

ATTACHMENT C: Application from Nexus Patient and Community Care Society



**CITY OF NANAIMO
APPLICATION FOR PERMISSIVE
TAX EXEMPTION**

Office Use

ORGANIZATION: Nexus Patient and Community Care Society		DATE: January 20, 2022	
ADDRESS: 3-1273 Island Highway South		PRESIDENT: Diane Middagh	
Nanaimo, BC		SENIOR STAFF MEMBER: Kari Jonker	
V9R 7A4		POSITION: Clinical Director	
		CONTACT: Kari Jonker	
TELEPHONE: 778-841-0685 (office)		TELEPHONE: 250-667-2120 (cell)	
GEOGRAPHIC AREA SERVED BY THE ORGANIZATION: Located in South Nanaimo but serving patients from Yellow Point to Nanoose Bay			
NO. OF FULL TIME STAFF: 3		NO. OF PART TIME STAFF: 5	
NO. OF COMMUNITY VOLUNTEERS: 0		NO. OF VOLUNTEER HOURS PER YEAR: 0	
CLIENTS SERVED, LAST YEAR: 2250		CLIENTS SERVED, THIS YEAR (PROJECTED): 4500-5500	
B.C. SOCIETY ACT REG. NO.: S0072357		REVENUE CANADA CHARITABLE REG. NO.: Non profit, not charity	
CURRENT BUDGET:		LEGAL DESCRIPTION OF PROPERTY: Medical Clinic	
INCOME:		TAX FOLIO NUMBER:	
EXPENSES:		CURRENT YEAR TAXES (IF KNOWN):	
NEXT YEAR PROJECTED:			
INCOME:			
EXPENSES:			
SIGNATURE: <i>[Signature]</i>	TITLE/POSITION: Clinical Director	DATE: June 30/22	
<p>NOTE: YOUR ORGANIZATION'S MOST RECENT YEAR-END FINANCIAL STATEMENTS AND CURRENT YEAR-TO-DATE FINANCIAL STATEMENTS MUST BE ATTACHED TO THE APPLICATION FORM (INCLUDING A BALANCE SHEET AND INCOME STATEMENT).</p>			

RECEIVED

JUN 30 2022

CITY OF NANAIMO
FINANCE DEPARTMENT

CITY OF NANAIMO GRANT QUESTIONNAIRE

1. Please describe the Purpose or Mandate of your organization in this community.

Quality team care to enhance community health and well-being.

We provide multidisciplinary, team-based, primary care to individuals and families.

2. Please list the programs and services provided by your organization.

Attachment clinic for primary care. Services we can offer our clients: opioid agonist therapy and

addictions care, long term contraceptive insertion, MAiD provision, Medical botox, transcare,

specialized treatments for chronic pain, social work assistance, short term counselling sessions,

vaccinations, regular medical screenings, we also take NP, medical, RN, and MOA students as we are able.

3. Are you planning to change or add to current programs and services in the future?

We do not have current plans for further programs at this time, we do plan to expand our current services as we will continue to attach patients to our clinic and improve workflows.

4. Please describe the role of volunteers in your organization.

Our organization does not employ volunteers.

5. Please list all grants received from the City of Nanaimo, Regional District of Nanaimo, and other governments or service clubs.

We have funding granted by the Ministry of Health and dispensed by VIHA—this is our only

current source of funding

**CITY OF NANAIMO
GRANT QUESTIONNAIRE**

6. Please provide details of fees for service in your organization, and how costs and fees are determined.

There are no fees for our services.

7. If your organization is a branch of a larger organization, please indicate how this affects the financial and other information you have provided.

Not applicable

8. If you lease or rent out part of your premises: please note the amount of space rented (sq ft), total square feet of the premises, name of organization renting the space, and the annual rent received.

Not applicable

9. Please describe current or planned approaches to self generated income.

We will continue to receive funding from the ministry of health, this is our sole funding source.

CITY OF NANAIMO GRANT QUESTIONNAIRE

10. Is there any other information about your organization that you would like to provide to support your application?

We are a non profit society formed to run a primary care, Nurse Practitioner run clinic in Nanaimo. Our primary care providers are contracted by the ministry of health and VIHA to provide this service in the clinic. We also host 4 VIHA employees, including 2 RNs a social worker and a counsellor. The society is the employer of all clinic administrative staff. We have formed this clinic to help address the large number of people in Nanaimo that do not have a family doctor or nurse practitioner.

11. In what ways would you recognize the City's support, should you receive a Permissive Tax Exemption?

If granted a permissive exemption for taxes we would be pleased to display a visible thank you notice to the city in our lobby. We are open to further suggestions on how we could express our thanks to the City of Nanaimo

"Freedom of Information and Protection of Privacy Act (FOIPPA) Information collected on this form is done so under the general authority of the Community Charter and FOIPPA, and is protected in accordance with FOIPPA. Personal information will only be used by authorized staff to fulfill the purpose for which it was originally collected, or for a use consistent with that purpose."

Revised 2020-SEP-10

G:\ADMINISTRATION\Committees\Grants Advisory Sub-Committee\Grants Application Forms\Applications, Instructions, Info\Permissive Tax Exemption Application.docx

NEXUS PATIENT AND COMMUNITY CARE SOCIETY

Company Number S0072357

Status Active

Incorporation Date 4 December 2019 (over 2 years ago)

Company Type Society

Jurisdiction [British Columbia \(Canada\)](#)

Business Number 758683874

Registry Page <https://www.orgbook.gov.bc.ca/entity/...>

Recent filings for NEXUS PATIENT AND COMMUNITY CARE SOCIETY

4 Dec 2019 [INCORPORATION APPLICATION](#)

NEXUS PATIENT AND COMMUNITY CARE SOCIETY
Financial Statements
Year Ended March 31, 2021

NEXUS PATIENT AND COMMUNITY CARE SOCIETY

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Year Ended March 31, 2021

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CROSS & COMPANY
CHARTERED PROFESSIONAL ACCOUNTANTS
A PROFESSIONAL CORPORATION

Jared J. Cross, CPA, CGA

James Cartwright, CPA, BBA

Corinne Fast, CPA, CGA, BBA

Kennedy King, CPA, CGA, BBA

Duncan Soproniuk, CPA, BBA

INDEPENDENT PRACTITIONER'S REVIEW ENGAGEMENT REPORT

To the Directors of Nexus Patient and Community Care Society

We have reviewed the accompanying financial statements of Nexus Patient and Community Care Society (the society) that comprise the statement of financial position as at March 31, 2021, and the statements of revenues and expenditures, changes in net assets and cash flows for the year then ended, and a summary of significant accounting policies and other explanatory information.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with Canadian accounting standards for not-for-profit organizations (ASNPO), and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

Practitioner's Responsibility

Our responsibility is to express a conclusion on the accompanying financial statements based on our review. We conducted our review in accordance with Canadian generally accepted standards for review engagements, which require us to comply with relevant ethical requirements.

A review of financial statements in accordance with Canadian generally accepted standards for review engagements is a limited assurance engagement. The practitioner performs procedures, primarily consisting of making inquiries of management and others within the entity, as appropriate, and applying analytical procedures, and evaluates the evidence obtained.

The procedures performed in a review are substantially less in extent than, and vary in nature from, those performed in an audit conducted in accordance with Canadian generally accepted auditing standards. Accordingly, we do not express an audit opinion on these financial statements.

Conclusion

Based on our review, nothing has come to our attention that causes us to believe that the financial statements do not present fairly, in all material respects, the financial position of Nexus Patient and Community Care Society as at March 31, 2021, and the results of its operations and its cash flows for the year then ended in accordance with ASNPO.

(continues)

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Independent Practitioner's Review Engagement Report to the Directorss of Nexus Patient and Community Care Society *(continued)*

Other Matter

The financial statements of Nexus Patient and Community Care Society for the 119 day period ended March 31, 2020 were compiled and are presented for comparative purposes only.



Nanaimo, BC
September 22, 2021

CROSS & COMPANY
CHARTERED PROFESSIONAL ACCOUNTANTS

NEXUS PATIENT AND COMMUNITY CARE SOCIETY
Statement of Financial Position
March 31, 2021

	2021	2020
ASSETS		
CURRENT		
Cash	\$ 258,156	\$ 656,431
Term deposits	10,000	-
Inventory	10,978	-
Goods and services tax recoverable	11,802	1,436
Prepaid expenses	4,962	542
	295,898	658,409
PROPERTY, PLANT AND EQUIPMENT <i>(Note 4)</i>	236,723	45,282
TOTAL ASSETS	\$ 532,621	\$ 703,691
LIABILITIES AND NET ASSETS		
CURRENT		
Accounts payable	\$ 9,134	\$ 33,604
Wages payable	2,075	23
	11,209	33,627
DEFERRED INCOME	521,289	670,027
TOTAL LIABILITIES	532,498	703,654
NET ASSETS	123	37
TOTAL LIABILITIES AND NET ASSETS	\$ 532,621	\$ 703,691

ON BEHALF OF THE BOARD

_____ *Director*

_____ *Director*

NEXUS PATIENT AND COMMUNITY CARE SOCIETY
Statement of Revenues and Expenditures
Year Ended March 31, 2021

	Total 2021	Total 2020
RECEIPTS	\$ 500,769	\$ 33,990
EXPENDITURES		
Accounting fees	18,629	4,822
Advertising and promotion	4,653	-
Amortization <i>(Note 4)</i>	64,523	15,961
Business taxes, licenses and memberships	221	124
Consulting fees	2,297	450
Insurance	1,717	108
Interest and bank charges	86	2
Meals and entertainment	302	-
Office	69,105	-
Rental	44,406	-
Repairs and maintenance	27,459	-
Salaries and wages	132,163	23
Security	1,136	-
Sub-contracts	35,625	12,500
Supplies	93,575	-
Telephone	1,038	-
Training	532	-
Travel	48	-
Utilities	3,254	-
	500,769	33,990
EXCESS OF RECEIPTS OVER EXPENDITURES FROM OPERATIONS	-	-
OTHER INCOME		
Interest from other sources	86	37
EXCESS OF RECEIPTS OVER EXPENDITURES	\$ 86	\$ 37

The accompanying notes are an integral part of these financial statements

NEXUS PATIENT AND COMMUNITY CARE SOCIETY

Statement of Changes in Net Assets

Year Ended March 31, 2021

	Unrestricted net assets 2021	Restricted net assets 2021	Total 2021	Total 2020
NET ASSETS - BEGINNING OF YEAR	\$ (45,245)	\$ 45,282	\$ 37	\$ -
Excess of receipts over expenditures	(191,355)	191,441	86	37
NET ASSETS - END OF YEAR	\$ (236,600)	\$ 236,723	\$ 123	\$ 37

The accompanying notes are an integral part of these financial statements

NEXUS PATIENT AND COMMUNITY CARE SOCIETY

**Statement of Cash Flows
Year Ended March 31, 2021**

	2021	2020
OPERATING ACTIVITIES		
Excess of receipts over expenditures	\$ 86	\$ 37
Item not affecting cash:		
Amortization of property, plant and equipment	64,523	15,961
	64,609	15,998
Changes in non-cash working capital:		
Inventory	(10,978)	-
Accounts payable	(24,468)	33,603
Prepaid expenses	(4,420)	(542)
Goods and services tax payable	(10,366)	(1,436)
Wages payable	2,052	23
	(48,180)	31,648
Cash flow from operating activities	16,429	47,646
INVESTING ACTIVITY		
Purchase of property, plant and equipment	(255,966)	(61,242)
FINANCING ACTIVITY		
Net proceeds from funder	(148,738)	670,027
INCREASE (DECREASE) IN CASH FLOW	(388,275)	656,431
Cash - beginning of year	656,431	-
CASH - END OF YEAR	\$ 268,156	\$ 656,431
CASH CONSISTS OF:		
Cash	\$ 258,156	\$ 656,431
Term deposits	10,000	-
	\$ 268,156	\$ 656,431

The accompanying notes are an integral part of these financial statements

NEXUS PATIENT AND COMMUNITY CARE SOCIETY

Notes to Financial Statements

Year Ended March 31, 2021

1. PURPOSE OF THE SOCIETY

Nexus Patient and Community Care Society (the "Society") is a not-for-profit organization of British Columbia. Management has determined that they are exempt from payment of income tax under Subsection 149(1) of the Income Tax Act. The Society incorporated under the British Columbia Societies Act on December 4, 2019, and began its operations on January 3, 2020.

The society operates to provide primary care services to Nanaimo, BC and surrounding area.

2. BASIS OF PRESENTATION

During the year the company adopted Canadian accounting standards for not-for-profit organizations (ASNFPPO). These financial statements are the first prepared in accordance with these standards. The changes have been applied retrospectively. No material adjustments have arisen from the adoption.

3. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

Measurement uncertainty

The preparation of financial statements in conformity with Canadian accounting standards for not-for-profit organizations requires management to make estimates and assumptions that affect the reported amount of assets and liabilities, disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the period. Such estimates are periodically reviewed and any adjustments necessary are reported in earnings in the period in which they become known. Actual results could differ from these estimates.

Revenue recognition

Nexus Patient and Community Care Society follows the deferral method of accounting for contributions.

Restricted contributions are recognized as revenue in the year in which the related expenses are incurred. Unrestricted contributions are recognized as revenue when received or receivable if the amount to be received can be reasonably estimated and collection is reasonably assured. Endowment contributions are recognized as direct increases in net assets.

Inventory

Inventory is valued at the lower of cost and net realizable value with the cost being determined on a weighted average basis.

Property, plant and equipment

Property, plant and equipment is stated at cost or deemed cost less accumulated amortization and is amortized over its estimated useful life on a declining balance basis at the following rates and methods:

Computer equipment	55%	declining balance method
Furniture and fixtures	20%	declining balance method
Leasehold improvements	3 years	straight-line method

Net assets

- Net assets invested in property and equipment represents the organization's net investment in property and equipment which is comprised of the unamortized amount of property and equipment purchased with restricted funds.
- Internally restricted net assets are funds which have been designated for a specific purpose by the organization's Board of Directors.
- Unrestricted net assets comprise the excess of revenue over expenses accumulated by the organization each year, not of transfers, and are available for general purposes.

NEXUS PATIENT AND COMMUNITY CARE SOCIETY

Notes to Financial Statements

Year Ended March 31, 2021

4. PROPERTY, PLANT AND EQUIPMENT

	Cost	Accumulated amortization	2021 Net book value	2020 Net book value
Computer equipment	\$ 55,267	\$ 36,376	\$ 18,891	\$ 38,505
Furniture and fixtures	33,893	3,389	30,504	-
Leasehold improvements	228,047	40,719	187,328	6,777
	\$ 317,207	\$ 80,484	\$ 236,723	\$ 45,282

5. LEASE COMMITMENTS

The society has a long term lease with respect to its premises. The lease provides for payment of utilities, property taxes and maintenance costs. Future minimum lease payments as at March 31, 2021, are as follows:

2022	\$ 38,656
2023	<u>38,656</u>
	<u>\$ 77,312</u>

6. ECONOMIC DEPENDENCE

The society is wholly dependant on Vancouver Island Health Authority ("Health Authority") for all of it's funding. Should the Health Authority substantially change its dealings with the society, management is of the opinion that continued operations would be doubtful.

**Nexus Primary Care Clinic
Balance Sheet As at 2022-05-31**

ASSET

Current Assets

Total Cash	338,014.94
Total Receivable	7,865.19
Purchase Prepayments	<u>8,053.23</u>
Total Current Assets	<u>353,933.36</u>

Inventory Assets

Inventory	<u>11,278.00</u>
Total Inventory Assets	<u>11,278.00</u>

Capital Assets

Leasehold Improvements	228,046.86
Accum Amort - leasehold	-40,718.54
Net - Furniture & Equipment	30,504.04
Net - Computer Equipment	<u>18,891.26</u>
Total Capital Assets	<u>236,723.62</u>

TOTAL ASSET	<u>601,934.98</u>
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LIABILITY

Current Liabilities

Accounts Payable	8,431.92
Accrued liabilities	876.00
Accounting accrual	6,200.00
Total Credit Card Payables	1,861.05
Vacation payable	7,231.86
Total Receiver General	<u>6,240.08</u>
Total Current Liabilities	<u>30,840.91</u>

Long Term Liabilities

Deferred revenue	<u>571,950.59</u>
Total Long Term Liabilities	<u>571,950.59</u>

TOTAL LIABILITY	<u>602,791.50</u>
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EQUITY

Owners Equity

Retained Earnings - Previous Year	-856.52
Current Earnings	<u>0.00</u>
Total Owners Equity	<u>-856.52</u>

TOTAL EQUITY	<u>-856.52</u>
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LIABILITIES AND EQUITY	<u>601,934.98</u>
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**Nexus Primary Care Clinic
Balance Sheet As at 2022-03-31**

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ASSET

Current Assets

Total Cash	348,448.94
Total Receivable	6,597.93
Purchase Prepayments	13,397.49
Prepaid Expenses	<u>6,486.26</u>
Total Current Assets	<u>374,930.62</u>

Inventory Assets

Inventory	<u>11,278.00</u>
Total Inventory Assets	<u>11,278.00</u>

Capital Assets

Leasehold Improvements	228,046.86
Accum Amort - leasehold	-40,718.54
Net - Furniture & Equipment	30,504.04
Net - Computer Equipment	<u>18,891.26</u>
Total Capital Assets	<u>236,723.62</u>

TOTAL ASSET	<u><u>622,932.24</u></u>
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LIABILITY

Current Liabilities

Accounts Payable	7,866.41
Accounting accrual	6,200.00
Total Credit Card Payables	310.65
Vacation payable	6,128.31
GST/HST Owing (Refund)	<u>0.48</u>
Total Current Liabilities	<u>20,505.85</u>

Long Term Liabilities

Deferred revenue	<u>603,282.91</u>
Total Long Term Liabilities	<u>603,282.91</u>

TOTAL LIABILITY	<u>623,788.76</u>
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EQUITY

Owners Equity

Retained Earnings - Previous Year	193.02
Current Earnings	<u>-1,049.54</u>
Total Owners Equity	<u>-856.52</u>

TOTAL EQUITY	<u>-856.52</u>
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LIABILITIES AND EQUITY	<u><u>622,932.24</u></u>
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**Nexus Primary Care Clinic
Income Statement 2022-04-01 to 2022-05-31**

REVENUE

Sales Revenue

Operations Revenue	97,681.32
Revenue Change Management	<u>12,390.00</u>
Net Sales	<u>110,071.32</u>

Other Revenue

Other Revenue	2,800.00
Interest Revenue	<u>10.21</u>
Total Other Revenue	<u>2,810.21</u>

TOTAL REVENUE	<u>112,881.53</u>
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EXPENSE

Cost of Goods Sold

Subcontracts	<u>8,008.33</u>
Total Cost of Goods Sold	<u>8,008.33</u>

Payroll Expenses

Wages & Salaries	32,961.44
EI Expense	704.73
CPP Expense	1,597.31
Employee Benefits	<u>469.04</u>
Total Payroll Expense	<u>35,732.52</u>

General & Administrative Expenses

Accounting & Legal	877.50
Advertising & Promotions	215.22
Business Fees , Lic. & Subscription	1,619.83
Consultant expense	29.15
GST expense	1,267.25
Insurance	876.00
Interest & Bank Charges	93.66
IT Management & Support	8,167.50
Office Supplies	3,806.96
Meals meetings	1,227.35
Staff Events	807.62
Patient Portal	4,985.46
Medical Waste Disposal	313.50
Rent	19,458.78
Repair & Maintenance	7,607.97
Supplies	4,528.90
Security	318.89
Telephone	776.86
Training & Conferences	11,409.05
Travel & Entertainment	251.15
Utilities	<u>502.08</u>
Total General & Admin. Expenses	<u>69,140.68</u>

TOTAL EXPENSE	<u>112,881.53</u>
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NET INCOME	<u><u>0.00</u></u>
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**Nexus Primary Care Clinic
Income Statement 2021-04-01 to 2022-03-31**

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REVENUE

Sales Revenue

Operations Revenue	592,232.51
Revenue Change Management	30,085.23
Society Dues	<u>10.00</u>
Net Sales	<u>622,327.74</u>

Other Revenue

Clinic Services	755.91
Interest Revenue	23.15
Miscellaneous Revenue	<u>260.00</u>
Total Other Revenue	<u>1,039.06</u>

TOTAL REVENUE 623,366.80

EXPENSE

Cost of Goods Sold

Subcontracts	<u>44,802.11</u>
Total Cost of Goods Sold	<u>44,802.11</u>

Payroll Expenses

Wages & Salaries	221,315.46
EI Expense	4,858.60
CPP Expense	10,784.90
WCB Expense	306.52
Employee Benefits	<u>9,782.79</u>
Total Payroll Expense	<u>247,048.27</u>

General & Administrative Expenses

Accounting & Legal	18,679.32
Advertising & Promotions	27,092.25
Business Fees , Lic. & Subscription	7,336.51
Consultant expense	5,350.00
Courier & Postage	46.48
EMR Support and Maintenance	898.80
GST expense	6,597.92
Insurance	10,722.95
Interest & Bank Charges	637.56
IT Management & Support	19,420.05
Non-Deductible Interest	406.22
Office Supplies	25,794.81
Meals meetings	2,718.31
Staff Events	2,156.97
Patient Portal	27,770.27
Medical Waste Disposal	3,500.00
Rent	77,637.39
Repair & Maintenance	48,496.09
Supplies	13,341.89
Security	3,368.29
Telephone	1,038.26
Training & Conferences	24,232.24
Travel & Entertainment	890.65
Utilities	<u>4,432.73</u>
Total General & Admin. Expenses	<u>332,565.96</u>

TOTAL EXPENSE 624,416.34

NET INCOME -1,049.54



NEXUS

PRIMARY CARE CLINIC

Nexus Primary Care Clinic 2023 Budget

	2022 Budget	2022 Budget	2022 Budget	2023 Budget
<u>Revenue</u>	Overhead	Change Management	Total	
MOH overhead/operations	584,300		584,300	638,200
MOH Start Up	1,386,033		1,386,033	1,386,033
Change Management		60,000	60,000	
	1,970,333	60,000	2,030,333	2,024,233
			0	
Expenses				
			0	
			0	
			0	
Assets: (items over \$500)			0	
Leasehold improvements			0	
Office Furniture & Equipment			0	7,500
Computer Equipment			0	
Medical Equipment	80,000		80,000	
	80,000	0	80,000	
			0	
			0	
			0	
General Operations:			0	
Wages and salaries	251,800		251,800	280,000
WCB Expense			0	500
EHT Expense			0	
Employee Benefits			0	8,500
Subcontractors NP/RN/MH/SW	1,386,033		1,386,033	1,386,033
Subcontractor Ex Director			0	
			0	
Accounting & Legal (& payroll services)	25,000		25,000	10,000
Advertising & Promotions			0	0
Board/ Governance expenses	7,500		7,500	1,000



NEXUS

PRIMARY CARE CLINIC

Business Fees & Licenses		0	5,000
Consultant expense		0	2,000
Courier & Postage/Freight	1,500	1,500	1,500
Credit Card Charges		0	100
EMR support and maintenance		0	1,000
Amortization Expense		0	
Insurance	4,000	4,000	5,300
Interest & Bank Charges		0	1,000
IT Management & Support	25,000	25,000	25,000
Office Supplies	15,000	15,000	25,000
Meals (meetings etc)		0	2,500
Medical Waste	4,000	4,000	4,000
Motor Vehicle Expenses		0	1,000
Patient Portal		0	35,000
Lease south parkway plaza	100,000	100,000	83,000
Repair & Maintenance	10,000	10,000	60,000
Supplies & equipment	50,000	50,000	50,000
Telephone & Cell	8,000	8,000	15,000
Travel & Entertainment		0	3,000
Training and conferences		0	5,000
Utilities	2,500	2,500	6,300
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Change Management		0	
NNPBC oversight and management	20,000	20,000	
Project manager	30,000	30,000	
Business Analyst	36,209	36,209	
	1,890,333	86,209	1,976,542
	1,970,333	86,209	2,056,542
Net profit/loss	0	-26,209	0

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