

DATE OF MEETING JULY 20, 2022

AUTHORED BY JAMIE SLATER, MANAGER, REVENUE SERVICES

**SUBJECT CONSIDERATION OF SECURITY CHECK GRANT**

## **OVERVIEW**

### **Purpose of Report**

To obtain Council approval for the Security Check Grant application received from the Nanaimo District Senior Citizens Housing Development Society.

### **Recommendation**

That the Finance and Audit Committee recommend that Council:

1. Award a Security Check Grant for \$500 to the Nanaimo District Senior Citizens Housing Development Society.

## **BACKGROUND**

Each year, the City of Nanaimo sets aside funding to help cover the cost of security check fees for eligible community organizations. Funding is available to community organizations that must have security checks carried out by the RCMP on employees or volunteers that are working for the community organization.

There is an annual maximum of \$500 under this grant program.

The criteria for awarding this grant includes the following:

- Must be able to identify services provided to residents of Nanaimo;
- Must be a non-profit organization;
- Must have sound financial and administrative management; and
- Must conform to all City of Nanaimo Bylaws and Policies.

## **DISCUSSION**

The Nanaimo District Senior Citizens Housing Development Society has requested a Security Check Grant for \$500.

This organization operates a 'Meals on Wheels' program that provides nutritious hot meals to Seniors in the community who may be isolated or home bound and are unable to cook for themselves, and the program has been operating for over 50 years. Over 2,100 meals are provided each month, servicing the Nanaimo area 6 times per week, and Gabriola Island 3 times per week (Monday, Wednesday, Friday).

The organization meets all of the grant awarding criteria and there is sufficient budget available. There is a \$2,000 budget for this grant program for 2022 that has not yet been utilized in 2022.

## **OPTIONS**

1. That the Finance and Audit Committee recommend that Council:

- Award a Security Check Grant for \$500 to the Nanaimo District Senior Citizens Housing Development Society.
  - **Advantages:** This grant will provide assistance in covering the costs of RCMP security checks that are required to be completed by volunteers working under the Nanaimo District Senior Citizens Housing Development Society.
  - **Disadvantages:** There are no disadvantages to note.
  - **Financial Implications:** There is a \$2,000 budget for Security Check Grants each year. Awarding a \$500 grant will leave \$1,500 of this budget remaining for the rest of 2022.

2. That the Finance and Audit Committee recommend that Council:

- Deny a Security Check Grant for \$500 to the Nanaimo District Senior Citizens Housing Development Society.
  - **Advantages:** No funds will be expended from the \$2,000 Security Check Grant budget.
  - **Disadvantages:** No assistance would be provided to the Nanaimo District Senior Citizens Housing Development Society, which contributes positively to the Community.
  - **Financial Implications:** There is a \$2,000 budget for Security Check Grants each year. If no grant is awarded, the entire \$2,000 budget will remain unexpended.

3. Council direction is sought.

### **SUMMARY POINTS**

- A Security Check Grant application was received for \$500 from the Nanaimo District Senior Citizens Housing Development Society.
- This grant program is designed to help cover the cost of RCMP security check fees for eligible community organizations.
- The organization meets the grant award criteria for a Security Check Grant, and there are funds available.

### **ATTACHMENTS:**

**ATTACHMENT A:** Grant Application |

**Submitted by:**

Jamie Slater  
Manager, Revenue Services |

**Concurrence by:**

Wendy Fulla  
Director, Finance (Acting) |