

DATE OF MEETING OCTOBER 4, 2021

AUTHORED BY SKY SNELGROVE, STENO COORDINATOR, DEPUTY CORPORATE OFFICER

**SUBJECT 2022 ACTING MAYOR SCHEDULE**

## **OVERVIEW**

### **Purpose of Report**

To present options for the 2022 Acting Mayor Schedule and request that Council select one of the options presented in the report.

### **Recommendation**

That Council select an Acting Mayor rotation for the 2022 Acting Mayor Schedule.

## **BACKGROUND**

Section 130 of the *Community Charter* requires that “*The council must, in accordance with its applicable procedure bylaw, provide for the designation of a councillor as the member responsible for acting in the place of the mayor when the mayor is absent or otherwise unable to act or when the office of mayor is vacant.*”

## **DISCUSSION**

“Council Procedure Bylaw 2018 No. 7272” requires that the Corporate Officer annually prepare a schedule to designate Council members to serve as Acting Mayor on a rotating basis. The Acting Mayor fulfills the responsibilities of the Mayor in his absence. If both the Mayor and Acting Mayor are absent from a Council meeting, the Council member who is next in rotation as Acting Mayor and is in attendance at the meeting will act as Chair of the meeting. The schedule is from January to October 2022 due to the municipal election.

If a Council member knows they will be absent during their assigned time period they may wish to switch periods, via motion, with another member of Council.

## **FINANCIAL CONSIDERATIONS**

Council members do not receive additional remuneration when acting in the Mayor’s role.

## **OPTIONS**

Two options are presented for Council's consideration. Option one is a compressed version of the 2021 Acting Mayor Schedule with councillors assigned a similar time period as in their 2021 schedule. Option two is a new schedule developed using a random generator.

1. That Council approve option one as the 2022 Acting Mayor Schedule, as follows:

NAME	DATES
Councillor Bonner	2022-JAN-01 to 2022-FEB-06
Councillor Geselbracht	2022-FEB-07 to 2022-MAR-13
Councillor Armstrong	2022-MAR-14 to 2022-APR-17
Councillor Maartman	2022-APR-18 to 2022-MAY-22
Councillor Thorpe	2022-MAY-23 to 2022-JUN-26
Councillor Turley	2022-JUN-27 to 2022-JUL-31
Councillor Brown	2022-AUG-01 to 2022-SEP-04
Councillor Hemmens	2022-SEP-05 to 2022-OCT-15

- The advantages of this option: Councillors are assigned a similar time period as in the 2021 Acting Mayor Schedule.
- The disadvantages of this option: Council may wish to select an alternate time period.
- Financial Implications: Councillors do not receive additional remuneration for performing the duties of the Mayor in his absence.

2. That Council approve option two as the 2022 Acting Mayor Schedule, as follows:

NAME	DATES
Councillor Maartman	2022-JAN-01 to 2022-FEB-06
Councillor Brown	2022-FEB-07 to 2022-MAR-13
Councillor Thorpe	2022-MAR-14 to 2022-APR-17
Councillor Geselbracht	2022-APR-18 to 2022-MAY-22
Councillor Hemmens	2022-MAY-23 to 2022-JUN-26
Councillor Armstrong	2022-JUN-27 to 2022-JUL-31
Councillor Bonner	2022-AUG-01 to 2022-SEP-04
Councillor Turley	2022-SEP-05 to 2022-OCT-15

- The advantages of this option: Each Councillor will have a different time period from the 2021 Acting Mayor Schedule where they exercise their acting mayor duties.
- The disadvantages of this option: Council may wish to select an alternate schedule.
- Financial Implications: Councillors do not receive additional remuneration for performing the duties of the Mayor in his absence. |

### **SUMMARY POINTS**

- The Acting Mayor Schedule is required by legislation and is prepared annually.
- Council has been provided two options to choose from.
- Due to the municipal election, the Acting Mayor Schedule ends in October 2022.

**Submitted by:**

Sheila Gurrie  
Director, Legislative Services |

**Concurrence by:**

Jake Rudolph  
Chief Administrative Officer |