



**MINUTES**  
**REGULAR COUNCIL MEETING**

Monday, October 21, 2024, 4:30 P.M.  
SHAW AUDITORIUM, VANCOUVER ISLAND CONFERENCE CENTRE  
80 COMMERCIAL STREET, NANAIMO, BC

- Members: Mayor L. Krog, Chair  
Councillor T. Brown\*  
Councillor H. Eastmure  
Councillor B. Geselbracht  
Councillor E. Hemmens  
Councillor P. Manly  
Councillor J. Perrino  
Councillor I. Thorpe (arrived 7:00 p.m.)
- Absent: Councillor S. Armstrong
- Staff: D. Lindsay, Chief Administrative Officer  
R. Harding, General Manager, Community Services/Deputy Chief Administrative Officer  
L. Mercer, General Manager, Corporate Services  
B. Sims, General Manager, Engineering and Public Works  
J. Holm, Director, Planning and Development  
D. Osborne, Director, Recreation and Culture  
N. Vracar, Deputy Corporate Officer  
D. Burgos, Manager, Corporate Communications and Community Relation  
N. Sponaugle, Communications Advisor  
K. Lundgren, Recording Secretary

**1. CALL THE MEETING TO ORDER:**

The Regular Council Meeting was called to order at 4:30 p.m.

\* Denotes electronic meeting participation as authorized by "Council Procedure Bylaw 2018 No. 7272"

## **2. PROCEDURAL MOTION:**

It was moved and seconded that the meeting be closed to the public in order to deal with agenda items under the *Community Charter*:

Section 90(1) A part of a Council Meeting may be closed to the public if the subject matter being considered relates to or is one or more of the following:

- (a) personal information about an identifiable individual who holds or is being considered for a position as an officer, employee or agent of the municipality or another position appointed by the municipality; and,
- (b) personal information about an identifiable individual who is being considered for a municipal award or honour, or who has offered to provide a gift to the municipality on condition of anonymity; and,
- (i) the receipt of advice that is subject to solicitor-client privilege, including communications necessary for that purpose.

The motion carried unanimously.

Council moved In Camera at 4:30 p.m.

Council moved out of In Camera at 4:48 p.m.

Council recessed the Open Meeting at 4:48 p.m.

Council reconvened the Open Meeting at 7:30 p.m.

## **3. APPROVAL OF THE AGENDA:**

It was moved and seconded that the Agenda be adopted. The motion carried unanimously.

## **4. ADOPTION OF THE MINUTES:**

It was moved and seconded that the following Minutes be adopted as circulated:

- Minutes of the Special Council Meeting held in the Shaw Auditorium, Vancouver Island Conference Centre, 80 Commercial Street, Nanaimo, BC on Monday, 2024-SEP-26 at 7:00 p.m.
- Minutes of the Regular Council Meeting held in the Shaw Auditorium, Vancouver Island Conference Centre, 80 Commercial Street, Nanaimo, BC on Monday, 2024-OCT-07 at 5:01 p.m.

The motion carried unanimously.

## **5. MAYOR'S REPORT:**

Mayor Krog advised that the Nanaimo Fire Rescue is participating in Fire Prevention Week. The 2024 theme is "Smoke alarms: Make them work for you!".

Nanaimo Fire Rescue is hosting an open house in support of Fire Prevention Week on October 23, 2024 at Fire Rescue Station 1. The Mayor encouraged residents to install and test smoke alarms, practice a home fire escape plan, and replace non-functioning smoke alarms.

## 6. COMMITTEE MINUTES:

The following Committee Minutes were received:

- Minutes of the Design Advisory Panel Meeting held in the Boardroom, Service and Resource Centre, 411 Dunsmuir Street, Nanaimo, BC, on 2024-JUN-13 at 5:00 p.m.
- Minutes of the Design Advisory Panel Meeting held in the Boardroom, Service and Resource Centre, 411 Dunsmuir Street, Nanaimo, BC, on 2024-JUN-27 at 5:00 p.m.
- Minutes of the Advisory Committee on Accessibility and Inclusiveness Meeting held in the Boardroom, Service and Resource Centre, 411 Dunsmuir Street, Nanaimo, BC, on Wednesday, 2024-JUL-10 at 4:01 p.m.
- Minutes of the Finance and Audit Committee Meeting held in the Shaw Auditorium, Vancouver Island Conference Centre, 80 Commercial Street, Nanaimo, BC, on Wednesday, 2024-JUL-17 at 9:00 a.m.

## 7. CONSENT ITEMS:

It was moved and seconded that the following items be adopted by consent:

(a) Public Safety Committee Meeting 2024-OCT-09

1. Updated Draft Public Safety Committee Work Plan

That Council approve the draft Public Safety Committee Term Work Plan.

(b) Finance and Audit Committee Meeting 2024-OCT-16

1. Nanaimo Restorative Justice Program Overview

That Council:

1. Add increasing the annual operating grant from \$50,000 to \$150,000 in 2025, for the Nanaimo Restorative Justice Program, as a decision point to the 2025 budget deliberations for Council's consideration; and,
2. Refer the report to a future Public Safety Committee Meeting.

2. Neighbourhood Association Grant Program

That Council:

1. Add a decision point for Council consideration to the 2025 budget deliberations to increase the annual Neighbourhood Association Grant Program budget from \$10,000 to \$20,000 starting in 2025;
2. Allow annual grant totals to exceed \$1,000 per neighbourhood association; and,
3. Delegate annual grant approvals to the Director of Planning and Development for recognized neighbourhood associations when grant criteria is respected.

3. Tourism Nanaimo Funding Request

That Council provide Tourism Nanaimo with an additional \$29,000 in grant funding for 2024 only to fund a new Sport Tourism Coordinator position.

4. Consideration of Other Grants - September 2024 Intake

That Council:

1. Award an Other Grant under the Capital Projects category for \$4,000 to the Nanaimo Lodge No. 1052 – Loyal Order of Moose for the replacement of the HVAC system at 1359 Cranberry Avenue.
2. Deny an Other Grant to Vancouver Island University to support the upcoming Vancouver Island Leadership Conference, but direct Staff to provide information to Vancouver Island University with regard to other potential event funding sources.

5. Permissive Tax Exemption Cash Grant Request

That Council award the Connective Support Society Nanaimo with a permissive tax exemption cash grant in the amount of \$1,400 for the 2024 property taxation year.

6. 2025 Project Contingency

That Council direct Staff to add a \$890,000 general fund project contingency budget for 2025 to the 2025 – 2029 Provisional Financial Plan funded from 2024 surplus.

The motion carried unanimously.

8. **DELEGATIONS:**

(a) Andrea Paris re: Zonta Club of Nanaimo's Annual Event

Andrea Paris, Advocacy Chair, Zonta Club of Nanaimo, spoke regarding bringing awareness to human trafficking and sexual exploitation. She invited Council to the Zonta Club of Nanaimo's next event on 2025-FEB-20 at Cedar Secondary School and requested Council's support and participation at an upcoming collaboration event on 2025-FEB-22 at the Nanaimo Hungarian Cultural Society.

Furthermore, the delegation requested Council consider establishing a task force on the subject matter, declare need for action regarding underground organized crime, and join the Human Trafficking Prevention Network of BC.

(b) Alan Clarke re: "Public Works Yard Updates Borrowing Bylaw 2024 No.7386"

Alan Clarke spoke regarding "Public Works Yard Updates Borrowing Bylaw 2024 No. 7386" and expressed concerns regarding the project, the determination of the cost estimates, the inclusion of public art in the budget, and suggested the use of portable units for required office space as well as that an independent consultant count the Alternative Approval Process elector response forms.

9. **REPORTS:**

(a) Development Permit Application No. DP1358 - 45 Haliburton Street

Introduced by Jeremy Holm, Director, Planning and Development.

It was moved and seconded that Council issue Development Permit No.DP1358 for an overheight multi-family residential building at 45 Haliburton Street with a variance as outlined in the "Proposed Variance" section of the Staff Report dated 2024-OCT-21. The motion carried unanimously.

(b) Small-Scale Multi-Unit Housing Zoning Amendment - 1432 Kaz Court

Introduced by Jeremy Holm, Director, Planning and Development.

It was moved and seconded that "Zoning Amendment Bylaw 2024 No. 4500.234" (amendment to implement the Provincial Small-Scale Multi-Unit Housing legislation) pass first reading. The motion carried unanimously.

It was moved and seconded that "Zoning Amendment Bylaw 2024 No. 4500.234" pass second reading. The motion carried unanimously.

It was moved and seconded that "Zoning Amendment Bylaw 2024 No. 4500.234" pass third reading. The motion carried unanimously.

It was moved and seconded that "Zoning Amendment Bylaw 2024 No. 4500.234" (amendment to implement the Provincial Small-Scale Multi-Unit Housing legislation) be adopted. The motion carried unanimously.

(c) Property Tax Prepayment Plan Bylaw

Introduced by Laura Mercer, General Manager, Corporate Services.

It was moved and seconded that "Property Tax Prepayment Plan Bylaw 2024, No. 7390" (a bylaw to authorize a property tax prepayment plan) pass first reading. The motion carried unanimously.

It was moved and seconded that "Property Tax Prepayment Plan Bylaw 2024, No. 7390" pass second reading. The motion carried unanimously.

It was moved and seconded that "Property Tax Prepayment Plan Bylaw 2024, No. 7390" pass third reading. The motion carried unanimously.

(d) User Rates Auto Debit Plan

Introduced by Laura Mercer, General Manager, Corporate Services.

It was moved and seconded that "User Rates Auto Debit Plan Bylaw 2024, No. 7391" (a bylaw to authorize a user rates auto debit plan) pass first reading. The motion carried unanimously.

It was moved and seconded that "User Rates Auto Debit Plan Bylaw 2024, No. 7391" pass second reading. The motion carried unanimously.

It was moved and seconded that "User Rates Auto Debit Plan Bylaw 2024, No. 7391" pass third reading. The motion carried unanimously.

**10. BYLAWS:**

Councillor Hemmens vacated the Shaw Auditorium at 7:59 p.m. declaring a conflict of interest as she sits on the Board of one of the organizations applying for a permissive tax exemption.

(a) "Permissive Tax Exemption Bylaw 2024 No. 7388"

It was moved and seconded that "Permissive Tax Exemption Bylaw 2024 No. 7388" (a bylaw to exempt certain land and buildings from taxation) be adopted. The motion carried unanimously.

Councillor Hemmens returned to the Shaw Auditorium at 8:00 p.m.

**11. CORRESPONDENCE:**

(a) Mid Vancouver Island Elder College Society Request for Letter of Support re: Community Gaming Grant

It was moved and seconded that the Mayor, on behalf of Council, provide a letter of support to Mid Vancouver Island Elder College Society, for their application for the Community Gaming Grant. The motion carried unanimously.

**12. NOTICE OF MOTION:**

(a) Councillor Armstrong Notice of Motion re: City of Nanaimo Liquor Control Strategy

Councillor Armstrong advised that she would be bringing forward the following Notice of Motion for consideration at a future Council Meeting:

"That Council refer the City of Nanaimo Liquor Control Strategy to the December 18, 2024 Public Safety Committee Meeting for input."

**13. OTHER BUSINESS:**

(a) Councillor Eastmure Motion re: Temporary Free Parking within City-Owned Parkades

It was moved and seconded that Staff be directed to prepare a report on options to provide two-hour free parking within City owned parkades during the Commercial Street redesign project. The motion carried unanimously.

**14. QUESTION PERIOD:**

Council received two questions from the public regarding agenda items.

**15. ADJOURNMENT:**

It was moved and seconded at 8:14 p.m. that the meeting adjourn. The motion carried unanimously.

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MAYOR

CERTIFIED CORRECT:

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DEPUTY CORPORATE OFFICER