

Staff Report for Decision

DATE OF MEETING APRIL 14, 2021

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SUBJECT ASSET MANAGEMENT PLANNING PROGRAM

OVERVIEW

Purpose of Report

To provide Council with information on a potential project for the 2021 Asset Management Planning Program, and obtain a Council resolution.

Recommendation

That the Finance and Audit Committee recommend that Council direct Staff to submit an application to the 2021 Asset Management Planning Program for the Sanitary Lift Station Condition Assessment Project, and provide overall grant management.

BACKGROUND

UBCM's Asset Management Planning program was created in 2014 with the intent of the program to assist local governments in delivering sustainable services by improving their asset management practices. Since 2015, more than 260 grants and subsidies have been awarded to local governments through the province.

Funding up to 50% of total project costs to a maximum of \$15,000 are available to support activities that improve local government's asset management planning or practices, and that facilitate the integration of asset management planning with long term financial planning. To qualify for funding, eligible projects must be a new project or project component and capable of being complete within one year from the grant approval date.

There are two intake dates for the grant; **2021-APR-30** and **2021-SEP-24**. Applicants will be advised of the status of their application within 60 days of the application dates.

DISCUSSION

Staff identified the Sanitary Lift Station Condition Assessment project as the project candidate for the first intake of this grant program. Other projects were proposed, however, this project was the only one that met all the eligible criteria, is currently in the 2021-2025 Financial Plan, and is ready to proceed once the grant application is submitted. The project is currently budgeted in the 2021-2025 Financial Plan for \$36,250 with funding from sewer reserves. Any grant funding received would reduce the funding needed from reserves.

Sanitary Lift Station Condition Assessments

The City will be working with a consultant on the development of a standardized asset summary for its sanitary lift stations. The assessment will identify the current conditions of each lift station, estimated remaining lifespan of identified assets and replacement value. An asset management plan from the assessment will be developed to include mid-life station retrofits and end of life replacements of entire stations.

The project is set to begin once the grant application has been submitted and should be complete by 2021-DEC-31.

OPTIONS

1. That the Finance and Audit Committee recommend that Council direct Staff to submit an application to the 2021 Asset Management Planning Program for the Sanitary Lift Station Condition Assessment Project, and provide overall grant management.
 - The advantages of this option: This project will provide the City with an asset management plan for its current lift stations. Having the appropriate plan in place will reduce the risk of failures if assets are scheduled to be replaced at their end of life. Future budgetary requirements will also be identified and incorporated in the long term financial plan ensuring funding is available for future replacement of assets.
 - Financial Implications: The cost of the Sanitary Lift Station Condition Assessment is \$36,250. This project is included in the 2021-2025 Financial Plan, any grant funding received will reduce City funding sources.
2. That Council provide alternative direction to Staff for a project to submit an application to the 2021 Asset Management Planning Program.]

SUMMARY POINTS

- An application to the 2021 Asset Management Planning Program for the Sanitary Lift Station Condition Assessment Project will be submitted.
- Funding will be announced within 60 days of the grant application date.
- Any grant funding received will reduce City funding sources.
- Estimated project completion date is 2021-DEC-31.

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