

DATE OF MEETING OCTOBER 20, 2021

AUTHORED BY SKY SNELGROVE, STENO COORDINATOR AND DEPUTY CORPORATE OFFICER

SUBJECT 2022 ENVIRONMENT COMMITTEE KEY DATE CALENDAR

OVERVIEW

Purpose of Report:

To present the Environment Committee with the 2022 Environment Committee Key Date Calendar for information.

BACKGROUND

Each year a meeting schedule is prepared for the upcoming year. The Key Date Calendar is prepared in accordance with "Council Procedure Bylaw 2018 No. 7272" which states that the Corporate Officer is responsible for establishing a regular schedule of committee meetings.

DISCUSSION

The 2022 schedule is based on the 2021 schedule with Environment Committee Meetings held on select Wednesdays, generally every two months, from 5:00 p.m. to 7:00 p.m. Meetings are scheduled to be held in the Boardroom, Service and Resource Centre; however, due to the public health order, meetings are currently held electronically and Staff expect them to continue to be held electronically for the foreseeable future. Meetings will transition back to in person based on public health guidelines and recommendations from the Ministry of Municipal Affairs. Where revisions to the schedule are required, notice must be provided and the key date calendar updated.

Due to the limited availability of Staff and Council's meeting commitments, there is little flexibility to adjust the meeting dates. Any proposed changes will be reviewed by the Corporate Officer prior to the calendar being adjusted.

CONCLUSION

Meeting invitations will be distributed to members and staff once the calendar is received.

SUMMARY POINTS

- Environment Committee meetings are scheduled on select Wednesday's from 5:00 p.m. to 7:00 p.m.

- Meetings are scheduled to be held in the Boardroom, Service and Resource Centre; however, based on the public health guidelines the meeting method may be adjusted.

ATTACHMENTS

Attachment A: 2022 Environment Committee Key Date Calendar |

Submitted by:

Sheila Gurrie,
Director, Legislative Services |

Concurrence by:

Richard Harding
General Manager, Parks, Recreation and
Culture

Dale Lindsay,
General Manager, Development Services

Bill Sims
General Manager, Engineering and Public
Works
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