

Date: 2023-APR-3

Re: Parks, Recreation and Culture Fees and Charges Update

Dear Community User Groups,

The Parks, Recreation and Culture Department has completed the process of reviewing the fees and charges that set the admission and rental rates for recreation facilities and parks. The last update to the fees and charges was completed in 2013 and the last increase to the fees and charges occurred in September 2015. The report recommends fee increases between 3.5 to 7 percent.

Revenues from fees and charges are used to supplement tax appropriations for the services and facilities provided to the community. A number of factors are considered during the review process, some of which include:

- Fees that provided accessibility for most tax-payers;
- Fees that mirrored cost of living increases;
- Fee rates that were comparable to other Vancouver Island municipalities; and
- Fees that provided subsidized admissions to students and seniors.

A report for decision, regarding changes to the Fees and Charges Bylaw 7336 and recommended increases to the rental rates for parks and facilities, will be presented to City Council at the Finance and Audit Committee meeting on 2023-Apr-19. On May 1<sup>st</sup>, 2023 the recommended fees will go to council as consent item and 2023-May-15 council will undergo three readings as required under the community charter. Bylaw adoption will be before council on 2023-June-5. Should Council decide to approve the recommended changes, the changes will take effect in September 2023. The summary of proposed changes to the Parks, Recreation and Culture fees and charges policy is attached to the email for your reference and information.

If you have any questions regarding the information in this letter or the summary of proposed changes please contact me or for more information about the City's fees and charges (Bylaw 7073) please visit our website at [www.nanaimo.ca](http://www.nanaimo.ca).

Sincerely,

Managers Name

Managers Title

Email Phone number