



PERMISSIVE TAX EXEMPTION Application

The City of Nanaimo recognized the significant value of volunteers, volunteer groups and agencies to the social, cultural, spiritual, educational and physical well-being of the community.

A Permissive Tax Exemption, pursuant to Section 224 of the *Community Charter*, is a means for Council to support organizations within the community that further Council's strategic goals and objectives.

APPLICANT INFORMATION

Contact Person: Marilyn Watson	Position: Administrator
Mailing Address: 418 D Fitzwilliam St	City: Nanaimo Postal Code: BC
Email: marilyn.watson@themenscentre.ca	Phone: 2507161551

PROPERTY INFORMATION

Civic Address: 418 Fitzwilliam St	Folio: 81129.000
Legal Description Lot: 6	Block: 32 Range:
Section: 1	Plan: 584 District: LD 32

Registered Owner (if different from applicant):

ORGANIZATION INFORMATION

Please complete a separate form for each property.

Organization Name: Nanaimo Men's Resource Centre

President Name: Yonas Jongkind	Phone: 2507161551
Is the Organization Registered under the BC Societies Act?	<input checked="" type="checkbox"/> Yes Registration No.: S0043685 <input type="checkbox"/> No
Is the Organization a Registered Charity?	<input checked="" type="checkbox"/> Yes Registration No.: BN87695 2110 <input type="checkbox"/> No
No. of Full-Time Staff: 0	No. of Part-Time Staff: 6
No. of Community Volunteers: 3	No. of Volunteer Hours per year: 416
No. of Members: 8	Membership Fee: \$10
No. of People Served last year: 242	Projected No. of People served this year: 437

Please provide a brief description of the goals and objectives of the organization:

PRINCIPAL USE OF PROPERTY

Please provide a brief description of the principal use of the property and how this use benefits the community:

Men's Centre has several counseling offices and a large meeting room for peer group meetings, workshops,

What charitable, philanthropic, or recreational services does your organization provide to the community?

The Men's Centre provides specialized counseling, coaching and advocacy services as well as peer groups

Is there a fee for any of the activities provided? Yes No. of Participants: varies No and workshops.

Please provide details of the fees for service in your organization:

Fee Type	Fee Amount	Description
Workshops	1st free	sliding scale based on income
Counseling	1st free	sliding scale based on income
Peer groups	1st free	sliding scale based on income

Is the organization foreseeing changes to the current programs and services provided? If yes, please explain.

COMMERCIAL ACTIVITY

Please provide a brief description of any commercial activities that your organization conducts on this property:

nil

LEASED SPACE

Please list below and attach a list of all lease agreements for any portion of the identified property that your organization rents or leases to another organization or individual:

we rent our lunch room to 2 mens groups \$120 per month + over eaters group \$60 per month. *counseling office \$350 per month.*

CATEGORY

Please select the applicable permissive tax exemption category for which you are applying. For further explanation of permissive tax exemption. For details, please see the Permissive Tax Exemption Policy.

- Athletic Club or Association Heritage Property Independent School – Acres: _____
- Non-Profit Organization Percentage of total services/programs to Nanaimo residents: _____%
- Place of Worship – Acres: _____ Service Club or Association Other: _____

SUPPORTING DOCUMENTATION

- Certificate of Good Standing as registered society per BC Registry Services
- Confirmation of charity status per CRA (if applicable)
- Financial Statement for most recent fiscal year
- Third-Party Agreements (if applicable) i.e. lease/rental for use of property
- Lease/Rental benefit letter if property not owned by Applicant (template available)

SIGNATURE

I am an authorized signing officer of the organization and I certify that the information given in this application is accurate and complete. Should a Permissive Tax Exemption be granted on the above listed property, I agree to the following terms:

- If the property is sold prior to the exemption expiration, the organization will remit to the City an amount equal to the taxes that would have otherwise been payable to the City by a non-exempt owner;
- The property use will be in compliance with all applicable municipal policies and bylaws; and
- The organization will publicly acknowledge the Permissive Tax Exemption by the City.

Yonas Jongkind

Executive Director

Name

Position

Yonas Jongkind

Sept 20/23

Signature

Date

Note: Completing this application does not guarantee approval. Your application will be reviewed, and you will be contacted.

NOTES

Application Deadline: June 30th.

Application must be submitted using this form. Please complete the form and submit the form, along with applicable supporting documentation, to the Finance Department:

Mail: Finance Department – Taxation: 455 Wallace Street, Nanaimo, BC V9R 5J6

Email: pte@nanaimo.ca

OFFICE USE ONLY

Application Received Date: _____

Application Status: Approved Denied – Reason: _____

Approval or Denial Letter Sent



**THE
KRISTO
ZORKIN
GROUP**

**ASSOCIATE
COMPANIES &
DEVELOPMENTS**

KGZ
DEVELOPMENT CORP.
THE ZORKIN GROUP
INC (USA)
FITZWILLIAM CENTRE
MITCHELL'S MARKET
FITZWILLIAM GATE
HERITAGE GATEWAY

WEBSITE:
WWW.ZORKIN.COM

TELEPHONE:
(250) 754-8787

MAIN FAX:
(250) 7542912

**THE ZORKIN BLOCK
418B FITZWILLIAM ST.
NANAIMO, BC
CANADA V9R 3A7**

E. & O. E.

September 20, 2023

Jamie Slater
Manager, Revenue Services
411 Dunsmuir Street
Nanaimo, BC V9R 5J6

Dear Mrs. Slater,

Re: Permissive Tax Exemption – Property Address

I am writing to inform you that KGZ Development Corp. has entered into a Lease Agreement with The Men's Centre for the term of 3 years. The organization occupies approx. 19% of the property defined below:

Folio: 81129.000
Legal: Lot 6, Block 32, Section 1, Plan 584, LD 32
PID: 007-799-292

It is my understanding that The Men's Centre has applied for property tax relief through the Permissive Tax Exemption program with the City of Nanaimo. In the event that the above-mentioned organization is granted a tax exemption, the entirety of such exemption will be passed on to the benefit of the above-mentioned organization.

If you require further information on this matter, please contact me via email at monicab@zorkin.com or phone at 250-754-8787 ext 200.

Sincerely,

Monica Briggs
Property & Leasing Manager, KGZ Development Corp.
418B Fitzwilliam Street
Nanaimo, BC V9R 3A7



NUMBER: S-43685

SOCIETY ACT

CERTIFICATE OF INCORPORATION

I Hereby Certify that

NANAIMO MEN'S RESOURCE CENTRE

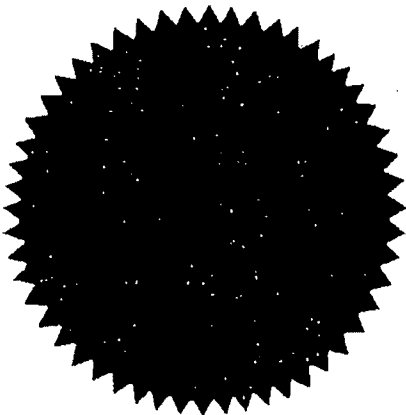
has this day been incorporated under the *Society Act*

Issued under my hand at Victoria, British Columbia

on September 18, 2001

A handwritten signature in cursive script that reads "J. Powell".

JOHN S. POWELL
Registrar of Companies
PROVINCE OF BRITISH COLUMBIA
CANADA





CERTIFIED COPY
Of a document filed with the
Province of British Columbia
Registrar of Companies

T.K. Sparks
T.K. SPARKS

STATEMENT OF DIRECTORS AND REGISTERED OFFICE

BC Society • Societies Act

NAME OF SOCIETY: **NANAIMO MEN'S RESOURCE CENTRE**

Incorporation Number: S0043685
Business Number: 87695 2110 BC0001
Filed Date and Time: July 12, 2023 02:14 PM Pacific Time

REGISTERED OFFICE ADDRESS INFORMATION

Delivery Address:

418D FITZWILLIAM STREET
NANAIMO BC V9R 3A1

Mailing Address:

418D FITZWILLIAM STREET
NANAIMO BC V9R 3A1

DIRECTOR INFORMATION

Last Name, First Name Middle Name:

RICHARDSON, JIM

Delivery Address:

[REDACTED]

Last Name, First Name Middle Name:

TOLMIE, BOB

Delivery Address:

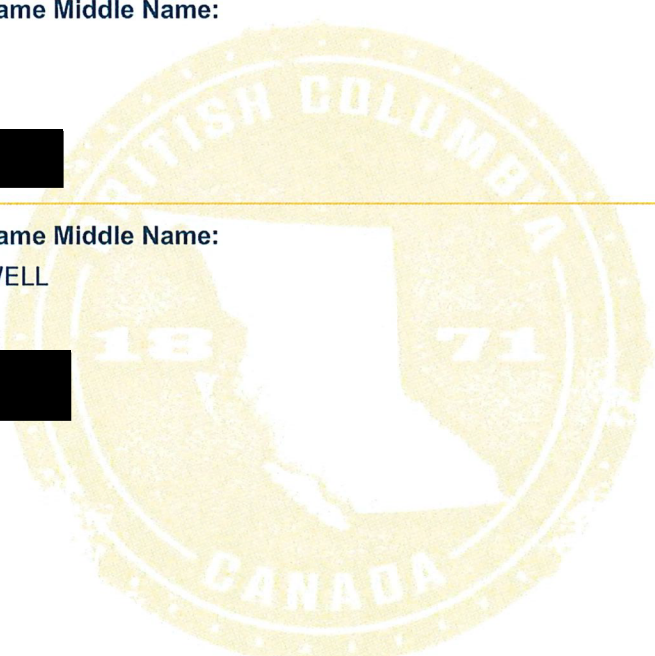
[REDACTED]

Last Name, First Name Middle Name:

WALKER, CRESSWELL

Delivery Address:

[REDACTED]



**NANAIMO MEN'S RESOURCE CENTRE
FINANCIAL INFORMATION
OCTOBER 31, 2022**

NANAIMO MEN'S RESOURCE CENTRE
FINANCIAL INFORMATION
OCTOBER 31, 2022

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COMPILATION ENGAGEMENT REPORT

To the management of
Nanaimo Men's Resource Centre

On the basis of information provided by management, we have compiled the statement of financial position of Nanaimo Men's Resource Centre as at October 31, 2022, the statements of operations and changes in net assets for the year then ended, and note 1, which describes the basis of accounting applied in the preparation of the compiled financial information ("financial information").

Management is responsible for the accompanying financial information, including the accuracy and completeness of the underlying information used to compile it and the selection of the basis of accounting.

We performed this engagement in accordance with Canadian Standard on Related Services (CSRS) 4200, Compilation Engagements, which requires us to comply with relevant ethical requirements. Our responsibility is to assist management in the preparation of the financial information.

We did not perform an audit engagement or a review engagement, nor were we required to perform procedures to verify the accuracy or completeness of the information provided by management. Accordingly, we do not express an audit opinion or a review conclusion, or provide any form of assurance on the financial information.

Readers are cautioned that the financial information may not be appropriate for their purposes.

Nanaimo, BC
April 20, 2023



M Graham & Associates Inc.
Chartered Professional Accountants

NANAIMO MEN'S RESOURCE CENTRE
STATEMENT OF OPERATIONS
FOR THE YEAR ENDED OCTOBER 31, 2022

	2022	2021
REVENUES	\$ 216,868	\$ 323,363
EXPENDITURES		
Wages and benefits	126,602	145,201
Donations in kind and volunteer labour	87,725	22,620
Consulting fees	24,302	27,801
Rent	22,063	21,371
Computer and technology expense	14,172	16,090
Professional fees	6,646	5,189
Program supplies	5,998	9,739
Telephone and utilities	5,768	6,828
Office	2,957	4,877
Insurance	2,326	2,183
Amortization	1,416	1,272
Advertising and promotion	402	290
Interest and bank charges	337	836
Repairs and maintenance	310	12,268
Business licenses, dues and memberships	240	724
Vehicle	204	518
Staff training	134	-
Travel	72	255
Volunteer appreciation	25	221
Commissions	-	33
	301,699	278,316
EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES	\$ (84,831)	\$ 45,047

The accompanying notes are an integral part of this financial information

NANAIMO MEN'S RESOURCE CENTRE
STATEMENT OF CHANGES IN NET ASSETS
FOR THE YEAR ENDED OCTOBER 31, 2022

	2022	2021
BALANCE, beginning of year	\$ 132,659	\$ 87,612
EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES	<u>(84,831)</u>	<u>45,047</u>
BALANCE, end of year	<u>\$ 47,828</u>	<u>\$ 132,659</u>

The accompanying notes are an integral part of this financial information

NANAIMO MEN'S RESOURCE CENTRE
STATEMENT OF FINANCIAL POSITION
OCTOBER 31, 2022

	2022	2021
ASSETS		
CURRENT ASSETS		
Cash and cash equivalents	\$ 50,713	\$ 124,538
Accounts receivable	-	5,808
Prepaid expenses	1,396	1,559
GST receivable	3,996	4,340
	<hr/>	<hr/>
	56,105	136,245
PROPERTY, PLANT AND EQUIPMENT (Note 2)	<hr/>	<hr/>
	1,767	3,183
	<hr/>	<hr/>
	\$ 57,872	\$ 139,428
	<hr/>	<hr/>
LIABILITIES		
CURRENT LIABILITIES		
Accounts payable and accrued liabilities	\$ 8,121	\$ 4,678
Government remittances	1,923	2,091
	<hr/>	<hr/>
	10,044	6,769
NET ASSETS	<hr/>	<hr/>
	47,828	132,659
	<hr/>	<hr/>
	\$ 57,872	\$ 139,428
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The accompanying notes are an integral part of this financial information

NANAIMO MEN'S RESOURCE CENTRE
SCHEDULE OF REVENUES
FOR THE YEAR ENDED OCTOBER 31, 2022

	2022	2021
BC gaming and raffle income	\$ 110,001	\$ 110,044
Donations in kind - goods and services	66,200	5,200
Donations in kind - volunteer labour	21,580	17,420
Small non-government grants	9,000	29,500
Donations	7,981	9,745
Miscellaneous revenue	1,559	160
City of Nanaimo - Hub City soap box	500	-
Government subsidies and grants	47	126,294
New Horizons for seniors	-	25,000
	<hr/>	<hr/>
	\$ 216,868	\$ 323,363
	<hr/>	<hr/>

NANAIMO MEN'S RESOURCE CENTRE
NOTES TO THE FINANCIAL INFORMATION
FOR THE YEAR ENDED OCTOBER 31, 2022

GENERAL INFORMATION

Nanaimo Men's Resource Centre is a not-for-profit organization incorporated under the Societies Act of British Columbia on September 18, 2001. The Society was formed to provide support and education programs to men and their families.

The Society is exempt from income tax as a not for profit organization.

Readers are cautioned that compiled financial information is different from a complete set of financial statements. Compiled financial information comprises schedules of financial information and does not require that any notes to the financial statements nor a statement of cash flows be presented. The compiled financial information is prepared under the basis of accounting described below and is not prepared under any accounting framework. The notes contained herein are for clarification purposes only and no inference should be drawn as to adequacy or completeness.

1. BASIS OF ACCOUNTING

The basis of accounting applied in the preparation of the financial information is on the historical cost basis, reflecting cash transactions with the addition of:

- ♦ property, plant and equipment amortized on the same basis as for income tax
- ♦ accounts payable and accrued liabilities

2. PROPERTY, PLANT AND EQUIPMENT

	Cost	Accumulated amortization	2022 Net book value	2021 Net book value
Office equipment	\$ 23,595	\$ 22,635	\$ 960	\$ 1,342
Computer equipment	15,662	14,855	807	1,841
	<u>\$ 39,257</u>	<u>\$ 37,490</u>	<u>\$ 1,767</u>	<u>\$ 3,183</u>

Amortization for the year amounted to \$1,416 (2021 - \$1,272).