

File/ Competition #	Department	Vendor Name	Transaction Description	Amount (Includes PST)	Reason/Comment
3426	Engineering & Public Works Engineering Projects	Aplin Martin Consultant Ltd.	Short term professional inspection services to backfill.	\$14,390.00 increase to previously reported \$32,310.00	A Notice of Intent to Direct Award was posted electronically and was not challenged. One with which staff have specialized training and/or expertise.
3386	Community Services Parks, Recreation and Culture	Sea Song Studio – Karita Sedun	Contractor delivered Parks, Recreation & Culture music program in 2023	\$12,008.38 increase to previously reported \$35,457.76	One with which staff have specialized training and/or expertise.
3599	Community Services Nanaimo Fire Rescue	Sprung Instant Structures Ltd.	Additional parts and inspection to maintain warranty on the sprung structure being relocated to Fire Station No. 2	\$36,165.90	To ensure compatibility with existing equipment, facilities or to maintain specialized products by the manufacturer or representative.
3051	Community Services Nanaimo Fire Rescue	MEDTEQ Solutions CA Ltd dba Vector Solutions	Learning Management System 2024 Annual Maintenance Fee	\$14,570.31	A Notice of Intent to Direct Award was posted electronically and was not challenged. Accumulated spend exceeds \$25k.
3253	Engineering & Public Works Water Resources	Kerr Wood Leidal Associates Ltd.	Prepare an updated Development Cost Change (DCC) Water Supply program and provide a cost estimate for Linley Valley Dam.	\$30,309.00	One with which staff have specialized training and/or expertise. Where there is demonstrated value to continue consultant services into the next project phase.

3319	Planning & Development Community Sustainability	BC Sustainable Energy Association	Interactive workshops and take home climate challenge for elementary and high school – Cool It! Program delivery.	\$20,000.00 increase to previously reported \$30,000.00	Where there is an absence of competition, and no acceptable alternative or substitute exists.
3462	Engineering & Public Works Facility Asset Planning	Colliers Project Leaders Inc	Facility Asset Management Strategy.	\$25,700.00 increase to previously reported \$47,696.25	One with which staff have specialized training and/or expertise.
3623A	Community Services Social Planning	Risebridge Society	Provision of enhanced warming center services as per Island Health funds.	\$50,000.00	One with which staff have specialized training and/or expertise. Where there is demonstrated value to continue services with the contracted service provider.
3623B	Community Services Social Planning	Nanaimo 7-10 Club Society	Provision of enhanced warming center services as per Island Health funds.	\$50,000.00	One with which staff have specialized training and/or expertise. Where there is demonstrated value to continue services with the contracted service provider.
3623C	Community Services Social Planning	Island Crisis Care Society	Provision of enhanced warming center services as per Island Health funds.	\$50,000.00	One with which staff have specialized training and/or expertise. Where there is demonstrated value to continue services with the contracted service provider.
2516	Engineering & Public Works Roads & Traffic Services	Narwhal MET LLC dba Weathernet	Detailed local weather forecasting for winter snow and ice control and	\$9,250.00	One with which staff have specialized training and/or expertise. Accumulated spend exceeds \$25k.

			summer construction for 2024.		
3593	Community Services Parks, Recreation and Culture and Police Services	GFL Environmental Services Inc.	Provision of as and when required in-ground outhouses, septic pump outs and grease disposal services to Jan 31, 2025.	\$55,494.00	One year contract to allow time for a market opportunity to be developed.
2816	Community Services Police Services	Cintas Canada Ltd	Weekly uniform rental and cleaning services 2022 to 2024.	\$31,008.96	Where there is demonstrated value to continue with the services for a set duration.
3626	Community Services Social Planning	First Unitarian Fellowship of Nanaimo	Show Program Services for 2024.	\$85,050.44	Not-for-profit award exempt from Trade Agreement requirements.
3646	Community Services Facility Parks Operations	Playteck Enterprises Inc.	Rotary Bowl repair.	\$58,000.00	To to maintain specialized products by the manufacturer or representative.
1113	Legislative Services	Nanaimo Community Archives	Archiving record services and assisting the public in finding records and research for 2024.	\$56,574.00	To maintain the specialized service and one with which staff have specialized training and/or expertise.
3648	Engineering & Public Works Roads & Traffic Services	Econolite Canada Inc.	Supply and deliver traffic signal cabinets and signal controllers.	\$74,006.47	To ensure compatibility with existing equipment, facilities and to maintain specialized products by the manufacturer or representative.
3210	Engineering & Public Works Facility Asset Planning	Prism Engineering (PUMA Utility Monitoring Inc)	One year extension to the existing contract that examines historical billing records, consolidation of	\$7,140.00	To ensure compatibility with existing equipment, facilities or to maintain specialized products by the

			consumption across sites, and benchmarking energy and emissions performance for City facilities.		manufacturer or representative. One with which staff have specialized training and/or expertise. Accumulated spend exceeds \$25k.
3509	Community Services Recreation & Culture	NW Fitness Experience Inc.	Scheduled maintenance and as required repairs for the Recreation Facility weight room equipment.	\$34,281.60	One with which staff have specialized training and/or expertise.
2840	Community Services Nanaimo Fire Rescue	SMZ Solutions Inc	Managed Cloud Server and maintenance fees for 2024 for moodle learning management system software for VIERA.	\$4,400.00	To maintain the specialized service and one with which staff have specialized training and/or expertise. Accumulated spend exceeds \$25k.
3527	Community Services Civic Facilities	RB Engineering Ltd.	Design Engineering Services for a replacement generator at 303 Prideaux Street.	\$30,000.00	One with which staff have specialized training and/or expertise.
3622	Corporate Services Community Development	Neilson Strategies Inc.	Municipal Regional District Tax (MRDT) Renewal professional consulting services.	\$50,800.00	One with which staff have specialized training and/or expertise. Where there is demonstrated value to continue consultant services into the next project phase.
3660	Engineering & Public Works Water Resources	Kerr Wood Leidal Associates Ltd.	Perform formal five year water audit to align with AWWA M36 standards. KWL also performed an audit in 2017.	\$39,896.00	One with which staff have specialized training and/or expertise. Where there is demonstrated value to continue consultant services into the next project phase.

3663	Engineering & Public Works	Dynamite Construction Ltd.	Victoria Road ground stabilization works.	\$96,466.00	One with which staff have specialized training and/or expertise. Urgently required on an emergency basis.
3643	Parks, Recreation & Culture	Lifesaving Society	Staff training, certification, and proprietary support materials for the Recreation swim program for 2024.	\$20,000.00	One with which staff have specialized training and/or expertise. Accumulated spend exceeds \$25k.
3665	Corporate Services Information Technology	Softchoice LP	Adobe Acrobat Licenses for 2019 to 2024.	\$62,163.54	To ensure compatibility with existing equipment, facilities or to maintain specialized products by the manufacturer or representative.
3658	Engineering & Public Works Engineering Projects	Kerr Wood Leidal Associates Ltd.	Wexford Subcatchment study engineering consulting services.	\$48,586.00	One with which staff have specialized training and/or expertise. Where there is demonstrated value to continue consultant services into the next project phase.
3672	Planning & Development Community Sustainability	Open Green Building Society	Building Benchmark BC consulting & services.	\$15,000.00	Where there is an absence of competition and no acceptable alternative or substitute exists. Accumulated spend exceeds \$25K.
3682	Community Services Recreation & Culture	Kirkwood Academy of Performing Arts	Provision of day camp services with semi-professional themed	One year estimate \$21,000.00	Application for services awarded through the Parks Recreation & Culture Activity Guide.

			acting, dancing and stage prop creation for 2024.		Accumulated spend exceeds \$25K.
3640	Community Services Recreation & Culture	North Island Tennis Academy	Tennis Lessons for 2024.	One year estimate \$47,000.00	Application for services awarded through the Parks Recreation & Culture Activity Guide. Accumulated spend exceeds \$25K.
3647	Engineering & Public Works Transportation	Bunt & Associates Engineering (BC) Ltd.	Conduct transportation consulting services to review and develop a strategy and guidelines for public end of trip cycling facilities.	\$22,800.00	One with which staff have specialized training and/or expertise.
3671	Planning & Development Development Engineering & Environmental Protection	Newcastle Engineering Ltd.	Complete a feasibility review of a sewer diversion downstream of a proposed subdivision.	\$27,900.00	One with which staff have specialized training and/or expertise.
2628	Corporate Services Information Technology	Docusign Inc.	Additional envelopes and support for the electronic signature software agreement.	\$17,515.12	One with which staff have specialized training and/or expertise. Accumulated spend exceeds \$25K.
3406	Community Services Nanaimo Fire Rescue	Herold Engineering Limited	Sprung Structure for Fire Station #2 Civil and Structural Engineering and Co-ordinating Registered Professional services.	\$23,250.00	One with which staff have specialized training and/or expertise. Where there is demonstrated value to continue consultant services into the next project phase.
3684	Engineering & Public Works Roads & Traffic Services	Econolite Canada Inc	Supply and deliver traffic signal cabinets and controllers.	\$69,414.15	To ensure compatibility with existing equipment, facilities or to maintain specialized products by the

			Manufacturer direct purchase.		manufacturer or representative.
3690	Community Services Recreation & Culture	Vibrant Studios	Contractor delivered Parks, Recreation & Culture dance program in 2024.	One year estimate \$18,000.00	One with which staff have specialized training and/or expertise.
3386	Community Services Recreation & Culture	Sea Song Studio – Karita Sedun	Contractor delivered Parks, Recreation & Culture music program in 2024.	One year estimate \$45,000.00	One with which staff have specialized training and/or expertise.
3688	Community Services Recreation & Culture	Vancouver Island University	Recreation Prescription program recruitment, training, consulting, program delivery, and evaluation services.	\$40,000.00	One with which staff have specialized training and/or expertise.