

ATTACHMENT A



2019-JUN-28

File No. CIB05333

Via Email: [REDACTED]

Dear Property Owner:

RE: 3042 MCCAULEY DRIVE – STOP WORK ORDER

This letter is to advise you that a City of Nanaimo building inspector attended the above-noted property on 2019-JUN-24 and observed work underway to construct a ground-level addition enclosing the rear door, and to remove the guardrails of the rear deck and erect an enclosure. Our records, however, indicate that a building permit was not issued for this work. As a result, a Stop Work Order has been issued and posted at the job site.

For your information, the City of Nanaimo Building Bylaw 2016 No. 7224 states:

"No person shall commence or continue any construction, alteration, reconstruction, demolition, removal, relocation or change the occupancy of any building or structure, including other work related to construction, unless a Building Official has issued a valid and subsisting permit for the work."

As such, the illegally-constructed structures are to be removed and the guardrail replaced on the deck. An inspection to verify the structure removals and guardrail replacement will be conducted **2019-JUL-12** with an inspector arriving between **10:00 a.m. and 11:00 a.m.**

Should the inspector find that the work to remedy the illegal construction has not been completed, be advised Staff will forward this matter to the Bylaw Services Section for removal enforcement.

If you have any questions, please feel free to contact me at 250-755-4429 or by email at lindsay.fitzgerald@nanaimo.ca.

Yours truly,

Lindsay Fitzgerald, RBO
Supervisor of Building Inspections
COMMUNITY DEVELOPMENT

LF/kd/keb