

DATE OF MEETING FEBRUARY 28, 2022

AUTHORED BY DAVID LABERGE, MANAGER, BYLAW SERVICES

SUBJECT APPOINTMENT OF BYLAW ENFORCEMENT OFFICER

OVERVIEW

Purpose of Report

To obtain Council approval to appoint Amber Knapman as a Bylaw Enforcement Officer.

Recommendation

That Council appoint Amber Knapman as a Bylaw Enforcement Officer to enforce the provisions of City of Nanaimo “Animal Responsibility Bylaw 2021 No. 7316”.

BACKGROUND

Council may appoint new Bylaw Enforcement Officers by resolution, for the purposes of enforcing the municipality’s bylaws pursuant to “Bylaw Enforcement Bylaw 1984 No. 2700”.

The City of Nanaimo “Animal Responsibility Bylaw 2021 No. 7316” provides authority to establish a Pound facility for the keeping and impounding of Dogs and other Animals, and for the appointment of a Poundkeeper responsible for the establishment, maintenance, operation and regulation of a Pound and the enforcement of the bylaw.

Animal control services are provided by a contractor, Nanaimo Animal Control Services Ltd. (the “Contractor”). Amber Knapman is employed with the contractor as the Poundkeeper and will require Bylaw Enforcement Officer designation to enforce relevant City bylaws.

OPTIONS

1. That Council appoint Amber Knapman as a Bylaw Enforcement Officer to enforce the provisions of City of Nanaimo “Animal Responsibility Bylaw 2021 No. 7316”.
2. That Council provide alternative direction.

SUMMARY POINTS

- New Bylaw Enforcement Officers must be appointed by Council resolution to enforce City bylaws.
- The Animal Responsibility Bylaw authorizes the appointment of a Poundkeeper responsible for operation of a Pound Facility and enforcement of the bylaw.
- Amber Knapman will be performing duties as the Poundkeeper and requires appointment as a Bylaw Enforcement Officer.

Submitted by:

David LaBerge
Manager, Bylaw Services

Concurrence by:

Dale Lindsay
Deputy CAO / General Manager,
Development Services