

**MINUTES**  
REGULAR COUNCIL MEETING  
SHAW AUDITORIUM, VANCOUVER ISLAND CONFERENCE CENTRE,  
80 COMMERCIAL STREET, NANAIMO, BC  
MONDAY, 2022-MAY-30, AT 4:00 P.M.

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Present: Mayor L. Krog, Chair  
Councillor S. D. Armstrong  
Councillor D. Bonner  
Councillor T. Brown  
Councillor B. Geselbracht  
Councillor E. Hemmens  
Councillor Z. Maartman  
Councillor I. W. Thorpe  
Councillor J. Turley

Staff: D. Lindsay, General Manager, Development Services/Deputy Chief  
Administrative Officer  
R. Harding, General Manager, Parks, Recreation and Culture  
B. Sims, General Manager, Engineering and Public Works  
L. Bhopalsingh, Director, Community Development  
B. Corsan, Director, Corporate and Business Development  
J. Elliot, Director, Public Works  
J. Holm, Director, Development Approvals  
L. Mercer, Director, Finance  
L. Wark, Director, Recreation and Culture (joined electronically)  
L. Brinkman, Manager, Community Planning  
D. Osborne, A/Manager, Culture & Special Events  
L. Stevenson, Active Transportation Project Specialist  
K. Robertson, Deputy City Clerk  
N. Sponaugle, Legislative Communications Clerk  
S. Snelgrove, Recording Secretary

1. CALL THE REGULAR MEETING TO ORDER:

The Regular Council Meeting was called to order at 4:00 p.m.

2. PROCEDURAL MOTION TO PROCEED IN CAMERA:

It was moved and seconded that the meeting be closed to the public in order to deal with agenda items under the *Community Charter*:

Section 90(1) A part of the Council meeting may be closed to the public if the subject matter being considered relates to or is one or more of the following:

- (b) personal information about an identifiable individual who is being considered for a municipal award or honour, or who has offered to provide a gift to the municipality on condition of anonymity;

- (c) labour relations or other employee relations;
- (e) the acquisition, disposition or expropriation of land or improvements, if the Council considers that disclosure could reasonably be expected to harm the interests of the municipality;
- (i) the receipt of advice that is subject to solicitor-client privilege, including communications necessary for that purpose;
- (k) negotiations and related discussions respecting the proposed provision of a municipal service that are at their preliminary stages and that, in the view of the Council, could reasonably be expected to harm the interests of the municipality if they were held in public; and,

*Community Charter* Section 90(2):

- (b) the consideration of information received and held in confidence relating to negotiations between the municipality and a provincial government or the federal government or both, or between a provincial government or the federal government or both and a third party.

The motion carried unanimously.

Council moved In Camera at 4:00 p.m.

Council moved out of In Camera at 5:06 p.m.

Council recessed the Open Meeting 5:06 p.m.

Council reconvened the Open Meeting at 7:00 p.m.

3. INTRODUCTION OF LATE ITEMS:

- (a) Agenda Item 11(b) Deborah Hollins and Jason Harrison, Nanaimo Community Advisory Board – Remove delegation.
- (b) Agenda Item 12(a) City Plan Bylaw 2022 No. 6600 – First and Second Reading – Add PowerPoint presentation.
- (c) Agenda Item 12(d) Development Permit Application No. DP1219 – 2498 Rosstown Road – Add the following delegations:
  - 1. Tyler Hansen
  - 2. Blair Dueck
  - 3. Adam Compton

4. APPROVAL OF THE AGENDA:

It was moved and seconded that the Agenda, as amended, be adopted. The motion carried unanimously.

5. ADOPTION OF THE MINUTES:

It was moved and seconded that the following Minutes be adopted as circulated:

- Minutes of the Special Council Meeting held in the Shaw Auditorium, Vancouver Island Conference Centre, 80 Commercial Street, Nanaimo, BC, on Monday, 2022-MAY-09, at 12:36 p.m.
- Minutes of the Regular Council Meeting held in the Shaw Auditorium, Vancouver Island Conference Centre, 80 Commercial Street, Nanaimo, BC, on Monday, 2022-MAY-16, at 3:00 p.m.

The motion carried unanimously.

6. MAYOR'S REPORT:

The Mayor spoke regarding the following:

- Council is wearing T-shirts in support of GoByBike Week which takes place May 30-June 5. Numerous biking events are planned and everyone is welcome to participate.
- Recruitment of workers for the 2022 General Local Election is underway. Interested applicants can submit an application form to elections@nanaimo.ca. There are a variety of positions available.
- BC Mayors have issued a challenge to each other in the form of the BC Cup. Cities that host West Coast Baseball League teams are encouraging support of their home teams. The BC Cup will be given to the Mayor's office of the team with the most wins this year and the Nanaimo is expected to be the champion.
- 2022 property tax notices have been distributed and the deadline to pay is July 4, 2022. Residents can skip the lineup, pay online and set up pre-authorized withdrawals at Nanaimo.ca.
- There are a number of organizations that include levies on tax bills such as the Regional District of Nanaimo, School District 68 and the Municipal Finance Authority

7. RISE AND REPORT:

The Mayor advised that at the May 30, 2022 In Camera Council meeting, Council appointed Councillor Brown to serve on the Systems Planning Organization Board of Directors for a two year term.

8. PRESENTATIONS:

(a) Children's Health Foundation of Vancouver Island re: Jesse's House

Veronica Carroll, CEO, Children's Health Foundation of Vancouver Island (the Foundation), provided a presentation regarding Jesse's House - a home away from home on the Nanaimo Regional General Hospital campus. Highlights included:

- The mission of the Children’s Health Foundation of Vancouver Island is to ensure all Island families have access to the healthcare they need, when and where they need it most
- 100% funded by donors, the Foundation is able to bring supports closer to home and transform lives of children and youth living with physical and health challenges
- The next project is to build Jesse’s House, a 24/7 staffed home on the Nanaimo Regional General Hospital campus where families from across the Island can stay when their family members are patients at Nanaimo Regional General Hospital
- The Foundation and Island Health are in negotiations for the site adjacent to the hospital. The proximity to the hospital is an important factor for the success of the home
- Community benefits include improved health outcomes when access to safe affordable accommodation is provided, reduced financial burden for families and providing a friendly, inclusive space
- The functional planning process is complete and next steps include the architect designing the house in an environmentally conscious way with a net zero plan

(b) Mid Island Business Initiative Society Representatives re: Increasing Challenge of Attracting Workers

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Mark Holland and Mike Delves, Mid Island Business Initiative Society, provided a presentation regarding the increasing challenge of attracting workers to Nanaimo and suggestions for the Community Plan. Highlights included:

- The goal of the Mid Island Business Initiative Society is to facilitate and encourage economic activity
- The draft Official Community Plan (OCP) is a great document; however, it also presents a challenge with housing supply
- The OCP is the most powerful cornerstone available to address housing shortages which has become an issue for growing firms obtaining staff
- The City will require 800-900 new units per year to meet current growth projections
- Challenges emerging through the OCP process include some land designated as industrial or other uses, growth areas not in alignment and the majority of growth as redevelopment of parking lots which rarely occurs
- Increased density requires infill and the next 10 years of growth absorbed in existing neighbourhoods
- Additional lands through expanded City boundaries would add more housing capacity

9. COMMITTEE MINUTES:

The following Committee Minutes were received:

- Minutes of the Design Advisory Panel Meeting held electronically on Thursday, 2022-MAR-10 at 5:00 p.m.

- Minutes of the Environment Committee meeting held electronically on Wednesday, 2022-MAR-30, at 5:01 p.m.
- Minutes of the Design Advisory Panel Meeting held electronically on Thursday, 2022-APR-14 at 5:00 p.m.
- Minutes of the Design Advisory Panel Meeting held electronically on Thursday, 2022-APR-28 at 5:00 p.m.
- Minutes of the Finance and Audit Committee Meeting held in the Shaw Auditorium, Vancouver Island Conference Centre, 80 Commercial Street, Nanaimo, BC, on Wednesday 2022-MAY-18 at 9:00 a.m.

10. CONSENT ITEMS:

It was moved and seconded that the following items be adopted by consent:

(a) Finance and Audit Committee Meeting 2022-MAY-18

1. 2021 Statements of Financial Information

That Council accept the 2021 Statement of Financial Information for filing with the Ministry of Municipal Affairs and Housing.

2. CleanBC Better Homes Rebate Program Continuation

That Council allocate \$100,000 from the Climate Action Reserve Fund to support the City of Nanaimo's continued participation in the Province of British Columbia's CleanBC Better Homes Rebate Program.

3. Nanaimo Dragon Boat Festival Funding 2022

That Council approve reallocation of \$12,000 in Downtown Event Revitalization grant monies returned by the Nanaimo Dragon Boat Festival Society to the Fairway Gorge Paddling Club Society.

The motion carried unanimously.

11. DELEGATIONS:

(a) John Horn, Nanaimo John Howard Society

John Horn, Executive Director, and Susan Clift, Board President, Nanaimo John Howard Society, provided Council with a PowerPoint presentation regarding services provided. Highlights included:

- The City's investment, including a property tax exemption, in the John Howard Society has yielded many benefits

- The John Howard Society has a strong relationship with funders, social agencies and the community of Nanaimo
- Programs provided by the John Howard Society include Nanaimo rent bank, restorative justice, supportive/shared housing, dental treatment, addiction treatment and urban clean up projects
- The Society has operated for 64 years and has a public safety lens which helps clients through sobriety and wellness to rejoin their community
- In the near future, the John Howard Society will be operating new supportive recovery housing, which is a great example how municipalities and the non-profit sector can do more together

12. REPORTS:

(a) City Plan Bylaw 2022 No. 6600 - First and Second Reading

Introduced by Dale Lindsay, General Manager, Development Services/Deputy CAO.

Presentation:

1. Lisa Bhopalsingh, Director, Community Development, provided a PowerPoint presentation. Highlights included:
  - A significant part of the process included Council's direction for public engagement which used methods such as Get Involved Nanaimo and social capital
  - Staff took recommended input and revised the document for readability, restructuring and edits
  - Growth is mainly absorbed in centres and mobility corridors as the community wants to see gentle infill
  - The plan reinforces the commitment to be the regional growth centre for the Regional District of Nanaimo
  - The document is intended to be an efficient way for community to understand what's expected with all information in one document which provides a clear visual framework and speaks to people at all levels
  - The transportation and mobility section achieves many of Council and the community's goals while reconciliation is woven throughout the document
  - There is a focus on economic integration and looking at the development of strong employment centres
  - If the bylaw passes two readings, Staff will proceed to formal referrals, schedule a public hearing on June 22<sup>nd</sup> and third reading and adoption on July 4<sup>th</sup>

It was moved and seconded that Council has considered the consultation opportunities provided during the development of the "City Plan Bylaw 2022 No. 6600", and has determined that those opportunities are appropriate, and satisfy the requirements of Section 475 of the *Local Government Act*. The motion carried unanimously.

It was moved and seconded that “City Plan Bylaw 2022 No. 6600” pass first reading. The motion carried unanimously.

Council noted:

- Safety and security concerns not included in the plan
- Support for environmental aspects of the plan
- Council driven versus community driven
- Significant community participation

It was moved and seconded that “City Plan Bylaw 2022 No. 6600” pass second reading. The motion carried unanimously.

It was moved and seconded that Council:

- a. considers “City Plan Bylaw 2022 No. 6600” in conjunction with the City of Nanaimo’s financial plan;
- b. considers “City Plan Bylaw 2022 No. 6600” in conjunction with the Regional District of Nanaimo Liquid Waste Management Plan (2014) and Regional Solid Waste Management Plan (2018);
- c. direct Staff to refer “City Plan Bylaw 2022 No. 6600” to the Agricultural Land Commission for comment; and,
- d. direct Staff to arrange a public hearing.

The motion carried unanimously.

(b) Development Approval Information Bylaw

Introduced by Dale Lindsay, General Manager, Development Services/Deputy CAO and Jeremy Holm, Director, Development Approvals.

It was moved and seconded that City of Nanaimo “Development Approval Information Bylaw 2022 No. 7346” (To specify development information requirements) pass first reading. The motion carried unanimously.

It was moved and seconded that City of Nanaimo “Development Approval Information Bylaw 2022 No. 7346” pass second reading. The motion carried unanimously.

It was moved and seconded that City of Nanaimo “Development Approval Information Bylaw 2022 No. 7346” pass third reading. The motion carried unanimously.

(c) Development Permit Areas Guidelines - Amendment to Zoning Bylaw

Introduced by Jeremy Holm, Director, Development Approvals.

It was moved and seconded that “Zoning Amendment Bylaw 2022 No. 4500.199” (To include development permit area guidelines, exemptions, and related definitions in addition to other amendments for consistency with the proposed Official Community Plan [City Plan]) pass first reading. The motion carried unanimously.

It was moved and seconded that “Zoning Amendment Bylaw 2022 No. 4500.199” pass second reading. The motion carried unanimously.

(d) Development Permit Application No. DP1219 – 2498 Rosstown Road

Introduced by Jeremy Holm, Director, Development Approvals.

Delegations:

1. Blair Dueck spoke regarding the no net loss policy and considering an open ditch concept but noted challenges having the lots fit the available space. In consultation with the City, it was determined the proposed plan was the best way forward.
2. Tyler Hansen did not speak.
3. Adam Compton did not speak.

It was moved and seconded that Council issue Development Permit No. DP1219 at 2498 Rosstown Road to reduce the minimum required watercourse leave strip from 7.5m to 0m in order to allow the proposed site works, servicing, and restoration within the watercourse leave strip area. The motion carried.

Opposed: *Councillor Geselbracht*

It was moved and seconded that Council continue the Regular Council meeting without a recess. The motion carried unanimously.

(e) Alternative Transportation to Special Events

Bill Sims, General Manager, Engineering and Public Works, and Lainy Stevenson, Active Transportation Project Specialist, advised:

- Today is the first day of GoByBike week
- The purpose of the report is to advise Council that through REIMAGINE Nanaimo, Staff heard that the public want to find alternate forms of transportation within the City
- Staff worked with local partners to provide a bus shuttle and bike parking for at least four days of special events in the City

(f) Strategic Priorities Fund Capital Infrastructure Stream

Introduced by Laura Mercer, Director, Finance.

It was moved and seconded that Council:

- a. Direct Staff to submit an application to the Strategic Priorities Fund Capital Infrastructure Stream for the Westwood Lake Phase 2 project and that Council commits staff to providing overall grant management; and



- b. Amend the 2022-2026 Financial Plan to add the Westwood Lake Phase 2 project to 2023/2024 for \$1,800,000 funded from the Strategic Priorities Fund.

The motion carried unanimously.

- (g) Public Notice Bylaw

Introduced by Karen Robertson, Deputy City Clerk.

It was moved and seconded that "Public Notice Bylaw 2022 No. 7325" (To provide for alternative means of publication) pass first reading. The motion carried unanimously.

It was moved and seconded that "Public Notice Bylaw 2022 No. 7325" pass second reading. The motion carried unanimously.

It was moved and seconded that "Public Notice Bylaw 2022 No. 7325" pass third reading. The motion carried unanimously.

13. BYLAWS:

- (a) "Code of Conduct Bylaw 2022 No. 7348"

It was moved and seconded that "Code of Conduct Bylaw 2022 No. 7348" (To regulate the conduct for Council and Committee Members) be adopted. The motion carried unanimously.

- (b) "Ethics Commissioner Establishment Bylaw 2022 No. 7349"

It was moved and seconded that "Ethics Commissioner Establishment Bylaw 2022 No. 7349" (To establish an Ethics Commissioner or ad hoc Commissioner) be adopted. The motion carried unanimously.

- (c) "Elected Officials Oath of Office Bylaw 2022 No. 7350"

It was moved and seconded that "Elected Officials Oath of Office Bylaw 2022 No. 7350" (To establish the oath or solemn affirmation of office for Mayor and the office of Councillor) be adopted. The motion carried unanimously.

14. QUESTION PERIOD:

There were no members of the public in attendance to ask questions.

15. ADJOURNMENT:

It was moved and seconded at 9:20 p.m. that the meeting adjourn. The motion carried unanimously.

CERTIFIED CORRECT:

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C H A I R

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DEPUTY CITY CLERK