

DATE OF MEETING FEBRUARY 13, 2023

AUTHORED BY SHEILA GURRIE, DIRECTOR, LEGISLATIVE SERVICES

**SUBJECT COUNCIL REPRESENTATIVE APPOINTMENT TO THE  
MUNICIPAL INSURANCE ASSOCIATION OF BC BOARD**

## **OVERVIEW**

### **Purpose of Report**

To obtain a Council representative and two alternate representatives to the Municipal Insurance Association of BC Board.

### **Recommendation**

That Council appoint a Council Representative until the end of the Council term, and appoint two alternates to represent the City's interest at any meeting of the Municipal Insurance Association of British Columbia.

## **BACKGROUND**

The City of Nanaimo has memberships, or is a stakeholder in a number of community initiatives. As a participant, Council is often asked to designate a member of Council to sit on a board or a committee – either as a voting or non-voting member.

### **Municipal Insurance Association of British Columbia (MIABC)**

Nanaimo is one of approximately 143 municipalities and 23 regional districts that make up the Municipal Insurance Association of British Columbia (MIABC), this equates to nearly 90% of BC's local governments. The MIABC is essentially a self-insurance pooling program that provides comprehensive general liability and property insurance coverage to its subscribing members. The goal of the MIABC is to educate members in ways of avoiding, preventing and controlling accidental loss and to finance those losses in a cost-effective manner.

The MIABC's Annual General Meeting is held each year in conjunction with the Annual Convention of the Union of British Columbia Municipalities. At the meeting, delegates representing each of the subscribing Municipalities and Regional Districts elect members to the Board of Directors, receive reports on risk management and claims activity and approve the audited Financial Statements and changes to their Reciprocal Agreement. The role of the voting delegate is to keep their Council apprised of current happenings at the MIABC throughout the year, this information is shared with the voting delegate by way of MIABC's quarterly newsletter.

## **DISCUSSION**

### **Municipal Insurance Association of British Columbia (MIABC)**

Each member, by resolution of their elected officials, is required to appoint a representative and two alternates to represent and vote the interest of the member. The previous Council voting delegate was Councillor Thorpe.

There is no maximum length of time that any one person can be the voting delegate, and it can be changed at any time and as often as Council wishes, as long as there is a resolution supporting it. Furthermore, the voting delegate does not have to be a member of Council, it can also be a staff member; however, the same would apply with regards to the requirement of a Council resolution if a staff member were to be appointed. Historically the City of Nanaimo has appointed a Council member to this role. As well, the majority of members of the MIABC have members of Council appointed as their voting delegate.

## **OPTIONS**

1. That Council appoint a Council Representative until the end of the Council term, and appoint two alternates to represent the City's interest at any meeting of the Municipal Insurance Association of British Columbia.
  - The advantages of this option is that the City of Nanaimo is represented at the MIABC Annual Board Meeting as a voting member.
  - The disadvantages of this option: None.
  - Financial Implications: The AGM for the MIABC is usually held annually at the Union of British Columbia Convention (UBCM). Councillors attending UBCM have no additional costs for attending the MIABC AGM.
2. That Council provide alternate direction.

### **SUMMARY POINTS**

- Council is often asked to designate a member of Council to sit on a board or a committee – either as a voting or non-voting member.
- The MIABC's Annual General Meeting is held each year in conjunction with the Annual Convention of the Union of British Columbia Municipalities.
- Each member, by resolution of their elected officials, is required to appoint a representative and two alternates to represent and vote the interest of the member.

### **Submitted by:**

Sheila Gurrie  
Director, Legislative Services

### **Concurrence by:**

Jake Rudolph,  
Chief Administrative Officer