

DATE OF MEETING APRIL 4, 2022

AUTHORED BY SHEILA GURRIE, DIRECTOR, LEGISLATIVE SERVICES

SUBJECT **Council Resolutions Update**

OVERVIEW

Purpose of Report:

To provide Council with an update on Council's completed and outstanding resolutions.

BACKGROUND

At Regular or Special meetings of Council, Council makes resolutions to move forward the business of the City of Nanaimo. Staff then prepare these resolutions, or action items, in a list format in order to track and complete them as part of our work plan. These resolutions are updated and reviewed by staff on a regular basis to reflect whether they are in-progress; complete; cancelled; or, not started.

At the November 15, 2021 Regular Meeting of Council, staff brought forward the list of resolutions for the third quarter of 2021, excluding the July 5, 2021 Council meeting that had previously been reported on. Council is now up-to-date on all of the resolutions made during their term, as well as a review of previous resolutions from the previous Council term, reviewed by Council in 2019.

DISCUSSION

Attached are two spreadsheets containing resolutions from the fourth quarter of 2021 up to the March 7, 2022 Regular Meeting of Council. Attachment A reflects resolutions that are complete and Attachment B reflects resolutions that are in progress. A third spreadsheet (Attachment C) provides an update on the last report provided to Council - resolutions that were in-progress but are now completed have been shaded grey and marked complete. A fourth spreadsheet (Attachment D) displays the remaining in progress resolutions from the start of this Council's term.

These spreadsheets are provided for information to ensure Council is aware of the status of their direction provided to staff. Please note, motions made as part of the regular business of Council such as development/variance permit approvals are not included on these lists.

CONCLUSION

Staff will continue to endeavour to bring forward resolution updates on a quarterly basis.

SUMMARY POINTS

- Council resolutions are the motions made at meetings of Council to further the business of the City of Nanaimo.
- Staff prepares and monitors these resolutions in a list format as part of our work plans.
- Attached are the resolutions for the time period October 1, 2021 to March 7, 2022, as well as an update on the last report and any outstanding “in progress” items from resolutions made during this Council’s term.

ATTACHMENTS

ATTACHMENT A: List of completed resolutions from October 1, 2021 to March 7, 2022.

ATTACHMENT B: List of in-progress resolutions from October 1, 2021 to March 7, 2022.

ATTACHMENT C: Updated list of in progress resolutions brought to the November 15, 2021 Regular Meeting of Council.

ATTACHMENT D: List of in progress resolutions from November 2018 to July 25, 2021.

Submitted by:

Sheila Gurrie
Director, Legislative Services

Concurrence by:

Jake Rudolph
Chief Administrative Officer