<input type="checkbox"/> Current budget
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SIGNATURE

Signature

Date

NOTES

Submit to:

Email: pte@nanaimo.ca

Mail: 455 Wallace Street, Nanaimo, BC V9R 5J6

RECEIVED STAP

Personal information you provide on this form is collected pursuant to Section 26 of the Freedom of Information and Protection of Privacy Act and will only be used for the purpose of processing this application. Your personal information will not be released except in accordance with the Freedom of Information and Protection of Privacy Act. Questions about the collection of your personal information may be referred to the Records/Information & Privacy Coordinator by email: foi@nanaimo.ca or phone: 250-755-4405.

Confirmation of BC Society Annual Report S0056147 NANAIMO SCIENCE AND SUSTAINABILITY SOCIETY

BCRegistries@gov.bc.ca <BCRegistries@gov.bc.ca>

Fri, Apr 21, 2023 at 8:52 AM

To: elaine.parker@nanaimoscience.org

Confirmation of Filing 2023 BC Society Annual Report

NANAIMO SCIENCE AND SUSTAINABILITY SOCIETY
37020 COUNTRY CLUB PO
PO BOX 37020
NANAIMO BC V9T 6N4

This confirmation letter has been sent to the primary and alternate email addresses.
We welcome your feedback on our service. Take our [survey](#).

Form Filed:	BC Society Annual Report
Name of Society:	NANAIMO SCIENCE AND SUSTAINABILITY SOCIETY
Incorporation Number:	S0056147
Business Number:	82789 0054 BC0001
Date and Time of Filing:	April 21, 2023 08:50 AM Pacific Time

Your Society's receipt is available on the Filing History, where it can be viewed and printed at any time.

This package contains:

Certified copy of the Statement of Directors and Registered Office

Note: These documents are also available in your filing history

The *Societies Act* requires all Societies and Extraprovincial Non-Share Corporations to file an annual report each calendar year and to promptly notify the registrar of any changes in its information. For information regarding these filings visit www.gov.bc.ca/Societies.

Review your documents carefully to ensure there are no errors or omissions. If errors or omissions are discovered, please contact the Corporate Registry for instructions.

PLEASE DO NOT REPLY TO THIS EMAIL. It was sent from an unmonitored email address and the Corporate Registry is unable to respond to any replies.



BC Registries
and Online Services

**Resources**[Online services](#)[Forms and publications](#)[A to Z index](#)[Enquiries](#)

Nanaimo Science and Sustainability Society – Quick View

[Charity's detail page](#)

Registration no.:	827890054 RR 0001
Status:	Registered
Effective date of status:	2011-05-10
Type of qualified donee:	Charity
Designation:	Charitable organization ⓘ
Website:	

Reporting period views

Quick View[2022-12-31](#)[2021-12-31](#)[2020-12-31](#)[2019-12-31](#)[2018-12-31](#)**Full View**[2022-12-31](#)[2021-12-31](#)[2020-12-31](#)[2019-12-31](#)[2018-12-31](#)

Reporting period ending: 2022-12-31

Programs and activities:

Ongoing programs:

SCIENCE-BASED EDUCATIONAL SUMMER CAMPS, AFTER SCHOOL AND IN-SCHOOL PROGRAMS (SCIENCE ON THE MOVE) AND SPECIAL EVENTS ACTIVITIES AND OTHER DROP-IN EVENTS THESE ACTIVITIES WERE DESCRIBED IN A NOV 12/13 LETTER TO CRA

Revenue		2024 Budget
District-Wide Programs		
	Environmental Protection (Gr 6)	\$14,000.00
	SUBTOTAL SD68	\$14,000.00
Science on the Move - In & After School Programs		
	In-School Activities	\$4,000.00
	Science Shows	\$4,800.00
	Preschool	\$2,000.00
	Sponsored programs (NatureTech/TD)	\$8,000.00
	After-School Programs	\$1,000.00
	SUBTOTAL IN & AFTER SCHOOL PROGRAMS	\$19,800.00
Science on the Move - Community Events		
	Public events	\$2,500.00
	Summer events	\$2,750.00
	Community Group bookings	\$1,000.00
	SUBTOTAL COMMUNITY EVENTS	\$6,250.00
Camp Revenue		
	March Break	\$9,240.00
	Summer Break	\$144,200.00
	Winter Break	\$6,364.00
	Pro-D Camps	\$6,160.00
	SUBTOTAL CAMPS	\$165,964.00
Workshop & Weekends		
	Birthday Parties	\$9,000.00
	After School Clubs	\$5,000.00
	Other Workshops	\$500.00
	Saturday Morning Science	\$1,200.00
	Weekend Workshops	\$1,000.00
	SUBTOTAL WORKSHOPS & WEEKENDS	\$16,700.00
Homeschool Programs		
	Spring Term	\$4,000.00
	Fall Term	\$4,000.00
	Winter Term	\$4,000.00
	Other homeschool bookings	\$2,500.00
	SUBTOTAL HOMESCHOOL	\$14,500.00
Science in the Park		
	Fall, Winter & Spring Science in the Park	\$1,200.00

Revenue		2024 Budget
	Public donations	\$250.00
	SUBTOTAL Science In the Park	\$1,450.00
Special Events		
	Science Sunday Expo	\$8,000.00
	Other Special Events	\$1,000.00
	SUBTOTAL SPECIAL EVENTS	\$9,000.00
Sponsorships		
	Van Insurance	\$1,600.00
	Gas Cards	\$2,500.00
	SUBTOTAL SPONSORSHIPS	\$4,100.00
General Grants		
	BC Gaming	\$25,500.00
	Canada Summer Jobs	\$20,000.00
	Local Business Sponsorship	\$10,000.00
	ECO Canada Employee	\$22,000.00
	SUBTOTAL GENERAL GRANTS	\$77,500.00
Other Revenue		
	Interest	\$1,200.00
	Donations - General	\$100.00
	Membership	\$400.00
	SUBTOTAL OTHER REVENUE	\$1,700.00
	TOTAL REVENUE	\$330,964.00
EXPENSES		
Staffing		
	Executive Director	\$54,300.00
	Senior Outreach Coordinator	\$39,130.00
	Outdoor Science Educator	\$24,682.00
	Outreach Educator	\$37,310.00
	Transition training	\$10,080.00
	Summer camp counsellor (1)	\$8,578.50
	Summer camp educator (2)	\$8,578.50
	Summer camp educator (3)	\$8,578.50
	Summer camp educator (4)	\$8,578.50
	Summer camp educator (5)	\$8,578.50

Revenue		2024 Budget
	Nature Guide (1)	\$10,008.25
	Nature Guide (2)	\$10,008.25
	Casual	\$11,137.00
	Vacation Pay -4%	\$9,581.92
	El expense 2.5%	\$5,389.83
	CPP expense 5%	\$11,977.40
	WCB expense	\$400.00
	Employee Wellness Benefit	\$6,000.00
	SUBTOTAL STAFFING	\$272,897.15
Science on the Move Van		
	Mobile - vehicle costs (insurance)	\$3,000.00
	Mobile - Vehicle fuel +parking	\$2,500.00
	Van Maintenance	\$2,000.00
	SUBTOTAL SOM VAN	\$7,500.00
Additional Space Rent		
	Camps - Summer Break	\$8,000.00
	Camps - Pro-D	\$800.00
	SUBTOTAL RENT	\$8,800.00
Science Studio Expenses		
	Studio - rent	\$31,500.00
	Studio - custodial	\$1,000.00
	SUBTOTAL STUDIO	\$32,500.00
Program Supplies		
	District-Wide Programs	\$200.00
	Science on the Move - In & After School Programs	\$500.00
	Science on the Move - Community Events	\$500.00
	Camps - Spring Break	\$200.00
	Camps - Summer Break	\$2,000.00
	Camps - Winter Break	\$200.00
	Camps - Pro-D	\$500.00
	Workshops	\$500.00
	Weekend Programs	\$500.00
	Homeschool - Spring	\$200.00
	Homeschool - Fall	\$200.00
	Homeschool - Winter	\$200.00
	Science in the Park	\$1,000.00
	Special events	\$2,500.00
	Studio - Club supplies	\$500.00

Revenue		2024 Budget
	Studio - Birthday supplies	\$1,000.00
	SUBTOTAL PROGRAM SUPPLIES	\$10,700.00
Administrative & Other Expenses		
	Accounting/Bookkeeping/Legal	\$3,000.00
	Payroll Service	\$1,200.00
	Advertising	\$250.00
	Amazon Prime subscription	\$200.00
	Bank fees	\$50.00
	Registration Fees (Amilia)	\$9,000.00
	First Aid	\$350.00
	Hydro	\$1,800.00
	PO Box Rental	\$275.00
	Web, internet, telephone	\$2,500.00
	Insurance - liability/Board	\$2,500.00
	Office supplies & Computer	\$1,000.00
	Office sundries	\$300.00
	Printing - General	\$500.00
	Staff appreciation (meals)	\$1,000.00
	Staff training/ProD	\$500.00
	Storage	\$1,080.00
	Uniforms	\$400.00
	Miscellaneous	\$500.00
	Cash Short/Over	
	SUBTOTAL ADMINISTRATIVE & OTHER	\$26,405.00
	TOTAL COSTS	\$358,802.15
	Surplus/Deficit	-\$27,838.15
	<i>Carry-forward from 2022 & 2023 surplus to cover this deficit. Grants values under-estimated/to-be-determined. Reduction in school district programs on a year-to-year basis (impacts for 2024 accounted).</i>	