

MINUTES
FINANCE AND AUDIT COMMITTEE MEETING
SHAW AUDITORIUM, VANCOUVER ISLAND CONFERENCE CENTRE,
80 COMMERCIAL STREET, NANAIMO, BC
WEDNESDAY, 2023-SEP-13, AT 8:59 A.M.

Present: Mayor L. Krog, Chair
Councillor H. Eastmure (arrived 9:01 a.m.)
Councillor B. Geselbracht (arrived 9:00 a.m.)
Councillor E. Hemmens
Councillor P. Manly
Councillor J. Perrino
Councillor I. Thorpe

Absent: Councillor S. Armstrong
Councillor T. Brown

Staff: R. Harding, A/CAO, General Manager, Parks, Recreation and Culture
D. Lindsay, General Manager, Development Services/Deputy Chief
Administrative Officer
B. Sims, General Manager, Engineering and Public Works
B. Corsan, Director, Corporate and Business Development
A. Groot, Director, Facilities and Parks Operations
L. Mercer, Director, Finance
D. Osborne, Director, Recreation and Culture
P. Rosen, Director, Engineering
W. Fulla, Deputy Director, Finance
D. Johnston, Manager, Recreation Services
B. Miller, Manager, Fleet Operations
J. Slater, Manager, Finance
J. Matheson, Acting Manager, Accounting Services
C. Dal-Santo, Project Accountant
C. Wood, Social Planner
S. Gurrie, Director, Legislative Services
N. Sponaugle, Communications Advisor
K. Lundgren, Recording Secretary
J. Tonella, Recording Secretary

1. CALL THE FINANCE AND AUDIT COMMITTEE MEETING TO ORDER:

The Finance and Audit Committee Meeting was called to order at 8:59 a.m.

Councillor Geselbracht entered the Shaw Auditorium at 9:00 a.m.

Councillor Eastmure entered the Shaw Auditorium at 9:01 a.m.

2. INTRODUCTION OF LATE ITEMS:

- a) Agenda item 6(h) Nanaimo Area Land Trust Funding – Add Delegation from Paul Chapman, Nanaimo Area Land Trust

3. APPROVAL OF THE AGENDA:

It was moved and seconded that the Agenda, as amended, be adopted. The motion carried unanimously.

4. ADOPTION OF THE MINUTES:

It was moved and seconded that the Minutes of the Finance and Audit Committee Meeting held in the Shaw Auditorium, Vancouver Island Conference Center, 80 Commercial Street, Nanaimo, BC, on Wednesday, 2023-JUL-19 at 9:00 a.m. be adopted as circulated. The motion carried unanimously.

5. REPORTS:

(a) Nanaimo Youth Resilience Grants 2023

Introduced by Dale Lindsay, General Manager, Development Services/Deputy CAO.

- The grant program consists of money that was received under the Public Safety Canada's Building Safer Communities Fund
- This is a joint initiative between Community Planning and Parks, Recreation, and Culture

Christy Wood, Social Planner, provided a PowerPoint presentation. Highlights included:

- In May 2022, the City was allocated \$1.8 million from Public Safety Canada to develop and implement a strategic plan to address gun and gang violence in the City of Nanaimo
- City Staff, as well as consultants with the Network on Crime Prevention, presented to Council a strategic three-year plan called the Nanaimo Youth Resilience Strategy (NYRS) to prevent youth from engaging in gun and gang violence
- The Nanaimo Youth Resilience Strategy includes six focus areas:
 - Safe Youth Gathering Spaces
 - Youth Outreach
 - Connecting Youth To Land And Water Through Snawaylth (Teachings)
 - Youth Mentoring Programs
 - Enhancing Existing Programs
 - Media & Communications
- In June 2023, Council directed Staff to proceed with a three-year contribution agreement with Public Safety Canada and to use the Building Safer Communities Fund to implement the NYRS, including the key focus areas
- On 2023-JUL-10, the City launched the Nanaimo Youth Resilience Grant Application process which included launching a web page, email to update community agencies and an information session
- There were 23 applications received by the August 14 closing date

- On 2023-JUN-28, The Nanaimo Youth Resilience Strategy Steering Committee developed evaluation criteria and a committee to evaluate grant applications
- The Evaluation Committee consisted of Steering Committee members who did not submit a grant application, sector representation from Parks, Recreation and Culture, and the business community
- Applications were scored based on relevance, accessibility, equity, impact, efficiency, and sustainability, and the applications with the highest score were selected by the Evaluation Committee and presented to the Steering Committee for consideration
- Based on the evaluations, the Steering Committee is recommending that \$1,611,149 be allocated over the next three years from 2023-OCT-01 to 2026-MAR-31 for NYRS programs
- Successful applicants will be asked to enter into a service agreement with the City and funds will be distributed bi-annually starting 2023-OCT-01
- To ensure the City is meeting funding agreements with Public Safety Canada, service agencies will receive funds in advance every six months once the report requirements for the prior period are received
- Grant applicants, the Steering Committee and the Evaluation Committee worked to promote partnerships and coordinate programs to ensure activities were aligned, as well as reduce any overhead costs
- Safe youth gathering spaces have the highest impact for youth at risk; however, it requires the most effort
- The six proposed locations for the safe youth gathering spaces are located in the north, central and south ends of the City with two locations targeting youth 11-13 years of age

Committee and Staff discussion took place. Highlights included:

- Partnerships established with staff from School District 68 (SD68), City Staff and non-profit organizations
- SD68 bringing outside agencies to partner and provide programs within the school spaces
- Inputs and outputs will be measured to report back to Public Safety Canada as there are strict expenditure guidelines
- Applicants that were not accepted are encouraged to apply for a social planning grant
- The City using the proposed funding for Parks, Recreation & Culture Youth Initiatives to enhance existing programs for youth and expand their hours and age groups
- This funding could assist with the expansion of the Recreation Prescription Program which was a pilot project with Vancouver Island University in 2018
- The Central Vancouver Island Multicultural Society will be offering workshops within the existing Safe Youth Gathering Spaces as well as the Nanaimo Rugby Club who will be working with the schools
- The City was able to leverage funds and provide over \$1.6 million in direct programming, including the work Parks, Recreation and Culture are doing with the youth space and Recreation Prescription Project

It was moved and seconded that the Finance and Audit Committee recommend that Council approve a total of \$1,611,149 of Public Safety Canada's Building Safer Communities Funds to be distributed between 2023-OCT-01 and 2026-MAR-31 as follows:

- a) Big Brothers Big Sisters - \$80,000
Project: Mindful Mentoring – Nurturing Resilience in Youth
- b) BGC Central Vancouver Island - \$177,386
Project: Nanaimo South Youth Hub
- c) Central Vancouver Island Multicultural Society - \$177,386
Project: Connections
- d) City of Nanaimo - \$201,425
Project: Parks, Recreation & Culture Youth Initiatives
- e) Nanaimo Foodshare - \$84,952
Project: Food for Youth
- f) Nanaimo Hornets Rugby Club - \$90,000
Project: RugbyWorks
- g) School District 68 - \$500,000
Project: Uy' Sqwalawun (Good Heart & Mind)
- h) Snuneymuxw First Nation - \$300,000
Project: Space for Youth Resiliency & Snawaylth

The motion carried unanimously.

(b) Consideration of Other Grants

Introduced by Laura Mercer, Director, Finance.

Jamie Slater, Manager, Finance, spoke regarding the requested funding from The Nanaimo Minor Baseball Association and The Nanaimo Food Share Society and the City's Other Grant's Budget. Highlights included:

- The City received two separate applications under the City of Nanaimo's Other Grants Program
- The Nanaimo Minor Baseball Association requested funding of \$5,000 to host the 15U AA Provincials for summer 2024
- Last year the City awarded a \$5,000 grant to host the 13U AA Provincials from the Emergency Funding Category of Other Grants Program
- Staff recommend Council deny the other grant request as the Other Grants Program is not generally intended to provide annual funding for sport hosting events and because the Other Grants budget has been fully expended for the year
- The Nanaimo Food Share Society has requested assistance with the Beban Centennial Building facility rental cost

- The Nanaimo Food Share Society has a team of volunteers that run the Good Food Box Program that prepares bags of fresh produce to be distributed to those in need across the city
- The Nanaimo Food Share Society has asked for an in-kind grant of approximately \$6,650 to help with the increased rental costs of the facility
- The Other Grants budget has been fully expended this year; however, if Council wished to support this request, the Strategic Infrastructure Fund could be used
- The projected closing balance of the Strategic Infrastructure Reserve is \$1.794 million

Committee and Staff discussion took place. Highlights included:

- Concerns regarding precedence being set and other groups/organizations using the Centennial Building
- Sports tournaments bring a lot of activity into the community and support tourism, hotels, restaurants and gas stations
- Supporting The Nanaimo Food Share Society being consistent with the City's priorities around food security
- Clarification regarding a rental cost increase impacting Nanaimo Food Share Society and other groups renting City facilities
- Approximately 95% of user groups renting the City facilities provide non-profit services and providing a grant to Nanaimo Food Share Society would set a precedence
- Issues of fairness and following policies

It was moved and seconded that the Finance and Audit Committee recommend that Council:

1. Deny an 'Other Grant' in the amount of \$5,000 to support the hosting of the 15U AA Provincials Tournament held in Nanaimo.
2. Award an in-kind facility rental "Other Grant" with an estimated value of \$6,650 to the Nanaimo Foodshare Society, funded from the Strategic Infrastructure Reserve Fund.

The motion was defeated.

Opposed: Mayor Krog, Councillors Hemmens, Manly, Perrino and Thorpe

It was moved and seconded that the Finance and Audit Committee recommend that Council:

1. Deny an "Other Grant" in the amount of \$5,000 to support the hosting of the 15U AA Provincials baseball tournament held in Nanaimo.
2. Deny an in-kind facility rental "Other Grant" with an estimated value of \$6,650 to the Nanaimo Foodshare Society.

The motion carried.

Opposed: Councillor Eastmure

(c) Consideration of New Permissive Tax Exemption Applications

Introduced by Laura Mercer, Director, Finance.

Jamie Slater, Manager, Finance, provided information on the two Permissive Tax Exemption (PTE) applications that are not related to housing. Highlights included:

- The Canadian Mental Health Association is currently operating an overdose prevention site at 250 Albert Street
- Last year, the City gave 250 Albert Street a partial permissive tax exemption; however, a full exemption was requested due to portions of the building no longer being leased
- A Permissive Tax Exemption application was received for 3-1200 Princess Royal Avenue, a lease space for the Ballenas Housing Association head office for where they administer affordable housing programs
- Both applications meet the criteria to be issued a permissive tax exemption

Committee and Staff discussion took place regarding tax exemption requests being handled by a review committee in the past.

It was moved and seconded that the Finance and Audit Committee recommend that Council:

1. Award a Permissive Tax Exemption commencing with the 2024 taxation year to the Canadian Mental Health Association Mid-Island Branch for the property it owns at 250 Albert Street.
2. Award a Permissive Tax Exemption commencing with the 2024 taxation year to Ballenas Housing Society for the unit it leases at 3-1200 Princess Royal Avenue.

The motion carried unanimously.

(d) Permissive Tax Exemption Applications Related to Housing

Introduced by Jamie Slater, Manager, Financial Services & Special Projects

- This year, the City has received four Permissive Tax Exemption (PTE) applications related to affordable housing and recovery housing
- Supportive housing is different than affordable and recovery housing because they need to meet different criteria
- Supportive housing is either owned or funded by the Province and the City would receive a payment in lieu of taxes for those properties and those kinds of properties are not in question today
- BC Housing and the Province have partnered with many groups in order to have additional housing built, resulting in more housing developments being built with different operators and varying levels of rent and subsidies provided
- The current Grants Policy and Guidelines document does not contemplate Permissive Tax Exemptions for residential housing with the exception of senior citizens facilities

- Issuing Permissive Tax Exemptions for affordable housing projects could financially impact the City of Nanaimo taxpayers and is an issue that needs further research
- Due to the interest of fairness and consistency, Staff recommend denying the current applications in advance of the October 31st deadline until the City can do research to develop a tax exemption policy addressing these types of properties

Committee and Staff discussion took place. Highlights included:

- Staff to review the Permissive Tax Exemption and consider how the City can support organizations that are involved in affordable housing in the community
- Clarification regarding the type of housing being provided with the four applications received
- Having a new policy in place before next year

It was moved and seconded that the Finance & Audit Committee recommend that Council:

- Deny a Permissive Tax Exemption for the 2024 taxation year to the Ballenas Housing Society for the property that it owns at 6010 Hammond Bay Road.
- Deny a Permissive Tax Exemption for the 2024 taxation year to Habitat for Humanity for the property that it owns at 6-2360 Extension Road.
- Deny a Permissive Tax Exemption for the 2024 taxation year to 'Turn the Paige Recovery House' for the property that it operates out of at 3059 Glen Eagle Crescent.
- Deny a Permissive Tax Exemption for the 2024 taxation year to Island Urban Indigenous Wellness Society for the property that it owns at 1406 Bowen Road.
- Direct Staff to review permissive tax exemption options related to housing and bring forward recommendations to Council, which may include a proposed update to the existing 'Grants Policy and Guidelines' document, or other policy recommendations.

The motion carried unanimously.

(e) BC Active Transportation Infrastructure Grant

Introduced by Laura Mercer, Director, Finance.

- The City has an opportunity to submit two applications for the Active Transportation Infrastructure Grant program designed to support human powered modes of active transportation for daily commuting
- The City can submit two applications and the grant would fund 50% of eligible costs up to a maximum of \$500,000 per application by the 2023-OCT-27 deadline
- The recommended projects by Staff to be submitted include:
 - Establishing a trail in Beban Park along Labieux Road from Beban Parkway to Dorman Road

- Providing a south sidewalk on Departure Bay Road from Alan A Dale Place to Wardropper Park to improve pedestrian infrastructure

Committee and Staff discussion took place. Highlights included:

- The projects that were selected are shovel ready and could be executed within required timelines; therefore, making the City eligible for grants the following year
- Labieux Road trail being part of the Nanaimo operation centre project
- Lighting on E&N trail was not considered as it was not in the current financial plan or shovel ready
- Departure Bay sidewalk was previously accelerated with the Pedestrian Unallocated Funds in lieu of a project downtown and the potential to bring the downtown project back before Council if this grant is successful in funding the Departure Bay sidewalk project

It was moved and seconded that the Finance and Audit Committee recommend that Council direct staff to submit two applications under the Active Transportation Infrastructure Grant Program as follows:

- Submit an application for the Beban Labieux Trail and confirm electoral approval for the local share of \$2,250,000 is being sought and is supported, the project is a municipal priority, and the project is "shovel ready" and intended to be complete within the required timeline.
- Submit an application for the Departure Bay Road South Sidewalk project and confirm the local share of \$182,500 is available and supported, the project is a municipal priority, and the project is "shovel ready" and intended to be complete within the required timeline.

The motion carried unanimously.

(f) Sewer DCC Projects

Introduced by Bill Sims, General Manager, Engineering & Public Works.

- The Sewer Development Cost Charges (DCC) report provides information as well as expresses concern regarding building issues
- The nature of the DCC bylaw and legislation has been to identify projects being built over 25 years, and fund them over their 25 year lifespan
- Due to rapid growth over the past five years, the City is trying to keep ahead of the growth, which has created a need for funding
- The City has borrowed money from other DCC funds; however, the cost to borrow exceeds the revenue streams from DCCs to the sewer fund
- A second option for the City is to use sanitary sewer user rates; however, it creates a burden on existing users to fund future growth
- Staff are monitoring to make sure there is not a risk of overflow, but it is challenging to prioritize areas for improvement/replacement
- City Plan includes a policy to focus growth on urban nodes and limit growth where there is no capacity for service

Committee and Staff discussion took place. Highlights included:

- Current state of the City's DCC fees and DCC bylaw being due for a review as it has been five years since the last update
- Request for a review of where Nanaimo DCC's stand compared to other communities of comparable size
- The City does not want to limit opportunities for housing and growth development and is limited in regards to pre-zoned properties

(g) 2023 Fleet Replacement Plan

Introduced by Bill Sims, General Manager, Engineering & Public Works.

- The City of Nanaimo's fleet department is experiencing challenges with the supply chain which has included long delivery times of up to 18-24 months, resulting in orders being cancelled or repriced
- The City is trying to optimize expenditure, which sometimes see purchases delayed and then results in increased repair costs
- The Equipment Depreciation Fund has sufficient funding to transfer and make up for the shortfall of \$2.8 million for the 2023 vehicles purchased

Committee and Staff discussion took place. Highlights included:

- The City is actively working with a consultant on electric vehicles for fleet
- Vehicle sharing and reducing energy consumption by City vehicles
- Due to the increased number of Staff during the summer months the City has been using more vehicles
- The City is currently looking for a Fleet Sustainability Coordinator to measure the utilization of fleet vehicles, to help scale back vehicles and increase more of a ride share program

It was moved and seconded the Finance and Audit Committee recommend that Council increase the 2023 Fleet Replacement Plan budget by \$623,100 funded from the Equipment Depreciation Reserve Fund. The motion carried.

Opposed: *Councillor Eastmure*

(h) Nanaimo Area Land Trust Funding

Introduced by Laura Mercer, Director, Finance.

- In June 2023, The City received a request to increase funding by \$5,000 for the Nanaimo Area Land Trust (NALT) from \$35,000 to \$40,000 starting in 2023
- The City's current financial plan was adopted in May 2023 and funding for NALT was coming from taxation; however, this is no longer an option and addition funding would be coming from reserves
- Most of the City's operating grants have a set time frame as well as specific criteria in order to obtain their funding. Most operating grants come through the Culture Operating Grant stream, have one- or three-year terms and are required to submit reporting for their operations each year

- NALT is funded differently as there is no time frame or specific criteria to adhere to other than supplying the City with financial statements
- Instituting a term and reporting requirement would ensure that all operating funding is treated the same and provide an organization with guaranteed funding for a set period

Staff and Committee discussion took place regarding clarification on NALT's financial reports including the different types of revenues and expenditures they receive as well as what charitable donations are coming from the City

Delegation:

1. Paul Chapman, Executive Director, Nanaimo Area Land Trust provided a verbal presentation. Highlights included:
 - NALT is a charitable organization founded in 1995, consisting of contract staff and contract positions
 - In 2022, NALT's volunteer time and donations from members and supporters were at almost \$2000, making their total revenues \$383,000
 - Combining NALT's volunteer support and the City's support, they were able to leverage the funds to a 14:1 ratio
 - NALT carries out a variety of projects in watersheds across Nanaimo and participates in City activities such as Rivers Day and Water to Earth Day
 - NALT has a collaborative relationship with city staff and regional and federal staff
 - At the end of 2022, NALT's anticipated expenses were lower than their actual expenses; however, they expect a 3.3% increase in expenses in their 2023 budget due to inflation

Committee and Staff discussion took place. Highlights included:

- Previously denied funding for the Nanaimo Baseball Association and the Nanaimo Foodshare Society, and ensuring fair, consistent practice
- Discussion regarding the implications of option 3 in the Staff report

It was moved and seconded that the Finance and Audit Committee recommend that Council:

1. Award the request for a \$5,000 increase in funding for 2023 only and fund from the Strategic Infrastructure Reserve Fund;
2. Add a decision slide for Council's consideration during the 2024-2028 Financial Plan deliberations;
3. Effective 2024-JAN-01, apply up to a maximum of a five-year term on any operating funding agreements and require annual reporting to Council as part of the Financial Plan presentations.

The motion was defeated.

Opposed: *Mayor Krog, Councillors Hemmens, Manly, Perrino and Thorpe*

It was moved and seconded that the Finance and Audit Committee recommend that Council:

1. Deny the request for a \$5,000 increase in funding for 2023;
2. Add a decision slide for Council's consideration during the 2024-2028 Financial Plan deliberations; and
3. Effective 2024-JAN-01, apply up to a maximum of a five-year term on any operating funding agreement and require annual reporting to Council as part of the Financial Plan presentations.

The motion carried unanimously.

The Finance and Audit Committee meeting recessed at 10:34 a.m.

The Finance and Audit Committee meeting reconvened at 10:52 a.m.

(i) Council Expenses For the Six Months Ending 2023-JUN-30

Introduced by Laura Mercer, Director, Finance.

- Council expenses are compiled all year and reported in the Statement of Financial Information Report (SOFI) at the end of the year
- 2024 budgets will reflect the changes that were made to the Council Spending and Amenities Policy; however, the changes are not reflected in 2023 as the policy was adopted after the 2023 budget was approved

Committee and Staff discussion took place regarding inflation and the increased costs for Councillors to attend conferences. There have been changes made to the Council Spending and Amenities Policy and the changes will be reflected in the 2024 budget for appropriate budgeting for each event.

(j) Financial Results For The Six Months ending 2023-JUN-30

Introduced by Laura Mercer, Director, Finance.

- The operating results projected for the end of quarter two is a surplus of \$3,228,300 for all three funds including:
 - \$3,918,700 surplus for the general fund
 - \$28,200 surplus for the sewer fund
 - \$718,600 deficit for the water fund
- The biggest drivers of the general surplus include:
 - Position vacancies throughout the City
 - Anticipated \$400,000 in interest income and an anticipated \$354,000 in revenues in building inspection
 - RCMP contracts to be under budget by \$700,000 due to high member vacancies

- Any reserve that falls below its minimum balance will be topped up first using surplus, and the remaining will be allocated based on Staff and Council recommendations
- The City is anticipating needing a surplus to top up the Financial Stability Reserves
- The City is anticipating needing \$1,137,000 for the General Financial Stability Reserve
- The City is expecting to need \$100,000 to top up the Sewer Financial Stability Reserve
- As the surplus is projected to be less than the allocation needed, the City would reduce the annual transfer to the sewer operating reserve if necessary
- The City is expecting to need \$48,945 to update the Water Financial Stability Reserve
- As there is a deficit projected in the water fund, the annual transfer to the budgeted water operating reserve would be reduced if necessary
- In municipal government, the City cannot run a deficit, so reserves must be used to fund any deficit
- The total project budget for 2023 is just over \$168,500,000 and to date, \$96.1 million has been spent
- Approximately 57% of the budget has either been spent or committed as of 2023-JUN-30
- A summary of the 2023-JUN-30 operating and capital projects includes:
 - 14% of projects are completed/substantially complete
 - 65% in progress/ongoing
 - 19% not started
 - 2% on hold/delayed/cancelled

Committee and Staff discussion took place. Highlights included:

- Concerns regarding the transportation deficit due to anticipated higher than budgeted snow and ice removal costs
- The City has the ability to pull from a reserve to cover any overages
- Increased costs for snow removal contracts have contributed to the higher anticipated costs

(k) Quarterly Purchasing Report (Single and Sole Source, Purchases in Excess of \$250,000 and Instances of Non-Compliance Purchases)

Introduced by Laura Mercer, Director, Finance.

- Between 2023-APR-01 and 2023-JUN-30, two instances of noncompliance with the procurement policy occurred
- In both instances the scope of the project grew beyond the original expectations, and it was more feasible to use the existing vendor rather than go to market

(l) Quarterly Budget Transfer Report

Introduced by Laura Mercer, Director, Finance.

- A requirement of The Budget Transfer Policy is to disclose to Council when a transfer results in a new project totalling over \$75,000, a transfer is over \$100,000, or a delay, or cancellation of a project has resulted
- An information report was previously required each time one of those criteria were met; however, these reports will now be consolidated and reported on a quarterly basis, in an effort to be more efficient
- Five instances have been noted in the staff report where transfers exceeded over \$100,000 or where a project was delayed or canceled

Bill Sims, General Manager, Engineering & Public Works provided clarification regarding the Townsite Cemetery & Pagoda Repairs project being cancelled due to contaminated materials within the existing structure requiring remediation before repairs could be undertaken.

(m) Rotary Bowl Improvement Project

Introduced by Richard Harding, A/CAO, General Manager, Parks, Recreation and Culture.

- The City has been awarded the BC Highschool Provincial Championships in 2024 and the BC Senior Summer Games in 2025
- The City has submit a bid to host the 2026 and 2027 Legion Track and Field Games
- To prepare for those major events, the City needs to make some improvements to the Rotary Bowl before June 2024
- Staff initially hoped to include this project as part of the 2024 Capital Budget deliberations; however, there are concerns regarding timing due to supply chain issues
- To ensure the City is ready to host the BC Provincials, Staff are requesting to add funds to this year's plan to get the work completed by Spring 2024
- Work includes two cages to allow for throwing events, an irrigation system, and asphalt throwing cage pads

It was moved and seconded that that the Finance and Audit Committee recommend that Council approve adding a Rotary Bowl Improvement project for \$256,900 to 2023 of the 2023 - 2027 Financial Plan funded by \$169,300 in Payments in Lieu of Taxes (PILTs) and \$87,600 from the General Asset Management Reserve Fund. The motion carried unanimously.

Councillor Thorpe acknowledged Ethan Katzberg's world championship title in the hammer throw event

6. CORRESPONDENCE:

- a) Correspondence, dated 2023-JUN-28 from Nanaimo Area Land Trust re: Nanaimo & Area Land Trust Funding
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7. QUESTION PERIOD:

The Committee received no questions from the public regarding agenda items.

8. ADJOURNMENT:

It was moved and seconded at 11:17 a.m. that the meeting adjourn. The motion carried unanimously.

C H A I R

CERTIFIED CORRECT:

CORPORATE OFFICER