



**CITY OF NANAIMO
APPLICATION FOR PERMISSIVE
TAX EXEMPTION**

Office Use

ORGANIZATION: Turn The Paige Recovery House		DATE: Feb 18, 2023	
ADDRESS: 3059 Glen Eagle Crescent Nanaimo, BC V9T1S2		PRESIDENT: DeAnna Groundwater	
		SENIOR STAFF MEMBER: Amber Knauft	
		POSITION: House Manager	
		CONTACT: DeAnna Groundwater	
[REDACTED]		TELEPHONE: [REDACTED]	
GEOGRAPHIC AREA SERVED BY THE ORGANIZATION: All of Canada			
NO. OF FULL TIME STAFF: 2		NO. OF PART TIME STAFF: 2	
NO. OF COMMUNITY VOLUNTEERS: 4		NO. OF VOLUNTEER HOURS PER YEAR: 3	
CLIENTS SERVED, LAST YEAR: 30		CLIENTS SERVED, THIS YEAR (PROJECT#): 30	
B.C. SOCIETY ACT REG. NO.: X50076713		REVENUE CANADA CHARITABLE REG. NO.: 744160805RR0001	
CURRENT BUDGET: Draft financials attached		LEGAL DESCRIPTION OF PROPERTY: LT 65, SEC 5, PL 14356, LD 58	
INCOME: 129,000		TAX FOLIO NUMBER: 07437.420	
EXPENSES: 128,000			
NEXT YEAR PROJECTED:			
INCOME: 200,000		CURRENT YEAR TAXES (IF KNOWN):	
EXPENSES: 180,000			
SIGNATURE: 	TITLE/POSITION: Co-Founder and Pres.	DATE: Feb 18, 2023	
<p>NOTE: YOUR ORGANIZATION'S MOST RECENT YEAR-END FINANCIAL STATEMENTS AND CURRENT YEAR-TO-DATE FINANCIAL STATEMENTS MUST BE ATTACHED TO THE APPLICATION FORM (INCLUDING A BALANCE SHEET AND INCOME STATEMENT).</p>			

CITY OF NANAIMO GRANT QUESTIONNAIRE

1. Please describe the Purpose or Mandate of your organization in this community.

Turn The Paige Recovery House is a sober living organization designed for women and identifying as women, as they come from treatment of addiction and transition into a live of recovery. We help women remain in recovery from the chaos of addiction and help move them into a sustainable healthy life.

2. Please list the programs and services provided by your organization.

We have a fee for service that includes housing, all utilities, Laundry, all food and snacks, transportation, and group therapy once per week. The women are to attend 5-12-step meeting per week, attend daily check-in and help with all the household duties (ie: cooking, cleaning).

3. Are you planning to change or add to current programs and services in the future?

No at this time.

4. Please describe the role of volunteers in your organization.

Volunteers come in and help with transporting the women to and from things like meetings, appointments and work. They assist with cleaning as well.

5. Please list all grants received from the City of Nanaimo, Regional District of Nanaimo, and other governments or service clubs.

None at this time. We have not been able to make the deadline of submission since opening the house in June 2022. We plan to apply for grant funding with the city (Social Planning) when the application opens again this fall. I have been in touch with Christy Wood in social development regarding this.

CITY OF NANAIMO GRANT QUESTIONNAIRE

6. Please provide details of fees for service in your organization, and how costs and fees are determined.

We have a fee for service that includes housing, all utilities, Laundry, all food and snacks, transportation, and group therapy once per week. The women are to attend 5-12-step meeting per week, attend daily check-in and help with all the household duties (ie: cooking, cleaning).

Fees are determined by the calculation of all the expenses the house has. We charge \$2500/month per client and this seems to cover all expenses - we are a non-profit

7. If your organization is a branch of a larger organization, please indicate how this affects the financial and other information you have provided.

Turn The Paige Recovery House currently is a self-sustaining, one location organization in Nanaimo. That said, we would like to expand and grow. We offer 8 beds at this time and would love to be able to open a 2nd location in the city. We have an active waiting list of women in need of our services, so if we are able to unlock some of our revenues to start moving towards opening a 2nd location, that would be amazing.

8. If you lease or rent out part of your premises: please note the amount of space rented (sq ft), total square feet of the premises, name of organization renting the space, and the annual rent received.

The property is owned by co-founder, DeAnna & Nolan Groundwater. They purchased the property with Turn The Paige Recovery House as the reason. The property was purchased for the organization to get up and running as the services are in dire need.

9. Please describe current or planned approaches to self generated income.

Turn The Paige Recovery House will continue to charge the \$2500/month per client. We do NOT want to ever be in the position to have to increase this fee - with inflation going as it is, we are trying to save revenues where and when we can

CITY OF NANAIMO GRANT QUESTIONNAIRE

10. Is there any other information about your organization that you would like to provide to support your application?

Property owners, Nolan and DeAnna Groundwater are entering into a Residential Housing agreement with the City of Nanaimo as a Residential Shelter per zoning. The legal documentation is pending but the request has passed 1st, 2nd and 3rd reading with the council.

11. In what ways would you recognize the City's support, should you receive a Permissive Tax Exemption?

We have been looking for avenues that we are able to show-case the City of Nanaimo in-house and publicly. We would be happy to recognize the City on our website and all social media platforms

"Freedom of Information and Protection of Privacy Act (FOIPPA) Information collected on this form is done so under the general authority of the Community Charter and FOIPPA, and is protected in accordance with FOIPPA. Personal information will only be used by authorized staff to fulfill the purpose for which it was originally collected, or for a use consistent with that purpose."

Revised 2020-SEP-10

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Extraprovincial Non-share Corporation Summary

For

TURN THE PAIGE RECOVERY HOUSE

Date and Time of Search: June 6, 2023 04:18 PM Pacific Time

Currency Date: December 7, 2022

ACTIVE

Registration Number: XS0076713 **Business Number:** 74416 0805 BC0002
Name: TURN THE PAIGE RECOVERY HOUSE
Registration Date and Time in BC: Registered on June 24, 2022 03:59 PM Pacific Time
Last Annual Report Filed: Not Available

HOME JURISDICTION INFORMATION

Identifying Number in Home: 1381866-7
Name in Home Jurisdiction: TURN THE PAIGE RECOVERY HOUSE
Date of Formation in Home Jurisdiction: February 28, 2022
Home Jurisdiction: FEDERAL

HEAD OFFICE ADDRESS INFORMATION

Delivery Address: 3059 GLEN EAGLE CRES
NANAIMO BC V9T1S2
Mailing Address: RR1 RR1
RR 1
ENDIANG AB T0J1G0

ATTORNEY INFORMATION

No attorney information to display

DUPLICATE



BRITISH
COLUMBIA

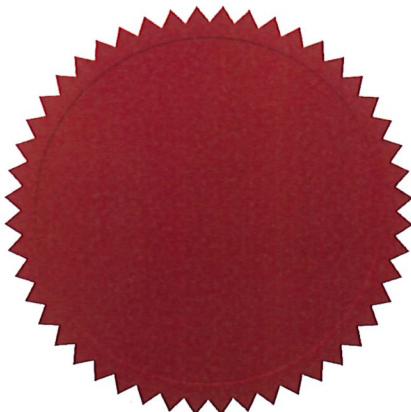
Number: XS0076713

Societies Act
Certificate of Registration

TURN THE PAIGE RECOVERY HOUSE

I Hereby Certify that ~

TURN THE PAIGE RECOVERY HOUSE has been registered as an extraprovincial non-share corporation under the *Societies Act* on June 24, 2022 at 03:59 PM Pacific Time.



Issued under my hand at
Victoria, British Columbia

A handwritten signature in black ink, reading "T.K. Sparks".

T.K. SPARKS



EXTRAPROVINCIAL NON-SHARE CORPORATION REGISTRATION APPLICATION

Extraprovincial Non-share Corporation • Societies Act

NAME: **TURN THE PAIGE RECOVERY HOUSE**

Registration Number: XS0076713
Business Number: 74416 0805 BC0002
Filed Date and Time: June 24, 2022 03:59 PM Pacific Time

HOME JURISDICTION INFORMATION

Home Jurisdiction: FEDERAL	Date of Formation in Home Jurisdiction: February 28, 2022
Incorporation or Identifying Number in Home Jurisdiction: 1381866-7	Business Number: 744160805

HEAD OFFICE ADDRESS INFORMATION

Delivery Address: 3059 GLEN EAGLE CRES NANAIMO BC V9T1S2	Mailing Address: RR1 RR1 RR 1 ENDIANG AB T0J1G0
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ATTORNEY INFORMATION

No attorney information to display

CERTIFICATION

I, Deanna Groundwater, certify that I have relevant knowledge of the society, and that I am authorized to make this filing.



BUSINESS LICENCE

Licensed in accordance with Business Licence Bylaw 2021 No. 7318

BUSINESS & MAILING ADDRESS:

TURN THE PAIGE RECOVERY HOUSE

**3059 GLEN EAGLE CRESCENT
NANAIMO BC V9T 1S2**

ACCOUNT NO:

5030783

EXPIRES ON:

Dec 31, 2023

BUSINESS LOCATION:

3059 GLEN EAGLE CRESCENT

CONDITIONS:

Registration number XS0076713

Must abide by the requirements of the Housing Agreement.

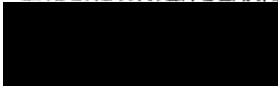
DESCRIPTION:

Non-profit, residential shelter

- THIS LICENCE MUST BE POSTED AND KEPT CONTINUALLY DISPLAYED IN A CONSPICUOUS AREA OF THE PREMISES.
- THIS LICENCE IS NON-TRANSFERABLE AND IS VOID UPON CHANGE OF OWNERSHIP OR CHANGE OF LOCATION.
- THE ISSUANCE OF THIS LICENCE MUST NOT BE CONSTRUED AS A REPRESENTATION BY THE CITY OF NANAIMO THAT THE BUSINESS COMPLIES WITH ANY OR ALL APPLICABLE BYLAWS AND ENACTMENTS.

LICENCEE:

GROUNDWATER DEANNA



TURN THE PAIGE RECOVERY HOUSE

FINANCIAL STATEMENTS

FOR THE YEAR ENDED DECEMBER 30, 2022

COMPILATION ENGAGEMENT REPORT

On the basis of information provided by management, we have compiled the statements of financial position for the general and service accounts of the Turn The Paige Recovery House as at December 30, 2022 and the statements of operations and changes in net assets for the year ended and Note 1, which describes the basis of accounting applied in the preparation of the compiled financial information ("financial information").

Management is responsible for the accompanying financial information, including the accuracy and completeness of the underlying information used to compile it and the selection of the basis of accounting.

We performed this engagement in accordance with Canadian Standard on Related Services (CSRS) 4200, Compilation Engagements, which requires us to comply with relevant ethical requirements. Our responsibility is to assist management in the preparation of the financial information.

We did not perform an audit engagement or a review engagement, nor were we required to perform procedures to verify the accuracy or completeness of the information provided by management. Accordingly, we do not express an audit opinion or review conclusion, or provide any form of assurance on the financial information.

Readers are cautioned that the financial information may not be appropriate for their purposes.

Stettler, Alberta
June 30, 2023

Gitzel & Company
CHARTERED PROFESSIONAL ACCOUNTANTS

TURN THE PAIGE RECOVERY HOUSE

STATEMENT OF FINANCIAL POSITION

AS AT DECEMBER 30, 2022

GENERAL ACCOUNT

ASSETS

2022

CURRENT ASSETS

Cash in bank	\$	6,714
Prepaid expenses		<u>5,200</u>
		<u>11,914</u>

PROPERTY AND EQUIPMENT

	Cost	Accumulated Amortization	2022
Furniture and fixtures	\$ 7,854	\$ 286	7,568
Equipment	<u>1,435</u>	<u>104</u>	<u>1,331</u>
	<u>\$ 9,289</u>	<u>\$ 390</u>	<u>8,899</u>
			\$ <u>20,813</u>

APPROVED ON BEHALF OF THE BOARD:

Director

TURN THE PAIGE RECOVERY HOUSE

STATEMENT OF FINANCIAL POSITION

FOR THE YEAR ENDED DECEMBER 30, 2022

LIABILITY

2022

CURRENT LIABILITIES

Bank advances	\$ 2,659
Accounts payable and accrued liabilities	6,346
Taxes payable	<u>569</u>
	<u>9,574</u>

LONG-TERM DEBT

Due to directors	<u>33,101</u>
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NET ASSETS

Equity in property and equipment	8,899
Unrestricted net assets	<u>(30,761)</u>
	<u>(21,862)</u>
	\$ <u>20,813</u>

TURN THE PAIGE RECOVERY HOUSE

STATEMENT OF CHANGES IN NET ASSETS

FOR THE YEAR ENDED DECEMBER 30, 2022

	<u>2022</u>		
	Equity in Property and Equipment	Unrestricted Net Assets	Total
NET ASSETS – BEGINNING OF YEAR	\$ -	\$ -	\$ -
Excess (deficiency) of revenues over expenses	-	(21,862)	(21,862)
Purchase of property and equipment	9,289	(9,289)	-
Amortization of property and equipment	<u>(390)</u>	<u>390</u>	<u>-</u>
NET ASSETS – END OF YEAR	<u>\$ 8,899</u>	<u>\$ (30,761)</u>	<u>\$ (21,862)</u>

TURN THE PAIGE RECOVERY HOUSE

STATEMENT OF OPERATIONS

FOR THE YEAR ENDED DECEMBER 30, 2022

	2022
REVENUE	
Donations	\$ 15,560
Rent	127,981
Sundry income	<u>3,232</u>
	<u>146,773</u>
EXPENSES	
Advertising	2,041
Amortization of property and equipment	390
Dues and fees	1,334
Entertainment	382
Food	19,602
Furniture and equipment	10,176
Insurance	6,433
Interest and bank charges	2,114
Office expenses	6,013
Professional fees	6,500
Rent	36,400
Repairs and maintenance	1,271
Subcontractors	12,106
Supplies	7,437
Taxes and licenses	2,340
Telephone and utilities	4,553
Travel	7,467
Wages	<u>42,074</u>
	<u>168,633</u>
EXCESS (DEFICIENCY) OF REVENUE OVER EXPENSES	\$ <u>(21,862)</u>

TURN THE PAIGE RECOVERY HOUSE

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED DECEMBER 30, 2022

1. BASIS OF ACCOUNTING

The basis of accounting applied in the preparation of the financial information for the company is on the historical cost basis, reflecting cash transactions with the addition of:

- a) Accounts receivable less an allowance for doubtful accounts
- b) Prepaid expenses
- c) Property and equipment recorded at cost and amortized over their useful lives
- d) Accounts payable and accrued liabilities