

MINUTES
REGULAR COUNCIL MEETING
SHAW AUDITORIUM, VANCOUVER ISLAND CONFERENCE CENTRE,
80 COMMERCIAL STREET, NANAIMO, BC
MONDAY, 2023-MAY-01, AT 4:01 P.M.

Present: Mayor L. Krog, Chair
Councillor S. Armstrong
Councillor T. Brown
Councillor H. Eastmure
Councillor B. Geselbracht
Councillor E. Hemmens
Councillor P. Manly (joined electronically)
Councillor J. Perrino
Councillor I. Thorpe

Staff: J. Rudolph, Chief Administrative Officer
D. Lindsay, General Manager, Development Services/Deputy Chief
Administrative Officer
R. Harding, General Manager, Parks, Recreation and Culture
B. Sims, General Manager, Engineering and Public Works
L. Bhopalsingh, Director, Community Development
B. Corsan, Director, Corporate and Business Development
J. Elliot, Director, Public Works
J. Holm, Director, Development Approvals
L. Mercer, Director, Finance
P. Rosen, Director, Engineering
W. Fulla, Deputy Director, Finance
D. Bailey, A/Manager, Accounting Services
L. Brinkman, Manager, Community Planning
D. Johnston, Manager, Recreation Services
T. Webb, Manager, Communications
T. Loewen, Communications & Marketing Specialist
M. Lonsdale, Senior Project Manager, Engineering
S. Gurrie, Director, Legislative Services
N. Sponaugle, Communications Advisor
J. Vanderhoef, Recording Secretary

1. CALL THE REGULAR MEETING TO ORDER:

The Regular Council Meeting was called to order at 4:01 p.m.

2. INTRODUCTION OF LATE ITEMS:

(a) Add *Community Charter* Section 90(2):

(b) the consideration of information received and held in confidence relating to negotiations between the municipality and a provincial government or the federal government or both, or between a provincial government or the federal government or both and a third party.

3. PROCEDURAL MOTION TO PROCEED IN CAMERA:

It was moved and seconded that the meeting be closed to the public in order to deal with agenda items under the *Community Charter*:

- (a) personal information about an identifiable individual who holds or is being considered for a position as an officer, employee or agent of the municipality or another position appointed by the municipality;
- (c) labour relations or other employee relations;
- (i) the receipt of advice that is subject to solicitor-client privilege, including communications necessary for that purpose; and,

Community Charter Section 90(2):

- (b) the consideration of information received and held in confidence relating to negotiations between the municipality and a provincial government or the federal government or both, or between a provincial government or the federal government or both and a third party.

The motion carried unanimously.

Council moved In Camera at 4:01 p.m.

Council moved out of In Camera at 6:20 p.m.

Council recessed the Open Meeting 6:20 p.m.

Council reconvened the Open Meeting at 7:00 p.m.

2. INTRODUCTION OF LATE ITEMS (continued):

- (a) Add Agenda Item 8(b) City of Nanaimo receives the Canadian Award for Financial Reporting.
- (b) Agenda Item 10(b) – Add consent items from the 2023-APR-26 Special Governance and Priorities Committee Meeting.
- (c) Update agenda items 12(b)(c)(e)(f)(g) to be introduced by Dale Lindsay, General Manager, Development Services/Deputy CAO.
- (d) Agenda Item 12(a) 340 Campbell Street - Amendment of Project Under Revitalization Tax Exemption Bylaw 2018 No.7261 – Add delegation from Paul Williams.
- (e) Agenda Item 12(c) Nanaimo Youth Resilience Strategy - Building Safer Communities – Add delegation from Audrey Monette, Director of Projects and Research, Canadian Municipal Network on Crime Prevention, and Christiane Sadeler, Consultant, More Better Solutions.
- (f) Agenda Item 12(f) ALC Non-Farm Use Application No. LR000015 - 1980 Richardson Road – Add delegation from Tyler and Amanda Heisterman.

- (g) Agenda Item 12(g) Rezoning Application No. RA475 - 444, 450, 500 Comox Road, 55 Mill Street, and 1 Terminal Avenue – Add delegation from Franc D 'Ambrosio.

4. APPROVAL OF THE AGENDA:

It was moved and seconded that the Agenda, as amended, be adopted. The motion carried unanimously.

5. ADOPTION OF THE MINUTES:

It was moved and seconded that the Minutes of the Regular Council Meeting held in the Shaw Auditorium, 80 Commercial Street, Nanaimo, BC, on Monday, 2023-APR-03 at 5:01 p.m. be adopted as circulated. The motion carried unanimously.

6. MAYOR'S REPORT:

Mayor Krog advised of the following:

- City of Nanaimo and Tourism Nanaimo have new funds for sports and events thanks to a \$1 million dollar grant from the Provincial Government Destination Development Fund which will help fund improvements to the stadium district;
- The City of Nanaimo has received the Canadian Award for Financial Reporting;
- The City announced a program offering top-up rebates to support the installation of electric vehicle chargers beginning 2023-MAY-01. Rebates of up to \$150 per charger will be available for single family homes, row houses, and townhouses. Separate rebates will be available for apartment and condominiums;
- Jake Rudolph, Chief Administrative Officer, has announced his retirement. The Mayor acknowledged, and thanked, Mr. Rudolph for all of the work he has done for the City over the past five years and wished him well; and,
- 2023-MAY-03 will be 136th anniversary of the explosions at #1 Esplanade Mine which took lives of 150 miners and is considered the worst mining disaster in history and second worst industrial accident in Canada. The flags will fly at half mast on 2023-MAY-03.

7. PRESENTATIONS:

- (a) Robyn Webb, Program Manager, BC Hydro Re: PowerPoint presentation regarding Electrification

Robyn Webb, Program Manager, BC Hydro, provided a PowerPoint presentation. Highlights included:

- Goal of working more closely with the City to meet environmental targets;
- BC Hydro currently serves five million customers, has 30 hydro facilities, and 300 substations;

- British Columbia has the cleanest electricity generation in western North America and among the top three in all of North America;
- BC Hydro's 5-year electrification plan supports CleanBC targets;
- The Province has provided BC Hydro with a \$260 million investment to help customers switch to clean electricity;
- Need to consider current and future energy supplies and capacity;
- Currently an energy surplus but need to plan for scenarios that see increasing demand;
- Anticipate future generations will use more wind and solar power systems;
- Continue to encourage people to be efficient through programs and incentives like the demand response program which aims to shift demand out of peak times;
- BC Hydro is working to increase grid capacity through capital upgrades and advancing underground projects; and,
- Goal is to continue to strengthen the partnership between BC Hydro and the City of Nanaimo through shared information and collaboration.

(b) City of Nanaimo receives the Canadian Award for Financial Reporting

Jake Rudolph, Chief Administrative Officer, acknowledged the work of Laura Mercer, Director of Finance; Trish Webb, Manager of Communication; Wendy Fulla, Deputy Director of Finance; Dan Bailey, A/Manager of Accounting Services, and Tracy Loewen, Communications and Marketing Specialist, in applying for the Canadian Award for Financial Reporting. The Mayor presented the award to Wendy Fulla, Deputy Director of Finance; Dan Bailey, A/Manager of Accounting Services, and Tracy Loewen, Communications and Marketing Specialist, on behalf of the Finance and Communications staff.

8. COMMITTEE MINUTES:

The following Committee Minutes were received:

- Minutes of the Board of Variance Meeting held in the Boardroom, Service and Resource Centre, 411 Dunsmuir Street, Nanaimo, BC, on Thursday, 2023-MAR-02 at 4:00 p.m.
- Minutes of the Finance and Audit Committee Meeting held in the Shaw Auditorium, Vancouver Island Conference Centre, 80 Commercial Street, Nanaimo, BC, on Wednesday, 2023-MAR-15 at 9:00 a.m.
- Minutes of the Design Advisory Panel Meeting held electronically on Thursday, 2023-MAR-23 at 5:08 p.m.
- Minutes of the Governance and Priorities Committee Meeting held in the Shaw Auditorium, Vancouver Island Conference Centre, 80 Commercial Street, Nanaimo, BC, on Monday, 2023-MAR-27 at 1:00 p.m.
- Minutes of the Special Finance and Audit Committee Meeting held in the Shaw Auditorium, Vancouver Island Conference Centre, 80 Commercial Street, Nanaimo, BC, on Wednesday, 2023-MAR-29 at 9:00 a.m.

- Minutes of the Parcel Tax Roll Review Panel Meeting held in the Boardroom, Service and Resource Centre, 411 Dunsmuir Street, Nanaimo, BC, on Wednesday, 2023-APR-19, at 2:00 p.m.

9. CONSENT ITEMS:

It was moved and seconded that the following items be adopted by consent:

Prior to the vote Councillor Armstrong requested that Agenda Item 10(a)(4) 2023-2027 Financial Plan Update be removed to be voted on separately.

Prior to the vote Councillor Manly requested that Agenda Item 10(b)(3) Harewood Artificial Turf Field Tender Results and Next Steps be removed to be voted on separately.

Prior to the vote Councillor Thorpe requested that Agenda Item 10(a)(3) Nanaimo Community Advisory Board on Homelessness be removed to be voted on separately.

(a) Finance and Audit Committee Meeting 2023-APR-19

1. 2022 Annual Financial Statements

That Council accept the 2022 Annual Financial Statements for the City of Nanaimo.

2. Jovonne Johnson re: Risebridge Community Centre Hours of Operation and Request for Funding

That Council direct Staff to consult with Risebridge and the Nanaimo Systems Planning Organization and return to Council with a report on options for funding.

3. Community Watershed Restoration Grant – Second Intake

That Council approval a total of \$11,907.25 for the 2023 Community Watershed Restoration Grant's allocation as follows:

- Application Name: Nanaimo Area Land Trust/ syuwéñct Elementary School (formerly Coal Tyee)
 - Project: Northfield Marsh Restoration
 - Recommend: \$2,500.00
- Applicant Name: Walley Creek Streamkeepers/ Nanaimo Area Land Trust
 - Project: Walley Creek- Reach Two Bank Stabilization
 - Recommend: \$2,000.00
- Applicant Name: Pacific Gardens Cohousing
 - Project: Pacific Gardens (Zone 3) Wildlife Habitat/Wetland Restoration Project
 - Recommend: \$7,407.25

4. 580 Fitzwilliam Street Building Upgrade Project

That Council increase the budget for the 580 Fitzwilliam Street Building Upgrade project in 2023 from \$750,000 to \$1,145,000. The \$395,000 difference to be funded from the RCMP Contract Reserve.

5. Parks, Recreation and Culture Fees and Charges

That Council:

1. Support the user rate classification system, pricing structure, and percentage increase as outlined in Attachment B to the 2023-APR-19 staff report for a four-year period (September, 2023 – August, 2027); and,
2. Direct Staff to bring forward an amendment to the Fees and Charges Bylaw No. 7336 to incorporate the new classification system and price structure.

(b) Special Governance and Priorities Committee Meeting 2023-APR-26

1. Governance and Priorities Committee

That Council:

1. Endorse the Governance and Priorities Committee terms of reference as attached to the staff report dated 2023-APR-26.
2. Endorse the proposed changes to the Governance and Priorities Committee agenda structure and 'Upcoming Topics and Initiatives' schedule as attached to the staff report dated 2023-APR-26.

2. Council and Committee and Task Forces

That Council direct Staff to strike a Public Safety Committee and consult with Police, Fire, Bylaw, and the Community Safety Officer's to develop a Terms of Reference.

That Council direct Staff to strike a Public Safety Committee and consult with Police, Fire, Bylaw, and the Community Safety Officer's to develop a Terms of Reference.

That Council direct Staff to implement quarterly town hall meetings, as needed, for emerging matters of interest to the public, and to dissolve the existing Environment Committee

The motion carried unanimously.

(c) Separately Addressed Consent Items

1. Finance and Audit Committee Meeting 2023-APR-19

1. 2023-2027 Financial Plan Update

That Council direct Staff to eliminate the \$1.1 million in funding from the Special Initiatives Reserve previously allocated to reduce property taxes in 2023. The motion carried.

Opposed: *Mayor Krog, Councillors Armstrong, Perrino and Thorpe*

2. Harewood Artificial Turf Field Tender Results and Next Steps

That Council increase the budget for the Harewood Artificial Turf Field project in 2023 from \$4,937,000 up to \$9,957,070 with the additional \$5,019,970 funded from:

- \$3,000,000 Growing Communities Fund (GCF) Reserve Fund
- \$1,489,970 Strategic Infrastructure Reserve Fund
- \$330,000 Casino Reserve
- \$200,000 Private Contribution - School District 68

The motion carried.

Opposed: *Councillors Brown, Geselbracht and Manly*

2. Special Governance and Priorities Committee Meeting 2023-APR-26

Councillor Manly disconnected from the meeting at 7:58 p.m. declaring a conflict of interest as he is the Executive Director of the Unitarian Shelter, which is a voting member of the Community Advisory Board.

3. Nanaimo Community Advisory Board on Homelessness

That Councillor Geselbracht be appointed as a non-voting member to the Nanaimo Reaching Home Community Advisory Board. Motion carried unanimously.

Councillor Manly rejoined the meeting at 7:59 p.m.

10. REPORTS:

(a) 340 Campbell Street – Amendment of Project Under Revitalization Tax Exemption Bylaw 2018 No. 7261

Introduced by Bill Corsan, Director, Corporate and Business Development.

Delegation:

Paul Williams was in attendance via Zoom and noted that he has been working to secure financing and hopes to have financing in place by the end of the month.

It was moved and seconded that Council approve the amended Revitalization Tax Exemption Agreement for a proposed 163-unit multi-family development at 340 Campbell Street. The motion carried.

Opposed: *Councillors Brown and Geselbracht*

(b) 2023 UBCM Community Excellence Awards

Introduced by Dale Lindsay, General Manager, Development Services/Deputy CAO.

It was moved and seconded that Council endorse the City of Nanaimo's application for City Plan: Nanaimo Reimagined to be considered for a 2023 UBCM Community Excellence Award – Excellence in Governance. The motion carried unanimously.

(c) Nanaimo Youth Resilience Strategy – Building Safer Communities

Introduced by Dale Lindsay, General Manager, Development Services/Deputy CAO.

Presentation:

Lisa Brinkman, Manager, Community Planning, and Damon Johnston, Manager, Recreation Services, provided a PowerPoint presentation. Highlights included:

- An overview of the Building Safer Communities Fund;
- The City was allocated \$1.8 million until March of 2026 to develop and implement a three-year strategic plan with pilot projects to focus on up-stream prevention work for youth;
- The City has entered into a contribution agreement for one year with Public Safety Canada;
- The Strategy Development Process looks at four pillars:
 - Preparation: work plan, consultants engaged, review existing work
 - Assessment: statistics, community consultation, field study
 - Identifying Actions and Recommendations: Steering Committee, project recommendations, implement recommendations
 - Strategy Document: submission to Public Safety Canada, public education
- Strategy boundaries will restrict findings to within the City of Nanaimo and Snuneymuxw First Nation (SFN), but Staff acknowledge that impacts of gang violence come from the entire region;
- Listed issues considered while developing the strategy;
- Goal of the process was to determine the best way to utilize the funds for the next three years to prevent youth from engaging in gun and gang violence;
- Resulted in six focus areas:
 - Safe Youth Gathering Spaces: within existing facilities, attractors such as sport, arts and culture, be accessible to youth aged 11-25

- Youth Outreach: expand outreach programs and offer mentoring, skill building, counselling and recreation
- Connecting Youth to Land and Water through Snawaylth (Teachings): enhance and create new programs to connect Snuneymuxw youth and other youth to the land and water
- Youth Mentoring Programs: connect youth with role models
- Enhancing Existing Youth Programs: improve existing programs
- Media and Communications: develop positive messaging to highlight youth programs
- Explained the role of the Steering Committee;
- Overview of the information provided in the two documents attached to the agenda package;
- Next steps if endorsed by Council is to return to a Finance and Audit Committee meeting on 2023-MAY-17;
- Funds would be distributed to community partners utilizing methods currently in use such as memorandum of understandings, grant applications and contracts; and,
- Once endorsed by Council the strategy and budget will be sent to Public Safety Canada.

Delegation:

Christiane Sadeler, Consultant, More Better Solutions, was in attendance via Zoom to answer questions.

It was moved and seconded that Council endorse the Nanaimo Resilience Strategy. The motion carried.

Opposed: *Councillor Armstrong*

(d) Nanaimo Operations Centre Phase One Project – Approval to Proceed

Introduced by Bill Sims, General Manager, Engineering and Public Works.

Presentation:

Poul Rosen, Director, Engineering and Public Works and Michael Lonsdale, Senior Project Manager, Engineering, provided a PowerPoint presentation. Highlights included:

- Provided history regarding the site/buildings which were originally constructed in the 1960's and have been expanded and retrofitted, but remain largely the same;
- Noted the many services provided through the public works yard;
- Issues regarding the ageing condition of buildings, lack of space/capacity, shortcoming in seismic, environmental, accessibility, gender equity, and other considerations;
- Opportunities to increase efficiency and improve operations for our expanding City;

- Mission statement for the project is to address the long-standing and increasingly unsustainable health, safety, environmental and operational shortcomings of the site in a fiscally responsible manner;
- Phase one of the Nanaimo Operation Centre (NOC) includes fleet and maintenance building, utility servicing, wash pit and truck wash;
- The new fleet and maintenance building is intended to be a utilitarian facility designed to withstand a minor earthquake;
- New wash areas would appropriately and environmentally handle the water being used in these facilities;
- Purposed a new stormwater retention pond as a supporting element;
- Second supporting element could be converting Fire Rescue Station Two Training Tower from class A (wood burning) to class B (natural gas) training facility to reduce environmental impacts;
- Final supporting element proposed is a multiuse pathway across the street in Beban Park in lieu of a sidewalk being installed for the NOC project;
- Provided an overview of the budget projection process and the maximum borrowing projections for phase one;
- Each budget portion must financially stand alone; therefore, some budgets are larger than previously proposed;
- Recommended an Alternative Approval Process (AAP) to seek elector approval for borrowing funds; and,
- Plan to bring the borrowing bylaw before Council in June for three readings and then hold an AAP in the Fall.

It was moved and seconded that Council:

1. direct Staff to proceed with the Nanaimo Operations Centre Phase One Project and prepare a borrowing bylaw to begin an Alternative Approval Process in support of this project.
2. allocate \$300,000 from the 2023 General Asset Management Reserve Fund to support the Nanaimo Operations Centre Phase One Project until funds from borrowing become available.

The motion carried.

Opposed: *Councillor Brown*

(e) Development Permit Application No. DP1273 - 4775 Uplands Drive

Introduced by Dale Lindsay, General Manager, Development Services/Deputy CAO.

It was moved and seconded that Council issue Development Permit No. DP1273 for a 96-unit multi-family development at 4775 Uplands Drive with variances as outlined in the "Proposed Variances" section of the Staff Report dated 2023-MAY-01. The motion carried unanimously.

(f) ALC Non-Farm Use Application No. LR000015 - 1980 Richardson Road

Introduced by Dale Lindsay, General Manager, Development Services/Deputy CAO.

Jeremy Holm, Director, Development Approvals, explained the role of Council in the ALC Non-Farm Use application process.

Delegation:

Tyler and Amanda Heisterman spoke regarding the positive impacts of Cinnabar Valley Farms on the community. Highlights included:

- The City has had a good working relationship with Cinnabar Valley Farms for 50 years;
- Provided an overview of the history of the farm and its operations;
- Largest producers of packaged soil certified for organic use in BC;
- The farm is a medium sized business that positively impacts the local economy and community;
- Supply to over 600 garden centers in Western Canada;
- Equal opportunity workplace;
- Provide education groups with product, and support fund raising within the community;
- COVID 19 demonstrated the importance of certified organic soils for food production; and,
- There is one other soil company in BC located in Abbotsford, which is situated on the same type of zoning as Cinnabar Valley Farms, but they do not provide certified organic soils.

It was moved and seconded that Council direct Staff to forward the application and the Staff Report dated 2023-MAY-01 for Non-Farm Use within the Agricultural Land Reserve at 1980 Richardson Road to the Agricultural Land Commission.

It was moved and seconded that the motion be amended to add the words “with a comment that Council is in support of the application”.

The vote was taken on the amendment.

The motion carried unanimously.

The vote was taken on the main motion, as amended, as follows:

It was moved and seconded that Council direct Staff to forward the application, and the Staff Report dated 2023-MAY-01 for Non-Farm Use within the Agricultural Land Reserve at 1980 Richardson Road, to the Agricultural Land Commission, with a comment that Council is in support of the application. The motion carried unanimously.

Councillor Eastmure vacated the Shaw Auditorium at 9:15 p.m. declaring a conflict of interest as she lives near 1 Terminal Avenue.

- (g) Rezoning Application No. RA475 – 444, 450, 500 Comox Road, 55 Mill Street, and 1 Terminal Avenue

Introduced by Dale Lindsay, General Manager, Development Services/Deputy CAO.

Delegation:

Franc D' Ambrosio was in attendance via Zoom to answer questions.

It was moved and seconded that Council rescind Second Reading of "Zoning Amendment Bylaw 2022 No. 4500.204" (to rezone 444, 450, 500 Comox Road, 55 Mill Street, and 1 Terminal Avenue from Medium Density Residential [R8] and Gateway [DT12] to Comprehensive Development District Zone Seven [CD7] and to amend the CD7 zone with new zoning regulations, to facilitate a mixed-use development and subdivision). The motion carried unanimously.

It was moved and seconded that Council pass second reading of "Zoning Amendment Bylaw 2022 No. 4500.204" as amended. The motion carried unanimously.

Councillor Eastmure returned to the Shaw Auditorium at 9:19 p.m.

(h) 2023-2027 Financial Plan Amendment Bylaw

Introduced by Laura Mercer, Director, Finance.

It was moved and seconded that "Financial Plan Amendment Bylaw 2023 No. 7359.01" (To amend the 2023 – 2027 Financial Plan), pass first reading. The motion carried.

Opposed: *Councillors Armstrong and Perrino*

It was moved and seconded that "Financial Plan Amendment Bylaw 2023 No. 7359.01" pass second reading. The motion carried.

Opposed: *Councillors Armstrong, Perrino and Thorpe*

It was moved and seconded that "Financial Plan Amendment Bylaw 2023 No. 7359.01" pass third reading. The motion carried.

Opposed: *Councillors Armstrong, Perrino and Thorpe*

(i) 2023 Property Tax Rates Bylaw

Introduced by Laura Mercer, Director, Finance.

It was moved and seconded that "Property Tax Rates Bylaw 2023 No. 7360" (a bylaw to set the property tax rates for 2023) pass first reading. The motion carried.

Opposed: *Councillors Armstrong and Perrino*

It was moved and seconded that "Property Tax Rates Bylaw 2023 No. 7360" pass second reading. The motion carried.

Opposed: *Councillors Armstrong, Perrino and Thorpe*

It was moved and seconded that "Property Tax Rates Bylaw 2023 No. 7360" pass third reading. The motion carried.

Opposed: *Councillors Armstrong, Perrino and Thorpe*

11. BYLAWS:

(a) “Zoning Amendment Bylaw 2021 No. 4500.188”

It was moved and seconded that “Zoning Amendment Bylaw 2021 No. 4500.188” (To rezone 55, 65, 66, 69, and 73 Prideaux Street by increasing the maximum permitted building height and floor area ratio regulations in the Old City Mixed Use [DT8] zone) be adopted. The motion carried unanimously.

12. NOTICE OF MOTION:

(a) Councillor Eastmure re: The City’s Vandalism Relief Grant Fund

Councillor Eastmure advised that she would be bringing the following notice of motion for consideration at a future Council Meeting:

"That staff prepare a report back to Council with options to expand funding to the Vandalism Relief Grant fund, and that the grant program be amended to allow properties/businesses to apply more than twice per year, and to receive up to \$2500 per incident, up to a maximum of \$5000 per year."

(b) Councillors Brown and Manly re: Development Corporations

Councillors Brown and Manly advised that they would be bringing forward the following notice of motion for consideration at a future Council Meeting:

1. “That an information report be prepared that provides background on municipally owned development corporations, their purpose and governance structures; the steps required for establishing a development corporation in British Columbia; and high-level costs and considerations associated with establishing a municipally owned development corporation in Nanaimo.
2. That the report on development corporations be brought to a Governance and Priorities Committee Meeting in July for discussion, and that topic matter experts be identified and invited to provide information at the meeting."

(c) Councillor Thorpe re: Controlled Use of Substance in Public Spaces

Councillor Thorpe advised that he would be bringing the following notice of motion for consideration at a future Council meeting:

"That Council direct Staff to prepare a report on options to regulate the use of controlled substances in public spaces including a summary of steps being proposed in other British Columbia Communities following Provincial decriminalization."

13. QUESTION PERIOD:

Council received no questions from the public regarding agenda items.

14. ADJOURNMENT:

It was moved and seconded at 9:31 p.m. that the meeting adjourn. The motion carried unanimously.

C H A I R

CERTIFIED CORRECT:

CORPORATE OFFICER