



Administration
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October 18, 2022

Mayor Leonard Krog
City of Nanaimo
455 Wallace Street
Nanaimo, BC V9R 5J6
Original sent: leonard.krog@nanaimo.ca

Dear Mayor Krog,

Re: Appointment to the 2023 Vancouver Island Regional Library Board

In appointing your 2023 Vancouver Island Regional Library (VIRL) Board representative, the *Library Act* (August 12, 2020), section 17 (2) states:

"All subsequent regular appointments must be made each November at the first meeting of the municipal council or regional district board."

The term of office is January 1 to December 31. Reappointment of sitting members is encouraged for continuity, with no more than 8 consecutive years served.

2023 meetings of the VIRL Board and Executive Committee will be hybrid, with a couple exceptions where it is explicitly stated as in-person on the meeting schedule (see pg. 2).

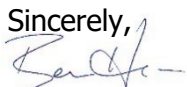
The *Library Act*, section 55, reimbursement of expenses states: "(1) The members of a library board are not entitled to be paid by the library board for their services but may be reimbursed by it for reasonable travelling and out of pocket expenses, including child care expenses, necessarily incurred by them in performing their duties under this Act. (2) A library board may not reimburse a member for any expenses if another body reimburses the member for the expenses or pays the expenses."

Please submit for both your appointed Trustee and Alternate:

1. Certified copy of the Resolution (by provincial legislation)
2. VIRL 2023 Appointment Form
3. 2023 Financial Statement of Disclosure
4. Direct Deposit Authorization form (for travel expense reimbursement)
5. Recording Release Form

By November 25, 2022, return completed forms to Mariah Patterson, Executive Assistant, mpatterson@virl.bc.ca. Please call 250-729-2310 or [email](mailto:mpatterson@virl.bc.ca) if you have any questions.

Thank you for your continued support of Vancouver Island Regional Library!

Sincerely,


Ben Hyman
Executive Director

cc: Jake Rudolph, CAO, City of Nanaimo
Donna Stennes, Administrator, City of Nanaimo

Strong Libraries ■ Strong Communities

Bella Coola Bowser Campbell River Chemainus Comox Cortes Island Courtenay Cowichan Cowichan Lake Cumberland Gabriola Island Gold River Hornby Island Ladysmith Masset Nanaimo Harbourfront Nanaimo North Nanaimo Wellington Parksville Port Alberni Port Alice Port Clements Port Hardy Port McNeill Port Renfrew Quadra Island Qualicum Beach Queen Charlotte Sandspit Sayward Sidney/North Saanich Sointula Sooke South Cowichan Tahsis Tofino Ucluelet Union Bay Woss

2023 Meeting Schedule

With the missed opportunity to meet in the 4th quarter due to the election, there is a special meeting of the Board and Executive Committee in December 2022.

Date	Meeting	Format & Location
Sat. Dec. 3	Board of Trustees Special Meeting	Hybrid
Fri. Dec. 9	Executive Committee Special Meeting	Hybrid
Sat., Jan. 28	Annual General Meeting	In-person: Nanaimo
Fri., Feb. 24	Executive Committee	In-person: TBD
Sat., March 25	Board of Trustees	Hybrid
Fri., May 5	Executive Committee	Hybrid
Sat., June 3	Board of Trustees	Hybrid
Fri., June 23	Executive Committee – Budget Only	In-person: TBD
Fri., July 21	Executive Committee – Budget & Regular	In-person: TBD
Sat., Sept. 16	Board of Trustees – Budget & Regular	In-person: TBD
Fri., Oct. 27	Executive Committee	Hybrid
Sat., Nov. 25	Board of Trustees	Hybrid
Fri., Dec. 8	Executive Committee - Optional	Hybrid