

## Attachment A - City of Nanaimo Public Safety Committee Term Work Plan Development

### Note:

- This document is being provided for the September 4, 2024 Public Safety Committee meeting to assist the Committee with finalizing its term work plan.
- Once the term work plan is finalized and adopted by the Committee, staff will determine which items are achievable within the Committee's current term (end of 2026).
- Items listed in the table that are not within the Committee's scope, or items that are not achievable within the current Committee's term, will be removed. The work plan will be then provided to the Committee and Council for final approval.
- The term work plan will form the basis for annual work plans.

### Committee Purpose:

Provide a forum for engaged citizens to **discuss concerns** and **propose solutions** that would serve **to enhance safety and security within the City of Nanaimo**. The Committee will **advise Council on strategic and policy initiatives related to** the City's **provision of public safety programs** with a goal of maintaining and enhancing a safe and healthy community.

### The Committee will:

- Discuss and provide recommendations to Council related to residential and commercial business safety, public nuisance matters, graffiti and vandalism, vehicular crime, traffic safety, enhancing public safety and security, fire safety
- Review and provide recommendations to Council regarding community safety concerns
- Receive information from groups and agencies dedicated to community safety, including the Nanaimo RCMP, Nanaimo Fire Rescue and City of Nanaimo Bylaw Services
- Support advocacy work relating to public safety including integrated enforcement, social responses and the protection of vulnerable persons
- Discuss issues referred to the Committee by Council, the CAO, GMs or Directors
- Work with Council to increase public awareness and education on matters related to public safety and security

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Transportation Safety	<p>Improve safety of transit stop locations</p> <p>Staff to invite Regional District of Nanaimo Transportation Services' Senior Manager for presentation.</p>	<p>Potentially</p> <p><i>Depending on the details, the matter could be City's or Regional District's responsibility (transit stops are under City's jurisdiction).</i></p> <p><i>The Committee may identify problem locations and discuss design/safety improvements.</i></p>	<p>Yes</p> <p><i>(supplies and labour)</i></p>	To be determined	<ul style="list-style-type: none"> <li>• Public Safety</li> <li>• RCMP</li> <li>• Traffic – Engineering</li> </ul>	<ul style="list-style-type: none"> <li>• Transit shelter and bench contract renewal</li> <li>• Transit exchange planning – Country Club and Woodgrove</li> <li>• TransLink/BC Transit stop guidelines</li> </ul>
Crime Prevention (City)	<p>Community Safety Officers patrols in the school system</p>	<p>Not applicable</p> <p><i>The Committee may provide recommendations for enhancing public safety and security; however, this matter may be in the RCMP jurisdiction.</i></p> <p><i>The School Districts are within provincial jurisdiction and the schools are responsible for determining safety measures.</i></p>	<p>Yes</p> <p><i>(labour)</i></p>	Not applicable	RCMP	<ul style="list-style-type: none"> <li>• RCMP school liaison officers visit schools</li> <li>• Community Safety Officers' (CSO) mandate is homelessness and their jurisdiction is within downtown core</li> </ul>
	<p>Increase use of CCTV</p>	<p>Yes</p> <p><i>The Committee may identify preferred locations, keeping in mind privacy limitations and legislation.</i></p>	<p>Yes</p> <p><i>(supplies and labour)</i></p>	To be determined	<ul style="list-style-type: none"> <li>• IT</li> <li>• Legislative Services</li> <li>• Public Safety</li> </ul>	<ul style="list-style-type: none"> <li>• CCTV project team is working on a City-wide plan</li> </ul>
	<p>Avoid closure/relocation of businesses</p>	<p>Yes</p>	<p>Yes</p> <p><i>(supplies and labour)</i></p>	To be determined	<ul style="list-style-type: none"> <li>• Public Safety</li> <li>• RCMP</li> <li>• Real Estate</li> </ul>	<ul style="list-style-type: none"> <li>• CSO Program</li> <li>• Crime Prevention Through</li> </ul>

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	due to crime and social disorder	<i>The Committee may provide recommendations on crime prevention measures to improve business safety.</i>				Environmental Design (CPTED) initiatives <ul style="list-style-type: none"> <li>• Social planning initiatives (warming centres etc.)</li> <li>• RCMP has a dedicated unit for downtown</li> <li>• The City supports neighbourhood associations as an intermediary to address and mitigate the impact of homelessness on residents on businesses</li> </ul>
	Implement community-wide graffiti removal and clean-up initiatives  Staff to invite Community Policing Coordinator to provide a presentation.	Yes  <i>Provide recommendations on graffiti and vandalism.</i>	Yes <i>(supplies and labour)</i>	To be determined	<ul style="list-style-type: none"> <li>• Public Safety (private land)</li> <li>• Parks, Recreation and Culture (public spaces)</li> <li>• Public Works (public spaces)</li> </ul>	<ul style="list-style-type: none"> <li>• Graffiti Task Force (disbanded ~10 years ago)</li> <li>• The City has a contractor for graffiti identification and removal on public property</li> <li>• The City has budgeted for wrapping of traffic cabinets and BC Hydro has a program for municipalities to</li> </ul>

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						<p>apply for wrapping of BC Hydro boxes with graffiti</p> <ul style="list-style-type: none"> <li>• The City provides relief through the Vandalism Relief Fund operated by the Chamber of Commerce</li> <li>• Volunteer-based graffiti cleanup groups through the Parks Department and the RCMP</li> </ul>
Homelessness, Addiction & Community Impacts	<p>Establish baselines and implement long term monitoring for the impacts on community safety</p> <p>Staff to provide a report regarding good neighbour agreements and service agreements</p> <p>Staff to provide information regarding the number of calls</p>	<p>Yes</p> <p><i>Provide recommendations on residential and business safety based on provided data.</i></p>	<p>Yes (labour)</p>	<p>To be determined</p>	<ul style="list-style-type: none"> <li>• GIS Division – Engineering</li> <li>• Police Support Services (Community Policing)</li> <li>• RCMP</li> </ul>	<ul style="list-style-type: none"> <li>• Community Policing Program at the RCMP preforms safety audits with neighbourhoods</li> <li>• RCMP data analysts map and review public safety data</li> <li>• City Plan Monitoring Strategy includes indicators and metrics for traffic related injuries and fatalities, real crime, perception of safety, non-</li> </ul>

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	<p>to first responders and bylaw officers relative to BC Housing sites</p> <p>Staff to provide an update on Travellers Lodge project</p>					<p>domestic assaults, break and enters</p> <ul style="list-style-type: none"> <li>Indicators and metrics for City funded social support programs (i.e. Shower Program, drop-in hubs, etc.)</li> <li>Risk tracking database from the Nanaimo Acute Response Table</li> </ul>
	<p>Implement Housing First initiatives and related best practices to address/reduce homelessness</p>	<p>No</p> <p><i>Provision of housing is not consistent with the Committee's mandate.</i></p> <p><i>Housing First is an approach that offers permanent, affordable housing as quickly as possible for individuals and families experiencing homelessness, and then provides the supportive services and connections to the community-based supports people need to keep their housing and avoid returning to homelessness.</i></p>	<p>No</p> <p><i>The City does not construct housing units, and the City does not provide supportive services such as health care, counselling or education. For this reason the City does not have budget or staff to provide Housing First.</i></p>	<p>Not applicable</p>	<ul style="list-style-type: none"> <li>There is no department at the City that builds housing units, or that provides the health services required in the Housing First model approach.</li> </ul>	<ul style="list-style-type: none"> <li>The Health and Housing Action Plan is being implemented through the Systems Planning Organization (SPO)</li> <li>Council continues to advocate with the province for investments in shelter beds, rent supplements and other housing supports</li> <li>The City has completed many initiatives to encourage affordable housing</li> </ul>

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		<p><i>The City works closely with BC Housing to ensure that the Province can provide various forms of non-market housing in the City.</i></p> <p><i>The City also provides support to non-profit organizations that offer similar services to Housing First supports.</i></p>				<ul style="list-style-type: none"> <li>– offering property tax exemptions for non-market units, ensuring rental units are available for long term tenants, revising zoning regulations to allow for infill housing, support to non-market housing through the Housing Legacy Reserve Fund, offering rent bank and rent supplement supports through contracts with non-profit agencies, etc.</li> </ul>
	<p>Provide indoor spaces for unhoused individuals</p>	<p>Potentially</p> <p><i>Overnight shelter spaces are provided dependent on the funding from the province. The City has undertaken advocacy efforts with the province. There are limits in terms of the City property.</i></p> <p><i>The Committee will be consulted throughout the process for establishing two</i></p>	<p>Yes (supplies and labour)</p> <p><i>Budget for the hubs has already been approved.</i></p>		<ul style="list-style-type: none"> <li>• Public Safety</li> </ul>	<ul style="list-style-type: none"> <li>• The City has provided funding for community-operated warming centres in the past</li> <li>• The City operates extreme weather response shelters</li> <li>• The City is in the process of creating two year-round drop-in hubs</li> </ul>

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		<i>daytime drop-in hubs to provide input on safety and security elements for the clients and the immediate surrounding neighbourhood.</i>				
Health & Wellness	Create more parks, green spaces, larger riparian zones around lakes and streams and better access to beaches, green spaces and swimming locations	No  <i>Creation of green space is not consistent with the Committee's mandate.</i>  <i>Advisory Committee on Accessibility and Inclusion (ACAI) is responsible for identifying barriers to accessibility and providing feedback on the City's accessibility actions to implement City Plan and raising awareness on related issues.</i>	Yes <i>(labour and supplies)</i>	Not applicable	<ul style="list-style-type: none"> <li>• Engineering</li> <li>• Parks, Recreation and Culture</li> <li>• Planning and Development</li> </ul>	<ul style="list-style-type: none"> <li>• The City is improving access to Westwood Lake</li> <li>• Improvements are consistently made each year as part of regular project planning</li> <li>• Staff are consistently seeking opportunities to acquire public parking land, and to protect riparian areas through development applications and the Real Estate team.</li> </ul>
	Entice residents to use public spaces  Consider alternate modes of transportation	Potentially  <i>The Committee may provide recommendations regarding utilization of public spaces related to public safety concerns.</i>	To be determined	To be determined	<ul style="list-style-type: none"> <li>• Engineering – Transportation</li> <li>• Parks, Recreation and Culture</li> <li>• Public Safety</li> </ul>	<ul style="list-style-type: none"> <li>• Commercial Street redesign and reactivation of Diana Krall Plaza (for example)</li> <li>• Implementation of the Night Market</li> </ul>

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	Start to provide information on the successful implementation of the Night Market					<ul style="list-style-type: none"> <li>• Annual grant funding is provided for organizing community events</li> <li>• CPTED analysis of public spaces</li> <li>• The City encourages good design of public spaces through the development permit process</li> </ul>
	Implement safety improvements for first responders	No <i>Implementation of safety improvements in this regard is beyond the Committee's mandate and an occupational health and safety matter.</i>	Yes <i>(supplies and labour)</i>	Not applicable	<ul style="list-style-type: none"> <li>• Fire Department</li> <li>• Occupational Health and Safety – Human Resources</li> <li>• RCMP</li> </ul>	<ul style="list-style-type: none"> <li>• Every City building/division has its Health and Safety Committee and initiatives</li> <li>• For example, Fire Department provides training in accordance with the legislated safety standards, uses appropriate equipment, has access to mental health and support services, and has a Health and Safety Committee</li> </ul>
Advocacy	Advocate for addressing root causes of the	Potentially	To be determined	To be determined	To be determined	<ul style="list-style-type: none"> <li>• Advocacy letters have arisen from</li> </ul>



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	opioid overdose public health and safety emergency	<p><i>Social determinants are within provincial jurisdiction.</i></p> <p><i>More clarity from the Committee is required for this item. There is a possibility for grassroots advocacy at the community level.</i></p>				<p>the Mayor's Leaders' Table</p> <ul style="list-style-type: none"> <li>• The City provides housing support through the Nanaimo Regional Rent Bank program administer by Connective and the Rent Supplement Program</li> <li>• The City provides Social Planning Grants to organizations that offer programs related to social cohesion, root causes of poverty, community vitality and social equity</li> <li>• The City has partnered with Public Safety Canada to provide programs and initiatives that address the root causes of youth engaging in gun and gang violence through the Youth Resilience Strategy</li> </ul>

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						<ul style="list-style-type: none"> <li>Nanaimo Acute Response Table (a program of the Ministry of Public Safety and Solicitor General coordinated by the City) data and experience can be utilized for advocacy</li> </ul>
	Request reimbursement of the municipal funds expanded on the opioid overdose public health and safety emergency	<p>Potentially</p> <p><i>The Committee through Council can advocate to the province raising the awareness of increased costs of the emergency and safety implications.</i></p>	Significant savings for the City if the reimbursement is provided	Yes (for making the request)	Potentially Finance	<ul style="list-style-type: none"> <li>Advocacy through the Union of BC Municipalities</li> </ul>
	<p>Advocate for a restorative justice program</p> <p>Staff to provide information regarding success of the school liaison officers program</p>	<p>Potentially</p> <p><i>Connective Nanaimo operates the Restorative Justice Program.</i></p> <p><i>More clarity from the Committee is needed regarding potential enhancements to existing program. There is a possibility to advocate for the Federal Government to cover the program costs.</i></p>	To be determined	To be determined	To be determined	<ul style="list-style-type: none"> <li>Restorative Justice Program through the Connective (the City already provides funds)</li> </ul>
	Report on the details of	Yes	Minimal	Yes	<ul style="list-style-type: none"> <li>Chief Administrative Officer's Office</li> </ul>	<ul style="list-style-type: none"> <li>Similar agenda process</li> </ul>

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	Council's advocacy	<p><i>Staff to report on outcomes of the Committee's recommendations through the agenda process.</i></p> <p><i>Staff are working on an advocacy section on the City's website to capture Council's advocacy initiatives.</i></p>			<ul style="list-style-type: none"> <li>• Communications</li> <li>• Legislative Services</li> </ul>	implemented with ACAI
Education	<p>Improve perception of public safety in Nanaimo</p> <p>Staff to arrange for presentations on the Speed Watch Program and Block Watch Program</p>	<p>Yes</p> <p><i>Support advocacy work relating to public safety including sharing of information through various channels.</i></p>	No	Yes	<ul style="list-style-type: none"> <li>• Communications</li> <li>• Fire Department</li> <li>• Parks, Recreation and Culture</li> <li>• Public Safety</li> <li>• RCMP</li> </ul>	<ul style="list-style-type: none"> <li>• A variety of ongoing initiatives through the City's website, social media and other communication channels</li> <li>• For example, the Fire Department provides a variety of public safety programs such as Community Bystander CPR Training, participates FireSmart initiatives, issues public safety alerts, shares information and collaborates with other relevant agencies, and supports disaster</li> </ul>

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						readiness and prepares for response and recovery

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