



MINUTES
REGULAR COUNCIL MEETING

Monday, November 6, 2023, 5:00 P.M.
SHAW AUDITORIUM, VANCOUVER ISLAND CONFERENCE CENTRE
80 COMMERCIAL STREET, NANAIMO, BC

- Members: Mayor L. Krog, Chair
Councillor S. Armstrong (arrived 7:00 p.m.)
Councillor T. Brown
Councillor H. Eastmure
Councillor B. Geselbracht
Councillor P. Manly
Councillor J. Perrino* (joined 7:00 p.m.)
Councillor I. Thorpe (arrived 7:33 p.m.)
- Absent: Councillor E. Hemmens
- Staff: D. Lindsay, Chief Administrative Officer
B. Sims, General Manager, Engineering and Public Works
T. Doyle, Fire Chief
B. Corsan, Director, Corporate and Business Development
J. Holm, Director, Planning and Development
L. Mercer, Director, Finance
J. Van Horne, Director, Human Resources
S. Gurrie, Director, Legislative Services
N. Sponaule, Communications Advisor
J. Tonella, Steno, Legislative Services
J. Vanderhoef, Recording Secretary

1. CALL THE MEETING TO ORDER:

The Regular Council Meeting was called to order at 5:00 p.m.

* Denotes electronic meeting participation as authorized by "Council Procedure Bylaw 2018 No. 7272"

2. PROCEDURAL MOTION:

It was moved and seconded that the meeting be closed to the public in order to deal with agenda items under the *Community Charter*:

Section 90(1) A part of a Council meeting may be closed to the public if the subject matter being considered relates to or is one or more of the following:

- (a) personal information about an identifiable individual who holds or is being considered for a position as an officer, employee or agent of the municipality or another position appointed by the municipality;
- (c) labour relations or other employee relations;
- (e) the acquisition, disposition or expropriation of land or improvements, if the Council considers that disclosure could reasonably be expected to harm the interests of the municipality; and,
- (g) litigation or potential litigation affecting the municipality.

The motion carried unanimously.

Council moved In Camera at 5:01 p.m.

Council moved out of In Camera at 6:15 p.m.

Council recessed the Open Meeting at 6:15 p.m.

Council reconvened the Open Meeting at 7:00 p.m.

Councillor Armstrong entered the Shaw Auditorium at 7:00 p.m.

Councillor Perrino joined the meeting electronically at 7:00 p.m.

3. INTRODUCTION OF LATE ITEMS:

- (a) Agenda Item 11.b.1 Carolina Ibarra, Ian Scott, Kayla Lilledahl, Pacifica Housing, re: Letter of Support from City of Nanaimo - Add Correspondence dated 2023-OCT-31 re: Letter of Support from City of Nanaimo.
- (b) Add Agenda Item 11(c) – Delegation from David Brooks, Board Chair, and Tinny Lalli, Development Consultant, Ballenas Housing Society, re: Letter of Support.
- (c) Agenda Item 12(a) - Add report titled Nanaimo Fire and Rescue Medical Incident Cost Recovery.

- (d) Agenda Item 13 Bylaws - Add the following bylaws:
 - "Zoning Amendment Bylaw 2023 No. 4500.209"
 - "Highway Closure and Dedication Removal Bylaw 2023 No. 7364"
- (e) Add Agenda Item 15(a) Woodgrove Senior Citizens Housing Society request for letter of support from City of Nanaimo.

4. APPROVAL OF THE AGENDA:

It was moved and seconded that the Agenda, as amended, be adopted. The motion carried unanimously.

5. ADOPTION OF THE MINUTES:

It was moved and seconded that the Minutes of the Regular Council Meeting held in the Shaw Auditorium, Vancouver Island Conference Centre, 80 Commercial Street, Nanaimo, BC, on Monday, 2023-OCT-16, at 4:30 p.m. be adopted as circulated. The motion carried unanimously.

6. MAYOR'S REPORT:

Mayor Krog advised of the following:

- City is seeking application for the 2024 Social Planning Grants. The deadline for applications is 12 p.m. on 2023-NOV-14
- Work continues on East Wellington Road and the Midtown Water Supply Project. The project timeline has been extended into December due to hard rock where the piping is to be installed
- The City is seeking nominations for the 2024 Culture Awards: Excellence in Culture, Honour in Culture, and Emerging Cultural Leader. The deadline for submissions is 2024-JAN-28
- Visitors to Bowen Park can now enjoy a new temporary art project (by artist Curtis Grahauer) which follows the dynamic changes of the Millstone River
- The City is seeking feedback on accessibility and inclusion. Feedback can be submitted via an online form or by phone
- The City and Regional District of Nanaimo have been awarded a grant to support the Woodgrove Area becoming a complete community
- Remembrance Day is on Saturday, November 11th. Please take time to recognize and remember the sacrifices of soldiers in times of war

7. RISE AND REPORT:

a. Council Appointment to Design Advisory Panel 2024

The Mayor advised that during the 2023-OCT-16 In Camera Council Meeting, Council appointed Councillor Eastmure as the member and Councillor Perrino as the alternate to the Design Advisory Panel for a one-year term to expire on December 31, 2024.

8. PRESENTATIONS:

a. Public Works Association of BC 2023 Awards

Mayor Krog and Meryl Heinz, President, Public Works Association of BC, presented the Public Works Association of BC 2023 Awards. Meryl Heinz provided an overview of the three awards being presented to the City of Nanaimo and Public Works staff members.

Mike Anderson, City of Nanaimo, was recognized for his exemplary leadership and mentorship skills and received the Public Works Association of BC Out Standing Public Works Employee award.

Micheal Olson, City of Nanaimo, was recognized for his passion and enthusiasm and received the Public Works Association of BC Emerging Leader of the Year award.

The City of Nanaimo was recognized with the Project of the Year award for the Bowen Park Trail and Utility Upgrade project.

9. COMMITTEE MINUTES:

The following Committee Minutes were received:

- The minutes of the Governance and Priorities Committee Meeting held in the Shaw Auditorium, Vancouver Island Conference Centre, 80 Commercial Street, Nanaimo, BC, on Monday, 2023-JUL-17 at 1:00 p.m.
- The minutes of the Finance and Audit Committee Meeting held in the Shaw Auditorium, Vancouver Island Conference Centre, 80 Commercial Street, Nanaimo, BC, on Wednesday, 2023-SEP-13 at 9:00 a.m.
- The minutes of the Finance and Audit Committee Meeting held in the Shaw Auditorium, Vancouver Island Conference Centre, 80 Commercial Street, Nanaimo, BC, on Wednesday, 2023-OCT-18 at 9:00 a.m.

- The minutes of the Governance and Priorities Committee Meeting held in the Shaw Auditorium, Vancouver Island Conference Centre, 80 Commercial Street, Nanaimo, BC, on Monday, 2023-OCT-23 at 1:01 p.m.

10. CONSENT ITEMS:

It was moved and seconded that the following items be adopted by consent:

a. Finance and Audit Committee Meeting 2023-OCT-18

1. 2024 Project Contingency Allocation

That Council:

1. Direct Staff to add a \$870,000 project contingency budget for 2024 to the 2024 – 2028 Provisional Financial Plan funded from 2023 surplus; and,
2. Direct Staff to incorporate the new approach to project contingencies in future Financial Plans.

2. British Columbia Social Procurement Initiative

That the Mayor, on behalf of Council, sign the British Columbia Social Procurement Initiative letter to be sent to the Province of BC in support of grant funding.

3. Debt Management Policy

That Council adopt the COU-234 Debt Management Policy as attached to the report titled “Debt Management Policy” dated 2023-OCT-18.

4. Meal Program Funding Options

That Council:

1. Allocate \$60,000 to extend the existing Breakfast Meal Program contract to 2023-DEC-31, funded by \$52,880 from the Daytime Resource Centre project and \$7,120 from the Strategic Infrastructure Reserve Fund; and,
2. Direct Staff to bring forward a report to Council in December 2023 with the outcome of the Reaching Home Designated Funding Program and the responses received from the Minister of Social Development and Poverty Reduction and the Minister of Housing.

b. Governance and Priorities Committee Meeting 2023-OCT-23

1. Nanaimo 2023-24 Warming Centre Recommendations

That Council release a statement stating the City's need and Council's desire to advocate for funding and let service providers know of the need for warming centres.

2. Public Safety Committee Terms of Reference

That Council adopt the Terms of Reference for a Public Safety Committee (as attached to the report dated 2023-OCT-23, titled "Public Safety Committee Terms of Reference") and direct staff to commence with advertising for membership.

The motion carried unanimously.

c. Separately Addressed Consent Items

1. Finance and Audit Committee Meeting 2023-OCT-18

1.1 Growing Communities Fund Allocations

It was moved and seconded that Council direct Staff:

1. to amend the 2023 – 2027 Financial Plan to allocate \$3,985,000 from the Growing Communities Reserve Fund to increase the budget for Commercial Street Phase 1 in 2023 and accelerate Commercial Street Phase 2 - Skinner to Bastion, to 2023; and,
2. to allocate the Growing Communities Fund monies to the following projects as part of the 2024 – 2028 Financial Plan:
 1. Maffeo Sutton Park Washrooms \$3,000,000
 2. Land Purchase – South End Community Centre \$2,500,000
 3. Westwood Lake Park Improvements - Phase 2 \$1,180,000

The motion carried.

Opposed: *Councillor Brown*

11. DELEGATIONS:

- a. Michael Bassili, Louis James, Caelen Middleton and Derek Menard re: Strong Towns Nanaimo

Michael Bassili, Louis James, Caelen Middleton and Derek Menard provided a PowerPoint presentation regarding Strong Towns Nanaimo. Highlights included:

- Passionate citizens advocating for a shift in urban design
- Strong Towns reduces urban sprawl and promotes inclusive mixed-use zoning
- Strong Towns core tenets: Oppose auto-oriented development patterns, educate public on safe street design, advocate for complete streets, promote community housing and land for community benefit, advocate for increased public transit investment

- b. Carolina Ibarra, Ian Scott, Kayla Lilledahl, Pacifica Housing, re: Letter of Support from City of Nanaimo

Carolina Ibarra, Ian Scott, Kayla Lilledahl, Pacifica Housing, provided a PowerPoint presentation regarding proposed redevelopment of 309 Hillcrest Avenue and requested Council's support for an application to the BC Housing Community Housing Fund.

- c. David Brooks, Board Chair, Tinny Lalli, Development Consultant, Ballenas Housing Society, re: Letter of Support

David Brooks, Board Chair, and Tinny Lalli, Development Consultant, Ballenas Housing Society, provided a PowerPoint presentation regarding redevelopment of 11 Buttertubs Drive and requested Council's support for an application to the BC Housing Community Housing Fund.

12. REPORTS:

- a. Nanaimo Fire and Rescue Medical Incident Cost Recovery

Introduced by Tim Doyle, Fire Chief.

- Nanaimo Fire Rescue (NFR) has been providing prehospital care for decades which is a common model in Canada and the United States
- It is the responsibility of the Provincial Government to provide prehospital care under the *Emergency Health Act*
- Council has the ability to provide these services under the *Community Charter*

- In 2019 Council approved enhancing services to the emergency medical responder level which is scheduled to complete in 2025
- NFR respond to high acuity calls (immediately life threatening or time critical)
- NFR responds to low-acuity calls if BC Ambulance Services are delayed

Councillor Thorpe entered the Shaw Auditorium at 7:33 p.m.

- Provided statistics regarding calls responded to in recent years
- Noted a drastic increase in drug overdose calls
- Currently approximately 1,500 calls related to overdoses in 2023
- Costs associated with responding to low acuity calls would be approximately \$82,121 (including wages) and if all medical calls are included the number would be \$591,954 (including wages)
- Anticipating calls will continue to increase
- No mechanism in place currently to bill the Province for medical calls
- Option for Council to solicit the Province to develop a funding model to compensate fire departments for providing pre-hospital care/medical incident response services

b. Development Variance Permit Application No. DVP456 - 113 Pirates Lane

Introduced by Jeremy Holm, Director, Planning and Development.

Councillor Manly vacated the Shaw Auditorium at 8:14 p.m.

Mayor Krog requested that Council hear anyone wishing to speak with respect to Development Variance Permit Application No. DVP456 – 113 Pirates Lane.

No one in attendance wished to speak with respect to DVP456 – 113 Pirates Lane.

It was moved and seconded that Council issue Development Variance Permit No. DVP456 for a proposed addition to a single residential dwelling at 113 Pirates Lane with a variance as outlined in the “Proposed Variance” section of the Staff Report dated 2023-NOV-06. The motion carried unanimously.

Councillor Manly returned to the Shaw Auditorium at 8:15 p.m.

c. Development Permit Application No. DP1277 - 1588 Boundary Crescent

Introduced by Jeremy Holm, Director, Planning and Development.

It was moved and seconded that Council issue Development Permit No. DP1277 for a mixed-use development at 1588 Boundary Crescent with variances as outlined in the “Proposed Variances” section of the Staff Report dated 2023-NOV-06. The motion carried unanimously.

d. Development Permit Application No. DP1300 - 3612 Island Highway North

Introduced by Jeremy Holm, Director, Planning and Development.

It was moved and seconded that Council issue Development Permit No. DP1300 for an automobile sales and service development at 3612 Island Highway North with variances as outlined in the “Proposed Variances” section of the Staff Report dated 2023-NOV-06. The motion carried.

Opposed: *Councillor Eastmure*

e. Development Permit Application No. DP1305 - 4745 Ledgerwood Road

Introduced by Jeremy Holm, Director, Planning and Development.

It was moved and seconded that Council issue Development Permit No. DP1305 for overheight retaining walls at 4745 Ledgerwood Road with variances as outlined in the “Proposed Variances” section of the Staff Report dated 2023-NOV-06. The motion carried unanimously.

f. Rezoning Application No. RA483 - 2265 Ashlee Road

Introduced by Jeremy Holm, Director, Planning and Development.

It was moved and seconded that “Zoning Amendment Bylaw 2023 No. 4500.217” (to rezone 2265 Ashlee Road from Single Dwelling Residential [R1A] to Duplex Residential [R4]) pass first reading. The motion carried unanimously.

It was moved and seconded that “Zoning Amendment Bylaw 2023 No. 4500.217” pass second reading, and that Council direct Staff to secure the conditions related to “Zoning Amendment Bylaw 2023 No. 4500.217” as outlined in the “Conditions of Rezoning” section of the Staff Report dated 2023-NOV-06 should Council support the bylaw at third reading]. The motion carried unanimously.

13. BYLAWS:

- a. "Highway Closure Dedication Removal of Melideo Road and a Portion of Old Victoria Road Bylaw 2023 No 7367"

It was moved and seconded that "Highway Closure and Dedication Removal Bylaw 2023 No. 7367" (to provide for highway closure and dedication removal of a portion of Melideo Road and portion of Old Victoria Road adjacent to 1044 and 1048 Old Victoria Road) pass third reading. The motion carried unanimously.

- b. "Harewood Centennial Turf Fields Reserve Fund Bylaw 2023 No. 7369"

It was moved and seconded that "Harewood Centennial Turf Fields Reserve Fund Bylaw 2023 No. 7369" (To establish a Harewood Centennial Turf Fields Reserve Fund) be adopted. The motion carried.

Opposed: *Councillor Brown*

- c. "Zoning Amendment Bylaw 2023 No. 4500.209"

It was moved and seconded that "Zoning Amendment Bylaw 2023 No. 4500.209" (to rezone 355 Nicol Street with site-specific density and height provisions within the Community Service One [CS1] zone) be adopted. The motion carried unanimously.

- d. "Highway Closure and Dedication Removal Bylaw 2023 No. 7364"

It was moved and seconded that "Highway Closure and Dedication Removal Bylaw 2023 No. 7364" (a bylaw to provide for highway closure and dedication removal of an unnamed laneway between 334 and 364 Haliburton Street) be adopted. The motion carried unanimously.

14. OTHER BUSINESS:

- a. Requests for letter of support from City of Nanaimo

It was moved and seconded that the Mayor, on behalf of Council, provide letters of support to the Ballenas Housing Society, Pacifica Housing, and Woodgrove Senior Citizens Housing Society, for their respective applications to the BC Housing, Community Housing Fund. The motion carried unanimously.

15. QUESTION PERIOD:

Council received no questions from the public regarding agenda items.

16. ADJOURNMENT:

It was moved and seconded at 8:34 p.m. that the meeting adjourn. The motion carried unanimously.

MAYOR

CERTIFIED CORRECT:

CORPORATE OFFICER