

DATE OF MEETING | MAY 17, 2023 |

AUTHORED BY | DAN BAILEY, MANAGER, ACCOUNTING SERVICES

SUBJECT | 2022 STATEMENT OF FINANCIAL INFORMATION

## **OVERVIEW**

### **Purpose of Report**

To present the 2022 Statement of Financial Information for acceptance by the Finance and Audit Committee

### **Recommendation**

That the Finance and Audit Committee recommend that Council accept the 2022 Statement of Financial Information for filing with the Ministry of Municipal Affairs and Housing

## **BACKGROUND**

The *Financial Information Act* requires municipalities to prepare a Statement of Financial Information (SOFI) by June 30 each succeeding year to be filed with the Ministry of Municipal Affairs and Housing. Within the SOFI, the Schedule of Remuneration & Expenses includes information which must be considered annually by Council under section 168 of the *Community Charter*.

The SOFI contains information not found in the City of Nanaimo's financial statements:

- Schedule of Guarantee or Indemnity
- Schedule of Remuneration & Expenses
- Schedule of Severance Agreements
- Schedule of Goods and Services

The *Financial Information Regulation* provides some detail on what should be included in these schedules, including specific definitions of "remuneration" and "expenses". For example, while "remuneration" specifically includes salary, wages, and taxable benefits, it specifically excludes anything payable under a severance agreement.

The Schedule of Severance Agreements must include the number of severance agreements and the range of equivalent months' compensation represented by those agreements.

"Expenses" specifically must exclude benefits of a general nature applicable to all employees, such as medical, dental, counseling, insurance and similar plans. It includes travel expenses, memberships, tuition, relocation expenses and registration fees. It is not limited to expenses that

are generally perceived to be perquisites and may include expenditures required for employees to perform their job functions.

## **DISCUSSION**

When compared to 2021, the 2022 employee listing for salaries greater than \$75,000 shows an increase of 15 staff. The chart below provides a summary by the employee group:

	2022	2021	Change
<b>Management</b>	76	72	4
<b>IAFF members</b>	86	93	(7)
<b>CUPE members</b>	222	204	18
<b>Total</b>	384	369	15

## **OPTIONS**

- That the Finance and Audit committee recommend that Council accept the 2022 Statement of Financial Information for filing with the Ministry of Municipal Affairs and Housing
  - **Legal Implications:** The City would become non-compliant with the Province of BC's reporting requirements if the report is not approved
- That the Finance and Audit committee request further information pertaining to the 2022 Statement of Financial Information

## **SUMMARY POINTS**

- The *Financial Information Act* requires municipalities to prepare a Statement of Financial Information (SOFI) by June 30 each year to be filed with the Ministry of Municipal Affairs and Housing
- 384 employees were listed as earning over \$75,000 in the 2022 Statement of Financial Information

## **ATTACHMENTS:**

Attachment A: 2022 Statement of Financial Information

### **Submitted by:**

Dan Bailey  
Manager, Accounting Services

### **Concurrence by:**

Laura Mercer  
Director, Finance