

**MINUTES**  
GOVERNANCE AND PRIORITIES COMMITTEE MEETING  
SHAW AUDITORIUM, VANCOUVER ISLAND CONFERENCE CENTRE,  
80 COMMERCIAL STREET, NANAIMO, BC  
MONDAY, 2022-JUN-13, AT 1:00 P.M.

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Present: Councillor I. W. Thorpe, Chair  
Mayor L. Krog  
Councillor S. D. Armstrong  
Councillor D. Bonner (joined electronically)  
Councillor T. Brown (joined electronically)  
Councillor B. Geselbracht  
Councillor E. Hemmens (joined electronically)  
Councillor Z. Maartman  
Councillor J. Turley (arrived 1:01 p.m.)

Staff: B. Sims, General Manager, Engineering and Public Works  
T. Doyle, Fire Chief (joined electronically)  
B. Corsan, Director, Corporate and Business Development  
P. Rosen, Director, Engineering  
B. Thomas, Assistant Manager, Transportation  
J. Rose, Manager, Transportation  
P. Stewart, Manager, Engineering Projects  
N. Sponaugle, Legislative Communications Clerk (joined electronically)  
S. Gurrie, Director, Legislative Services  
K. Lundgren, Recording Secretary

1. CALL THE GOVERNANCE AND PRIORITIES COMMITTEE MEETING TO ORDER:

The Governance and Priorities Committee Meeting was called to order at 1:00 p.m.

2. APPROVAL OF THE AGENDA:

It was moved and seconded that the Agenda be adopted. The motion carried unanimously.

3. ADOPTION OF THE MINUTES:

It was moved and seconded that the Minutes of the Governance and Priorities Committee Meeting held in the Shaw Auditorium, Vancouver Island Conference Centre, 80 Commercial Street, Nanaimo, BC, on Monday, 2022-MAY-09 at 1:00 p.m. be adopted as circulated. The motion carried unanimously.

Councillor Turley entered the Shaw Auditorium at 1:01 p.m.

4. AGENDA PLANNING:

1. Governance and Priorities Committee Agenda Planning

Sheila Gurrie, Director, Legislative Services, spoke regarding upcoming Governance and Priorities Committee (GPC) agenda topics and noted that:

- Housing affordability/ Schedule D will be going to the June 27<sup>th</sup> GPC meeting
- A review of the Street Entertainers Regulation Bylaw and the Noise Control Bylaw is scheduled for July
- Other topic items may be discussed in a format other than GPC meeting

Committee discussion took place regarding having a future conversation surrounding working with FortisBC and the Low Carbon Energy Systems Bylaw that is being adopted by other municipalities.

5. REPORTS:

(a) COMMUNITY WELLNESS/LIVABILITY:

1. Development of a Transportation Memorandum of Understanding

Introduced by Bill Sims, General Manager, Engineering and Public Works.

It was moved and seconded that the Governance and Priorities Committee recommend that Council direct Staff to work with the Regional District of Nanaimo, Ministry of Transportation and Infrastructure and BC Transit to draft a Memorandum of Understanding for the purpose of planning and executing enhancements to support transit and mobility within the City of Nanaimo. The motion carried unanimously.

2. Allocation of Pedestrian Unallocated Funding

Introduced by Bill Sims, General Manager, Engineering and Public Works.

Presentation:

1. Barbara Thomas, Assistant Manager, Transportation, provided a PowerPoint presentation and outlined options for the allocation of the 2022 Pedestrian Unallocated Funds. Highlights included:

- Previously presented this topic at the 2022-APR-21 GPC Meeting
- Proposed improvement options include the following:
  - Improvements to the Trans-Canada Highway (TCH) from Cranberry Avenue to Maki Road
  - Pedestrian amenities of crossings and sidewalks
  - Traffic calming projects

Committee and Staff discussion took place. Highlights included:

- TCH improvements are intended to be a cost-share project with the Ministry of Transportation and Infrastructure (MoTI)
- The cost estimate of \$350,000 includes engineering design and sidewalk construction
- The estimated cost of the entire project was developed before the current market conditions
- MoTI will likely not continue the work if the City does not contribute the sidewalk construction
- High accident rate in the Cranberry Avenue to Maki Road area and pedestrian improvements are priority

Barbara Thomas, Assistant Manager, Transportation, continued the presentation and spoke regarding pedestrian improvements for crosswalks. Highlights included:

- Several crosswalks were identified for consideration using the Pedestrian Prioritization Tool:
  1. Wakesiah Avenue at Foster Street
  2. Departure Bay Road at Barons Road
  3. Fitzwilliam Street at Selby Street
  4. Applecross Road at Calinda Street
  5. Nanaimo Ice Centre to Nanaimo Aquatic Centre on Third Street
  6. Trail Crossing on Third Street
  7. Franklyn Street at Selby Street
  8. Townsite Road at Holly Avenue

Committee discussion took place. Highlights included:

- A half-signal crossing is different from flashing yellow traffic signals as it has three color lights (red, yellow and green) to stop traffic
- The life expectancy of the crosswalk traffic signals
- Difficulties in turning left from Wassel Way on to Departure Bay Road
- Pedestrian crossings on Bruce Avenue projects are underway from previous year's funding
- Operational funds used to address pedestrian controlled infrastructure when they are at the end of life
- The crossing signals being installed now are much more advanced than the current ones
- Pedestrian Prioritization Tool uses an algorithm to produce scores for crosswalks
- Applecross Road at Clarinda Street intersection is not seen as a priority/high risk
- Applecross Road intersection is a common pedestrian route to Woodgrove Mall

Barbara Thomas, Assistant Manager, Transportation, continued the presentation and spoke regarding pedestrian improvements for sidewalks. She presented three sets of sidewalks projects for consideration:

1. Departure Bay Road south side – Alan-A-Dale Place to Wardropper Park
2. Departure Bay Road north side – from Highland Boulevard to Highway 19A
3. Third Street east side – from 850 Third Street (Rotary Field House) to Jingle Pot Road

Committee discussion took place. Highlights included:

- The high cost for a relatively short piece of sidewalk along Departure Bay Road south side is related to the topography of the area being difficult for construction
- Importance of providing safety for children walking to school

Barbara Thomas, Assistant Manager, Transportation, continued the presentation and spoke regarding pedestrian improvements related to traffic calming projects. She provided the results from the ongoing traffic calming projects on Lost Lake Road and advised that the next in the cue for traffic calming include Bradley Street, Extension Road and Mountain Vista Road.

Committee discussion took place regarding the \$165,000 dedicated to traffic calming in option A of the recommendation which will be allocated to three traffic calming projects.

It was moved and seconded that the Governance and Priorities Committee recommend that Council allocate \$1,000,000 of Pedestrian Unallocated funds to the projects listed under Option (A) as follows:

- Trans-Canada Highway (TCH) Corridor Improvements \$350,000
- Improve Crosswalks 2, 3, 4, 7, and 8 \$400,000
- Install Sidewalk (2) – on Departure Bay Road from Highland Boulevard to Highway 19A \$85,000
- Traffic Calming IO Allocation \$165,000

Committee discussion took place. Highlights included:

- Whether a new sidewalks being installed would be disrupted for underground sewer servicing
- The intention of Pedestrian Unallocated Funding and that it is specifically designated for pedestrian improvements
- Support for TCH improvements; however, the Pedestrian Unallocated Funding may not be the appropriate funding source
- Potentially funding the TCH improvements through the Strategic Infrastructure Reserve

- Many other projects that rely on the Council Strategic Infrastructure Reserve
- The City's contribution of \$350,000 covers construction of the sidewalk and therefore is appropriate to use the Pedestrian Unallocated Funding

It was moved and seconded that the motion be amended to direct that the Trans-Canada Highway Corridor Improvements be funded from the Strategic Infrastructure Reserve. The motion was defeated.

Opposed: Mayor Krog and Councillors Armstrong, Brown, Geselbracht, Hemmens, Maartman, Thorpe, Turley

Committee and Staff discussion took place regarding Traffic Calming projects and the allocation of those funds.

The vote was taken on the main motion as follows:

That the Governance and Priorities Committee recommend that Council allocate \$1,000,000 of Pedestrian Unallocated funds to the projects listed under Option (A) as follows:

- Trans-Canada Highway Corridor Improvements \$350,000
- Improve Crosswalks 2, 3, 4, 7, and 8 \$400,000
- Install Sidewalk (2) – on Departure Bay Road from Highland Boulevard to Highway 19A \$85,000
- Traffic Calming IO Allocation \$165,000

The motion carried.

Opposed: Councillors Bonner, Brown, Geselbracht, and Hemmens

6. QUESTION PERIOD:

Council received no questions from the public regarding agenda items.

7. PROCEDURAL MOTION TO PROCEED IN CAMERA:

It was moved and seconded that the meeting be closed to the public in order to deal with agenda items under the *Community Charter*:

Section 90(1) A part of the meeting may be closed to the public if the subject matter being considered relates to or is one or more of the following:

- (e) the acquisition, disposition or expropriation of land or improvements, if the Council considers that disclosure could reasonably be expected to harm the interests of the municipality;
- (n) the consideration of whether a Council meeting should be closed under a provision of this subsection or subsection (2); and,

Community Charter Section 90(2):

- (b) the consideration of information received and held in confidence relating to negotiations between the municipality and a provincial government or the federal government or both, or between a provincial government or the federal government or both and a third party.

The motion carried unanimously.

The Governance and Priorities Committee moved In Camera at 2:17 p.m.

The Governance and Priorities Committee moved out of In Camera at 4:04 p.m.

8. ADJOURNMENT:

It was moved and seconded at 4:05 p.m. that the meeting terminate. The motion carried unanimously.

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C H A I R

CERTIFIED CORRECT:

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CORPORATE OFFICER