

ATTACHMENT A



REGISTERED MAIL

2021-FEB-24

[REDACTED]
[REDACTED]
[REDACTED]

Dear [REDACTED]:

Re: **4470 Burma Road, Nanaimo, BC**
LT A (DD61833), DL 55, PLN 47991, LD 58
Illegal Structure

As a result of a complaint, a Bylaw Enforcement Officer attended the above noted property and found an illegal structure that is also being used for accommodation.

You are directed to remove the illegal structure forthwith. If you fail to do so, Council will, at its meeting scheduled for **2021-APR-15** at 7:00 p.m. in the Shaw Auditorium, Port of Nanaimo Centre, 80 Commercial Street, Nanaimo, BC, give consideration to ordering the illegal structure removed pursuant to Sections 72 and 73 of the *Community Charter*. You may attend this meeting via Zoom or telephone and show cause why Council should not proceed.

Due to COVID-19 and the amended Public Health Order dated 2020-DEC-04, the public is now restricted from attending all local government meetings and public hearings in person. Registered delegations will be able to present electronically via Zoom or telephone. To submit a delegation request, please fill out the online form (<https://www.nanaimo.ca/goto/delegation>). If your delegation request is approved, you will receive detailed instructions from the Legislative Services Department.

Please contact **Leah Monteith**, Bylaw Enforcement Officer at 250-755-4422 for further information.

Yours truly,


Dave Laberge

Manager of Community Safety