

DATE OF MEETING FEBRUARY 6, 2023

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SUBJECT APPLICATION FOR IN-KIND FACILITY RENTAL

OVERVIEW

Purpose of Report

To present a request for an In-Kind Facility Rental for the Nanaimo Volunteer & Information Centre Society (Volunteer Nanaimo).

Recommendation

That Council approve an In-Kind Facility Rental for the Nanaimo Volunteer & Information Centre Society for the use of the Beban Social Centre for the organization's Annual Appreciation Luncheon for 2023 through 2026 (inclusive), with funding to come from the 'Other Grants' operating budget in each year.

BACKGROUND

In-kind facility rentals are included in the City's 'Other Grants' policy. Organizations may make an 'other grant' application if they wish to utilize City facilities at no cost, as all facility renters would otherwise be subject to a facility rental fee.

Historically, the Nanaimo Volunteer & Information Centre Society has held their Annual Appreciation Luncheon at the Beban Social Centre, with in-kind funding provided by the City of Nanaimo.

The Nanaimo Volunteer & Information Centre Society (also referred to as Volunteer Nanaimo) is a non-profit charity that has operated and delivered services for the benefit of the Community since 1979. They are a group of 10 Board members and 26 volunteers that have joined together to offer help, support, and mentorship to the Community through volunteering, and they offer a variety of community supports (as outlined in the attached grant request form).

An application has been received for the use of the Beban Social Centre for the Annual Luncheon from 2023 to 2026, which represents the years that are included in the current Council term.

DISCUSSION

The Annual Appreciation Luncheon for 2023 is scheduled to be held in April 2023. The estimated cost of the facility rental would be \$1,450. There is available funding of \$7,000 for 2023 in the 'Other Grants' operating budget.

OPTIONS

1. That Council:

Approve an In-Kind Facility Rental for the Nanaimo Volunteer & Information Centre Society for the use of the Beban Social Centre for the organization's Annual Appreciation Luncheon for 2023 through 2026 (inclusive), with funding to come from the 'Other Grants' operating budget each year.

Advantages:

- The Nanaimo Volunteer & Information Centre Society would be able to use the Beban Social Centre facility without incurring any rental fee expenses, which would allow the organization to redirect those funds towards other volunteer-based Community programs, and host the Volunteer Luncheon.

Disadvantages:

- The fee revenue that the City of Nanaimo would normally charge for the rental of the Beban Social Centre would not be collected and would need to be funded from the 'Other Grants' budget.

Financial Implications:

- The estimated cost of the facility rental is \$1,450. There is budget available in the 2023 'Other Grants' budget for this amount, so there are no implications to property taxes. The existing 'Other Grants' budget of \$7,000 would be reduced by \$1,450, leaving a balance of \$5,550 for future other grant applications.

2. That Council:

Deny an In-Kind Facility Rental for the Nanaimo Volunteer & Information Centre Society.

Advantages:

- There would be no funds expended from the 2023 'Other Grants' budget.

Disadvantages:

- The Nanaimo Volunteer & Information Centre Society would be required to pay for the facility rental for the Beban Social Centre facility, so the Volunteer Appreciation Luncheon would not be hosted.

- **Financial Implications:**

- If the in-kind facility rental was denied, there would be no financial implications to the City and no funding would be expended from the 'Other Grants' budget.

3. Other direction, as provided by Council.

SUMMARY POINTS

- The Nanaimo Volunteer & Information Centre Society has submitted an application for an In-Kind Facility Rental of the Beban Social Centre for 2023-2026 for the Annual Appreciation Luncheon
- There are funds available in the 2023 'Other Grants' budget
- The estimated cost of the annual rental is \$1,450

ATTACHMENTS:

Attachment A: In-Kind Facility Rental Application |

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