CITY OF NANAIMO
THE HARBOUR CITY

Staff Report for Decision

File Number: A2-13

DATE OF MEETING APRIL 28, 2021

AUTHORED BY LAARA CLARKSON, MANAGER, RECREATION SERVICES
PARKS, RECREATION AND CULTURE

SUBJECT **2021 ADVISORY COMMITTEE ON ACCESSIBILITY AND INCLUSIVENESS WORK PLAN**

OVERVIEW

Purpose of Report

To provide an overview and opportunity for feedback on the 2021 Work Plan for the Advisory Committee on Accessibility and Inclusiveness prior to forwarding to Council for consideration and endorsement.

Recommendation

That the Advisory Committee on Accessibility and Inclusiveness recommend that Council endorse the 2021 Advisory Committee on Accessibility and Inclusiveness Work Plan.

BACKGROUND

The purpose of the City of Nanaimo's Advisory Committee on Accessibility and Inclusiveness (ACAI) is to promote social and political equity within existing and proposed City plans, policies, bylaws, and infrastructure and make recommendations to ensure that they are inclusive and accommodating to citizens of all ages, abilities and walks of life.

The proposed draft 2021 Work Plan is intended to establish how the Committee will meet its mandate and offer input and advice on accessibility and inclusiveness to Council.

DISCUSSION

The 2021 ACAI Work Plan outlined below presents the committee's consideration and recommendations to Council for endorsement.

2021 Work Plan		
Topic	**Lead Department / Section**	**Overview**
Guiding principles summary		Create a guiding principles summary, to help guide decision making, specifically related to accessibility & inclusion for use in various areas of City operations.

REIMAGINE Nanaimo	Community Planning & Parks, Recreation & Culture	Continue to participate in the engagement process for REIMAGINE Nanaimo. Some specifics would include input regarding accessibility of facilities, infrastructure and parks.
Complete the review of the LEAP Program	Parks, Recreation & Culture	Complete the review of the LEAP Program to identify opportunities for change or improvement.
Projects as referred by Council and/or Staff for Review and Input	Legislative Services	Review & provide input into existing and future projects and plans as directed.

The above work plan table provides a list of projects that fall within the purpose of the Committee. Additional topics that fall under the Committee's purpose may arise that require Council's attention or may be referred by Council to the Committee for consideration.

OPTIONS

1. That the Advisory Committee on Accessibility and Inclusiveness recommend that Council endorse the 2021 Advisory Committee on Accessibility and Inclusiveness Work Plan.

    - The advantages of this option: A work plan provides Council with a list of focus areas and a way for Council to measure Committee activity and progress in meeting its mandate.
    - The disadvantages of this option: Having a set work plan may limit the flexibility of the Committee to respond to questions and issues that are presented to them throughout the year.
    - Financial Implications: No immediate financial implications. Any completed actions identified on the work plan would be presented with more detailed financial implications to Council.

2. That the Advisory Committee on Accessibility and Inclusiveness refer the draft 2021 Work Plan back to staff for further amendments.

    - The advantages of this option: Following input from the Committee, Staff could revise the draft to meet the suggested revisions.
    - The disadvantages of this option: Process for adopting a work plan for 2021 would be further delayed and could stall progress on the listed initiatives.
    - Financial Implications: None identified.

SUMMARY POINTS

- The 2021 ACAI Work Plan is intended to illustrate how the Committee will meet its mandate and offer input and advice to Council.
- The Committee recognizes that in addition to this proposed work plan, additional topics that fall under the Committee's mandate may come up that require Council's attention or may be referred by Council for the Committee to consider.
- Topics for 2021 build on the work the Committee completed in its inaugural year in 2020.

Submitted by:

Laara Clarkson
Manager, Recreation Services

Concurrence by:

Lynn Wark
Director, Recreation & Culture Services

And by:

Richard Harding
General Manager, Parks, Recreation & Culture