MINUTES
GOVERNANCE AND PRIORITIES COMMITTEE MEETING
SHAW AUDITORIUM, VANCOUVER ISLAND CONFERENCE CENTRE,
80 COMMERCIAL STREET, NANAIMO, BC
MONDAY, 2021-FEB-22, AT 1:01 P.M.

Present: Councillor Geselbracht, Chair
Mayor L. Krog
Councillor S. D. Armstrong (arrived 1:06 p.m.)
Councillor D. Bonner
Councillor T. Brown (joined electronically)
Councillor E. Hemmens
Councillor Z. Maartman
Councillor I. W. Thorpe
Councillor J. Turley

Staff: J. Rudolph, Chief Administrative Officer
R. Harding, General Manager, Parks, Recreation and Culture
D. Lindsay, General Manager, Development Services
B. Sims, General Manager, Engineering and Public Works
S. Legin, General Manager, Corporate Services
T. Doyle, Fire Chief
B. Corsan, Director, Community Development
L. Mercer, Director, Finance
P. Rosen, Director, Engineering (joined electronically)
L. Bhopalsingh, Manager, Community Planning
F. Farrokhi, Manager, Communications
K. Robertson, Deputy City Clerk
K. Lundgren, Recording Secretary

1. CALL THE GOVERNANCE AND PRIORITIES COMMITTEE MEETING TO ORDER:

The Governance and Priorities Committee Meeting was called to order at 1:01 p.m.

2. APPROVAL OF THE AGENDA:

It was moved and seconded that the Agenda be adopted. The motion carried unanimously.

3. ADOPTION OF THE MINUTES:

It was moved and seconded that the Minutes of the Governance and Priorities Committee Meeting held in the Shaw Auditorium, Vancouver Island Conference Centre, 80 Commercial Street, Nanaimo, BC, on Monday, 2021-FEB-08, at 1:00 p.m. be adopted as circulated. The motion carried unanimously.

4. REPORTS:

a. AGENDA PLANNING:

(1) Governance and Priorities Committee Agenda Planning

Introduced by Jake Rudolph, Chief Administrative Officer.

- Overview of upcoming Governance and Priority Committee (GPC) meeting topics:
  - Community Amenity Contribution Policy is scheduled for 2021-MAR-08
  - Building Permit Review coordinated by consultant Allen Neilson, Neilson Strategies, is scheduled for 2021-MAR-22
  - Recommend a Special GPC be scheduled for 2021-MAR-29

Councillor Armstrong entered the Shaw Auditorium at 1:06 p.m.

Committee discussion took place. Highlights included:

- Suggestion to have public involvement on some GPC agenda topics
- Status update on "Neighbourhood Association Part Two" topic
- Suggested a GPC topic on housing; specifically how various plans work together (Affordable Housing Strategy, Short Term Rental Policy, Community Amenity Contributions, and Health and Housing Action Plan)
- Clarification on the process for prioritizing GPC agenda planning topics

Jake Rudolph, Chief Administrative Officer, spoke regarding the agenda planning process and suggested Staff return to the Committee with a timeline for the items currently listed on the GPC agenda planning document.

Committee discussion continued as follows:

- The inclusion of possible outcomes to be listed next to each topic on the agenda planning list
- Status update on the agenda planning future topic of "Crosswalk Safety"
- Committee members to fill out the Agenda Planning Future Topic Framework form with a few topics of priority and to identify desired outcomes for discussion
- Topics identified as priorities include: The Street Entertainer Bylaw, 1 Port Drive, Crosswalk Safety, Waterfront Walkway, Neighbourhood Associations, the Community Amenity Contribution Policy, and Election Signage
- Importance of community involvement and suggestion to have the GPC Agenda Planning Topics schedule posted for public awareness
- Would like to see a list of topics and then Council members come prepared to discuss with a set of objectives or motion

b. GOVERNANCE AND MANAGEMENT EXCELLENCE:

(1) Council Resolutions Update

Introduced by Karen Robertson, Deputy City Clerk.

Committee discussion took place. Highlights included:

- Procedure for finding out the progress of particular resolutions
- Status update on several resolutions currently in progress:
  - Boxwood Road Roundabout
  - East Wellington Park
  - Youth Advisory
  - Outdoor Stadium
- Resolution progress is useful information and hope to receive updates more frequently

Jake Rudolph, Chief Administrative Officer, noted that resolution status updates could be brought back to the Committee on a quarterly basis.

Committee discussion continued regarding a status update for the Residential Street Parking resolution.

(2) Health and Housing Action Plan Implementation

Introduced by Dale Lindsay, General Manager, Development Services:

- Provided an update on the final Health and Housing Action Plan
- The Health and Housing Task Force (HHTF) passed a motion 2021-FEB-10 requesting that Council direct Staff to establish a transition group

Councillor Bonner, Chair of the Health and Housing Task Force, and Councillor Hemmens, Co-Chair, thanked those who participated and worked on the project including, Staff, and representatives from BC Housing, the Federal Government, the Health agencies, SFN, the First Nations Health Authority, Dr. Alina Turner and others who participated in the committee work. He noted that there are some issues that still need to be looked at in the future, including short term rentals.

Committee discussion took place. Highlights included:

- Noted concerns expressed by members of the public regarding some aspects of the action plan
- Provincial government funding
- The target goal of 51% indigenous people to have a seat at the table, as described on page 27 of the Health and Housing Action Plan
- The continued use of the Affordable Housing Strategy
- Resourcing the Health and Housing Action Plan implementation

Lisa Bhopalsingh, Manager, Community Planning, clarified that the Systems Planning Map and the HelpSeeker platform are used for both service navigation as well as providing a database to extract information.

c. REIMAGINE NANAIMO

(1) REIMAGINE NANAIMO Phase ll

Introduced by Dale Lindsay, General Manager, Development Services.

Presentation:

1. Lisa Bhopalsingh, Manager, Community Planning, provided a PowerPoint presentation. Highlights included:

- Presentation of the Draft REIMAGINE NANAIMO Milestone Calendar
- Calendar highlights key updates and decision points
- Returning to the 2021-MAR-08 GPC meeting regarding integrating the Doughnut Economics Framework model in the REIMAGINE NANAIMO plan
- Overview of what to expect for phase two and three of REIMAGINE NANAIMO process

Committee discussion took place. Highlights included:

- Committee members to be included in the charrette scheduled for March to identify target indicators for use in developing the City Portrait for Nanaimo
- The opportunity for the community to be involved
- Strong engagement in the REIMAGINE NANAIMO process despite COVID-19
- Thanked everyone involved in the REIMAGINE NANAIMO process
- The importance of community feedback and further opportunity for the public to be involved in this process
- Concerns that the charrette discussion would be limited to select interest groups

Lisa Bhopalsingh, Manager, Community Planning, clarified the timeline for public engagement. She noted that the charrette will aid Staff with the more technical aspect and that there will be opportunity for the public to provide feedback in phase three.

Dale Lindsay, General Manager, Development Services, noted that the draft calendar presented is intended to provide targets; however, it is Council's decision to make any changes or additions.

Committee discussion continued as follows:

- Input from key individuals from the Health and Housing Task Force and the Economic Development Task Force, and developers would be valuable

Lisa Bhopalsingh, Manager, Community Planning, added that the purpose of the charrette is to refine information and not intended to exclude the wider community.

Lisa Bhopalsingh, Manager, Community Planning, continued her presentation as follows:

- Noted that the milestone calendar will always be in draft form to allow the committee to make any changes or additions
- Concluded presentation by displaying art work and a poem entry submission from Connie Paul

d. ECONOMIC HEALTH:

(1) Canada Healthy Communities Initiative - First Intake

Introduced by Shelley Legin, General Manager, Corporate Services:

- Provided the Committee with information regarding a grant application for the Canada Healthy Communities initiative
- Grant was announced on 2021-FEB-09, and the application deadline for the first intake is 2021-MAR-09
- Staff identified two potential projects that best fit the grant criteria
  - Lighting of the E&N Trail ($250,000)
  - Lenhart Bridge Replacement ($250,000)

Committee discussion took place. Highlights included:

- Lighting of the E&N Trail may have a larger impact on the community as a whole
- Project would light a portion (750 metres) of the trail and currently there are no plans for additional lighting on the trail
- Lighting would be electrical circuits as opposed to solar powered

Shelley Legin, General Manager, Corporate Services, noted that there will be a second grant application intake 2021-JUN-30. Staff will bring forward a list of potential projects to the April Finance and Audit Committee meeting.

Committee discussion continued as follows:

- Desire to see enhanced electric transportation
- There may already be sufficient ambient light on the E&N trail

It was moved and seconded that the Governance and Priorities Committee recommend that Council direct Staff to submit an application to the Canada Healthy Communities Initiative for the E & N Trail Lighting Project. The motion carried.
Opposed: *Councillor Turley*

Committee discussion took place regarding available grants and the work involved for the Finance Department for grant applications.

5. ADJOURNMENT:

It was moved and seconded at 3:08 p.m. that the meeting terminate. The motion carried unanimously.

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CHAIR

CERTIFIED CORRECT:

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DEPUTY CITY CLERK