



COVID-19 Financial Navigation

- Developed the Financial Response and Recovery Framework (April)
 - Revenue Anticipation Borrowing Bylaw Adopted
 - Extended the discount/due date for Utility billings (30 to 90 days)
 - Provided Lease and Rental Relief for organizations who rent from the City (during closures)
 - Extended the penalty due dates on property taxes from July 2 and Aug 12 to Oct 1 and Nov 12
 - Investment in capital infrastructure projects to help support accelerated economic recovery (Ongoing)
- Postponed tax sale to 2021 (July)
- Reserved \$2.8 million from the 2019 general surplus to fund Pandemic related shortfalls (March)



COVID-19 Financial Navigation

- Operational expense savings
 - Suspended non-essential training
 - Hiring freeze for non-essential positions
 - Minimized layoffs with redeployment of staff to other departments
 - · Reduced contracted services utilizing existing staffing
 - Expense saving measures at VICC





FUNDING RECEIVED AFTER COMPLETION OF DRAFT FINANCIAL PLAN

COVID-19 Safe Restart Grant



COVID-19 Safe Restart Grant for Local Governments - Recap

November 3rd – Received notification that Nanaimo will receive \$6.693 M

- Eligible costs will include:
 - · addressing revenue shortfalls;
 - facility reopening and operating costs;
 - · emergency planning and response costs;
 - bylaw enforcement and protective services like fire protection and police;
 - computer and other electronic technology costs (to improve interconnectivity and virtual communications);
 - services for vulnerable persons (e.g. persons living with disabilities, mental illness or addictions, persons experiencing homelessness or other vulnerabilities); and
 - other related costs.
- To ensure full transparency regarding the use of funds, we are required to annually report on how the grant is spent until it is fully drawn down.



COVID-19 Safe Restart Grant for Local Governments - Framework

Must Meet Eligibility Criteria

- Draw down \$6.693 M fully in 2020
- Budget variance to be transferred to Special Initiatives Reserve for future use

• Eligible 2020 Costs:

- 1. Revenue Shortfalls
 - a) Casino Revenues
 - b) Parking Revenues
 - c) Parks, Recreation and Culture aquatic, arenas and program revenue

2. Expenditures

- a) Pandemic Internal Order
- b) Parks Ambassador Internal Order
- c) Water Safety Team
- d) Facility Ambassadors
- e) Increased Custodial
- Increased Operating Costs for Nanaimo Aquatic Centre
- g) Sanitation Increased Tipping Fees and Wages for Increased Volume

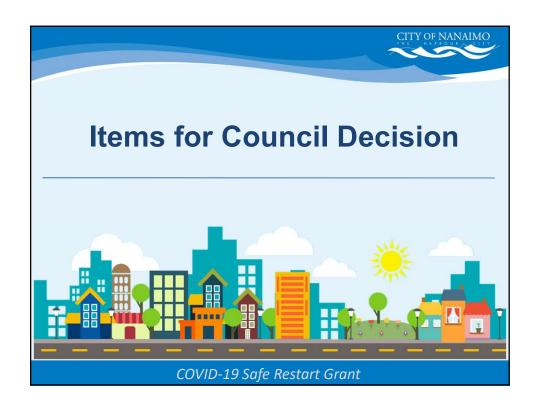
COVID-19 Safe Restart Grant



COVID-19 Safe Restart Grant for Local Governments - Framework

Special Initiatives Reserve

- Currently \$2.8M allocated to address pandemic related issues
- Plus 2020 budget variance
- Potential Allocation
 - \$1.4 M to reduce 2021 Property Taxation (in place of General Financial Stability Reserve)
 - 2021 Pandemic Internal Order
 - Reinstate 3 new positions to January 1, 2021
 - Extension of Clean Team to December 31, 2021
 - Downtown Public Safety
 - Contingency for 2021 revenue shortfalls, unanticipated pandemic costs that exceed IO
 - · Reinstatement of 2021 projects delayed or cancelled





Option 1:

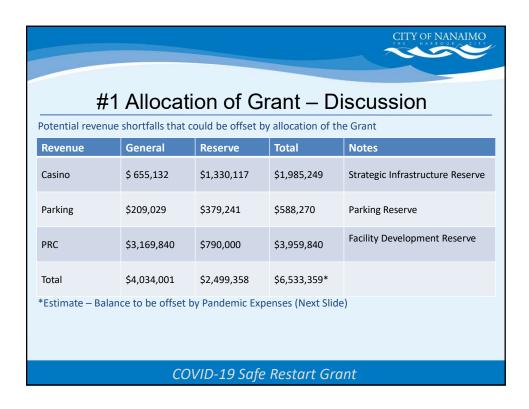
Allocate total Grant to offset revenue losses and Pandemic expenditures in 2020.

Rationale:

This would create a budget variance for 2020 that could be transferred to the Special Initiatives Reserve. This would provide Council with maximum flexibility in allocating funds for Council priorities.

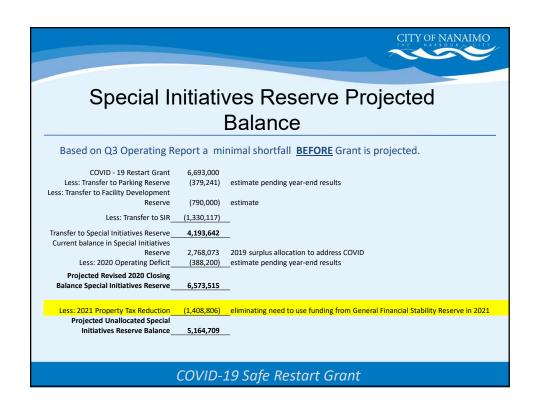
Option 2:

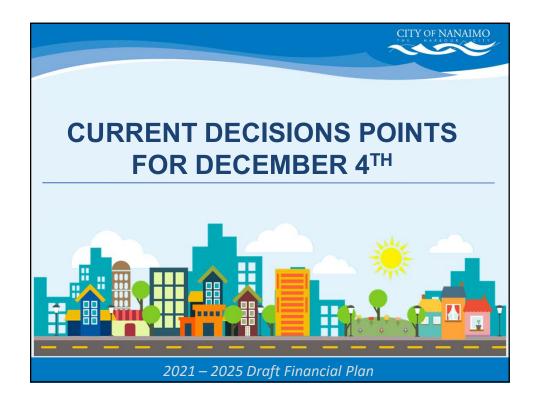
Allocate a portion of Grant to offset revenue losses and Pandemic expenditures in 2020 and defer the remaining funds to be used for Council priorities in 2021 that meet the eligibility criteria.

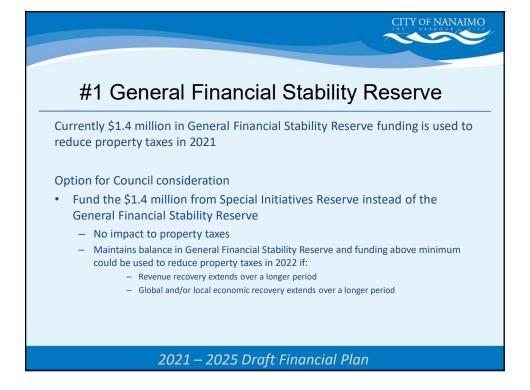














#2 COVID Internal Order

Allocate \$500,000 to a 2021 COVID Internal Order to cover continuing and potential new costs related to pandemic:

- Personal protective equipment for staff
- Security at SARC and City Hall
- Additional or extension of facility ambassadors
- Other related COVID costs

Potential Funding Source:

Special Initiatives Reserve

2021 – 2025 Draft Financial Plan



#3 Art Gallery Next Phase

At the June Finance and Audit Committee, Council was provided with options to support the Nanaimo Art Gallery's plan for phased development at the Arts Centre at 150 Commercial

Request:

- 1. Increase operating grant by \$50,000/yr total 2021 operating grant if approved \$221,111
 - a) Operating grant increases 2% annually under current agreement
- 2. Allocate \$10,000 annually to the Nanaimo Art Gallery for capital expenditures
- 3. Allocate \$25,000 in 2021 for the development of a feasibility report of the concept of an Arts Centre and Nanaimo Art Gallery's Phase 3 facility project

Funding Source:

• Currently in 2021 – 2025 Draft Financial Plan funded from general revenue

2021 – 2025 Draft Financial Plan



#4 Sanitation

Recommendations from November Governance and Priorities Committee

- Recommendations of the Residential Curbside Collection Post-Implementation Review
 - a) Create a 0.5 FTE cart administrator position
 - b) Incorporate an additional non-collection day in the annual calendar for training
 - c) Purchase and install an additional on-board computer
- 2. Ten Zone Waste Collection Plan January 1st Implementation
 - a) Accelerate new refuse collector from July 2022 to January 1, 2021
 - Transition to new routing program over two weekends in January
 - c) Move a spare unit into full time service until new unit arrives in 2022

Funding Source:

- Sanitation User Fees
 - Option #1 \$2 per user increase for 2021
 - Options #2 \$6 per user increase for 2021
 - Total impact increase proposed 2021 user fee from \$181 to \$189

2021 - 2025 Draft Financial Plan



#5 Community Connect

Request from Community Connect to cost share continuation of enhanced neighbourhood safety program between January 1 - June 30, 2021

Property Owners \$ 36,750 (20%) City Grant \$147,000 (80%)

Potential Funding Sources:

- General Revenue
 - Impact on 2021 property taxes ~ 0.13%
- Special Initiatives Reserve

2021 – 2025 Draft Financial Plan



#6 Start Date of New Positions Delayed

To reduce 2021 Property Taxes the start dates of the three (3) new positions approved in the 2020 - 2024 Financial were delayed to late Summer

Option for Council Consideration:

Reinstate January 2021 start date for one or more approve positons

- Manager, Facility Assets Current Start Date: Sept 1, 2021
 Financial Impact of Jan 1, 2021 Start Date ~ \$98,346
- Junior Financial Analyst Current Start Date: Aug 15, 2021
 Financial Impact of Jan 1, 2021 Start Date ~ \$57,774
- Assistant Accountant Current Start Date: Sept 1, 2021
 Financial Impact of Jan 1, 2021 Start Date ~ \$61,628

Potential Funding Source:

Special Initiatives Reserve

2021 - 2025 Draft Financial Plan



#7 Reinstate Projects

To reduce 2021 Property Taxes projects where delayed, cancelled or scope was reduced.

Option for Council Consideration:

Reinstate select projects from list of projects adjusted to reduce property taxes

Potential Funding Source:

Special Initiatives Reserve

2021 – 2025 Draft Financial Plan



	CITY OF NANAIMO
# 8 Business Cases Not Included in Draft Plan	
Business Case	Projected Impact to 2021 Property Taxes
Corporate Services	
Corporate Asset Management System – Implementation Phase \$787,400 (2021), \$773,100 (2022), \$648,800 (2023), \$600,600 (2024) Ongoing \$450,900 (2025)	0.04% - majority of implementation phase to be funded from Community Works Fund. Potential to fund balance from Special Initiatives Reserve or General Revenue.
Buyer	0.06% - July 1st Implementation
Digital Forensic Technician	0.09%
Major Case File Specialist	0.09%
Council Request - Police Mental Health Outreach Team Feasibility Study (2021)	0.09% - once fully implemented annual cost would be approx. 0.6 to 1.35 million, 0.54% to 1.19%
Development Services	
Council Request – Annual Community Watercourse Restoration Grant	0.02%
Council Request – Manager, Social Planning	0.15%
Council Request – Manager, Sustainability	0.05% - July 1st Implementation and confirmation of BC Hydro gran
Council Request - Indigenous Engagement Specialist	TBD
	0.02%



