

**MINUTES**  
REGULAR COUNCIL MEETING  
SHAW AUDITORIUM, VANCOUVER ISLAND CONFERENCE CENTRE,  
80 COMMERCIAL STREET, NANAIMO, BC  
MONDAY, 2020-DEC-07, AT 4:00 P.M.

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Present: Mayor L. Krog, Chair  
Councillor S. D. Armstrong  
Councillor D. Bonner  
Councillor T. Brown  
Councillor B. Geselbracht  
Councillor E. Hemmens  
Councillor Z. Maartman  
Councillor I. W. Thorpe  
Councillor J. Turley

Staff: J. Rudolph, Chief Administrative Officer  
R. Harding, General Manager, Parks, Recreation and Culture  
S. Legin, General Manager, Corporate Services  
D. Lindsay, General Manager, Development Services  
B. Sims, General Manager, Engineering and Public Works  
J. Van Horne, Director, Human Resources  
L. Mercer, Director, Finance  
J. Holm, Director, Development Approvals  
W. Fulla, Manager, Business, Asset and Financial Planning  
F. Farrokhi, Manager, Communications  
A. Coronica, Senior Financial Analyst  
M. Miller, Senior Financial Analyst  
T. Loewen, Communication & Marketing Specialist  
J. Jacob, Senior Applications Analyst  
D. Blackwood, Client Support Specialist  
S. Gurrie, Director, Legislative Services  
K. Gerard, Recording Secretary

1. CALL THE REGULAR MEETING TO ORDER:

The Regular Council Meeting was called to order at 4:00 p.m.

2. PROCEDURAL MOTION TO PROCEED IN CAMERA:

It was moved and seconded that the meeting be closed to the public in order to deal with agenda items under the *Community Charter*:

- (c) labour relations or other employee relations;
- (d) the security of property of the municipality;
- (e) the acquisition, disposition or expropriation of land or improvements, if the Council considers that disclosure could reasonably be expected to harm the interests of the municipality;

- (g) litigation or potential litigation affecting the municipality;
- (h) an administrative tribunal hearing or potential administrative tribunal hearing affecting the municipality, other than a hearing to be conducted by the Council or a delegate of Council;
- (i) the receipt of advice that is subject to solicitor-client privilege, including communications necessary for that purpose;
- (k) negotiations and related discussions respecting the proposed provision of a municipal service that are at their preliminary stages and that, in the view of the Council, could reasonably be expected to harm the interests of the municipality if they were held in public; and,

*Community Charter* Section 90(2):

- (b) the consideration of information received and held in confidence relating to negotiations between the municipality and a provincial government or the federal government or both, or between a provincial government or the federal government or both and a third party.

The motion carried unanimously.

Council moved In Camera at 4:00 p.m.

Council moved out of In Camera at 6:30 p.m.

Council recessed the Open Meeting at 6:32 p.m.

Council reconvened the Open Meeting at 7:00 p.m.

3. INTRODUCTION OF LATE ITEMS:

- (a) Remove Agenda Item 12(a) – Delegation from Gregory Cornforth re: Weekend Event – Motorboat Racing on Brannen Lake.

4. APPROVAL OF THE AGENDA:

It was moved and seconded that the Agenda, as amended, be adopted. The motion carried unanimously.

5. ADOPTION OF THE MINUTES:

It was moved and seconded that the following minutes be adopted as circulated:

- a. Minutes of the Regular Council Meeting held in the Shaw Auditorium, Vancouver Island Conference Centre, 80 Commercial Street, on Monday, 2020-NOV-16, at 2:00 p.m.

- b. Minutes of the Special Council Meeting held in the Shaw Auditorium, Vancouver Island Conference Centre, 80 Commercial Street, Nanaimo, BC, on Thursday, 2020-NOV-19, at 7:06 p.m.
- c. Minutes of the Special Council Meeting held in the Shaw Auditorium, Vancouver Island Conference Centre, 80 Commercial Street, Nanaimo, BC, on Monday, 2020-NOV-23, at 4:08 p.m.

The motion carried unanimously.

6. MAYOR'S REPORT:

Mayor Krog spoke regarding:

- Cambie Park, located at 390 Cambie Road in Harewood, is now open for play and includes new features such as a playground, half sport court and fencing. Park development was made possible through community volunteers and a number of generous donations and in-kind donations.
- Nanaimo residents who wish to ask questions regarding the 2021 – 2025 Financial Plan will have the opportunity tonight at the annual eTown Hall meeting. The eTown Hall will commence at 7:00 p.m. and is scheduled to run for one hour.
- On Thursday, December 3, 2020, a large fire broke out on Wesley Street and destroyed a number of tents, miraculously, no one was injured. Bylaw Officers were on scene quickly and heroically moved occupants away from the fire. This situation has received a lot of media exposure and Council will make a full statement in the near future.

7. ETOWN HALL:

Farnaz Farrokhi, Manager, Communications, introduced the 2020-DEC-07 eTown Hall and spoke regarding the different ways City of Nanaimo residents are able to ask their questions such as Facebook, telephone, Twitter as well as a designated phone number to call directly into the meeting.

Council conducted an eTown Hall regarding the 2021 – 2025 Financial Plan.

8. COMMITTEE MINUTES:

The following Committee Minutes were received:

- Minutes of the Board of Variance Meeting held in the Boardroom, Service and Resource Centre, 411 Dunsmuir Street, Nanaimo, BC, on Thursday, 2020-SEP-17, at 5:30 p.m.
- Minutes of the Special Environment Committee Meeting held in the Boardroom, Service and Resource Centre, 411 Dunsmuir Street, Nanaimo, BC, on Wednesday, 2020-OCT-07, at 3:02 p.m.

- Minutes of the Governance and Priorities Committee Meeting held in the Shaw Auditorium, Vancouver Island Conference Centre, 80 Commercial Street, Nanaimo, BC, on Monday, 2020-OCT-26, at 1:00 p.m.
- Minutes from the Finance and Audit Committee Meeting held in the Shaw Auditorium, Vancouver Island Conference Centre, 80 Commercial Street, on Monday, 2020-OCT-21, at 9:00 a.m.
- Minutes from the Special Health and Housing Task Force Meeting, held in the Shaw Auditorium, Vancouver Island Conference Centre, 80 Commercial Street, Nanaimo, BC, on Tuesday, 2020-OCT-27, at 3:01 p.m.
- Minutes of the Governance and Priorities Committee Meeting held in the Shaw Auditorium, Vancouver Island Conference Centre, 80 Commercial Street, Nanaimo, BC, on Monday, 2020-NOV-09, at 1:00 p.m.
- Minutes of the Special Health and Housing Task Force Meeting held in the Boardroom, Service and Resource Centre, 411 Dunsmuir Street, Nanaimo, BC, on Monday, 2020-NOV-12, at 2:05 p.m.
- Minutes of the Governance and Priorities Committee Meeting held in the Shaw Auditorium, Vancouver Island Conference Centre, 80 Commercial Street, Nanaimo, BC, on Monday, 2020-NOV-23, at 1:00 p.m.
- Minutes of the Advisory Committee on Accessibility and Inclusiveness Meeting held in the Boardroom, Service and Resource Centre, 411 Dunsmuir Street, Nanaimo, BC, on Wednesday, 2020-NOV-25, at 5:05 p.m.

9. CONSENT ITEMS:

It was moved and seconded that the following items be adopted by consent:

(a) Governance and Priorities Committee 2020-NOV-23

1. Mayor's Task Force on Recovery and Resilience - Next Steps

That Council direct Staff to prepare for approval, an implementation plan to establish a Mayor's Leaders Table. The plan should address at a minimum, recommended composition of the Table, alternate chairs, Terms of Reference and general positioning within the overall governance framework.

Further, that Council direct Staff to develop an overall plan for a citizen-directed City of Nanaimo community building and reputation strengthening campaign to generate enthusiasm from all citizens to assist in resilience and recovery through positive dialogue and engagement with each other and the world.

2. 2021 Governance and Priorities Committee Key Date Calendar

That Council approve the 2021 Governance and Priorities Committee Key Date Calendar, with meetings held in-person, in the Shaw Auditorium.

(b) Advisory Committee on Accessibility and Inclusiveness 2020-NOV-25

1. 2021 Advisory Committee on Accessibility and Inclusiveness Key Date Calendar

That Council approve their 2021 Key Date Calendar with meetings scheduled from 4:00 p.m. to 6:00 p.m.

(c) Special Finance and Audit Committee 2020-NOV-30

1. COVID-19 Safe Restart Grant

That Council direct Staff to allocate funds from the General Financial Stability Reserve and the Special Initiatives Reserve specified in Option #3 from the 2020-NOV-30, 2021 – 2025 Draft Financial Plan PowerPoint presentation as follows:

- Fund the \$1,408,806 from the General Financial Stability Reserve and allocate an additional \$1.4 million from Special Initiatives Reserve over the next three years to stabilize property tax rates.

2. COVID-19 Safe Restart Grant

That Council direct Staff to allocate the full COVID-19 Restart Grant to offset revenue losses and pandemic expenditures for 2020.

The motion carried unanimously.

10. REPORTS:

(a) "Council Procedure Bylaw Amendment Bylaw 2020 No. 7272.02"

Introduced by Sheila Gurrie, Director, Legislative Services.

It was moved and seconded that "Council Procedure Bylaw Amendment Bylaw 2020 No. 7272.02" (To update processes regarding the public hearing date and streamlining the method to reorder the agenda) be adopted. The motion carried unanimously.

(b) 2021 Council Key Date Calendar

Introduced by Sheila Gurrie, Director, Legislative Services.

It was moved and seconded that Council approve the 2021 Council Key Date Calendar as presented. The motion carried unanimously.

(c) 2021 Design Advisory Panel Calendar

Introduced by Sheila Gurrie, Director, Legislative Services.

It was moved and seconded that Council approve the 2021 Design Advisory Panel key date calendar as presented. The motion carried unanimously.

(d) Appointment of Bylaw Enforcement Officers

Introduced by Dale Lindsay, General Manager, Development Services.

It was moved and seconded that Council appoint Mark Jonah as a Bylaw Enforcement Officer to enforce the provisions of the City of Nanaimo “Fire Protection and Life Safety Regulation Bylaw 2011 No. 7108” and other regulatory bylaws. The motion carried unanimously.

(e) Amendments to Rates and Charges for Water

Introduced by Laura Mercer, Director, Finance.

It was moved and seconded that “Waterworks Rate and Regulation Amendment Bylaw 2020 No. 7004.16” (To set the 2021 water rates) pass first reading. The motion carried unanimously.

It was moved and seconded that “Waterworks Rate and Regulation Amendment Bylaw 2020 No. 7004.16” pass second reading. The motion carried unanimously.

It was moved and seconded that “Waterworks Rate and Regulation Amendment Bylaw 2020 No. 7004.16” pass third reading. The motion carried unanimously.

(f) Amendment to Bulk Water Rates for South West Extension

Introduced by Laura Mercer, Director, Finance.

It was moved and seconded that “South West Bulk Water Rate Amendment Bylaw 2020 No. 7099.09” (To set the 2021 bulk water rates for South West Extension) pass first reading. The motion carried unanimously.

It was moved and seconded that “South West Bulk Water Rate Amendment Bylaw 2020 No. 7099.09” pass second reading. The motion carried unanimously.

It was moved and seconded that “South West Bulk Water Rate Amendment Bylaw 2020 No. 7099.09” pass third reading. The motion carried unanimously.

(g) Amendments to User Fee Subsidies

Introduced by Laura Mercer, Director, Finance.

It was moved and seconded that “User Fee Subsidies Amendment Bylaw 2020 No. 7095.02” (To set the 2021 thresholds for User Fee Subsidies) pass first reading. The motion carried unanimously.

It was moved and seconded that “User Fee Subsidies Amendment Bylaw 2020 No. 7095.02” pass second reading. The motion carried unanimously.

It was moved and seconded that “User Fee Subsidies Amendment Bylaw 2020 No. 7095.02” pass third reading. The motion carried unanimously.

(h) Amendment to Rates and Charges for Sanitary Sewer

Introduced by Laura Mercer, Director, Finance.

It was moved and seconded that “Sewer Regulation and Charge Amendment Bylaw 2020 No. 2496.33” (To set the 2021 rates for sanitary sewer) pass first reading. The motion carried unanimously.

It was moved and seconded that “Sewer Regulation and Charge Amendment Bylaw 2020 No. 2496.33” pass second reading. The motion carried unanimously.

It was moved and seconded that “Sewer Regulation and Charge Amendment Bylaw 2020 No. 2496.33” pass third reading. The motion carried unanimously.

(i) Development Variance Permit Application No. DVP405 – 1925 Boxwood Road

Introduced by Jeremy Holm, Director, Development Approvals.

It was moved and seconded that Council issue Development Variance Permit No. DVP405 to allow a maximum of 17 fascia signs within the Parkway Buffer to face the Nanaimo Parkway. The motion carried unanimously.

(j) Development Variance Permit Application No. DVP408 – 1955 Boxwood Road

Introduced by Jeremy Holm, Director, Development Approvals.

It was moved and seconded that Council issue Development Variance Permit No. DVP408 to allow a freestanding sign within the Nanaimo Parkway Buffer. The motion carried unanimously.

11. BYLAWS:

(a) "Board of Variance Amendment Bylaw 2020 No. 7213.01"

It was moved and seconded that "Board of Variance Amendment Bylaw 2020 No. 7213.01" (To change the meeting day from the third Thursday of each month to the first Thursday of each month) be adopted. The motion carried unanimously.

12. ADJOURNMENT:

It was moved and seconded at 8:32 p.m. that the meeting adjourn. The motion carried unanimously.

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C H A I R

CERTIFIED CORRECT:

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CORPORATE OFFICER