

DATE OF MEETING | MAY 9, 2018 |

AUTHORED BY | MARY SMITH, MANAGER, RECREATION SERVICES
PARKS AND RECREATION |

SUBJECT | TRAVEL ASSISTANCE GRANT – WELLINGTON SECONDARY
SCHOOL BAND |

OVERVIEW

Purpose of Report

To obtain Council approval of a request for a Travel Assistance Grant. |

Recommendation

That the Finance and Audit Committee recommend that Council approve the request from the Wellington Secondary School Band for a Travel Assistance Grant in the amount of \$600 for six (6) musicians to attend MusicFest Canada – Canadian Nationals in Toronto, Ontario held from 2018-MAY-14 through 2018-MAY-19.

BACKGROUND

The City of Nanaimo provides a contingency account for amateur sports and cultural groups, and individuals to travel within B.C. (excluding travel on Vancouver Island) and out of province to a Regional, National or International Championship. These funds are available to sports and cultural groups qualifying in Provincial or Regional competitions and the current policy provides \$50 per person to a maximum of \$1,000 per application for travel within B.C. or \$100 per person to a maximum of \$2,000 per application for travel outside of B.C. Requests are considered on a first-come, first-served, basis as funds remain available.

Staff review all Travel Assistance Grant applications and forward the recommendation to the Council for approval.

On 2018-APR-10, Staff reviewed a Travel Assistance Grant application submitted by the Wellington Secondary School Band in the amount of \$600 for six (6) musicians to attend MusicFest Canada – Canadian Nationals in Toronto, Ontario from 2018-MAY-14 through 2018-MAY-19. Staff determined that this application met all of the grant criteria and recommend that Council approve the application. |

OPTIONS

1. That the Finance and Audit Committee recommend that Council approve the request from the Wellington Secondary School Band for a Travel Assistance Grant in the amount of \$600 for six (6) musicians to attend MusicFest Canada – Canadian Nationals in Toronto, Ontario held from 2018-MAY-14 through 2018-MAY-19.
 - **Budget Implication:** To date, there has been \$50 allocated or pending from the 2018 Travel Grant Contingency Funds. If the above travel grant of \$600 is approved \$6,850 will remain available for any additional 2018 travel grant requests.
 - **Engagement Implication:** Promotes excellence in sports and culture.
2. Deny the Travel Assistance Grant application.
 - **Budget Implication:** To date, there has been \$50 allocated or pending from the 2018 Travel Grant Contingency Funds. If the above travel grant of \$600 is denied, \$7,450 will remain available for any additional 2018 travel grant requests.

SUMMARY POINTS

- Funds are allocated yearly for Travel Assistance Grants.
- The group's application meets all of the required criteria.
- To date, there have been \$50 allocated or pending from the 2018 Travel Grants Contingency Funds and \$7,450 remains available for 2018 travel grant requests.

ATTACHMENTS

Travel Assistance Grant Application
Travel Assistance Evaluation Form

Submitted by:

Mary Smith
Manager, Recreation Services

Concurrence by:

Richard Harding
Director, Parks and Recreation