

DATE OF MEETING FEBRUARY 8, 2021

AUTHORED BY JAKE RUDOLPH, CHIEF ADMINISTRATIVE OFFICER

SUBJECT ANNUAL REVIEW OF THE STRATEGIC PLAN

OVERVIEW

Purpose of Report

To review the status of the Strategic Plan key priorities and update, as necessary, the key priority action items.

Recommendation

That Council receive the report and provide direction to Staff.

BACKGROUND

The Council Strategic Plan was originally adopted in 2019 to serve as a guiding framework for decision making and departmental business plans. The Strategic Plan (Attachment A) was reviewed at the 2020-JAN-27 Governance and Priorities Committee (GPC) Meeting (Attachment B), and revisions to the plan were adopted at the 2020-MAR-02 Regular Council Meeting. An updated summary of Strategic Plan priorities was included in the 2021 CAO Business Plan (Attachment C). An annual Council review of the Strategic Plan is recommended to ensure it remains up to date.

DISCUSSION

In addition to the initiatives outlined in the Strategic Plan and CAO Business Plan, the organization continues to provide and maintain a diverse portfolio of services. The organization strives to continually improve and align services with the goals of the Strategic Plan.

One of the cornerstones of the Strategic Plan is Governance Excellence. In addition to the Strategic Plan, Council continues to review its governance practices (GPC, as an example). Enclosed is a submission from municipal management consultant George Cuff as a "Council Covenant" he recommends for municipalities such as Nanaimo (Attachment D). This has been submitted as part of a midterm opportunity to update and enhance the governance section of the Strategic Plan. The GPC affords an opportunity to consider the submission and any other midterm updates to the governance framework.

Senior Leadership staff will be available at the GPC to answer any questions that Council may have regarding updates to the projects in the Strategic Plan.

OPTIONS

1. That Council receive the report and provide direction to staff.

SUMMARY POINTS

- The Council Strategic Plan was originally adopted in 2019 as a guiding framework for decision making
- An annual Council review of the Strategic Plan is recommended to ensure it remains up to date
- Consultant George Cuff submitted a “Council Covenant” as an opportunity to update and enhance the governance section of the Strategic Plan

ATTACHMENTS:

ATTACHMENT A – 2019-2022 Strategic Plan

ATTACHMENT B – 200127 Governance and Priorities Committee Meeting Minutes

ATTACHMENT C – 2021 CAO Business Plan

ATTACHMENT D – Council Covenant by George Cuff

Submitted by:

Jake Rudolph
Chief Administrative Officer