



**MINUTES**  
**REGULAR COUNCIL MEETING**

Monday, May 27, 2024, 4:00 P.M.  
SHAW AUDITORIUM, VANCOUVER ISLAND CONFERENCE CENTRE  
80 COMMERCIAL STREET, NANAIMO, BC

Members:

- Mayor L. Krog, Chair
- Councillor S. Armstrong
- Councillor T. Brown
- Councillor H. Eastmure
- Councillor B. Geselbracht
- Councillor E. Hemmens
- Councillor P. Manly
- Councillor J. Perrino\*
- Councillor I. Thorpe

Staff:

- D. Lindsay, Chief Administrative Officer
- R. Harding, General Manager, Community Services/Deputy CAO
- L. Mercer, General Manager, Corporate Services
- B. Sims, General Manager, Engineering and Public Works
- T. Doyle, Fire Chief
- B. Corsan, Director, Corporate and Business Development
- S. Gurrie, Director, Legislative Services
- J. Holm, Director, Planning and Development
- K. Robertson, Deputy Corporate Officer
- D. Burgos, Manager, Corporate Communications and Community Relation Communications
- N. Sponaugle, Communications Advisor
- J. Vanderhoef, Recording Secretary

**1. CALL THE MEETING TO ORDER:**

The Regular Council Meeting was called to order at 4:00 p.m.

\* Denotes electronic meeting participation as authorized by "Council Procedure Bylaw 2018 No. 7272"

## **2. PROCEDURAL MOTION:**

It was moved and seconded that the meeting be closed to the public in order to deal with agenda items under the *Community Charter*:

Section 90(1) A part of the Council meeting may be closed to the public if the subject matter being considered relates to or is one or more of the following:

- (c) labour relations or other employee relations;
- (e) the acquisition, disposition or expropriation of land or improvements, if the Council considers that disclosure could reasonably be expected to harm the interests of the municipality;
- (g) litigation or potential litigation affecting the municipality; and,
- (k) negotiations and related discussions respecting the proposed provision of a municipal service that are at their preliminary stages and that, in the view of the Council, could reasonably be expected to harm the interests of the municipality if they were held in public.

The motion carried unanimously.

Council moved In Camera at 4:00 p.m.

Council moved out of In Camera at 6:16 p.m.

Council recessed the Open Meeting at 6:16 p.m.

Council reconvened the Open Meeting at 7:00 p.m.

## **3. INTRODUCTION OF LATE ITEMS:**

- (a) Add Agenda Item 13(c) "Zoning Amendment Bylaw 2023 No. 4500.215".

## **4. APPROVAL OF THE AGENDA:**

It was moved and seconded that the Agenda, as amended, be adopted. The motion carried unanimously.

## **5. ADOPTION OF THE MINUTES:**

It was moved and seconded that the following Minutes be adopted as circulated:

- Minutes of the Special Council Meeting (Public Hearing) held in the Shaw Auditorium, Vancouver Island Conference Centre, 80 Commercial Street, Nanaimo, BC, on Thursday, 2024-APR-18, at 7:00 p.m.
- Minutes of the Regular Council Meeting held in the Shaw Auditorium, Vancouver Island Conference Centre, 80 Commercial Street, Nanaimo, BC, on 2024-APR-22 at 4:30 p.m.

- Minutes of the Regular Council Meeting held in the Shaw Auditorium, Vancouver Island Conference Centre, 80 Commercial Street, Nanaimo, BC, on Monday, 2024-MAY-06, at 4:30 p.m.
- Minutes of the Special Council Meeting held in the Shaw Auditorium, Vancouver Island Conference Centre, 80 Commercial Street, Nanaimo, BC, on Thursday, 2024-MAY-15, at 10:08 a.m.

The motion carried unanimously.

## **6. MAYOR'S REPORT:**

Mayor Krog acknowledged Bill Corsan for his more than 14 years of service to the City of Nanaimo.

Mayor Krog advised of the following:

- Annual Health Among Us Week was a positive event and saw 3,000 children (kindergarten to grade five) participate between 2024-MAY-13 and 2024-MAY-17
- Spring GoByBike week kicks off at Maffeo Sutton Park on 2024-JUN-02
- Thanked the Public Works Department for hosting the public works yard tours during public works week

## **7. COMMITTEE MINUTES:**

The following Committee Minutes were received:

- Minutes of the Advisory Committee on Accessibility and Inclusiveness held in the Boardroom, Service and Resource Centre, 411 Dunsmuir Street, Nanaimo, BC, on Wednesday, 2024-MAR-13, at 4:00 p.m.
- Minutes of the Finance and Audit Committee Meeting held in the Shaw Auditorium, Vancouver Island Conference Centre, 80 Commercial Street, Nanaimo, BC, on Wednesday, 2024-APR-17, at 9:00 a.m.
- Minutes of the Governance and Priorities Committee Meeting held in the Shaw Auditorium, Vancouver Island Conference Centre, 80 Commercial Street, Nanaimo, BC, on Monday, 2024-MAY-13, at 1:00 p.m.
- Minutes of the Finance and Audit Committee Meeting held in the Shaw Auditorium, Vancouver Island Conference Centre, 80 Commercial Street, Nanaimo, BC, on Wednesday, 2024-MAY-15, at 9:00 a.m.

## **8. CONSENT ITEMS:**

It was moved and seconded that the following items be adopted by consent:

a. Governance and Priorities Committee Meeting 2024-MAY-13

1. Geotechnical Guidelines Review

That Council endorse the following guidelines, as attached to the Staff Report dated 2024-MAY-13, associated with the preparation of geotechnical reports and the assessment of mine-related geotechnical hazards in support of development applications within the City of Nanaimo:

1. Guidelines for the Preparation of Geotechnical Reports; and,
2. Guidelines for Geotechnical Assessments Above Abandoned Mine Workings.

2. Allocation of Unallocated Pedestrian Funds

That Council allocate \$300,000 of the 2024 Pedestrian Unallocated Funds and reallocate \$182,500 of the 2023 Pedestrian Unallocated Funds for a combined total of \$482,500 toward Albert Street Crossing Improvements from Milton Street to Dunsmuir Street.

b. Finance and Audit Committee Meeting 2024-MAY-15

1. Community Environmental Sustainability Grant (Part One)

That Council approve the following Community Environmental Sustainability Project Grants:

- Light House Sustainability Society - \$2,500  
Project: Building Material Exchange (BMEx)
- Departure Bay Neighbourhood Association - \$800  
Project: DBNA Environmental Engagement
- Altrusa Club of Nanaimo - \$5,000  
Project: Nurture Nature
- Nanaimo Foodshare - \$2,800  
Project: Compost Revitalization Project
- Nanaimo Old City Association with the Harewood Neighbourhood Association and Dover Community Association - \$1,600  
Project: Thermal Imaging and Home Energy Reduction Neighbourhood Project

- Rock City Neighbourhood Association - \$4,800  
Project: Seed to Table Workshop

2. Community Program Development Grants Social Prescribing Pilot

That Council approve the request from the Nanaimo Division of Family Practice for a Community Program Development Grant in the amount of \$6,120 to assist in funding their Social Prescribing pilot program.

3. Community Watershed Restoration Grant 2024

That Council approve the following 2024 Community Watershed Restoration Grants:

**Applicant Name: Antler Swamp Restoration Group**

- **Project:** Restoration of Antler Swamp in Smuggler's Park

- **Recommended:** \$3,500

**Applicant Name: Nanaimo Area Land Trust**

- **Project:** Cottle Creek Stream Flow

- **Recommended:** \$2,960

**Applicant Name: Nanaimo Area Land Trust**

- **Project:** Joseph Creek Riparian Restoration

- **Recommended:** \$1,700

**Applicant Name: Dover Bay Outdoor Education Program**

- **Project:** Rutherford Ravine Park Native Plant Restoration

- **Recommended:** \$1,400

**Applicant Name: Pacific Garden Cohousing**

- **Project:** Watershed/Wildlife Habitat Restoration

- **Recommended:** \$4,006

**Applicant Name: Wellington Action Committee**

- **Project:** Diver Lake Park Watershed Protection

- **Recommended:** \$3,800

**Applicant Name: Wildcoast Ecological Society**

- **Project:** Nanaimo Natural Areas Education and Stewardship

- **Not Recommended:** Staff recommendation is to not proceed with funding until more information can be obtained.

4. 2023 Statement of Financial Information

That Council accept the 2023 Statement of Financial Information for filing with the Ministry of Municipal Affairs and Housing.

The motion carried unanimously.

Councillor Geselbracht vacated the Shaw Auditorium at 7:09 p.m. declaring a conflict of interest due to a family member's involvement with the South End Eco Development Cooperative.

c. Separately Addressed Consent Items

1. Community Environmental Sustainability Grant (Part Two)

That Council approve the following Community Environmental Sustainability Project Grant:

- South End Eco Development Cooperative - \$2,500  
Project: The Toolshare Project

The motion carried unanimously.

Councillor Geselbracht returned to the Shaw Auditorium at 7:09 p.m.

**9. DELEGATIONS:**

a. Dan Hula re: improving the democratic process at the municipal level

Dan Hula spoke regarding the democratic process at the municipal level.

b. Alan Clarke re: City of Nanaimo Bylaw No. 7350 and No. 7348

Alan Clarke, spoke regarding City of Nanaimo Bylaw No. 7350 and No. 7348.

Council recessed the Open Meeting at 7:23 p.m.

Council reconvened the Open Meeting at 7:40 p.m.

**10. REPORTS:**

a. Political Signage Regulation Amendment Bylaw

Introduced by Sheila Gurrie, Director, Legislative Services.

It was moved and seconded that "Political Signage Regulation Amendment Bylaw 2024 No. 7335.01" (a bylaw to amend the provision associated with political signage in Provincial highway rights of way) pass first reading. The motion carried unanimously.

It was moved and seconded that “Political Signage Regulation Amendment Bylaw 2024 No. 7335.01” pass second reading. The motion carried unanimously.

It was moved and seconded that “Political Signage Regulation Amendment Bylaw 2024 No. 7335.01” pass third reading. The motion carried unanimously.

b. Potential Road Closure and Land Exchange - 2300 Northfield Road

Introduced by Bill Corsan, Director, Corporate and Business Development.

It was moved and seconded that Council authorize the road closure and disposition of a portion of Northfield Road, and direct Staff to enter into a Road Closure and Land Exchange Agreement. The motion carried unanimously.

It was moved and seconded that “Highway Closure and Dedication Removal Bylaw 2024 No. 7370” (to provide for highway closure and dedication removal of a portion of Northfield Road adjacent to 2300 Northfield Road) pass first reading. The motion carried unanimously.

It was moved and seconded that “Highway Closure and Dedication Removal Bylaw 2024 No. 7370” pass second reading. The motion carried unanimously.

It was moved and seconded that Council direct Staff to proceed with public notice for the closure and disposition of a portion of Northfield Road. The motion carried unanimously.

c. Municipal Highway Naming and Renaming Boxwood Road and Powder Works Road Bylaws 2024 No. 7378 and 7379

To be introduced by Bill Corsan, Director, Corporate and Business Development.

It was moved and seconded that “Municipal Highway Renaming (Powder Works Road) Bylaw 2024 No. 7378” (to provide for the renaming of municipal highways) pass first reading. The motion carried unanimously.

It was moved and seconded that “Municipal Highway Renaming (Powder Works Road) Bylaw 2024 No. 7378” pass second reading. The motion carried unanimously.

It was moved and seconded that “Municipal Highway Renaming (Powder Works Road) Bylaw 2024 No. 7378” pass third reading. The motion carried unanimously.

It was moved and seconded that “Municipal Highway Naming (Boxwood Road) Bylaw 2024 No. 7379” (to provide for the naming of municipal highways) pass first reading. The motion carried unanimously.

It was moved and seconded that “Municipal Highway Naming (Boxwood Road) Bylaw 2024 No. 7379” pass second reading. The motion carried unanimously.

It was moved and seconded that “Municipal Highway Naming (Boxwood Road) Bylaw 2024 No. 7379” pass third reading. The motion carried unanimously.

d. Development Permit Application No. DP1320 - 307, 311 and 315 Holly Avenue

Introduced by Jeremy Holm, Director, Planning and Development.

It was moved and seconded that Council issue Development Permit No. DP1320 for a multi-family residential development at 307, 311 and 315 Holly Avenue with variances as outlined in the “Proposed Variances” section of the Staff Report titled “Development Permit Application No. DP1320 - 307, 311 and 315 Holly Avenue” dated 2024-MAY-27. The motion carried unanimously.

e. 2024 UBCM Community Excellence Awards

Introduced by Jeremy Holm, Director, Planning and Development.

It was moved and seconded that Council endorse the City of Nanaimo’s application for City Plan: *Nanaimo ReImagined*, the *Integrated Action Plan*, and the *Monitoring Strategy* to be collectively considered for a 2024 UBCM Community Excellence Award – Excellence in Sustainability. The motion carried unanimously.

f. Increasing Housing Options and Small-Scale Multi-Unit Housing

Introduced by Jeremy Holm, Director, Planning and Development.

It was moved and seconded that “Zoning Amendment Bylaw 2024 No. 4500.223” (amendments to implement the Increasing Housing Options and Provincial Small-Scale Multi-Unit Housing legislation) pass first reading. The motion carried unanimously.



It was moved and seconded that "Zoning Amendment Bylaw 2024 No. 4500.223" pass second reading. The motion carried unanimously.

It was moved and seconded that "Zoning Amendment Bylaw 2024 No. 4500.223" pass third reading. The motion carried unanimously.

It was moved and seconded that "Building Amendment Bylaw 2024 No. 7224.07" (amendments to implement the Increasing Housing Options and Provincial Small-Scale Multi-Unit Housing legislation) pass first reading. The motion carried unanimously.

It was moved and seconded that "Building Amendment Bylaw 2024 No. 7224.07" pass second reading. The motion carried unanimously.

It was moved and seconded that "Building Amendment Bylaw 2024 No. 7224.07" pass third reading. The motion carried unanimously.

## 11. BYLAWS:

a. "Council Procedure Bylaw Amendment Bylaw 2024 No. 7272.04"

It was moved and seconded that "Council Procedure Bylaw Amendment Bylaw, 2024 No. 7272.04" (a bylaw to include amendments resulting from Bill 44 as it relates to Public Hearings and other housekeeping amendments) be adopted. The motion carried unanimously.

b. "Development Procedures and Notification Bylaw 2024 No. 7375"

It was moved and seconded that "Development Procedures and Notification Bylaw 2024 No. 7375" (to establish development and notification procedures) be adopted. The motion carried unanimously.

c. "Zoning Amendment Bylaw 2023 No. 4500.215"

It was moved and seconded that "Zoning Amendment Bylaw 2023 No. 4500.215" (to rezone 1100 Cedar Road, 1505 & 1605 Fielding Road, and 1750 Rajeena Way from Rural Resource [AR1] and Parks, Recreation, and Culture One [PRC1] to Steep Slope Residential [R10], Highway Industrial [I1], Light Industrial [I2], and Comprehensive Development District Zone Thirteen [CD13]) be adopted. The motion carried.

Opposed: *Councillors Brown and Geselbracht*

**12. OTHER BUSINESS:**

- a. Councillor Perrino Motion re: Pickle Ball Courts

It was moved and seconded that Council direct Staff to provide an update with respect to the new pickle ball courts at Beban Park and options to reduce impact of the Beaufort Park courts in advance of the new courts opening. The motion carried.

Opposed: *Councillor Thorpe*

- b. Letter dated 2024-FEB-15 from Mayor Krog to the Honorable Sean Fraser, Minister of Housing, Infrastructure and Communities re: Request for Additional Funding Supports from the Federal Government, and the Minister's 2024-MAY-17 Response

**13. QUESTION PERIOD:**

Council received three questions from the public regarding agenda items.

**14. ADJOURNMENT:**

It was moved and seconded at 8:21 p.m. that the meeting adjourn. The motion carried unanimously.

---

MAYOR

CERTIFIED CORRECT:

---

CORPORATE OFFICER