



CITY OF NANAIMO APPLICATION FOR GRANT OTHER GRANTS

Office Use

ORGANIZATION: Nanaimo Minor Baseball Association	DATE: June 21, 2023
ADDRESS: Box 327, Nanaimo, BC, V9R 5L3	PRESIDENT: Ross McElroy
TELEPHONE: 604-366-8840	SENIOR STAFF MEMBER: Mike Pellatt
FAX:	POSITION: Treasurer
EMAIL: treasurer@nmba.ca	CONTACT:
	TELEPHONE:

OVERVIEW OF YOUR ORGANIZATION'S PROGRAMS AND SERVICES OFFERED IN THE COMMUNITY:
 NMBA's mission is to help young players in our community have fun and develop baseball skills while providing them a platform of success that will go beyond their baseball experience.

GEOGRAPHIC AREA SERVED BY THE ORGANIZATION:
 Greater Nanaimo area

NO. OF FULL TIME STAFF: 0	NO. OF PART TIME STAFF: 1
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NO. OF COMMUNITY VOLUNTEERS: approximately 130	NO. OF VOLUNTEER HOURS PER YEAR: 50 hrs x 130 volunteers = 6500 hours
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NO. OF MEMBERS: 653	MEMBERSHIP FEE: \$135 - \$355 depending on age group
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CLIENTS SERVED, LAST YEAR: 660	CLIENTS SERVED, THIS YEAR (PROJECTED): 660
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B.C. SOCIETY ACT REG. NO.: S/5094	REVENUE CANADA CHARITABLE REG. NO.:
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CURRENT BUDGET: INCOME \$291,000	DO YOU REQUIRE A RENTAL SUBSIDY? IF SO, HOW MUCH?
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EXPENSES: \$256,000	DO YOU REQUIRE A CASH GRANT? IF SO, HOW MUCH?
NEXT YEAR PROJECTED:	\$5000

INCOME: similar to this year	TOTAL GRANT REQUESTED:
EXPENSES: similar to this year	

SIGNATURE: 	TITLE/POSITION: Treasurer and Volunteer	DATE: June 27, 2023
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NOTE: YOUR ORGANIZATION'S MOST RECENT YEAR-END FINANCIAL STATEMENTS AND CURRENT YEAR-TO-DATE FINANCIAL STATEMENTS MUST BE ATTACHED TO THE APPLICATION FORM (INCLUDING A BALANCE SHEET AND INCOME STATEMENT), AS WELL AS THE MOST RECENT SOCIETY ACT ANNUAL REPORT (FORM 11).

CITY OF NANAIMO GRANT QUESTIONNAIRE

1. What is the main purpose or mandate of your organization in this community?

Our programming serves approx 620 boys and girls aged 5-18 at different skill levels. Additionally, we offer development programs for coaches and umpires to learn the basic skills of the role or to refine their skills. Some of our more competitive teams travel outside our community to compete against teams from around the province.

2. Describe the programs and services provided by your organization in this community.

NMBA has historically provided youth baseball programming in greater Nanaimo since 1956 to approx. 620 boys and girls aged 5-18 years old. This programming provides year-round baseball opportunities (Spring Ball, Fall Ball, Winter Ball and Summer All-Stars). In addition, NMBA provides opportunities for coach development and umpire development through training and programs.

3. What other agencies provide similar services?

NMBA, under the guidance of BC Minor Baseball is the only minor baseball league serving organized baseball for youth in the community of Nanaimo.

4. How is your organization different than those organizations providing similar services in question 3 above?

NMBA is the only minor baseball association in Nanaimo.

5. Are you planning to change or add to current programs and services in the future?

Given increased enrollment and interest at different age groups and levels of baseball, there are opportunities for further refinement, additional teams or new programs to be added to NMBA's offerings. To further showcase Nanaimo baseball players, the NMBA is hosting the 2023 Provincial tournament for the 15u AA division. This tournament will be played at Robbins Field and Mariner Field in late July.

6. Describe the role of volunteers in your organization.

NMBA typically has 8 divisions (age groups). Programs are delivered in seven different locations in greater Nanaimo. The program is delivered mostly by volunteer coaches; we have approximately 100 volunteer coaches in the lower levels. Beyond coaching, parent volunteers help to organize and run team events and serve in capacities to ensure a successful game day and enjoyable atmosphere for all players and teams. Board members of NMBA who oversee the organizational functioning and coordination are also volunteers.

7. Describe who your clients are.

Our clients are the community members who play and support youth baseball in greater Nanaimo. The number of youth who participate is approx. 620 boys and girls aged 5-18 years-old.

8. Where do your clients live?

Our clients live in the community of greater Nanaimo.

9. Describe the needs of your clients.

The programs are intended to provide our clients physical literacy and activity while allowing them to learn teamwork, fair play and leadership in a structured, safe and fun environment. This program is needed for our clients to promote skills development, outdoor activity and athletic endeavours.

10. What are your organization's specific priorities for the coming year?

Beyond continuing to provide regular youth baseball programming and opportunities as we have since 1956, the 15U AA division will be hosting the Provincial tournament from July 27-31. This is an opportunity to showcase Nanaimo to 10 teams (120+ players and families) and the baseball development in the community.

11. How does your organization ensure that its services address continuing and emerging community needs?

NMBA has a transparent and open governing structure, with an elected Board of Directors of volunteers. Every year this Board is up for reelection at our Annual General Meeting, which is open to all community members. Any suggested changes and emerging community needs can be raised and discussed at this open forum, allowing for regular feedback and to make sure NMBA is serving the community needs.

12. Describe your organization's community support.

Community members serve as volunteers in many of the programs and services that are offered from NMBA. From parent volunteers who support their children's team activities and help organize events to the approximately 100 volunteer coaches who serve the 600+ boys and girls who participate in our regular programming, we rely on community support.

13. Describe the role of volunteers in your organization.

14. If your organization is a branch of a larger organization, indicate how this affects the financial and other information provided.

NMBA falls under BC Minor Baseball, which provides some support for our programs. For example, during the 15U AA Provincials tournament scheduled from July 27-31st, BC Minor Baseball will supply the baseballs and some administrative functions for the games. However, other aspects of the logistics, preparation and day-to-day operation of the tournament are left to the host team (15U AA team) to coordinate and organize

15. If you lease or rent out a part of your premises, note the amount of space rented (sq. ft.), total square feet of the premises, name of organization renting the space, and the annual rent received.

n/a

16. What are your organization's problems and how are they being addressed?

Ongoing challenges with NMBA, like many other volunteer-run organizations, is recruiting and supporting volunteers (such as coaches) to fulfill the tasks to provide a successful and positive experience for the community we serve. We address these challenges by supporting our volunteers and providing them with guidance and resources (such as equipment if needed, training, mentoring, etc) as needed to be successful.

17. Provide details of fees for service in your organization, and how costs and fees are determined.

There is a cost to participate in programs, depending on age and the level of the program. Affordable costs range from \$85 to \$305 for the season depending on age. Kids who cannot afford this can apply for help. We encourage clear communication for any community clients who feel that they cannot afford the fees to help find a solution. Fees are based on budgeting forecasts and previous years fee levels.

18. Provide details of any funds that are controlled by your organization that are not part of your operating income. Also, provide details of any capital, special purpose bequests, endowments or reserve funds.

n/a

19. Describe your policy and treatment of year-end surpluses or deficits.

We forecast and monitor our budgets closely, so if we have a surplus we would anticipate this and try to make improvements to the experience of our clients and community members. For example, purchasing new equipment, such as shared catcher's gear so that community members do not need to buy their own.

20. Detail current and/or planned revenue-generating activities of your organization.

As an organization, NMBA does not conduct organization-wide revenue-generating activities. Some teams within NMBA generate revenue to support their team activities (for example, paid coaches or travel to the mainland for games) through activities such as bottle drives or sponsorship-solicitation.

21. What do you plan to use the City grant for this year?

This grant would be dedicated to supporting the Provincial Tournament, hosted by the 15U AA team this year from July 27-31. This is a showcase event that is being organized and run by a group of volunteer parents and will involve 10 teams traveling to Nanaimo to play in a competitive tournament. Specifically, grant funds will be used for: Umpires (\$3000), Programs//Medals (\$1000), Scorekeepers/workers (\$1000)

22. What will the effect be if you do not receive a Grant from the City of Nanaimo?

The 15U AA Nanaimo team (host) will reduce the support and activities provided to traveling teams during the 15U AA Provincials Tournament held in Nanaimo. The quality of our hosting capability will be reduced and the host team may be required to fund some activities & logistical support themselves from the parent volunteer group.

23. List all grants received from the City of Nanaimo, Regional District of Nanaimo, and other governments or service clubs.

Gaming Grant (\$45000). Please see attached 2022 budget for details.

24. In what ways would you recognize the City's support, should you receive an Other Grant?

Information about the support of the city can be placed in a tournament program, as well as broadcast during opening ceremonies and during announcements prior to games during the tournament.

25. Is there any other information about your organization that you would like to provide to support your application?

If you have any questions, call Jamie Slater at 250-755-4413.

“Freedom of Information and Protection of Privacy Act (FOIPPA) Information collected on this form is done so under the general authority of the Community Charter and FOIPPA, and is protected in accordance with FOIPPA. Personal information will only be used by authorized staff to fulfill the purpose for which it was originally collected, or for a use consistent with that purpose.”

Revised 2021-AUG-25

[G:\ADMINISTRATION\Committees\Grants Advisory Sub-Committee\Grants Application Forms\Applications, Instructions, Info\Other Grant Application.docx](#)



2022 BC SOCIETY ANNUAL REPORT

BC Society • Societies Act

NAME OF SOCIETY: **NANAIMO MINOR BASEBALL ASSOCIATION**
Incorporation Number: S0005094
Business Number: 86225 5908 BC0001
Filed Date and Time: March 7, 2023 02:58 PM Pacific Time
Annual General Meeting (AGM) Date: October 30, 2022

REGISTERED OFFICE ADDRESS INFORMATION

Delivery Address: 850 3RD STREET NANAIMO BC V9R 7B2	Mailing Address: PO BOX 327 NANAIMO BC V9R 5L3
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DIRECTOR INFORMATION AS OF October 30, 2022

Last Name, First Name Middle Name:
DORNAN, BRANDON

Delivery Address:
[REDACTED]

Last Name, First Name Middle Name:
HOPE, ERIK

Delivery Address:
[REDACTED]

Last Name, First Name Middle Name:
MCELROY, ROSS

Delivery Address:
[REDACTED]

Last Name, First Name Middle Name:
PELLATT, MIKE

Delivery Address:
[REDACTED]

CERTIFICATION

I, Liza Taylor, certify that I have relevant knowledge of the society, and that I am authorized to make this filing.

NANAIMO MINOR BASEBALL ASSOCIATION

FINANCIAL INFORMATION

SEPTEMBER 30, 2022



COMPILATION ENGAGEMENT REPORT

To Directors of Nanaimo Minor Baseball Association,

On the basis of information provided by management, we have compiled the statement of financial position of Nanaimo Minor Baseball Association as at September 30, 2022, and the statement of revenue and expenditures for the year then ended, and Note 1, which describes the basis of accounting applied in the preparation of the compiled financial information ("financial information").

Management is responsible for the accompanying financial information, including the accuracy and completeness of the underlying information used to compile it and the selection of the basis of accounting.

We performed this engagement in accordance with Canadian Standard on Related Services (CSRS) 4200, Compilation Engagements, which requires us to comply with relevant ethical requirements. Our responsibility is to assist management in the preparation of the financial information.

We did not perform an audit engagement or a review engagement, nor were we required to perform procedures to verify the accuracy or completeness of the information provided by management. Accordingly, we do not express an audit opinion or a review conclusion, or provide any form of assurance on the financial information.

Readers are cautioned that the financial information may not be appropriate for their purposes.

Nanaimo, BC
January 3, 2023

Roden & Associates
CHARTERED PROFESSIONAL ACCOUNTANTS

**NANAIMO MINOR BASEBALL ASSOCIATION
STATEMENT OF FINANCIAL POSITION
SEPTEMBER 30, 2022**

	<u>Operating</u>	<u>Gaming</u>	<u>2022</u>	<u>2021</u>
ASSETS				
CURRENT ASSETS				
Funds on deposit	\$ 43,098	\$ 11,817	\$ 54,915	\$ 44,592
EQUIPMENT (Note 3)	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
	<u>\$ 43,098</u>	<u>\$ 11,817</u>	<u>\$ 54,915</u>	<u>\$ 44,592</u>
LIABILITIES				
CURRENT LIABILITIES				
Accounts payable and accrued liabilities	\$ <u>1,200</u>	\$ <u>-</u>	\$ <u>1,200</u>	\$ <u>1,200</u>
NET ASSETS				
FUND BALANCES				
Operating – Statement 2	41,898	-	41,898	23,996
Gaming – Statement 2	<u>-</u>	<u>11,817</u>	<u>11,817</u>	<u>19,396</u>
	<u>41,898</u>	<u>11,817</u>	<u>53,715</u>	<u>43,392</u>
	<u>\$ 43,098</u>	<u>\$ 11,817</u>	<u>\$ 54,915</u>	<u>\$ 44,592</u>

**NANAIMO MINOR BASEBALL ASSOCIATION
STATEMENT OF REVENUE AND EXPENDITURES
FOR THE YEAR ENDED SEPTEMBER 30, 2022**

	<u>Operating</u>	<u>Gaming</u>	<u>2022</u>	<u>2021</u>
REVENUES				
Registration	\$216,273	\$ 45,000	\$261,273	\$ 218,601
Sponsorships	24,002	-	24,002	2,250
Miscellaneous income	9,448	-	9,448	6,244
Interest income	<u>-</u>	<u>-</u>	<u>-</u>	<u>1</u>
	<u>249,723</u>	<u>45,000</u>	<u>294,723</u>	<u>227,096</u>
EXPENDITURES				
Technical Director	21,000	18,900	39,900	51,000
Batting cage expenses	15,744	-	15,744	10,271
Accounting fee	1,437	-	1,437	1,474
Advertising	3,792	-	3,792	3,569
League registration	13,509	-	13,509	11,448
Coaching development and clinics	22,436	-	22,436	33,115
Park rental	8,923	8,754	17,677	28,392
Equipment and uniforms	53,301	21,644	74,945	47,593
Umpires	15,275	-	15,275	6,195
Administrative expenses	17,818	1,470	19,288	14,883
Field maintenance	4,245	-	4,245	3,401
Pictures and trophies	6,409	-	6,409	5,886
Miscellaneous	34,460	1,811	36,271	13,699
Bursary	500	-	500	500
Tournament entry fees	10,479	-	10,479	2,285
Travel	1,374	-	1,374	-
Utilities	<u>1,119</u>	<u>-</u>	<u>1,119</u>	<u>1,234</u>
	<u>231,821</u>	<u>52,579</u>	<u>284,400</u>	<u>226,345</u>
EXCESS (DEFICIENCY) OF REVENUE OVER EXPENDITURES	17,902	(7,579)	10,323	751
FUND BALANCES, beginning	23,996	19,396	43,392	42,641
TRANSFER OF FUNDS	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
FUND BALANCES, ending – Statement 1	<u>\$ 41,898</u>	<u>\$ 11,817</u>	<u>\$ 53,715</u>	<u>\$ 43,392</u>

**NANAIMO MINOR BASEBALL ASSOCIATION
NOTES TO THE FINANCIAL INFORMATION
SEPTEMBER 30, 2022**

1. BASIS OF ACCOUNTING

The basis of accounting applied in the preparation of the financial information is on the historical cost basis, reflecting cash transactions with the addition of:

- a) Capital assets are recorded at cost and capitalized if greater than \$500 and the assets have been fully amortized
- b) Accounts payable and accrued liabilities
- c) Internally restricted funds

2. PURPOSE OF THE ORGANIZATION

The Society was incorporated as a not-for-profit entity under the Societies Act of British Columbia on December 20, 1956 and is tax exempt under the Income Tax Act. The purpose of the Society is to promote and organize leagues for baseball activities and training of children and adolescents in the Nanaimo area.

3. EQUIPMENT

	<u>2022</u>			<u>2021</u>
	<u>Cost</u>	<u>Accumulated Amortization</u>	<u>Net Book Value</u>	<u>Net Book Value</u>
Tractors	\$ 11,572	\$ 11,572	\$ -	\$ -
Equipment	9,030	9,030	-	-
Scoreboard	10,992	10,992	-	-
Computer	1,504	1,504	-	-
	<u>\$ 33,098</u>	<u>\$ 33,098</u>	<u>\$ -</u>	<u>\$ -</u>

Nanaimo Minor Baseball Association

Statement of Operations
as at March 31, 2023

	<u>General</u>	<u>Gaming</u>	<u>TOTAL</u>
Revenue			
Registration Fees:			
Spring	\$133,506.50	\$0.00	\$133,506.50
Single Season	\$6,090.00	\$0.00	\$6,090.00
Summer	\$0.00	\$0.00	\$0.00
Fall	\$0.00	\$0.00	\$0.00
Winter	<u>\$17,185.66</u>	<u>\$0.00</u>	<u>\$17,185.66</u>
	\$156,782.16	\$0.00	\$156,782.16
Gaming Grant	\$0.00	\$0.00	\$0.00
Summer Jobs Grant	\$16,433.00	\$0.00	\$16,433.00
Sponsorships	\$17,769.25	\$0.00	\$17,769.25
Merchandise Sales	\$0.00	\$0.00	\$0.00
Consession / Food	\$0.00	\$0.00	\$0.00
Tournament Revenue	\$201.60	\$0.00	\$201.60
Batting Cage Rental	\$1,230.00	\$0.00	\$1,230.00
Miscellaneous	\$1,620.40	\$0.00	\$1,620.40
Transfer	\$0.00	\$0.00	\$0.00
TOTAL REVENUE	<u>\$194,036.41</u>	<u>\$0.00</u>	<u>\$194,036.41</u>
Expenses			
Accounting	\$1,603.88	\$0.00	\$1,603.88
Administration	\$17,767.10	\$0.00	\$17,767.10
Advertising / Signs	\$668.64	\$0.00	\$668.64
Banking Fees	\$0.00	\$0.00	\$0.00
Batting Cage Expenses	\$1,619.22	\$0.00	\$1,619.22
BC Minor Fees	\$1,200.00	\$0.00	\$1,200.00
Bursary & Scholarships	\$0.00	\$0.00	\$0.00
Consession Expenses	\$0.00	\$0.00	\$0.00
Paid Coaching	\$8,636.25	\$0.00	\$8,636.25
Development Clinics	\$220.00	\$0.00	\$220.00
Baseballs	\$8,859.65	\$0.00	\$8,859.65
Equipment:			
Baseball Equipment	\$3,707.83	\$0.00	\$3,707.83
Field Equipment	\$0.00	\$0.00	\$0.00
Field Fees	\$6,835.60	\$0.00	\$6,835.60
Field Maintenance	\$5,742.47	\$0.00	\$5,742.47
Locks & Keys	\$396.38	\$0.00	\$396.38
Pictures & Trophies	\$0.00	\$0.00	\$0.00
Technical Director	\$560.00	\$0.00	\$560.00
Travel	\$0.00	\$0.00	\$0.00
Tournament Fees	\$1,900.00	\$0.00	\$1,900.00
Umpires	\$1,395.00	\$0.00	\$1,395.00
Uniforms	\$1,802.01	\$0.00	\$1,802.01
Utilities	\$783.88	\$0.00	\$783.88
Website & Software	\$7,913.47	\$0.00	\$7,913.47
Miscellaneous	<u>\$5,773.00</u>	<u>\$0.00</u>	<u>\$5,773.00</u>
TOTAL EXPENSES	<u>\$77,384.38</u>	<u>\$0.00</u>	<u>\$77,384.38</u>
Surplus / (Deficit)	<u><u>\$116,652.03</u></u>	<u><u>\$0.00</u></u>	<u><u>\$116,652.03</u></u>
Bank Balance (End)	\$160,825.34	\$11,816.99	