

Action Items Meeting Type Report

Attachment D

Meeting Type	Meeting Date	Item	Direction	Assigned To	Status
Council	6/21/2021	Heritage Home Grant Application - 167 Irwin Street	It was moved and seconded that Council approve a \$1,706.25 Heritage Home Grant to repaint the exterior of the Land "Fernville" Residence at 167 Irwin Street.	Laura Mercer	In Progress
Council	6/21/2021	Allocation of Pedestrian Budget to Enhance Accessibility - Part 2	It was moved and seconded that Council allocate the remaining Pedestrian Unallocated Budget as follows: -\$200,000 for transit stop accessibility improvements at the locations in Figure 1 of the report titled "Allocation of Pedestrian Budget to Enhance Accessibility - Part 2", dated 2021-JUN-21; -\$250,000 for traffic signal accessibility improvements at the locations in Figure 2 of the report titled "Allocation of Pedestrian Budget to Enhance Accessibility - Part 2", dated 2021-JUN-21; and -\$45,000 for miscellaneous accessibility improvements allocated to the Small Scale Road Improvement budget.	Bill Sims	In Progress
Council	6/7/2021	Heritage Home Grant Application - 347 Milton Street	It was moved and seconded that Council approve a \$2,500 Heritage Home Grant to repair and repaint the exterior of the Ledingham Residence at 347 Milton Street.	Laura Mercer	In Progress
Council	6/7/2021	Allocation of Pedestrian Budget to Enhance Accessibility	That the Advisory Committee on Accessibility and Inclusiveness recommend the following allocations of Pedestrian Unallocated Funds for Council's consideration: • \$200,000 for transit stop accessibility improvements • \$250,000 for traffic signal accessibility improvements • \$45,000 for miscellaneous accessibility improvements allocated to the Small Scale Road Improvement budget.	Bill Sims	In Progress
Council	6/7/2021	Advisory Committee on Accessibility and Inclusiveness Meeting 2021-MAY-26	It was moved and seconded that the following recommendations be referred to staff for a report: That Council and municipal Staff adopt the use of pronouns in all written and electronic communications. That the City of Nanaimo use gender-inclusive and gender-neutral language, including communications, print and electronic materials. That the City of Nanaimo update and revise all print and electronic materials to include the use of gender-inclusive and gender-neutral language. That the City of Nanaimo arrange for the availability of diversity and inclusion training for Council members and City Staff. This would include both LGBTQIA2+ and gender competency training, either online or in-person workshops, or both.	Richard Harding	In Progress

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Council	6/7/2021	Councillor Maartman re: Permanent Recreational Vehicle Accommodation	It was moved and seconded that Council defer consideration of the following recommendation until after the Regional District of Nanaimo's report regarding Tiny Homes has been released: "That Council direct Staff to prepare a report on the options available to support permanent recreation vehicle accommodation."	Sheila Gurrie; Dale Lindsay	In Progress
Council	6/7/2021	UBCM Housing Needs Report Grant Application	It was moved and seconded that Council support the proposed funding application to the Union of British Columbia Municipalities to update Nanaimo's Housing Needs Report.	Dale Lindsay; Bill Corsan	In Progress
Council	5/17/2021	Long Lake Paddling and Rowing Centre Update	It was moved and seconded that Council: 1. receive the three concepts for public review and comment and direct Staff to return with a finalized design, plan and costing for Council consideration and deliberation during the 2022-2026 Financial Plan Review process; and, 2. to consider the addition of the overall park and playground redevelopment into the same project year to minimize park disruption	Richard Harding	In Progress
Council	5/3/2021	Neighbourhood Association Organizational Capacity Review, Support and Engagement	It was moved and seconded that Council refer the Neighbourhood Association Organizational Capacity Review, Support and Engagement topic to Staff to provide the minutes and a summary report to share with neighbourhood associations, asking them to provide further comment, and return to a GPC meeting at least two months following the April 26, 2021 meeting, potentially in September.	Dale Lindsay; Bill Corsan	In Progress
Council	5/3/2021	Neighbourhood Association Organizational Capacity Review, Support and Engagement	It was moved and seconded that Council direct Staff to develop a detailed Partners in Community program and annual budget for consideration.	Dale Lindsay; Bill Corsan	In Progress
Council	5/3/2021	Extension Road Traffic Calming	It was moved and seconded that Council approve advancement of Extension Road traffic calming to the public consultation stage which will be used to inform the traffic calming design.	Bill Sims	In Progress
Council	3/29/2021	Port Theater - Chiller Equipment Renewal and Low Carbon Electrification Options	It was moved and seconded that Council direct Staff to: 1. Proceed with installing the recommended Option A – Air Source Heat Recovery Heat Pump system to replace the existing chiller; and, 2. Increase the budget for the Port Theatre Chiller Replacement project by \$500,799 in 2021 funded by \$150,000 from the Emission Reduction Reserve and \$350,799 from the General Asset Management Reserve.	Bill Sims	In Progress

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Council	3/29/2021	Proposed Development of a Medium-Sized Stadium at NDSS Community Field	<p>It was moved and seconded that Council approve:</p> <ol style="list-style-type: none"> 1. The NDSS Community Field be designated as the medium-sized stadium site for the City of Nanaimo; 2. That a phased implementation plan with options and costing be developed for Council's review and consideration in making NDSS Community Field a medium-sized stadium; 3. That in development of the phased improvement plan, that shared amenities that would benefit Rotary Bowl and Serauxmen Stadium be included; and, 4. That the current Joint Use Agreement with School District #68 be updated to address any changes required of this location being a medium-sized stadium. 	Richard Harding	In Progress

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Council	3/29/2021	Building Permit Function Review	<p>It was moved and seconded that Council:</p> <ol style="list-style-type: none"> 1. Refer the additional Staff positions recommended in the draft report to the Finance and Audit Committee for consideration in the 2021-2025 Financial Plan; 2. direct Staff to proceed with implementation of the remaining six recommended changes outlined in the draft report: <ol style="list-style-type: none"> a. That the City work with industry to develop and implement a Fast Track Process to process applications for targeted, low-risk tenant improvement and residential projects. b. That the City work with industry to establish a time-limited Approved Professionals Pilot Project to test the ability to rely on the assurances of Registered Professionals in issuing building permits for targeted complex building projects. c. That the City engage industry in the establishment of a Joint Building Permit Advisory Working Group with a mandate to advise on the design and implementation of initiatives aimed at reducing permit processing times, promoting City-industry relations, and addressing other issues and needs identified by the parties. d. That the City support investments in technology to develop an online applications portal, facilitate online permit fee payments, and build a user-friendly application tracking dashboard tool for permit applicants. e. That the City develop an internal service agreement to set out expectations for the processing of referrals by affected work groups. f. That the City, to the extent possible, recover the costs associated with the recommendations in the Building Permit Function Review Draft Report through: <ul style="list-style-type: none"> - savings in overtime costs that are incurred today by Building Officials; - grant monies available under the Ministry of Municipal Affairs' recently-announced Local Government Development Approvals Program; and - increases to the City's building permit fees to align the fees with those charged by other 100,000 population-plus, high-growth municipalities. 3. Direct Staff to submit a grant application to the Union of British Columbia Municipalities' Local Government Development Approvals Program to support the implementation of established best practices and to test innovative approaches to improve development approvals processes. 	Dale Lindsay	In Progress
Council	3/29/2021	Nanaimo Builds - 100,000 Voices Campaign Concept	It was moved and seconded that Council direct staff to develop the 100,000 Voices Campaign Concept and report back to Council with the marketing and communications plan, including a budget.	Sheila Gurrie	In Progress
Council	3/29/2021	Participation in Provincial Motor Vehicle Act MicroMobility Pilot Project	It was moved and seconded that Council approve participation in the Province of British Columbia's Motor Vehicle Act (MVA) Pilot Projects Program to enable the use of micromobility devices within City streets.	Bill Sims	In Progress

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Council	12/7/2020	Mayor's Task Force on Recovery and Resilience - Next Steps	<p>It was moved and seconded that Council direct Staff to prepare for approval, an implementation plan to establish a Mayor's Leaders Table. The plan should address at a minimum, recommended composition of the Table, alternate chairs, Terms of Reference and general positioning within the overall governance framework.</p> <p>Further, that Council direct Staff to develop an overall plan for a citizen-directed City of Nanaimo community building and reputation strengthening campaign to generate enthusiasm from all citizens to assist in resilience and recovery through positive dialogue and engagement with each other and the world.</p>	Sheila Gurrie; Jake Rudolph	In Progress
Council	11/16/2020	Bay Street Traffic Calming Update	That Council direct Staff to install two speed humps and one raised crosswalk on Bay Street between Glenayr Drive and Departure Bay Road.	Bill Sims	In Progress
Council	11/2/2020	Climate and Environmental Gap Analysis	It was moved and seconded that Council direct Staff to liaise with Environment Committee members to develop focus group stakeholder engagement around environmental objectives of the Official Community Plan.	Dale Lindsay	In Progress
Council	11/2/2020	Councillor Armstrong - Motion re: Residential Street Parking	It was moved and seconded that Council direct Staff to prepare a report outlining options for Council to consider in order to permit residents to park on residential streets for more than twenty-four hours without having to move their vehicles.	Bill Sims	In Progress
Council	10/19/2020	Madeleine Koch, Active Transportation Project Specialist re: "Intro to the City's Transportation Group"	That Council direct Staff to prepare a report for improving transit stops within the City of Nanaimo including options to ensure all bus stops are uniform and highly visible so they are accessible for all citizens.	Bill Sims	In Progress
Council	10/19/2020	Program Review of Cultural Grants	That Council to endorse a review of the three grant funding programs administered by Culture & Events (Culture & Heritage Operating Grants, Culture & Heritage Project Grants, and Downtown Event Revitalization Grants), including research on best practices and dialogue with community stakeholders, and return with recommendations to improve and evolve processes to continue to meet the needs of the Nanaimo cultural community.	Richard Harding	In Progress
Council	9/28/2020	Councillor Bonner Motion re: Pilot Program to Reduce Residential Speed Limits	That Council direct Staff to report back to Council on options for Nanaimo to participate in a potential Ministry of Transportation and Infrastructure pilot project limiting residential speed limits.	Bill Sims	In Progress
Council	7/20/2020	Councillor Geselbracht Motion re: Nanaimo Neighbourhood Zero Emission Vehicle Bylaw	It was moved and seconded that Staff prepare a report with options for the timely implementation of a bylaw to allow the operation of Neighbourhood Zero Emission Vehicles in Nanaimo.	Bill Sims	In Progress

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Council	12/2/2019	2023 - 2024 Draft Financial Plan Recap	That Council defer consideration of potential Vancouver Island Symphony funding sources for future years until policies are developed.	Laura Mercer	In Progress
Council	12/2/2019	Councillor Hemmens and Councillor Brown re: Women's Participation on the City of Nanaimo Committees and Task Forces	It was moved and seconded that Council defer consideration of the following motion to a future Governance and Priorities Committee meeting: "It was moved and seconded that a report be prepared for Council with a draft policy and framework for ensuring gender parity on all City committees and task forces.	Sheila Gurrie	In Progress
Council	12/2/2019	Councillor Hemmens and Councillor Brown re: Childminding Reimbursement for Members of Council and City Committee Members	It was moved and seconded that Council defer consideration of the following item to a future Governance and Priorities Committee meeting: "That a report be prepared for Council with a draft policy and framework for reimbursing childminding expenses for members of Council and City Committee Members that are incurred as a result of participation in official City of Nanaimo meetings."	Sheila Gurrie	In Progress
Council	11/4/2019	East Wellington Park Management and Action Plan Update	That Council direct Staff to: hold an open house at the park and post the draft East Wellington Park Management and Action Plan to the City of Nanaimo's website to gather public input; submit a non-farm use application to the Agricultural Land Reserve for park development; and, report back to Council with the final draft plan.	Richard Harding	In Progress
Council	5/27/2019	Arbot 2 Neighbourhood Park Improvement Request Under the Partners in Parks (PIP) Program	That Council: 1. allocate \$25,000 from the 2019 Partners In Parks Program fund for Arbot 2 Neighbourhood Park improvements; and, 2. approve the renaming of Arbot 2 Park to Royal Oak Park.	Richard Harding	In Progress
Council	4/29/2019	Councillor Brown Motion re: Climate Emergency	It was moved and seconded that the framework, strategies and actions, and implementation of City of Nanaimo Community Sustainability Action Plan be updated to reflect the target goal, based on the information contained in the latest Intergovernmental Panel on Climate Change report, of limiting global warming to 1.5°C.	Dale Lindsay	In Progress