

DATE OF MEETING | November 18, 2021 |

AUTHORED BY | DARCY FOX, MANAGER, BUILDING INSPECTIONS |

SUBJECT | **BYLAW CONTRAVENTION NOTICE - CONSTRUCTION STARTED
WITHOUT A BUILDING PERMIT – 61 TWELFTH STREET** |

OVERVIEW

Purpose of Report

To obtain Council authorization to proceed with the registration of a Bylaw Contravention Notice on the property title of 61 Twelfth Street. |

Recommendation

That Council direct the Corporate Officer to file a Bylaw Contravention Notice at the Land Title and Survey Authority of British Columbia under Section 57 of the *Community Charter* for the property located at 61 Twelfth Street for construction started without a building permit in contravention of "Building Bylaw 2016 No. 7224". |

BACKGROUND

An inspection was completed on 2021-JAN-14 in response to a complaint received regarding illegal construction. The inspection confirmed work was underway to replace the roof system and a portion of the floor system of the mobile home without a building permit. A Stop Work Order was posted on the job site and correspondence was forwarded 2021-JAN-19 to the owner advising that a building permit was required for the work. An application was subsequently submitted for the work; however, the application was incomplete. Correspondence was sent to the property owner 2021-MAY-17 advising of the information required to complete the application. However, the deadline of 2021-JUN-17 passed without the required documents having been submitted and the application file was closed as incomplete. Pursuant to Section 57 of the *Community Charter*, it is recommended a notice be registered on the property title to reflect the work completed without a permit or inspections in contravention of "Building Bylaw 2016 No. 7224". |

DISCUSSION

The purpose of registering a Bylaw Contravention Notice (Section 57 of the *Community Charter*) on the title of the affected property is to advise those with an interest in the property of the regulations contravened, to provide disclosure to future owners and to protect taxpayers against potential claims with regard to the regulations contravened. |

SUMMARY POINTS

- Construction requiring a building permit was undertaken without first obtaining a permit.
- The deadline to submit a building permit application has passed.
- Registration of a Bylaw Contravention Notice is required on the title of the affected property to advise those with an interest in the property of the regulations contravened, to provide disclosure to future owners and to protect taxpayers against potential claims with regard to the regulations contravened.

Submitted by:

Darcy Fox
Manager, Building Inspections

Concurrence by:

Jeremy Holm
Director, Development Approvals

Dale Lindsay
General Manager, Development Services