

DATE OF MEETING JULY 26, 2021

AUTHORED BY SHEILA GURRIE, DIRECTOR, LEGISLATIVE SERVICES

SUBJECT Council Resolution Update

OVERVIEW

Purpose of Report:

To provide Council with an update on Council's completed and outstanding resolutions.

BACKGROUND

At Regular or Special meetings of Council, Council makes resolutions to forward the business of the City of Nanaimo. Staff then prepare these resolutions, or action items, in a list format in order to track and complete them as part of our work plan. These resolutions are updated and reviewed by staff on a regular basis to reflect whether they are in-progress; complete; cancelled; or, not started.

At the February 22, 2021 Governance and Priorities Committee Meeting, staff brought forward the list of resolutions from the start of your term on Council up to the end of 2020. Prior to that, at July 13, 2020 meeting staff brought forward resolutions from January 1, 2019 up to and including April 15, 2020.

DISCUSSION

Attached are two spreadsheets containing resolutions from the start of 2021 up to the July 5, 2021 regular meeting of Council. One spreadsheet reflects resolutions that are complete and the other spreadsheet reflects resolutions that are in-progress. The third spreadsheet attached is an update on the last report provided to you and reflects the resolutions that were in-progress but are now completed. Now completed resolutions are shaded grey and marked complete.

These spreadsheets are provided for information to ensure Council is aware of the status of their direction provided to staff.

CONCLUSION

Staff will endeavour to bring forward resolution updates on a quarterly basis.

SUMMARY POINTS

- Council resolutions are the motions made at meetings of Council to further the business of the City of Nanaimo.
- Staff prepares and monitors these resolutions in a list format as part of our work plans.
- Attached are the resolutions for the time period January 1, 2021 to July 5, 2021, as well as an update on the last report.

ATTACHMENTS

ATTACHMENT A: List of completed resolutions from January 1, 2021 to July 5, 2021.

ATTACHMENT B: List of in-progress resolutions from January 1, 2021 to July 5, 2021.

ATTACHMENT C: Updated list of in-progress resolutions brought to the February 22, 2021 Governance and Priorities Committee meeting.

Submitted by:

Sheila Gurrie
Director, Legislative Services

Concurrence by:

Jake Rudolph
Chief Administrative Officer